

N. B.— Parts III and IV(A) of the Gazette No. 2452 of 29.08.2025 were not published.



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අංක 2,453 — 2025 සැප්තැම්බර් මස 04 වැනි බ්‍රහස්පතින්දා — 2025.09.04

No. 2,453 — THURSDAY, SEPTEMBER, 04, 2025

(Published by Authority)

PART I: SECTION (IIA) — ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 26th September, 2025, should reach Government Press on or before 12.00 noon on 12th September, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA (Acting),
Government Printer.

Department of Govt. Printing,
Colombo 08,
09th June, 2025.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages - (Kandyan/General) Sinhala Medium

AMPARA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the Divisions set out in the Schedule hereof :

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications (Maximum age of retirement is 70 years).
04. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Tamil language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said "Annex-01" inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before 07th October, 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla.
On this 19th day of August, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Ampara	Addalaichenai	Post of Birth & Death Registrar of Deekawapi Division & Post of Marriage Registrar (General) of Addalaichenai Division (Sinhala Medium)	District Secretary/ Additional Registrar General, District Secretariat, Ampara.
Ampara	Padiyathalawa	Post of Birth & Death Registrar of Serankada Division & Post of Marriage Registrar (Kandyan/ General) of Binthenna Pattu Division (Sinhala Medium)	District Secretary/ Additional Registrar General, District Secretariat, Ampara.

09-39

MINISTRY OF DIGITAL ECONOMY

Department for Registration of Persons

RECRUITMENT ON AN OPEN BASIS FOR THE POST OF CIRCUIT BUNGALOW KEEPER
IN THE PRIMARY UNSKILLED SERVICE CATEGORY OF THE DEPARTMENT FOR REGISTRATION
OF PERSONS - 2025

APPLICATIONS are invited from the Sri Lankan citizens who have fulfilled the qualifications stated in this notification to fill the vacancy (01) in the post of Circuit Bungalow Keeper; Grade III of the Primary Non-Skilled Service Category for the Circuit Bungalow located in Nuwara Eliya, in the Department for Registration of Persons, Ministry of Digital Economy.

1. Method of Recruitment :

The candidate who obtains the highest marks from among the applicants who have fulfilled the qualifications set out in this notice will be recruited to the vacancy, based on the results of an interview for evaluating the eligibility conducted by a Board of Interview appointed by the Commissioner General of the Department for Registration of Persons. The interview for evaluating the eligibility will be held in conformity with the marking scheme (Mentioned under No.06) approved by the Commissioner General for Registration of Persons.

2. Required Qualifications :

- Educational Qualifications :**
Having passed G.C.E (Ordinary Level) Examination in six (06) subjects at least with two (02) credit passes in not more than two sittings.
- Experience :**
Experience in the relevant field is considered a special qualification.
- Physical Qualifications:**
Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and perform duties of the post.
- Other Qualifications :**
 - Should be a citizen of Sri Lanka.
 - Should be of excellent moral character.
 - Should have fulfilled the required qualifications for recruitment in every aspect as at the closing date of application

Note: The copies of the documents in proof of the basic qualifications certified by the applicant himself/ herself should be attached to the application.

3. Terms of Engagement and Conditions of Service :

- This post is permanent and pensionable. You will be subject to any policy decision made by the Government in the future on the Pension Scheme entitled to you.
- This appointment will be subject to a probationary period of three (03) years. The first efficiency bar examination should be passed within 03 years from the date of recruitment as prescribed in the Scheme of Recruitment.
- Proficiency in the other prescribed official language/languages should be acquired in accordance with the provisions of Public Administration Circular 18/2020 dated 16.10.2020 and related circulars.
- This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Financial Regulations of the Government, other Government regulations, circulars and instructions and amendments issued thereto from time to time.
- Once applied, the medium of language will not be allowed to change later and the medium of language mentioned in the application will be the medium of language that you are qualified for your appointment.

4. Age Limit :

Should not be less than 18 years and not more than 45 years of age as at the closing date of applications.

5. Salary Scale :

The Monthly Salary applicable to this post as per the Schedule II of Public Administration Circular No. 10/2025 dated 25.03.2025 is Rs. 40,000–10x450–10x490–10x540–12x590- Rs. 61,880/- (PL-1-2025) and this salary is entitled from 01.01.2027. Salaries will be paid from the effective date of appointment as per the provisions of Schedule III of this circular.

