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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,504 – 2026 අගෝස්තු මස 28 වැනි සිකුරාදා – 2026.08.28

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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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Note : (i) Poisons, Opium and Dangerous Drugs (Amendment) Bill is published as a supplement to the Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka of 21.08.2026.

(ii) Poisons, Opium and Dangerous Drugs (Amendment) Bill is published as a supplement to the Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka of 21.08.2026.

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 18th September, 2026, should reach Government Press on or before 12.00 noon on 04th September, 2026.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

Department of Govt. Printing,
Colombo 08,
02nd April, 2026.

This Gazette can be downloaded from www.documents.gov.lk

PRASANNA JAYARATNE,
Government Printer.



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

RULES AND INSTRUCTIONS FOR EXAMINATION CANDIDATES

The Set of rules any Instructions Published under the title 'Rules and Instructions for examination Candidates' in all previously published Gazette notifications is hereby revoked, and henceforth the set of rules and Instructions published in this Gazette shall be in force.

A. K. S. Indika Kumari Liyanage,
Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka,
22nd July, 2026.

All examination candidates are bound to act in compliance with the provisions of the Public Examinations Act, No. 25 of 1968 which was amended by No. 19 of 1976 and other rules and regulations imposed from time to time.

The following conditions restrictions are hereby imposed through the Sentence No. 20 of the Public Examinations Act, No. 25 of 1968 which was amended through No. 19 of 1976 as per the powers assigned to the Commissioner General Examinations.

All Examination candidate are bound to abide by the rules given below and a candidate who violates any of these rules is liable to one or more of the following penalties mentioned below at the discretion of the Commissioner General of Examinations.

- I. Debarring to appear for the whole examination or part of it which was under investigation.
- II. Disqualifying from one subject or from the whole examination which was under investigation.
- III. Imposing lifetime ban for all the examinations conducted by the Department of Examinations, Sri Lanka.
- IV. Department from appearing for examinations conducted by the Department of Examinations, Sri Lanka for a certain period of time.
- V. Issuing a letter with suspended department of examination.
- VI. Suspension of the certificate for a specific period.
- VII. Handing over the examination candidate to the police to file a criminal case under the Public Examinations Act or complaining the police regarding such act.
- VIII. When the examination candidate is a government employee reporting the appointing authority of such examination candidate (to take disciplinary actions) regarding the conduct of such examination candidate.

The Commissioner General of Examination reserves himself the right to take actions with respect of such examination candidate prior to during or after the examination or at any stage. His decision with respect to that should be deemed final.

1. Every examination candidate should act in the examination hall and at the examination premises in such a manner that any disturbance or obstruction should not take place for the examination supervisor and his staff as well as for other examination candidates. Moreover, examination candidates should not vandalize the property of the examination premises or damage the private property of the examination staff.

2. Examination candidates should act in compliance with the instructions given by the examination supervisor and his staff when the examination is in progress and before the commencement of the examination as well as immediately after the end of the examination.

3. No examination candidate will be admitted to the examination hall after the lapse of half an hour subsequent to the commencement of the question paper at the examination. Also, no examination candidate will be permitted to leave the examination hall until the examination ends. Actions should be taken to participate for practical tests or oral tests on time.

4. Every examination candidate should sit on the seat reserved for him/her bearing the respective Index Number and not any other seat. Unless with the special permission of the examination supervisor, no candidate should change his/her seat. The occupation of a seat other than the one assigned to him/her is liable to be considered as an act committed with dishonest intention.

5. Absolute silence should be maintained in the examination hall. A candidate is forbidden to speak to or exchange messages or to have any dealing with any person within or outside the examination hall for any matter other than a member of the examination hall staff.

6. Since the answer script of an examination candidate will be solely identified through the candidate's Index Number, it is completely prohibited to write one's name on the answer script, put a certain mark or note to distinguish the answer script, write indecent or unnecessary things on the answer script and attaching currency notes with the answer script. Further, writing other examination candidate's Index Number on one's answer script could be considered as an attempt to commit a dishonest act. Answer scripts bearing Index Numbers those are difficult to decipher are liable to be rejected.

7. Examination candidates should not write on question paper or desk or any other place except on the papers (paper given to answer with in invigilator's short signature and the date with regard to the day on which the examination is conducted supplied at the examination hall. Acting non-compliance with these instructions will be considered as an act committed with dishonest intention.

8. Any paper or answer books supplied to examination candidates should not be torn up or crushed. Each and every sheet of paper used for rough work should be clearly crossed out and attached to the answer script or submitted with the answer script at the end of the examination or the candidate should do the needful as per the given instructions. It is forbidden to take out anything written inside the examination hall. If a question has been answered twice in two different places, the unnecessary answer should be clearly crossed out.

9. It is forbidden to take out the papers or any other material supplied to answer at the examination out of the examination hall. All such materials are belonged to the Commissioner General of Examinations and breach of this rule will be considered as a punishable act.

10. When examination candidates appear for the examination in the examination hall. They should not keep in their possession or by their side other note books, papers with notes or paper pieces except the stationery supplied to them for answering at the examination and the materials which were authorized in written for each examination. Also, keeping mobile phones, electronic communication instruments/ devices in one's possession or by one's side and obtaining assistance from external parties through such instruments/ devices and sending information to other parties and social media while the examination is in progress are considered to be dishonest acts and punishable offences.

11. In case electronic communication instruments/ devices are revealed to be used for the purpose mentioned in the above paragraph no 10, such instruments/ devices will be taken into the custody of the Commissioner General of Examination until the investigations are concluded.

12. After sitting in the examination hall an examination candidates is strictly forbidden to keep any unauthorized material or instrument in his/her possession prior to the examination or when the examination is in progress. In case the supervisor of the examination staff orders, each candidate is bound to declare everything he/she has with him/her and get them checked. Breach of these requirements should be considered as an attempt to commit an act of dishonesty.

13. It is an offence. In case a candidate copies or attempts to copy from the answer script of another candidate or a book or a script or a paper containing notes or through signals or any other source or acts dishonestly. Also, helping another candidate and getting held from another candidate or a person or exam staff are also offences and every completed answer sheet should be kept underneath the sheet on which the answer is being written papers should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the examination hall even for a brief period during the course of the paper after the commencement of the examination. However, in case an examination candidate needs to go outside for a brief period under the surveillance of an officer belongs to the to the assistant staff of the examination supervisor. He/She shall be subject to search before leaving the examination hall as well as when re-entering it.

15. Impersonation before commencement of answering at the examination hall or after is a punishable act. Tempering with identity cards or presenting false identity card is considered to be an act of dishonesty.

16. Assistance given to a candidate in an improper and dishonest manner by a candidate or a person, who is not a candidate, is considered to be a serious offence.

17. Examination candidate should adhere to the following instructions.

I. Every examination candidate should take actions to the signature in their admission paper attested and get the subjects amended prior to the examination. after inquiring the Department of Examinations. Sri Lanka in case there is any discrepancy between the subjects applied and the subjects applied and the subject indicated in the admission paper.

II. It is appropriate to arrive the examination hall. half an hour prior to the commencement of the examination and if you are not quite certain of the location of the examination hall make inquiries on a day prior to the date of examination and be sure of its exact location.

III. Candidate should produce their identity cards and get their identities confirmed at every paper they sit when appearing for the examination.

(a) Actions will be taken to cancel the candidature in case a candidate fails to produce the identification documents at the examination hall and in case a candidate forgets to bring such documents into the examination hall, that fact should be brought to the notice of the supervisor and arrangements should be made to produce them before the examination ends.

(b) Every candidate should be in the examination hall during the examination period in such a way that his/her face should be clearly recognizable to display his/her identity in a clearly visible manner.

IV. Examination candidates should keep their ears openly and in a clearly visible manner so as to confirm that they are not using electronic communication instruments/ devices like Bluetooth.

V. No paper other than those issued at the examination hall should be used for answering questions. Excess paper and other materials should be left on your desk in good condition in a reusable manner.

VI. Examination candidates should bring their own pens, pencils, erasers, foot rulers, geometrical instruments, boxes of coloured pencils and boxes of coloured chalks, etc.