- The following marking scheme will be used for evaluating eligibility at the interview. (The minimum score to be considered for selection is 50 points)

Serial No.	Subject	Marks	Maximum Marks
01.	Additional Educational Qualifications : <i>Note:</i> Marks shall be awarded only for the highest qualification obtained. Should have sat for General Certificate of Education (A/L) Examination. Should have passed General Certificate of Education (A/L) Examination.	10 20	20
02.	Work Experience: A minimum of 06 months of experience in a similar position in a government or semi-government or statutory institution or in a private sector hotel/restaurant. A minimum of 03 months of work experience in any position in the public or private sector.	20 10	30
03.	A diploma course of not less than 03 months duration, offered by a state university recognized by the University Grants Commission or recognized by the Tertiary Education Commission, in a field relevant to the position.	25	25
04.	Having followed language courses other than the official language: <i>Note :</i> Marks shall be awarded only for the highest qualification obtained. Having completed a course in Sinhala / Tamil / English language. (In addition to the language medium in which the recruitment is done) For a period of not less than 03 months and not more than 06 months. For a period of more than 06 months.	10 20	20
05.	Personality and Merit demonstrated in the interview: General knowledge and intelligence. Capacity to articulate ideas effectively in multiple languages and the personality.	02 03	05
06.	Total		100

Note - If the certificates submitted during the interview for evaluating the eligibility do not mention the relevant time durations, it is the applicant's responsibility to obtain written confirmation from the respective institution regarding the relevant time durations for such certificates. Certificates that do not state time durations and whose time durations have not been verified will not be considered for awarding marks.

7. Identity of the Candidates:

Only the applicants who have submitted applications completed in every respect will be called for the interview to test the eligibility.

Originals of all certificates and copies of certificates duly certified by the applicant himself/herself shall be furnished at the interview.

It is mandatory to submit a Certificate on Residence from the Grama Niladhari to prove residency.

Following documents will be accepted in proof of the identity of the candidate at the interview.

- i. Valid National Identity Card issued by the Commissioner General for Registration of Persons;
- ii. Valid Passport;
- iii. Valid Sri Lankan Driving License.

8. Method of Submitting the Application :

- i. Applications should be sent under registered post to reach "Commissioner General for Registration of Persons, Department for Registration of Persons, Suhurupaya, Battaramulla" on or before **26.09.2025**. Applications received after the closing date will be rejected.
- ii. Specimen of the application is provided at the end of this notification. Applicants should prepare their applications on A4 size paper in a manner that No. 01 to No. 08 to be appeared in the first page, No. 09 to No. 10 in the second page and No. 11 to No. 14 in the third page and should complete in their own handwriting.
- iii. The top left corner of the envelope containing the application should be marked as "Recruitment for the Post of Circuit Bungalow Keeper - Grade III".
- iv. Applicant's signature in the application should be attested by a Principal of a Government School/Justice of Peace/Commissioner of Oaths/Attorney-at-Law/Notary Public/Commissioned Officer in the Tri Armed Forces or an Officer holding a permanent post in the Public or Provincial Public Service drawing a consolidated monthly salary of Rs. 82,150/- or above.
- v. Officers who are already in the Public Service or Provincial Public Service should forward their applications through the respective Heads of Departments in which they are presently serving.
- vi. Applications not in conformity with the attached specimen application will be rejected without notice. No complaints will be entertained over loss or delay of applications.

9. Furnishing false Information :

Your candidature will be cancelled before recruitment if any information furnished in your application is found to be false or incorrect. If such false or incorrect information is discovered after recruitment, action will be taken to terminate/dismiss from service, subject to the relevant procedures.

10. In the event of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this Gazette Notification, the contents in the Sinhala text shall prevail.

11. In the event of any issue not provided for in this notification, the Commissioner General for Registration of Persons reserves the right to make decisions.

12. The application form can also be downloaded from the website drp.gov.lk.

Commissioner General,
Department for Registrations Persons.

Department for Registration of Persons,
Battaramulla,
28th of August 2025.

Specimen Application Form

(For office use)

Recruitment on an open basis for the post of Circuit Bungalow Keeper in the Primary Unskilled Service Category of the Department for Registration of Persons - 2025

Medium applying for the interview	
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(Indicate the number relevant to the medium you are applying for, in the cage . Sinhala - 2 / Tamil - 3 / English - 4)

NB: - The language medium applied for cannot be changed later.

1.0 1.1 Name in Full (Mr./Mrs./Ms.) :
(In Sinhala/Tamil) :

1.2 Name in Full :
(In English Block Capitals) :

1.3 Name with initials :
(In Sinhala/Tamil) E.g. Perera, A.M.N.

1.4 Name with initials :
(In English Block Capitals)

2.0 2.1 Permanent Address :
(in Sinhala/Tamil) :

2.2 Permanent Address :
(In English Block Capitals) :

2.3 Personal phone numbers:
Fixed: Mobile:

3.0 National Identity Card No. :

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4.0 Date of Birth : Year :

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 Month:

--	--

 Date :

--	--

5.0 Age as on the closing date for applications, 26.09.2025 :

Years :

--	--

 Months:

--	--

 Days :

--	--

6.0 Gender :

7.0 Civil Status :

8.0 Nationality :

9.0 Educational Qualifications:

9.1 G.C.E. Ordinary Level Examination:

Year :

Index No. :

Medium :

<i>Serial No.</i>	<i>Subject</i>	<i>Grade</i>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

9.2 G.C.E. Advanced Level Examination:

Year :

Index No. :

Medium :

<i>Serial No.</i>	<i>Subject</i>	<i>Grade</i>
1		
2		
3		
4		

10.0 If currently employed in public service or provincial public service,

10.1 Name of Workplace :

10.2 Present Post:

10.3 Date of Appointment to the Post:

10.4 Nature of the Post:

Whether Permanent/ Temporary/ Casual/ Substitute:

11.0 Have you ever been convicted before a Court of Law for any charge? Yes/No

If yes, provide details,

12.0 Candidate's Declaration :

- i. I do solemnly declare that the particulars given by me in the application are true and correct to the best of my knowledge.
- ii. I am aware that if this declaration made by me is found to be false, I am liable to disqualification before selection and to immediate dismissal from service without any compensation if detected after the appointment.
- iii. I will make no alternations subsequently to any information furnished by me in this application.

.....,
Date

.....,
Candidate's Signature

13.0 Attestation of Candidate's Signature:

I certify that Mr./Mrs./Miss who submits this application is personally known to me and he/she has placed his/her signature in my presence on this.....day of

.....,
Signature and the Official Frank of the Attestor.

Name :
Designation :
Address :
Date :

14.0 Certification of the Head of the Department / Institution:

(Only for the Candidates in Public Service/Provincial Public Service)

I hereby certify that Mr./Mrs./Miss..... is presently serving in a (permanent/temporary/casual post of in this Ministry/Department/Institution and that he/ she can be released from the service of this institution if selected.

Date:.....

.....,
Signature and Official Frank of the
Head of the Department/ Institution).

JUDICIAL SERVICE COMMISSION

Appointment Of Quazi Judges In Terms Of The Muslim Marriage And Divorce Act (Chapter 115) For The ‘Quazi’ Post In The Areas Indicated In The Following Schedule - 2025

PERSONS with following qualifications may apply.

Applicant should be a Muslim male who is a graduate of a recognized University or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religious and Cultural Affairs or a holder of the Al-Alim certificate issued by the Department of Education or an Attorney at Law or a holder of other similar qualification or a retired public servant who has held office in staff grade.

A person currently holding a permanent post in the public service shall not be eligible to apply.

Applicant should possess a good knowledge of Islam Religion, should be married and over 40 years of age, should be physically fit and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce Act and specially of the Muslim Law.

The selected applicant will be appointed for a period, which will be specified in the letter of appointment.

It is a legal requirement that a Quazi should permanently reside in the area for which he is appointed.

A Quazi will be paid a monthly allowance of Rs. 7,500/= and an additional all inclusive allowance of Rs. 6,250/= per month for the cost of support services, stationery and postal expenses.

Applications prepared as per the specimen below, should be sent by Registered Post to reach me on or before **03rd of October 2025** with word ‘Quazi’ written on the top left hand corner of the envelope. Originals of documents should not be forwarded with the application.

ANANDHI KANAGARATNAM,
Senior Assistant Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P.O.Box - 573, Hulftsdorp,
Colombo - 12,
04th of September, 2025.

SCHEDULE

	<i>Quazi Court</i>	<i>Jurisdiction area of Quazi Court</i>
01	Bhora Community	Bhora Community in Sri Lanka
02	Kalmunai	D.S. Division of Kalmunai in Ampara District
03	Polonnaruwa	Judicial Zone of Polonnaruwa in Polonnaruwa District
04	Jaffna	Judicial Divisions of Jaffna, Point- Pedro & Kayts in Jaffna District

14. Does the applicant posses knowledge of Muslim law? ☐ Yes ☐ No
15. Civil Status: ☐ Yes ☐ No
16. Is wife alive? : ☐ Yes ☐ No
17. Past and Present Occupation (With Dates)

From	To	Occupation	Place

18. Value of Assets possessed by Applicant : Rs.
19. Monthly income: Rs.
20. Amount of debts if any : Rs.
21. Were you actively engaged in politics during the last ten years? ☐ Yes ☐ No
22. Are you an income tax payer? ☐ Yes ☐ No
23. Were there criminal cases against you? or are there any pending Criminal Cases? ☐ Yes ☐ No
24. Particulars of Court convictions if any:
25. Personal referees (They should be responsible persons who know you well)

Name:	Name:
Address:	Address:
Phone No:	Phone No:
Occupation :	Occupation :
Period during which he has known you:	Period during which he has known you:

I truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

.....
Yours faithfully,

.....
Date

Note

Attach all copies of the relevant certificates with this application

PARLIAMENT OF SRI LANKA

APPLICATIONS are invited from citizens of Sri Lanka who are physically sound and of excellent moral character for the post of **Web Editor (English/Sinhala)** on the Staff of the Secretary General of Parliament.