VII. When you start answering, you should promptly write down the Index Number clearly on the answer book used and each sheet of paper. Write answers clearly and legibly on both sides of the paper. You should leave at least a single blank line after providing the answer to a part of a question before starting to answer the next part of such question. You should provide answers in a fresh page for each question.

VIII. The left-hand margin of the answer sheet is set apart to enter the question number. Since the right-hand margin is reserved for the examiner's use, nothing should be written there. Actions should be taken to number the question you answered correctly as incorrect numbering leads to confusion.

IX. When mathematical questions are answered, give all details of calculations and any rough work in their serial order as part of the solving of the sum. The sketches and diagrams drawn in the relevant places should be accurate and sufficiently large.

X. You should read carefully the instructions given at the head of the questions paper with regard to the compulsory questions and the other questions which should be selected. Marks will not be granted for answers provided disregarding the given instructions in the question paper.

XI. At the end of answering for each question, in addition to the answer book use, the answer sheets should be collected according to the page number and then should be tied/ attached at the top left-hand corner in a non-detachable manner. Make sure whether you have attached all the answer sheets prior to handing over the answer script. Any answer sheet taken out of the examination centre will not be evaluated after the handing over of such answer scripts.

XII. Your answer scrip should be handed over to the examination supervisor or to an officer of his/her staff. You should remain in your seat until the answer scripts are collected. Failure to do so may result in the loss of your answer script and your being treated as an absentee for a certain subject.

XIII. If it becomes necessary for you to speak to the examination supervisor or an officer of his/her staff due to a certain matter, you should sing him by tapping two times on the desk without disturbing others.

Commissioner General of the Examinations.

At the Department of Examinations, Sri Lanka.
Pellawatta,
Battaramulla.

Post - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Births, Deaths and Marriages/ Additional Marriages (Kandyan/ General) Tamil Medium

BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births, Deaths and Marriages/ Additional Marriages for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Births, Deaths and Marriages/ Additional Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years).
04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on a yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such an extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicants for the Post of Registrar of Marriages should be married and should not be a widow/ widower or divorced.
06. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.
07. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
08. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, Deaths and Marriages/ Additional Marriages, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurghi Development Society Offices and Post Offices depicted in the schedule hereunder.

09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General’s Department.
09. Duly filled applications should be forwarded on or before 28th of September 2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General’s Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla.
On this 17th day of August, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Meegahakivula	Post of Birth and Deaths Registrar of Meegahakivula Division and Marriages Meegahakivula Division (General) (Tamil Medium)	District Secretary/ Additional Registrar General, District Secretariat, Badulla.
Badulla	Bandarawela	Post of Births, Deaths and Marriages (General) Registrar of Bandarawela Divisional Secretariat Division (Tamil Medium)	District Secretary/ Additional Registrar General, District Secretariat, Badulla.

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REGISTRAR GENERAL’S DEPARTMENT

Post of Registrar of Births and Deaths - Sinhala Medium

BADULLA DISTRICT

APPLICATIONS are called for the Post of Registrar of Births and Deaths for the divisions set out in the schedule hereof;

01. Applicant should be a permanent resident of relevant Registrar of Births and Deaths Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. This position is an unpaid service and both Male and Female candidates can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years).

04. The retirement age is 65 years. Between the ages of 65 and 70, while performing the duties of Registrar, the period of service is extended on a yearly basis depending on the individual's conduct, physical fitness, and mental suitability. If, at any time, such a extension of service is not granted, the service of the relevant Registrar shall be terminated.
05. Applicant should have passed minimum of 06 subjects including Sinhala language with 02 Credit passes in not more than Two (02) sittings in GCE (O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. In case a subject contains 02 parts at GCE (O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

06. Applicant should have the ability to establish the office in a centrally located building that ensure respect of the post and easy access by all or majority of residents.

Under circumstances where there is no adequate office facilities provided within the hospital premises, recruited candidate for post of the Registrar of Births and Deaths, should be able to established his/her office at a suitable building located in the close proximity within 01 k.m. from the Hospital.

07. Additional details such as Village name list/ Grama Niladhari Divisions of the relevant Division of Births, and Deaths, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
09. Relevant application and the said “Annex-01” inclusive of Village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before 28th September 2026, by registered post to the address given in the schedule.

S. JALATHEEPAN,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Koswatta, Battaramulla.
On this 13th day of August, 2026.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Badulla	Welimada	Post of Births and Deaths registrar of Guruthalawa Division	District Secretary/ Additional Registrar General, District Secretariat, Badulla.

SRI LANKA POLICE

Post of Reserve Assistant Superintendent of Police (Male/Female)

(UNDER RESERVE SERVICE AND ON SECONDMENT BASIS)

APPLICATIONS are invited from the citizens of Sri Lanka for recruitment to the following Post of Probationary Assistant Superintendent of Police (Male/Female) on secondment basis (from government employed Officers) and under Reserve Service of Sri Lanka Police.

- (a) Post of Information Technology
- (b) Post of Architect
- (c) Post of Architectural Draughtsman
- (d) Post of Electrical Engineer
- (e) Post of Civil Engineer
- (f) Post of Telecommunication Engineer

02. Applications should be forwarded before 30.09.2026 having completed only through online after accessing the application form by scanning the following QR Code or by clicking the "join us" option after visiting **www.police.lk** website. No application should be forwarded by post. The applicant should bring a copy of the application forwarded online when arriving for the preliminary Test (The applicant should have placed his/her signature on the copy).

03. Should there be any adverse situation arising from delaying the application until submission, it shall be borne by the applicant.

- (a) In case of any discrepancy or inconsistency between the Sinhala, Tamil, and English languages of this notification, the notification in Sinhala medium shall prevail.
- (b) Participating in the interview should not be deemed as a fulfilment of qualifications to be appointed to the post.
- (c) Any matter which is not mentioned herein shall be determined by me.
- (d) This *Gazette* shall cease to be in force once the recruitments are made on priority basis based on the existing vacancies in the post.
- (g) Interviews will be held based on the order in which applications are received.

04. Salary Scale

As per Schedule II of the Public Administration Circular bearing No. 10/2025 dated **25.03.2025**, the monthly salary scale entitled to this post is Rs. 82,150 – 10 X 2,400 – 8 X 2,940 – 17 X 3,900 – 195,970.

Salary Code - SL 1 - 2025

As per the schedule III of the circular, the amount paid for the year 2026 is Rs. 74,438/-. The amount paid as of **01.01.2027** is **Rs. 82,150/-**.

- (a) Allowance of 22% of basic salary + Rs. 1,250/-
- (b) Executive allowance (As per P.A.C. No. 18/2015(V))
- (c) Arduous Duty Allowance Rs. 2,000.00
- (d) Cost of living allowance Rs. 17,800.00
- (e) Food and Lodging Allowance Rs. 34,800.00
(As per IG Circular No. 2773/2024)

05. Basic Qualifications

5:1 Educational Qualifications

Post of Information Technology

- (i) Should have obtained a Degree in Computer Science or Bachelor of Science Degree with passing Computer Science as a subject from a University recognized by the University Grants Commission
- or
- (ii) Should have obtained relevant valid certificates having fulfilled the academic requirements recognized by the University Grants Commission as a qualification equivalent to the degree mentioned in (i) above.

Post of Architect

- (i) Should have obtained a fulltime 04 year Degree in Architecture from a University recognized by the University Grants Commission and the Sri Lanka Institute of Architects
- or
- (ii) Should have obtained relevant valid certificates having fulfilled the academic

requirements recognized by the University Grants Commission and the Sri Lanka Institute of Architects as a qualification equivalent to the degree mentioned in (i) above.

Post of Electrical Engineer

- (i) Should have obtained a fulltime 04 year Degree in Electrical Engineering from a University recognized by the University Grants Commission and the Institute of Engineering Sri Lanka
or
- (ii) Should have obtained relevant valid certificates having fulfilled the academic requirements recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka as a qualification equivalent to the degree mentioned in (i) above.

Post of Civil Engineer

- (i) Should have obtained a fulltime 04 year Degree in Civil Engineering from a University recognized by the University Grants Commission and the Institute of Engineering Sri Lanka
or
- (ii) Should have obtained relevant valid certificates having fulfilled the academic requirements recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka as a qualification equivalent to the degree mentioned in (i) above.

Post of Telecommunication Engineer

- (i) Should have obtained a fulltime 04 year Degree in Telecommunication Engineering or electronic from a University recognized by the University Grants Commission and the Institute of Engineering Sri Lanka
or
- (ii) Should have obtained relevant valid certificates having fulfilled the academic requirements recognized by the University Grants Commission and the Institution of Engineers, Sri Lanka as a qualification equivalent to the degree mentioned in (i) above.

5:2 Professional Qualifications

Post of Electrical Engineer/ Civil Engineer/ Telecommunication Engineer

Having obtained the Associate Membership or Corporate Membership of the Institution of Engineers, Sri Lanka.

Post of Information Technology

Should have worked as a Computer Engineer in one of the fields among the fields of Computer Software or Computer **Database or Computer Networks or Computer Forensics.**

Post of Architect

Having obtained the Associate Membership or Corporate Membership of the Sri Lanka Institute of Architects.

5.3 Professional Experience

Post of Electrical Engineer/ Civil Engineer/ Architect/ Telecommunication Engineer

Service experience of at least three years in a reputed institution in the relevant field after obtaining the degree.

Post of Information Technology

Having obtained a professional experience of at least three years as a Computer Engineer in a reputed institution in one of the fields among the fields of Computer Software or Computer **Database or Computer Networks or Computer Forensics.**

5:4 Physical Requirements (For all posts)

- I. Should be physically and mentally fit to serve in any part of the Island and to perform the duties of the post.
- II. Male - Height should be 05 feet and 06 inches or above, and chest should be 32 inches or above during expiration.
Female-Height - should not be less than 05 feet and 04 inches.
(There may be deviation from these height limits regarding applicants with special qualifications and expertise on the discretion of the Inspector General of Police.)

Vision Requirements :-

Vision should be between 6/6 and 6/12 minimum, with or without wearing spectacles or contact lenses, and colour vision should be normal.

5:5 Other

- 4:5:1 Should be a citizen of Sri Lanka.
- 4:5:2 Applicants should have maintained an excellent character which is expected by the Sri Lanka Police.
- 5:5:3 Both married and unmarried persons can apply.
- 5:5:4 Should be bound to work in any part of the Island.
- 5:5:5 Both male and female persons can apply.
- 5:5:6 Should not have undergone body modifications (*E.g.: Tattoos*)
- 5:5:7 Qualifications mentioned from 5.1 to 5.6, which are required for recruitment to the post, should have been acquired in all respects by the date mentioned in the notice inviting applications/*Gazette*.

5:6 Age

Age should be between 25 - 45 years at the closing date of applications according to the *gazette* notification.

06. Method of Recruitment

Applicants who have positive background check reports and who have passed the medical test will be recruited to the existing vacancies in the order of merits, based on the aggregate of the marks obtained in the structured interview.

6.1. Structured interview :-

<i>Main headings under which marks are given</i>	<i>Maximum Mark</i>	<i>Cut-Off Mark for Selection</i>
01. Additional Educational Qualifications	30	Not applicable
02. Service Experience	30	
03. Additional Language Proficiency and Computer Literacy	20	
04. Leadership/Community Services	10	
05. Evaluation of the interview board	10	
Total	100	

07. Background Check

- 7.1 The background check will be conducted to confirm the good character of the applicants qualified for recruitment.
- 7.2 Background checks will also be carried out on the good character and conduct of the applicant, his/her next of kin and his/her close companions for confirming the good character of the applicant, and applicants with negative background check reports will not be recruited.

Note :- There should not be any criminal reports regarding the next of kin. Applicant's mother, father, guardians, siblings and if the siblings are married, their spouses, and if the applicant is married his/her spouse, also considered as next of kin.

- 7.3 Providing false information during recruitment by applicants will result in disqualification. If it is revealed, after recruitment, that false information had been provided, they will be dismissed from service at any time.

08. Medical Test

The applicants who have been selected for the medical test should pass the medical test conducted by a medical board including the Director of Police Hospital. In addition, a test will be performed on the applicants to check whether they are physically and mentally fit for police duties. The medical test reports should be presented by the Medical Director of the Police Hospital under Health 169 form. Applicants who fail the medical test cannot submit appeals.

09. Training

The applicants who have obtained highest marks according to the list of merits among those who passed the background check and the medical test will be called for the training on a date specified by the Inspector General of Police as per the number of approved vacancies. This training will be held at the Sri Lanka Police College.

10. Conditions of the Appointment

This post is not pensionable. You should contribute to the Public Service Provident Fund. The amount payable will be announced by the government from time to time.

11. Service Conditions

I. Should be subject to the provisions of Establishments Code, Financial Regulations, Circulars of Public Service Commission, National Police Commission, Public Administration Circulars, Treasury circulars, Police Orders, and provisions of Instruction Codes and Hand Books of Sri Lanka Police.

II. If any Officer of direct recruitment intends to resign from the post, they should sign a bond giving their consent to pay all the stipulated expenses, should there be any that had been spent for his/her training and other expenses including uniforms at the time he/she is handing over the resignation letter. Measures will be taken as per the provisions of Establishments Code regarding the resignation.

12. Applicants should upload a passport-sized colour photograph taken against a white background and copies of the following documents while filling the application:

- (a) Birth Certificate
- (b) National Identity Card

- (c) Certificates to verify educational qualifications
- (d) Valid Driving License
- (e) Certificates to verify professional qualifications
- (f) Certificates to confirm experience
- (g) A letter of resignation/discharge if you have left public service or the armed services.

13. Applicants who are already in the public service when forwarding their applications should upload a letter prepared in accordance with the Point No. 16 of the application along with the signature and official stamp of the Head of the Institution.

I hereby declare that Mr forwarding this application, is serving in the Department/ Corporation/ Board/ Armed Force of and that he can be released from service if selected for this position.

.....
Signature of the Head of the Institution.
Name:
Official Stamp

Date:

Note :- Travelling or any other expense will not be paid by the Sri Lanka Police to the applicants who are called for interviews and tests.



PRIYANTHA WEERASOORIYA,
Inspector General of Police.

Examinations, Results of Examinations & c.

MINISTRY OF PUBLIC ADMINISTRATION PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

Open Competitive Examination for Recruitment to Grade III of Management Service Officers Service – 2026

01. It is hereby notified that the Open Competitive Examination for Recruitment to the Posts in Class III of Management Service Officers Service shall be held by the Commissioner General of Examinations in the month of **December 2026**.

The application for this purpose is published in the website www.doenets.lk of the Department of Examinations under “Our Services” via “Online Applications – Recruitment Exams/E.B. Exams” and the applications can strictly be submitted online. The closing date of applications is **25.09.2026**.

Note – Accepting online applications commences on 31st of August 2026 at 9.00 a.m. and ends on 25th of September 2026 at 9.00 p.m.

This examination shall be held at the examination centers located in the towns mentioned in the Schedule II. All the applicants should select the town they expect to sit for the examination as per the said Schedule and they should correctly mention the town they expect to sit for the examination and the relevant number of the town according to Schedule II when completing the online application.

02. Candidates who satisfy the prescribed qualifications shall be selected on merit, on the results of a written examination to be conducted by the Commissioner General of Examinations and, on the basis of District population ratio, to the posts in the Grade III of Management Service Officers Service.

03.

- (a) Number of persons to be appointed and effective date of appointments shall be determined by the Appointing Authority. Further, the Appointing Authority reserves the right to refrain from filling some or all of the vacancies.

Note :- This recruitment will give priority to filling vacancies with high vacancy percentages in Ministries/ Departments /Commissions

and candidates who qualify for appointment by passing this competitive examination will be required to report for duty at the place of assignment. Requests for revision of the place of assignment after the appointment has been made will not be considered.

- (b) Selected candidates shall be appointed to a post in Grade III subject to general conditions governing the appointments in the Public Service, terms and conditions set out by the Service Minute of Management Service Officers Service published in the *Gazette* extraordinary of Democratic Socialist Republic of Sri Lanka No. 1840/34 dated 11.12.2013, amendment already made and will be made thereto in due course to the said service minute, provisions of the Establishments Code and Financial regulations and Procedural Rules of the Public Service Commission published in the *Gazette* Extraordinary No. 2310/29 dated 14.12.2022.