Applications prepared in accordance with the specimen given below should be sent only by registered post along with the copies of certificates of educational and experience to reach the **“Secretary-General of Parliament, Parliament of Sri Lanka, Sri Jayewardenepura Kotte”** on or before **21.09.2025**. The post you are applying for should be indicated on the top left-hand corner of the envelope (This notice is available on the website: www.parliament.lk).

No. of vacancies - 01

1. Salary Scale:-

According to the Schedule I of the Management Services Circular 04/2025 dated 25.03.2025, the monthly salary scale specified for this post is Rs.74,810- 9x1,360/6x1,670-97,070/- (The minimum initial gross monthly remuneration on this salary scale inclusive of all allowances will be approximately Rs.114,715/-).

2. Age Limit:-

Should be not less than 22 years and not more than 35 years of age by the closing date for applications (Upper age limit will not be applicable for the internal candidates).

3. Educational Qualifications:-

A degree in Computer Science/Information Technology/Information Systems offered by a University recognized by the University Grants Commission (UGC)

And

Having passed the G.C.E. (O/L) examination in six (06) subjects including Credit Passes for Sinhala/Tamil, Mathematics and English not more than in two sittings.

4. Vocational Qualifications:-

A certificate in programming languages such as Java and Scripting Languages such as Java Script and PHP issued by a recognized institution

And

Database Management Systems such as MySQL/MSSQL and Web Servers such as Apache, IIS would be an advantage.

5. Experience:-

Three (03) years of post-qualifying experience in Web Editing or Developing.

6. Method of Recruitment:-

On the merit of the written/trade test and a structured interview.

7. Evaluation Procedure:-

(a) Written/trade Test

The written/trade test evaluates the applicants' knowledge and understanding of the job responsibilities. The maximum achievable score for this assessment is hundred (100).

(b) Interview

The qualifications of the applicants are evaluated by an interview board appointed by the Secretary-General of Parliament.

Applicants who score more than forty (40) marks in the written/trade test examination are called for the interview. In the interview, marks are awarded based on the following criteria with a maximum achievable score of hundred (100):-

Serial No.	Criteria
1	Additional Educational and Professional Qualifications
2	Subject Knowledge
3	Work Experience
4	Personality and Skills Demonstrated During the Interview

8. Terms and Conditions of Service:-

- (i) This post is permanent. However, pension entitlement pertaining to this post will be determined according to policy decisions taken by the Government in future. Appointments will be made initially subject to a three-year (03) probation period. If an internal candidate or a person who has been confirmed in a permanent post in the Public/Provincial Public Service is selected, he/she will be appointed subject to an acting period of one year.
- (ii) Selected candidates will be subject to the Financial and Departmental Regulations applicable to the staff of the Secretary-General of Parliament.
- (iii) Selected candidates should contribute to the Widows'/Widowers' and Orphans' Pension Fund from his/her salary with a percentage specified by the Government.
- (iv) Selected candidates should be subject to a medical examination.
- (v) A Security Clearance Report with respect to the selected candidates will be obtained prior to his/her appointment.

9. Applicants should attach copies of the following certificates to their applications (Not originals). Originals of the certificates should be produced when called upon to do so:-

- (a) Birth Certificate
- (b) Certificates of Educational Qualifications
- (c) Certificates of Professional Qualifications
- (d) Certificates of Experience

10. Applicants serving in the Public/Provincial Public Service/Public Cooperation/Statutory Boards should send their applications through relevant Heads of Departments/Institutions.

11. Canvassing in any form will be considered a disqualification.

12. Any information in the application found to be incorrect, if disclosed before selection will render the applicant liable for disqualification, and to dismissal, if discovered after appointment.

13. Applications received after the closing date or sent without copies of the above mentioned certificates or not sent through Heads of Departments/Institutions (if currently serving in the Public/Provincial Public Service/Public Cooperation/ Statutory Boards) or applications not prepared in accordance with the specimen application form will be rejected.

KUSHANI ROHANADEERA,
Secretary-General of Parliament.

Parliament of Sri Lanka,
Sri Jayewardenepura Kotte,
02nd September, 2025.

PARLIAMENT OF SRI LANKA

Specimen Application Form

Post of

01. (a) Name with initials (in English):
.....
- (b) Names denoted by initials (in English):
.....
.....
- (c) Full Name (in block capitals):
.....
.....
02. National Identity Card Number:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
03. (a) Private Address:
.....
.....
.....
- Telephone No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- WhatsApp No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (b) Official Address:
.....
.....
- Telephone No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
- (c) Please indicate the address to which the admission should be posted.
Private ☐ Office ☐

04. (a) Date of Birth:
(A copy of the birth certificate should be attached)
- (b) Age as at closing date for applications: Years..... Months..... Days.....
05. Civil Status:
06. Gender:
07. State whether a citizen of Sri Lanka: (Yes / No)
08. Educational Qualifications: (Copies of the certificates should be attached)

G.C.E. (A/L)

Subject	Pass	Year

G.C.E. (O/L)

Subject	Pass	Year

09. Professional Qualifications: (Copies of the certificates should be attached)

Course	Institution	Effective Date

10. Experience: (Copies of the certificates should be attached)

Institute	Designation	Duration

11. Details of Present Employment:-

- (a) Name and Address of the Institution:
- (b) Date of First Appointment:
- (c) Present Post:
- (d) Monthly Basic Salary:
- (e) Allowances:
- (f) Gross Salary:.....