- (c) If selected for an appointment, the officer shall compulsorily serve at the service station to which he/she is appointed at first for three (03) years. However, the Appointing Authority reserves the right to transfer any officer before the lapse of said period, on special reasons as determined by the same, if it is required to make such transfer.

- (d) This appointment is subject to a probation period of three years. The first efficiency bar examination shall be passed by the officer within a period of three (03) years after recruiting to Grade III of the Management Service Officers Service as prescribed in the Service Minute.

- (e) If you are selected for an appointment, the prescribed official language proficiency shall be acquired in accordance with the language medium of satisfying the qualification for your appointment as per the provisions of Public Administration Circular 18/2020 dated 16.10.2020 and consequent circulars.

04. The salary code MN 02-2025 is entitled to this post as per Public Administration Circular 10/2025 dated 25.03.2025 and the salary scale relevant to the same is Rs. 48,470 - 10 x540 - 11x630 - 10x1,010 - 10x1,190 – 82,800/-. An applicant who is selected for an appointment is entitled to the said salary from

01.01.2027 and salary shall be paid as per the provisions in Schedule III of this circular from the effective date of the appointment.

05. This post is permanent and pensionable.

06. Qualifications:

Following qualifications are applicable for the recruitment to posts in Grade III of Management Service Officers Service.

- (a) Shall be a citizen of Sri Lanka.
- (b) Shall be not less than 18 years and not more than 30 years of age as at the closing date of applications. (Accordingly, the candidates whose birthday falls on or before 25.09.2008 and on or after 25.09.1996 shall strictly be eligible to apply for this).
- (c) Shall be of an excellent character.
- (d) Shall be of an excellent moral character and physical and mental fitness to serve at any part of the island.
- (e) Shall have fulfilled the following educational qualifications:
 - (1) Shall have passed six (06) subjects with Credit passes for four (04) subjects including Language (Sinhala /Tamil /English) and Mathematics at the General Certificate of Education (Ordinary Level) Examination at one sitting
 - and*
 - (2) Shall have passed all the subjects in General Certificate of Education (Advanced Level) at one sitting (except the General Paper and General English).

Note -

- i. The language medium in which the candidate appears for this competitive examination is considered to be the language in which a credit pass must be obtained in the General Certificate of

Education (Ordinary Level) Examination.

- ii. In case where a qualification has been obtained by appearing for an examination equivalent to the General Certificate of Education (Ordinary Level) and General Certificate of Education (Advanced Level) examinations conducted by other local or foreign educational institutions, the final decision on making it applicable for granting an appointment shall be made by the Director General of Combined Services after verification from the relevant educational institutions and the Commissioner General of Examinations.

N.B. - It is compulsory to have satisfied all qualifications prescribed for the post by candidates on or before **25.09.2026**.

07. Selection on the basis of District population ratio

District Name list is indicated as Schedule I. The District selected by the applicants to compete for vacancies and its number should be mentioned in the application correctly according to the Schedule I when completing the online application.

- (a) Recruitment to the service shall strictly be on a representative basis. A fixed number of vacancies shall be set apart for each District in proportion to its population. Only the applicants from a particular District shall be entitled to compete for the number of vacancies to be filled from that district.

- I. If the vacancies so allocated to a particular district cannot be filled by the applicants who have applied for that particular District and have satisfied the qualifications, number of vacancies shall be re-distributed among the adjoining Districts in proportion to population.
- II. If the total number of vacancies to be filled is few and the District population basis cannot be applied, selection shall be made on the order of merit.
- III. Where the number of candidates who secure the minimum marks required is less than the number of vacancies available in a District, the District population basis shall not be applied for the selection.

N.B. - It should be noted that the number of vacancies allocated to a District refers to the number of vacancies allocated to candidates appearing for the competitive examination from that District in proportion to the population of that administrative District and does not refer to the number of vacancies in the public institutions within that administrative district.

(b) Eligibility for inclusion in a District - At least one of the following requirements should have been fulfilled by a candidate to compete for the vacancies allocated to a District.

I. The candidate should have been born in the District;

or

II. He should have been a permanent resident of the District at least for three (03) continuous years within the five (05) years immediately preceding the last date to fulfill the eligibility qualifications for the examination;

or

III. He should have received his secondary school education within the District for five (05) continuous years.

Note :-

1. In order to confirm the candidates selected from the written examination belong to the above District, they are bound to forward following documents, at the interview or any time inquired

I. Birth Certificate

II. Extracts from electoral registers confirming the residence of a period of continuous three (03) years and the certificate of residence issued by Grama Niladhari

III. School leaving Certificate

2. If the father/mother of any candidate has been employed in a transferable service of the Government or of a provincial public service or of a state corporation, such candidate shall be allowed to choose his own, or his father's/mother's place of birth as his District. (At the interview or any time Candidates are required to forward documents to prove the place of birth of the parents and that they work in Government or Provincial Public Service or Public Corporation.)

3. No candidate shall be allowed to compete for vacancies

in more than one District. Once the district is selected to compete for the vacancies as per the qualifications indicated in 07(b) above when submitting the online application, it cannot be changed subsequently.

08. Three percent (3%) of the number of vacancies to be filled through this competitive examination shall be reserved for persons with disabilities. Only 3% of the persons with disabilities who secure highest marks in the examination and qualify shall be selected for Interview on the order of merit. The candidates should score at least forty percent (40%) of marks for each subject and fifty percent (50%) from the total marks of the examination to be eligible for this. Public Administration Circular No. 27/88 is applicable for recruitment of persons with disabilities.

Applicants applying for vacancies reserved for persons with disabilities who qualify for the interview will be referred to a Medical Board, in addition to the general interview for verification of qualifications and it should be noted that any applicant recommended by the Medical Board as not being a person with a disability or as being ineligible for appointment under the disability category, shall be considered disqualified for the appointment.

Note - If an applicant with special needs or who requires special facilities at the time of the examination as per the provisions of Public Administration Circular No. 27/88 appears for this examination, it must be mentioned while completing the online application and copies of the relevant medical certificates should be submitted to the Sri Lanka Examinations Department along with a printed copy of the application. A **non-disabled person should not be falsely stated as disabled.**

09. Scheme of the examination:-

(a) This examination shall be held in Sinhala, Tamil and English media. Candidate may sit this examination in only one language medium of their preferences and should answer for the question papers using that language medium. Candidates shall not be allowed to change language medium applied initially. The examination shall consist of two papers.

		Marks	Durations
01	Language Proficiency	100	2 1/2 hours
02	Aptitude	100	1 hour

(01) *Language Proficiency*:- This question paper shall consist of subject related questions

designed to test the candidates' ability of expression, comprehension, spelling, language and essay, drafting a given letter, making graphs based on the given data, summarizing passages, expressing the idea of several given sentences in one sentence and use of simple grammar. All questions should be answered.

- (02) Aptitude :- This paper shall consist of questions designed to test the candidates' skill at numbers, power of critical reasoning and general intelligence. This consists of 50 questions of Multiple Choice and Short Answer model. All questions should be answered.

Note:- These papers shall be designed to test the aptitude and ability of the candidate to perform his official duties

- (b) From this competitive examination, candidates are expected to secure at least forty percent (40%) of the marks allocated for each subject and an aggregate of at least fifty percent (50%) of the total marks of the examination. Appointments shall strictly be made in the order of merit based on the total marks scored, depending on the number of vacancies set apart to be filled on the results of the competitive examination.
- (c) Examination Results - With the approval of the Director General of Combined Services, the Sri Lanka Examinations Department will issue a result sheet indicating the marks/total marks obtained in each subject of the written examination to all candidates who appeared for the examination by post or through the website www.results.exams.gov.lk.

10. Penalty for furnishing false information

- i. The candidate should be very careful to include the correct particulars in the application. If it is found that any candidate is not eligible according to the regulations of this examination, his/her candidature can be cancelled at any time before, during or after the examination.
- ii. If the particulars furnished by a candidate are subsequently found to be false or if it is found that he/she has willfully suppressed any material fact he or she shall no longer be considered for

an appointment and he or she shall be liable for dismissal from the public service or cancellation of any appointment made on this examination.