12. Have you been convicted for a criminal offence by a Court of Law? (Yes / No)

If yes, give details.

.....

13. Have you served under the Government before? (Yes / No)

If yes, give details.

.....

I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that, I am liable to be disqualified for this post if any particulars contained herein are found to be false or incorrect before selection, or to be dismissed without any compensation if such detection is made after appointment.

Date:

.....
 Signature of the Applicant

Certification of Head of Department/Institution

(Only for applicants serving in the Public Service/Provincial Public Service/Public Cooperation/Statutory Boards)

Secretary-General of Parliament,

I recommend and forward the application of Mr / Mrs / Miss holding the post of in this Institution. I certify that he / she has been / has not been confirmed in this post and his / her work and conduct are satisfactory and that he / she has not been subject to any disciplinary action or there is no intention to make such inquiry. He / she can be released from the service if selected for this post. (Please strike through the irrelevant words.)

Date:

.....
 Signature of Head of Department/Institution
 (Official Stamp)

Examinations, Results of Examinations & c.

THE CHITHTHA ADVANCED PSYCHOLOGICAL STUDIES OPEN INSTITUTE OF SRI LANKA

(Arrangements have been made to incorporate under the Parliament Act Bill No. 18 of 2025)

ADVANCED CERTIFICATE IN BUSINESS MANAGEMENT AND HUMAN RESOURCE DEVELOPMENT
DEPARTMENT OF BUSINESS STUDIES AND HUMAN RESOURCE DEVELOPMENT 2025 (FIRST BATCH -
ADDITIONAL INTAKE)

APPLICATIONS are invited from those who are aspiring to pursue the Advanced Certificate Course in Business Studies and Human Resource Development at the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka. Those who have fulfill the following qualifications can apply to Study in the relevant field or success their higher studies in the relevant field.

Qualifications :

Should have pass every subjects in G.C.E (O/L) or must have pass in G.C.E. (A/L) and,

18 years of age on 15.10.2025, of good character and in good health.

Nature of Course : Online (Open and Distance Learning)

Medium : English or Sinhala

Course Duration :

A Six month part time course. Lecture recordings and additional readings links are will be provided meanwhile the lectures which can be viewed at convenient times.

Course Fees and Student Registration Fees : The total Course fee is Rs. 18,000.00

While registering for the course, the student registration fee of Rs. 1,000.00 must be paid. Rs. 18,000.00 can be paid at once or Rs. 3,000.00 payable in six monthly instalments.

How to apply for the course :

By the applicants should send their,

1. National Identity Card photo/ Passport photo (front and rear sides)
2. G.E.C. (A/L) / G.E.C. (O/L) examination result sheet's photographs.

To : 070 - 5508778 (WhatsApp Number)

The last date for enrolling students for the course is : 05/10/2025

For more information : Can inquire through the phone number 037-3170999 at office hours from 8.30 a.m. to 4.30 p.m.

Head - Department of Business Studies and Human Resource Development,
The Chiththa Advanced Psychological Studies Open Institute of Sri Lanka.

**THE CHITHTHA ADVANCED
PSYCHOLOGICAL STUDIES OPEN
INSTITUTE OF SRI LANKA**

**(Arrangements have been made to incorporate
under the Parliament Act, Bill No. 105 of 2022)**

**ADVANCED CERTIFICATE IN CHINESE 2025
SEPTEMBER INTAKE**

ADVANCED certificate in Chinese of the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka can be applied to those who are After O/L passed and, A/L passed students, undergraduates and graduates, government and private sector employees, migrants for education or professions to China, entrepreneurs, who are in tourism field and who are interested in improve Chinese language skill in modern commercial.

Qualifications : G.C.E. A/L 3S passes in any stream

or,

Acceptable passed the G.C.E. Ordinary Level Chinese language and other educational and professional qualifications.

Nature of Course : Online (Open and Distance Learning)

Teaching Methods : Live lectures, all tutorials, and recorded lectures are delivered. Through LMS

Medium : Chinese (English/ Sinhala)

Course of Duration : 06 months

Course Fee and Student Registration Fee : The registration fee is Rs. 1,000.00, and the course fee is Rs. 18,000.00. Rs. 1,000.00 must be paid while registering for the Diploma. Rs. 18,000.00 can be paid at once or in 06 instalments.