11. Conditions of the examination :

- (i) The online application form must be filled in **English**. Before filling out the online application form, candidates must download and carefully read the common instructions on applying for the examination. The candidates must strictly adhere to those instructions in filling out the application. Incomplete applications will be rejected without notice. The Department of Examinations of Sri Lanka will notify the applicant that the soft copy submitted online is accepted/not accepted as a valid application by SMS sent to the mobile number used to access the system or by an email sent to the e-mail address.
- (ii) Examination fee is Rs. **600.00**. The examination fee must be paid only through the following payment methods provided in the online system.
 - i. Any Bank Credit Card
 - ii. Any Bank Debit Card
 - iii. Bank of Ceylon Online Banking Method/ Flex App
 - iv. Bank of Ceylon Teller Slip Payment

Note: Instructions on the manner in which the payments are made through the above methods are published under Technical Instructions related to this examination on the website

- (iii) The acknowledgment of the payment will be informed by an SMS or email. The full amount of the examination fee must be paid and applications for which the payments have been made less or more than the examination fee will be rejected. The Department of Examinations will not be responsible for the errors occurring in the payment of examination fees by the above payment methods.
- (iv) The examination fee shall not be refunded or transferred for another examination under any circumstance.
- (v) Applicants must bear any adverse consequences resulting from the delay in submitting applications until the closing date of applications.
- (vi) On the assumption that only those who possess

the qualifications mentioned in the *Gazette* Notification have applied, the Commissioner General of Examinations will issue admission cards strictly online to the candidates who have paid examination fees and properly submitted the application online on or before the closing date of applications.

- (vii) Once the admission cards are issued to the candidates, a notification indicating the same will be published in the official website of the Department of Examinations, Sri Lanka and the candidates will be informed by SMS. If an applicant does not receive the admission card, steps should be taken to notify the Institutional Examinations Organization Branch of the Department of Examinations in the manner specified in the web notice. It would be advisable to send a letter of request indicating the name of the examination, full name of the applicant, national identity card number and the address to the email address mentioned in the web notice. It would be advisable to keep the copy of the application and the copy of the receipt received upon payment of examination fee to prove any information inquired by the Department of Examinations.
- (viii) Upon reviewing the admission card, if any corrections are required, the Department of Examinations of Sri Lanka must be contacted to make the necessary revision in accordance with the application. Requests for corrections will not be considered during the examination hall proceedings or the interview.
- (ix) The signature of the applicant in the admission card should have been attested. An applicant who appears for the examination through a public institution should get his/ her signature attested by the respective Head of the Institution or an authorized officer, Other applicants should get their signature attested by Principal of a Government School/ Retired Officer, Grama Niladhari of the Division, Justice- of Peace, Commissioner of Oaths, Attorney at Law, Notary Public, a Commissioned Officer of the Three Armed Forces, a permanent staff grade officer of the Public Service or Provincial Public Service, or a Chief Incumbent of a Buddhist temple or a clergy of any other religion who reserves a considerable status.
- (x) Examination candidates are subject to the regulations imposed by the Commissioner General of Examinations on conducting the examination.

Any violation of these regulations will result in the candidate being subject to the penalties imposed by the Commissioner General of Examinations. The decision of the Commissioner General of Examinations with regard to the examination results shall be final.

12. Admission to the examination:

- (a) A candidate presenting himself for the examination shall get his signature on the admission card attested in advance and produce his admission card to the supervisor of the examination center on the first day of the examination.
- (b) Candidates must sit for the examination at the examination hall assigned to him. A set of rules to be followed by all the candidates is published in this *gazette*.

Note: Issuance of admission card to a candidate does not necessarily mean that he/ she has fulfilled the qualifications to sit for the examination.

13. Identity of candidates:

Candidates shall be required to prove his/ her identity at the examination hall to the satisfaction of the supervisor for each subject he/ she offers. Strictly only the following documents shall be accepted for this purpose.

- I. National Identity Card.
II. A valid passport.
III. Valid driving license.

Candidates are required to dress in a way that exposes their full face and ears for clear identification and to ensure they are not wearing any electronic devices. The candidates, who refuse to prove their identity in the said manner shall not be allowed to enter the examination hall. Further, candidates should remain in the examination hall from the moment of entering and leaving the examination hall without covering the face and ears.

14. Any matter not referred to herein shall be decided by Director General of Combined Services.

15. In the event of any inconsistency between the Sinhala, Tamil and English text of this *Gazette* Notification, the Sinhala text shall prevail.

N.U. NISHAN MENDIS,
Director General of Combined
Services.

Schedule - II**Towns where Examination Centers will be located**

Ministry of Public Administration, Provincial Councils and
Local Government,
Independence Square,
Colombo 07,
19th of August 2026

SCHEDULE - I**The List of the Names of Districts**

District	District Number
Colombo	01
Gampaha	02
Kalutara	03
Kandy	04
Matale	05
Nuwaraeliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10
Mannar	11
Vavuniya	12
Mulativu	13
Kilinochchi	14
Batticaloa	15
Ampara	16
Trincomalee	17
Kurunegala	18
Puttalam	19
Anuradhapura	20
Polonnaruwa	21
Badulla	22
Monaragala	23
Ratnapura	24
Kegalle	25

<i>District</i>	<i>Town</i>	<i>No.of the Town</i>
(01) Colombo	Kotahena	01
	Maradana	02
	Borella	03
	Kurunduwatta	04
	Bambalapitiya	05
	Havelock Town	06
	Nugegoda	07
	Moratuwa	08
	Piliyandala	09
	Homagama	10
	Maharagama	11
	Hanwella	12
	Avissawella	13
(02) Gampaha	Negombo	14
	Minuwangoda	15
	Divulapitiya	16
	Veyangoda	17
	Gampaha	18
	Ja-Ela	19
	Wattala	20
	Kelaniya	21
	Dompe	22
(03) Kalutara	Horana	23
	Panadura	24
	Kalutara	25
	Matugama	26
	Aluthgama	27
(04) Kandy	Kandy	32
	Katugastota	33
	Teldeniya	34
	Wattegama	35
	Nugawela	36
	Galagedara	37
	Gampola	38
(05) Matale	Matale	28
	Galewela	29
	Naula	30
	Laggala Pallegama	31
(06) Nuwara Eliya	Hedunuwewa	39
	Nuwara Eliya	40
	Watumulla	41

<i>District</i>	<i>Town</i>	<i>No.of the Town</i>	<i>District</i>	<i>Town</i>	<i>No.of the Town</i>
	Hatton	42		Padavi Parakramapura	73
	Ginigathhena	43		Kinniya	74
(07) Galle	Ambalangoda	44	(18) Kurunegala	Kuliyapitiya	87
	Galle	45		Bingiriya	88
	Baddegama	46		Narammala	89
				Polgahawela	90
(08) Matara	Weligama	47		Kurunegala	91
	Matara	48		Ibbagamuwa	92
	Kamburupitiya	49		Dodangaslanda	93
	Hakmana	50		Morathiha	94
	Deiyandara	51		Nikaweratiya	95
	Dikwella	52		Maho	96
	Akuressa	53			
	Kotopola	54	(19) Puttalam	Wennappuwa	83
				Madampe	84
(09) Hambantota	Beliatta	55		Chilaw	85
	Walasmulla	56		Puttalam	86
	Weeraketiya	57			
	Tangalle	58	(20) Anuradhapura	Medawachchiya	97
	Ambalantota	59		Kekirawa	98
	Hambantota	60		Anuradhapura	99
	Tissamaharama	61		Galenbindunuwewa	100
				Kahatagasdigiliya	101
(10) Jaffna	Chavakachcheri	62			
	Jaffna	63	(21) Polonnaruwa	Polonnaruwa	102
	Thellipallai	64		Hingurakgoda	103
	Point Pedro	65			
			(22) Badulla	Bandarawela	104
(11) Mannar	Mannar	66		Welimada	105
	Murukkan	67		Badulla	106
				Passara	107
(12) Vavuniya	Vavuniya	69		Mahiyanganaya	108
				Girandurukotte	109
(13) Mullativu	Mullativu	68		Hasalaka	110
(14) Kilinochchi	Kilinochchi	124	(23) Monaragala	Bibile	111
	Pallai	125		Monaragala	112
				Wellawaya	113
(15) Batticaloa	Batticaloa	75			
	Eravur	76	(24) Ratnapura	Eheliyagoda	118
	Kathankudi	77		Ratnapura	119
				Pelmadulla	120
(16) Ampara	Ampara	78		Balangoda	121
	Serankada	79		Kalawana	122
	Kalmunai	80		Embilipitiya	123
	Akkaraaipattu	81			
	Sammanthurai	82	(25) Kegalle	Kegalle	114
				Rambukkana	115
(17) Trincomalee	Kantalai	70		Mawanella	116
	Trincomalee	71		Ruwanwella	117
	Muttur	72			