To Apply for the Course : The applicants should send their,

1. Photographs of a document that can verify their identity (National Identity Card/ Driving license/ Passport).
2. G.C.E. A/L examination results sheet and other educational certificate photographs,
3. Self-coloured clear photograph

to 076 4956612 (WhatsApp) number.

The last date for enrolling for the course : 25.09.2025

For more information : You can inquire through the phone number 081 3171155 during office hours from 8.30 a.m. to 4.30 p.m.

Senior Registrar,
The Chiththa Advanced Psychological
Studies Open Institute of Sri Lanka

09-38/1

**THE CHITHTHA ADVANCED
PSYCHOLOGICAL STUDIES OPEN
INSTITUTE OF SRI LANKA**

**(Arrangements have been made to incorporate
under the Parliament Act, Bill No. 105 of 2022)**

**ADVANCED CERTIFICATE IN ACADEMIC,
HEALTH AND PROFESSIONAL RESEARCH
METHODOLOGY 2025 (MAIN INTAKE)**

THE Advanced Certificate in Academic, Health and Professional Research Methodology of the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka can be applied to university students, after A/L students, who are studying in any academic field, Government or private sector employers, expect to expatriate, health sector employers or who are interested in making new knowledge and research methodology who have completed the following qualifications.

Qualifications : G.C.E. A/L 3S passes in any stream,

or,

Acceptable other educational and professional qualifications by the governing council institute.

Nature of Course : Online (Open and Distance Learning)

Teaching Methods : Live lectures, all tutorials, and recorded lectures are delivered.

Medium : English or Sinhala

Course Duration : 06 months

Course Fee and Student Registration Fee : The registration fee is Rs. 1,000.00, and the course fee is Rs. 18,000.00. Rs. 1,000.00 must be paid while registering for the Diploma. Rs. 18,000.00 can be paid at once or in 06 installments.

To Apply for the Course : The applicants should send their,

1. Photographs of a document that can verify their identity (National Identity Card/ Driving license/ Passport)
2. G.C.E. A/L examination results sheet and other educational and professional Certificate photographs,
3. Self coloured clear photograph

to 071 913 6683 (WhatsApp) number.

For more information : Can inquire through the phone number 081 316 9800 at Office hours from 8.30 a.m. to 4.30 p.m.

Senior Registrar,
The Chiththa Advanced Psychological
Studies Open Institute of Sri Lanka

09-38/2

**THE CHITHTHA ADVANCED
PSYCHOLOGICAL STUDIES OPEN
INSTITUTE OF SRI LANKA**

**(Arrangements have been made to incorporate
under the Parliament Act, Bill No. 18 of 2025)**

**ADVANCED CERTIFICATE IN CHILD &
EDUCATIONAL PSYCHOLOGY 2025**

(SECOND BATCH - MAIN INTAKE)

APPLICATIONS are invited from those who are aspiring to pursue the Advanced Certificate Course in Child & Educational Psychology at the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka. Those who have fulfil the following qualifications can apply to study in the relevant field or to success their higher studies in the relevant field.

Qualifications : G.C.E. (A/L) 3S pass grades in any stream and,

18 years of age on 05/10/2025, of good character and in good health.

Nature of Course : Online (Open and Distance Learning)

Medium : English or Sinhala

Course Duration :

A six month part time course. Lecture recordings and additional readings links are will be provided meanwhile the lectures which can be viewed at convenient times.

Course Fees and Student Registration Fees : The total Course fee is Rs. 15,000.00,

while registering for the course, the student registration fee of Rs. 1,000.00 must be paid. Rs. 15,000.00 can be paid at once or Rs. 2,500.00 payable in six monthly instalments.

How to Apply for the Course :

By the applicants should send their,

1. National Identity Card photo/ Passport photo (front and rear sides)
2. G.C.E. (A/L) examination results sheet's photograph,
3. Self coloured clear photograph (for processing online student ID card.),

070 419 1660 (WhatsApp) number.

The last date for enrolling students for the course is :
05.10.2025

For more information : can inquire through the phone number 032 - 313 7500 at during office hours from 8.30 a.m. to 4.30 p.m.

Registrar - Department of Psychology and Special Needs
Education

The Chiththa Advanced Psychological Studies Open
Institute of Sri Lanka

09-13

MINISTRY OF HEALTH & MASS MEDIA

Departmental Examination for Preliminary Grade Medical Officers and Dental Surgeons – September, 2025

IT is hereby notified that the Departmental Examination should be passed by Medical Officers in Preliminary Grade before promotion to grade II during a period of two years & Dental Surgeons before confirmation in the service during a period of three years from the date of appointment to such post as per section 08 of the Medical Service Minute of Sri Lanka in the Health Services published in the *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No. 1883/17 of 11.10.2014, will be held on **02/11/2025** in Sinhala, Tamil & English medium. The venue and the time of the examination will be notified along with the admission card.

02. Qualifications :

Medical Officers in the Preliminary Grade who have not completed the relevant examination and Dental Surgeons who are not confirmed in the service can apply for this examination. Medical officer appointed to a post in the Administrative Grade or Specialist Grade previously without having completed this examination also can apply for the above Examination.

03. Applications :

Applications prepared by the candidates as per specimen appended to this letter should be sent under registered cover to reach the Director (Examinations), Ministry of Health & Mass Media, No.385, Ven. Baddegama Wimalawansa Thero Mawatha, “Suwasiripaya” Colombo 10, on or before **19/09/2025** through their Heads of Institutions. Mention **“Departmental Examination for Preliminary Grade Medical Officers and Dental Surgeons – September, 2025”** on the top left corner of the envelope. The officer in charge of the personal files should have certified that the candidate have satisfied the qualifications required to sit for this departmental examination and the accuracy of the particulars furnished in each application should have been certified by the head of division. One self-addressed envelope (candidate can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs.110.00 should be sent along with the application. **(Applications which are received late, incomplete or inaccurate will be rejected without any notice.)**

Note : The application should be prepared using an A4 paper based on the specimen form of the application so as to recommended from 01 to 04 (e) on the first front page and from 04 (f) to 09 on the second page. **Applications which do not conform to above will be rejected any information.**

04. Examination fees :-

- I Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- II The fees once paid will not be allowed to transfer for any other Examination or refunded under any circumstances.

05. Admission to the Examination :-

- I Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
 - (a) National Identity Card;
 - (b) A formal identity card issued by the Ministry of Health or a relevant institution;

- (c) Valid Driving License;
- (d) Valid Passport.

III If you did not receive your admission card due to any unavoidable reason you can trace your examination centre and the index number through the website; If you were able to trace your examination centre and the index number as mentioned above you are permitted to be presented at the examination centre in the website together with a letter attesting your signature by your immediate superior officer and sit the examination by establishment of your identity. The applicants who have received the admission card should certify their signature and should be bought. The applicants who have obtained the certification on their signature will not be entitled to face the examination. (website- www.health.gov.lk)

06. Scheme of the Examination :-

The examination consists of four parts that is three written essay type question papers and a Sinhala/Tamil oral test. Each part carries 100 marks. A minimum of 50 marks should be obtained for each part to pass the examination and this examination could be completed in one sitting or appearing for the parts of the examination in several sittings. At the first attempt officer should appear for all relevant subjects.

07. Syllabus of the Examination :

07.1 Written Examination :

07.1.1 Establishments Code Questions Paper

Duration 02 hours. Should answer five (05) out of eight (08) questions.

Syllabus :

- (i) General Regulations of the Department of Health Services in Health Ministry,
- (ii) Orders and Regulations of the Public Service Commission,
- (iii) Establishments Code.

Part I - Chapters VI, VII, VIII, IX, XII, XIII, XIV, XV, XVI, XVII, XVIII, XXIII, XXIV, XXV, XXVI, XXVII, XXVIII, XXX, XXXI, XXXII

Part II - Chapters XLVII & XLVIII

07.1.2 Administration of Hospitals & Dispensaries Questions Paper

Duration 1½ hours. Total marks 100. Should answers four (04) questions out of seven (07) questions.

Syllabus :

Health Manual :

- I. Administration of Hospital and Public Health ;
- II. Management of Laboratory Services ;
- II. Management of Drugs.

07.1.3 Accounts Questions Paper :

Duration 02 hours. Should answers 04 questions out of 07 questions.

Syllabus :

- (i) Regulations of Stores Accounts of the Department of Health Services
- (ii) Sections of Finance in the manual of the Department of Health Services
- (iii) Financial Regulations relating to the daily routine duties of a Medical Officer of Health
 - Chapter I - F.R 1, 2, 78
 - Chapter II - F.R 90, 91, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 113, 115, 118, 119

- Chapter III - F.R 124, 125, 126, 127, 128, 131, 133, 134, 135, 136, 137, 138, 139, 140, 142, 143, 151, 152, 154, 155, 156, 189
Chapter V - F.R 200, 201, 215, 225, 238, 245, 255, 257, 260
Chapter VI - F.R 380, 381, 382, 383, 384, 385, 386, 388, 389, 390, 391, 392, 393, 394
Chapter VII - F.R 488, 493
Chapter XIII - F.R 715, 716, 756, 757, 758

Procurement Guideline

- Chapter 1 - All Sections
Chapter 2 - Section number - 2.3, 2.4, 2.5, 2.6, 2.7, 2.8
Chapter 3 - Section number - 3.1, 3.2, 3.3, 3.4, 3.5, 3.6, 3.7, 3.8, 3.9

07.2 Viva Voce - Sinhala/Tamil

This oral test is conducted by the staff officers of the Departmental to measure the proficiency in Sinhala/Tamil. Ability of the Sinhala medium officers to communicate in Tamil medium and the ability of the Tamil medium officers to communicate in Sinhala medium regarding the matters that arise while discharging their normal duties is tested. Duration 10 minutes

08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

- 09.** Please bring the contents of this circular to the notice of all relevant officers in your Division / Specialized Campaign/ Institution. The information is also available in the website – www.health.gov.lk

***n.b* - In case of any inconsistency between the texts Sinhala, Tamil and English the text in Sinhala Language shall prevail.**

Dr. ANIL JASINGHE,
Secretary,
Ministry of Health & Mass Media.