MINISTRY OF PUBLIC ADMINISTRATION, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

Limited Competitive Examination For Recruitment To Grade III of The Management Service Officers' Service – 2026

- 1.0 APPLICATIONS are hereby called for the Limited Competitive Examination for Recruitment to Grade III of the Management Service Officers' Service. The application for this purpose is available on the website of the Department of Examinations, Sri Lanka, www.doenets.lk, and applications can strictly be submitted online. The closing date for applications is **25th of September 2026**. This examination will be held in the month of **December 2026**.

Officers must submit a copy of the application to the Head of the Institution for inclusion in the personal file. They must present a copy of the application certified by the Head of the Institution and a service confirmation letter at the interview.

The applicants must bear any adverse effects caused by the delay in submitting applications until the closing date.

Note - Receipt of online applications will be open from 31st of August at 9:00 a.m. and will close on **25th of September at 9.00 p.m.**

- 2.0 Eligibility to apply for this competitive examination is restricted solely to officers holding permanent appointments in the public service, who have been confirmed in those posts and receive salaries under the salary codes of PL category and MN 1-2025 salary code, in accordance with Public Administration Circular No. 10/2025. The towns in which this examination is expected to be held and their corresponding town numbers are furnished below. The Commissioner General of Examinations may, at his discretion, cancel any of the examination centers owing to the insufficient number of candidates or another reason and decide on an alternative center, taking the candidates' second preference into consideration.

<i>Town</i>	<i>Town No.</i>		<i>Town</i>	<i>Town No.</i>
Colombo	01		Kilinochchi	14
Gampaha	02		Batticaloa	15
Kalutara	03		Ampara	16
Kandy	04		Trincomalee	17
Matale	05		Kurunegala	18
Nuwara Eliya	06		Puttalam	19
Galle	07		Anuradhapura	20
Matara	08		Polonnaruwa	21
Hambanthota	09		Badulla	22
Jaffna	10		Monaragala	23
Mannar	11		Ratnapura	24
Vavuniya	12		Kegalle	25
Mullaitivu	13			

- 3.0 (i) This examination will be held by the Commissioner General of Examinations and the candidates shall be bound by the rules and regulations prescribed by him for conducting the examination. The decision of the Commissioner General of Examinations regarding the conducting of examinations shall be final.
- (ii) Rules and regulations for candidates are provided separately in the *Gazette* notification. Candidates are liable to any punishment imposed by the Commissioner General of Examinations for breach of these rules.

4.0 Salary -

As per Public Administration Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to Grade III of the Management Service Officers' service is Rs. 48,470 - 10x540 - 11x630 - 10x1,010 - 10x1,190 – 82,800/- (MN 2-2025). An applicant who qualifies for an appointment will be entitled to that salary effective from 01.01.2027.

From the date the appointment takes effect, you will be paid salary in accordance with the provisions of Schedule III of this circular. In addition, you are entitled to other allowances paid to public officers by the government from time to time.

Note:-

They shall be granted incremental credit subject to the incremental credit rules prevailing at the time of receiving appointment.

5.0 Service Conditions -

- (i) The number of appointments and the effective date of appointments shall be determined by the appointing authority. The appointing authority reserves the right to refrain from filling some or all vacancies.

Note :- This recruitment will give priority to filling vacancies with high vacancy percentages in Ministries/ Departments /Commissions and candidates who qualify for appointment by passing this competitive examination will be required to report for duty at the place of assignment. Requests for revision of the place of assignment after the appointment has been made will not be considered.

- (ii) Selected candidates shall be appointed to a post in Grade III subject to general conditions governing the appointments in the Public Service, terms and conditions set out by the Service Minute of the Management Service Officers' Service published in *Gazette Extraordinary* of the Democratic Socialist Republic of Sri Lanka No: 1840/34 dated 11.12.2013, revisions already made and will be made thereto in due course to the said service minute, provisions of the Establishments Code and Financial regulations and Procedural Rules of the Public Service Commission published in *Gazette Extraordinary* No. 2310/29 dated 14.12.2022.
- (iii) Candidates who are successful in this examination shall be appointed subject to a probation period of one year from the date of appointment. Their posts shall be permanent and pensionable. They must pass the first Efficiency Bar Examination within 03 years from the date of recruitment to Grade III of the Management Service Officers' Service, as mentioned in the service minute.

- (iv) Candidates who receive appointments on the results of this examination shall be liable to transfer and may be posted to any station in Sri Lanka.

- (v) The officer must compulsorily serve at the service station to which he/she is appointed at first for three years. However, if the appointing authority determines it necessary to transfer an officer before the end of the specified period due to exceptional circumstances, they reserve the power to do so.

- (vi) If selected for an appointment, you must acquire proficiency in the Official Language as applicable, in accordance with the provisions of Public Administration Circular No. 18/2020 dated 16.10.2020 and its consequent circulars, based on the language medium in which you qualified for the appointment.

6.0 Eligibility -

Eligibility to apply for this competitive examination is restricted solely to officers holding permanent appointments in the public service, who have been confirmed in those posts and receive salaries under the salary codes of PL category and MN 1-2025 salary code, in accordance with Public Administration Circular No. 10/2025.

Note: The officers in provincial public services are not allowed to sit for this examination

In order to be eligible to apply for this examination, every candidate must have satisfied the following qualifications, in addition to the aforementioned qualification;

- (i) As of the closing date for applications, candidates must have completed at least **05 years of active and satisfactory service** in a permanent appointment. Furthermore, they must not have been subjected to any disciplinary punishment in accordance with the provisions stated in the **Public Service Commission Circular No. 01/2020**. This must be certified by the Head of the Department.
- (ii) Candidates must have passed at least six (06) subjects with two (02) credit passes in **not more than two sittings** at the G.C.E.

- (Ordinary Level) Examination, including Language/Literature and Arithmetic/Pure Mathematics/Elementary Mathematics/Commercial Arithmetic.
- (iii) Candidates must be of an excellent character.
- (iv) All the candidates must have the physical and mental fitness to serve in any part of the island and to perform the duties of the post.
- (v) **All the qualifications prescribed for recruitment to the post must have been satisfied as of 25th of September 2026**
- employees of Boards, Corporations and similar bodies are not eligible to compete in this examination.
- 5) Except for the employees in the Combined Services, any other employee in the Department of Post who has been given training according to 3 above is not eligible to appear for this examination.
- 6) The candidates, before submitting their applications, should satisfy themselves that they have fulfilled all the requirements prescribed herein. Candidates who present themselves for the examination without satisfying the qualifications prescribed in this notification shall be disqualified, even if they obtain a required level of marks at the examination.

Note:-

- 1) Any period of service served prior to being permanently appointed to a post, or any period of service or training completed as a condition for permanent appointment to a post, shall not be counted toward the five-year period required for qualifying mentioned in 6.0(i) above. Furthermore, the period of service on a casual/temporary basis completed by a candidate before his / her appointment to a certain post on a permanent basis shall not be taken into account when calculating the qualifying 05-year period mentioned in 6.0 (i) above.
- 2) The Head of Department should be prepared to release the officer if he/she is selected for an appointment.
- 3) Employees in any Grade who are engaged in semi-technical work, who have been trained on a certain task or who have been given special training by the government shall not be eligible to sit this examination. For example, employees in engineering and industrial grades and Public Health Officers in the Department of Health shall not be eligible to sit for this examination. In case there are any doubts as to whether a particular employee is eligible or not, the applicant should consult the Director General of Combined Services through the head of department.