Ministry of Health & Mass Media,
“Suwasiripaya”,
No. 385,
Ven. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.
27/08/2025.

For official Use only

Specimen form of application
Departmental Examination for Preliminary Grade Medical officers
& Dental Surgeons - September 2025

01. (a) i. Full Name of the Applicant (In Sinhala) :

ii. Full Name of the Applicant (In English Capitals Block Letters)

iii. Name with initials (In Sinhala) :

iv. Name with initials (In English Block Letters)

(b) i. Designation (Please mark (✓) in relevant cage)

I. Medical Officer

☐

II. Dental Surgeon

☐

ii. Date of Internship appointment :-.....

iii. Date of appointment to the preliminary Grade/ Grade II :-.....

02. Subjects Offered (Mark “✓” within the cages against the subjects you offer in this Examination. Mark “X” against the subjects not offered)

Admin. of Hospitals & Dispensaries

☐

Establishments Code

☐

Accounts

☐

Sinhala Viva Voce

☐

Tamil Viva Voce

☐

03. Medium you sit for the examination (Mark “✓” in relevant cage)

Sinhala

☐

English

☐

Tamil

☐

04. (a) i. Present Station :-

ii. This Institution belongs to;

Line Ministry

☐

Provincial Council

☐

(b) i. If Provincial Council mention Province:.....

ii. District of the Present Station

:-

ii. E-Mail Address :

(e) Please mark '✓' in the relevant cage of the examination centre you prefer out of the following centers. (If any or several examination centers, out of those given below, would be cancelled due to a departmental requirement or due to absence of a sufficient number of candidates. In such an instance, the candidates already attached to such centers would be re-attached to a closest examination center or to another center as decided by the Director General of Health Services)

Colombo		Kandana		Hambanthota		Ampara	
Kaluthara		Galle		Badulla		Vavunia	
Kurunegala		Anuradhapura		Rathnapura		Polonnaruwa	
Kandy		Batticaloa		Jaffna		Trincomalie	

(ii) Postal Address to post the Admission Card (In English):-.....

(b) If not so, have you affixed stamps to the application? -.....

Stamp Cage

(i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used.

(ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

Date.....

.....
Signature of the candidate

I certify that this application has been delivered to me before/ pass the last date of receipt and that the application has correctly completed this application as per the information in the personal file and that he has met the qualifications

required to appear for departmental examination and that a copy of this application has been filed in the personal file

Date :

.....
Name and Signature

08. Certification of Head of Institution:

I certify that Mr./Mrs./Miss..... serves as a in this institution, and the particulars furnished by him/her in the application are correct according to the particulars in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit this examination and he/she placed his/her signature in my presence.

Date :

.....
Signature of the Head of Institution
(Rubber Stamp)

09. Certificate of the Head of Decentralized unit / specialized Campaign

Mr./ Mrs./Miss.....serves as a Medical Officer/ Dental Surgeon in my Division / Campaign* and the particulars furnished by him / her* in the Application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the Examination.

Date :

.....,
Signature of Head of Decentralized unit/
Specialized campaign
(Frank / Rubber Stamp)

(*Delete words which are inapplicable)

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>				<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
2025							
SEPTEMBER	04.09.2025	Thursday	—	22.08.2025	Friday	12 noon	
	12.09.2025	Friday	—	29.08.2025	Friday	12 noon	
	19.09.2025	Friday	—	04.09.2025	Thursday	12 noon	
	26.09.2025	Friday	—	12.09.2025	Friday	12 noon	
OCTOBER	03.10.2025	Friday	—	19.09.2025	Friday	12 noon	
	10.10.2025	Friday	—	26.09.2025	Friday	12 noon	
	17.10.2025	Friday	—	03.10.2025	Friday	12 noon	
	24.10.2025	Friday	—	10.10.2025	Friday	12 noon	
	31.10.2025	Friday	—	17.10.2025	Friday	12 noon	
NOVEMBER	07.11.2025	Friday	—	24.10.2025	Friday	12 noon	
	14.11.2025	Friday	—	31.10.2025	Friday	12 noon	
	21.11.2025	Friday	—	07.11.2025	Friday	12 noon	
	28.11.2025	Friday	—	14.11.2025	Friday	12 noon	

S. D. PANDIKORALA,
Government Printer (*Acting*).

Department of Government Printing,
Colombo 08,
09th June, 2025.