When inquired by the Director General of Combined Services regarding the eligibility of any employee in this regard, the department concerned should submit a comprehensive description of the job held by the employee with the salary scale and state whether the applicant had been given any training to equip himself to hold the job and the nature and duration of such training, if any.

- 4) Temporary and casual employees in public service,

7.0 Conditions of the Examination –

- (i) The examination will be held in Sinhala, Tamil and English languages. Candidates may sit for the examination in the language of their preference. Candidates must answer all the question papers of this examination in one and the same language. They shall not be allowed to change the language medium indicated in the application subsequently. Every candidate must answer both question papers.
- (ii) The online examination application must be completed in English only. Once the Department of Examinations receives the soft copy of the application submitted by the applicant online, it will be verified and the candidates will be notified *via* SMS to the mobile phone number used to access the system or *via* email whether the application is accepted/not accepted by the Department as a valid application. Before completing the online application, you must download and read the Common Instructions on filling the application and strictly follow those instructions when filling out the application. Incomplete applications shall be rejected without any notice.
- (iii) Examination fee is Rs. 600/-. Payment of examination fees must be made strictly using the following methods provided by the online system.
 - (i.) Through any Bank Credit Card,

- (ii.) Through any Bank Debit Card,
- (iii.) Through Bank of Ceylon Online Banking Method/ Flex App,
- (iv.) Through Bank of Ceylon Teller Slip Payment.

Note: The instructions on payment through the above methods are published under the technical instructions related to the examination on the website.

- (iv) The receipt of payment shall be acknowledged through SMS or e-mail. The total examination fee must be paid, and applications of the candidates who have made payments more or less than the prescribed examination fee shall be rejected. The Department of Examinations shall not bear responsibility for the errors that occur when paying the examination fees through the above methods.
- (v) Under no circumstances the examination fee shall be refunded/ allowed to be transferred in favor of another.
- (vi) The signature of the applicant placed on the admission card must have been attested by the head of the Institution or an officer authorized by him.

Note: Candidates are not allowed to enter the examination hall without the admission card. The admission card in which the signature has been attested must only be produced to the supervisor of the examination center on the first day of the examination. Issuance of an admission card to an applicant does not necessarily mean that he/ she has fulfilled the qualifications to sit for the examination.

- (vii) If **applicants with special needs** appear for this examination, that matter must essentially be mentioned in the application, and the copies of the relevant medical certificates must be presented together with the printed copy of the application by post to the **Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations - Sri Lanka, Pelawatta, Battaramulla.**
- (viii) The Commissioner General of Examinations will issue admission cards strictly online to the

applicants, who have paid the examination fee and correctly submitted the applications online on or before the closing date, on the assumption that only those who possess the qualifications indicated in the *Gazette* notification have applied for the examination. A notification shall be published on the website of the Department of Examinations as soon as the admission cards are issued to the candidates. If there is any candidate who has not received their admission card, steps should be taken to notify the Institutional Examination Organization Branch of the Department of Examinations in the manner specified in the advertisement. When making such an inquiry, the applicant must accurately state the name of the examination applied for, their full name, National Identity Card number, and address. It would be more effective to send a formal letter of request containing those details to the email address mentioned in the advertisement. When making such an inquiry, it will also be useful to have ready a copy of the application form you kept and the receipt obtained for the payment of examination fees, in order to verify any information requested by the Department of Examinations. Please check your admission card and, if there are any errors, contact the Department of Examinations, Sri Lanka in a timely manner to make the necessary amendments according to your application. Requests for amendments made at the examination hall shall not be considered.

8.0 Once the appointing authority has communicated the appropriate date for the release of results, the Department of Examinations, Sri Lanka, will take steps to either send a result sheet indicating the marks for each subject and the total marks obtained at the written examination to all candidates who sat for the examination via post or release the results via the website www.results.exams.gov.lk.

9.0 Identity of Candidates - Candidates must prove their identity for every subject they sit for in the examination hall, to the satisfaction of the Supervisor. For this purpose, any of the following documents will be accepted.

- (a) National Identity Card,
- (b) A valid passport,
- (c) Valid driving license of Sri Lanka.

Furthermore, candidates must enter the examination

hall without covering their faces, so that their identity can be verified, and without covering their ears, so it can be confirmed that they are not wearing any electronic communication devices. Applicants who do not agree to this shall not be admitted to the examination hall. Furthermore, from the moment of entering the examination hall until leaving after the examination is over, the candidates must keep their face and ears uncovered.

10.0 Heads of Departments must approve duty leave to officers to whom admission cards have been issued by the Commissioner General of Examinations to enable them to appear for the examination. Traveling expenses shall not be paid.

11.0 **Penalty for Furnishing False Information** – Candidates must take care to furnish correct information when filling out the application form. As per the rules and regulations of the examination, the candidature of any applicant may be cancelled prior to, during or after the examination, if his/her ineligibility to sit for the examination is disclosed. If any of the particulars furnished by a candidate is found to be false at any stage he/she shall be liable to dismissal from the public service.

12.0 **Examination procedure and method of selection for appointment-**

The subjects of the examination and the marks assigned to each subject are given below:

<i>Subject</i>	<i>Maximum Marks</i>	<i>Pass Mark</i>	<i>Duration</i>
Language Proficiency and Aptitude	100	40	2 ½ hours
Test for Management Service Officers' Service			
Aptitude	100	40	1 hour

Marks shall be deducted for illegible hand writing and spelling mistakes in every written answer paper. Candidates may sit for the examination strictly in one language medium of their preference. At least fifty percent (50%) should be obtained from the total marks of the examination to be selected for an appointment.

In relation to this competitive examination, only a number of candidates equal to 30% of vacancies, as of the date vacancies are calculated as per the service minute, will be called for the interview, strictly following the order of merit achieved in the written examination. **It is emphasized that no candidate shall be entitled to be called for an interview or qualify for an appointment simply by achieving the minimum pass marks in the limited competitive examination** mentioned in the above paragraph.

13.0 **Syllabus –**

Language Proficiency and Aptitude Test of Management Service Officers Service (duration 2 ½ hours)

The question paper shall consist of subject related questions designed to test the candidates' ability of expression, comprehension, spellings, language and essay, drafting a given letter, summarizing passages, expressing the idea of several given sentences in one sentence making graph based on the given data, and use of simple grammar.

Questions designed to test the knowledge of the candidate on basic rules and regulations applied in taking action regarding the documents of an office and Management Service Officer's knowledge on duties such as action to be taken on a letter containing matters on which the officer should take action.

Questions to test candidate's knowledge on the items used in the office such as call-up diary, voucher, moving registers, attendance registers, day stamp, official stamp and mail bag and their use. All questions should be answered.

Part I - Structured questions on comprehension in order to test the language skills, summarization and essay writing (1 hour 15 minutes – 50 marks)

Part II - Short questions, structured questions and essay type questions on a case, statement or paragraph in order to test the aptitude for Management Service Officers Service. (1 hour 15 minutes – 50 marks)

Aptitude (Duration - 1 hour)

This paper shall consist of subject related questions designed to test the candidates' skill at numbers, power of critical reasoning and general intelligence.

This consists of 50 questions of Multiple Choice and Short Answer model. (Duration 01 hour)
All questions should be answered.

- 14.0 The decision of the Director General of Combined Services shall be final regarding any matter not provided for in this notice of examination.
- 15.0 In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

N .U. NISHAN MENDIS,
Director General of Combined Services.

Ministry of Public Administration, Provincial Councils & Local Government,
Independence Square,
Colombo 07.
19th of August 2026.

08-309

SRI LANKA RAILWAY DEPARTMENT

Open written Competitive Examination for Recruitment to the Post of Railway Security (Male / Female) - Grade III of the Railway Security Service of the Sri Lanka Railway Department – 2026

APPLICATIONS are invited from qualified Sri Lankan citizens for recruitment to 239 vacancies in the post of Railway Security (Male) and 17 vacancies in the post of Railway Security (Female) in the Railway Security Service of the Sri Lanka Railway Department.

- 1) Recruitment under this is made for the post of Railway Security (Male / Female) of the Railway Security Service in the Sri Lanka Railway Department.
- 2) Closing date for calling applications -28.09.2026.

Note -

1. Complaints regarding the loss or delay of an application or related letter in the post will not be considered. Applicants must bear the consequences of any issues that may arise from delaying the submission of applications until the closing date for receiving applications.
2. It should be emphasized that since all applicants who apply are referred for further steps under the pre-assumption that they fulfill the necessary qualifications, being referred to the structured interview or the written examination shall not be considered as having fulfilled the required qualifications.

1.1 Preliminary Test for Physical Fitness Assessment and Interview for Verification of eligibility

All applicants will be referred for this test, and among the applicants who appear for it, those who obtain 50% or a higher level of total marks will be referred for the written examination.

Activity	Time	Marks
Distance Running Meters/ Run Meters1000	Less than 03 minutes	30
	Between 03 and 04 minutes	20
	Between 04 and 05 minutes	10
	More than 05 minutes	Fail
Chin-up(05 repetition)	01 minute	03 marks per repetition up to a maximum of 15 marks
Push-up (15 repetition)	01minute	01 mark per turn, up to a maximum of 15 marks
Sit-up(15 repetition)	01 minute	01 mark per repetition, up to a maximum of 15 marks
Squat Thrust (15 repetition)	01 minute	01 mark per repetition, up to a maximum of 15 marks
Kim Gem(Memory Test)	30 seconds to observe items 30 seconds to retain in memory 120 seconds to write	01 mark per turn, up to a maximum of 10 marks

Applicants must appear for the preliminary test conducted by a panel appointed by the General Manager of Railways. A medical certificate, recommending that the applicant is not unfit to face the preliminary test, must be submitted at that instance using the form attached to the calling letter, bearing the recommendation of a medical practitioner registered with the Sri Lanka Medical Council.

1.2 Written Examination -

Following the physical fitness assessment test, this examination will be held in Sinhala, Tamil and English language media. The applicant will not be allowed to change the language medium of their application later.

- 1) Intelligence Test
- 2) Language Ability

1.3 Dates for conducting the Physical Fitness Assessment Test and the Written Examination -

The physical fitness assessment test and this examination will be held in Colombo only. The General Manager of Railways has the power to posture or cancel this examination.

- 02.** Number of Vacancies is 256 (239 for Railway Security- Male and 17 for Female). In an instance where the number of applicants obtaining equal marks for the final vacancy or final few vacancies exceeds the number of vacancies, the decision regarding filling that number of vacancies will be determined according to the orders of the Public Service Commission pursuant to Section 92 of the Procedural Rules.

03. Conditions of Service :-

- 3.1 A selected applicant will be appointed to the post of Security Officer subject to the general conditions governing appointments in the Public Service, the terms and conditions laid down in the Scheme of Recruitment of the Railway Security Service, any amendments made thereto or to be made hereafter, the provisions of the Establishments Code and Financial Regulations, and the provisions of the Procedural Rules of the Public Service Commission.
- 3.2 This post is permanent. Subject to any future policy decisions taken by the Government regarding the pension scheme.
- 3.3 This appointment is subject to a probationary period of three years. Upon recruitment to the post of Railway Security in the Railway Security Service of the Sri Lanka Railway Department, the candidate must pass the first Efficiency Bar Examination as mentioned in the Scheme of Recruitment within 03 years.
- 3.4 Pursuant to Public Administration Circular No. 18/2020 and its ancillary circulars, the prescribed Official Language Proficiency must be acquired within 05 years of joining the post.
- 3.5 The General Manager of Railways reserves the right to cancel the appointments of applicants who fail to assume duties of the post offered to them on the prescribed date, or who refuse or evade assuming duties in a position or area to which they have been assigned.

04. Monthly Salary Scale

According to Public Administration Circular No. 10/2025 dated 2025.03.25, the monthly salary scale applicable to this post (RS 1-2025) is Rs. 49,550 - 7 x 540 - 27 x 670 - 71,420 /-. That is, it will be made on the initial salary step of Rs. 49,550/-. In addition to this, you will also be entitled to other allowances paid by the Government to public officers from time to time.

05. Qualifications for Recruitment

(a) Physical Qualifications -

- (i) Every candidate must possess sufficient physical and mental fitness to serve in of Sri Lanka and to perform the duties of the post.
- (ii) Height (without footwear):
-Male applicants must be 05 feet 06 inches (5' 6").
-Female applicants must be 05 feet 02 inches (5' 2").
- (iii) Vision: Must possess "A2" vision without spectacles. (This is subject to passing the L.B. 29 vision test).
- (iv) Chest measurement must be 32 inches. (For Male Applicants Only)

(b) Educational Qualifications:

Having been passed six (06) subjects with two (02) credit passes, including Sinhala/Tamil, English, and Mathematics, in not more than two sittings at the G.C.E. (Ordinary Level) Examination.

(c) Age:

As of 2026.09.28, the minimum age limit shall not be less than 18 years, and the maximum age limit shall not be more than 28 years. (Accordingly, only those whose date of birth falls on or before 2008.09.28 and on or after 1997.09.29 are eligible to apply).

(d) Other -

- (i) Must be a citizen of Sri Lanka.
- (ii) All applicants must be unmarried.
- (iii) Must be of sound character.
- (iv) No person holding an ordained position in any religion is permitted to apply for or sit for this competitive examination.
- (v) All the required qualifications specified above for recruitment to the post must have been completed in every respect by the date specified in the *Gazette* notification calling for applications.

06. Examination Fee:

The examination fee is Rs. 1200.00. This amount can be paid at any People's Bank branch to be credited to Account No. 176-100129027-313 of the General Manager of Railways at the People's Bank Town Hall Branch on or before the closing date for applications. The receipt issued for this must be pasted firmly in the relevant box of the application form. (A photocopy of the receipt should be kept for future reference.) The examination fee will not be refunded under any circumstances, and money orders and stamps will not be accepted.

07. Method of Application

The application must conform to the specimen form attached to this notice. Using it, special care should be taken to prepare the application on A4 size paper so that heading numbers 1.0 to 6.0 fall on the first page, 7.0 to 12 (i) on the second page, 12 (ii) to 14 (c) on the third page and the rest on the other pages. Computer-generated or typed applications may also be used for this purpose. Since applications not conforming to the specimen form and applications containing incomplete information will be rejected without notice, applicants must re-verify prior to forwarding the application whether it conforms to the specimen application mentioned in the examination notice, whether it is filled correctly including all information, and whether the prescribed exam fee has been paid with its details included and receipt attached. Furthermore, keeping a photocopy of the completed application and a photocopy of the receipt related to the exam fee will be useful.

- a) The applicant must complete the application in the language medium in which they intend to appear for the examination. When preparing the application, it is essential to mention the name of the examination cited in the header, in English language as well, in applications prepared in both Sinhala and Tamil media.

- (b) The accurately completed application for the examination must be sent by registered post to reach the address given below on or before 2026.09.28. On the top left-hand corner of the envelope containing the application, it must be clearly written: "Open Competitive Examination for Recruitment to the Post of Railway Security (Male/Female) of the Railway Security Service of the Sri Lanka Railways Department - 2026". No application received after that date will be accepted.

**General Manager of Railways,
Appointments Branch,
Railway Headquarters,
Olcott Mawatha, P.O. Box 355,
Colombo 10.**

- (c) The signature of the applicant in the application as well as in the admission card for the examination must be certified by a Principal of a Government School, Justice of the Peace, Commissioner for Oaths, Attorney-at-Law, Notary Public, Commissioned Officer of the Armed Forces, Gazetted Officer of the Police Service, or a Staff Grade Officer holding a permanent post in the Government Service.
- (d) Incomplete applications will be rejected. No complaint regarding the loss or delay of an application in the post will be considered.
- (e) Receipt of applications will not be acknowledged.

As soon as admission cards for the written examination are issued to applicants, a notification will be published in the newspapers and on the official website of the Sri Lanka Institute of Development Administration. If the admission card is not received even after 2 or 3 days from the publication of the notice, it should be reported to the Sri Lanka Institute of Development Administration as mentioned in the announcement. When making such an inquiry, the name of the examination applied for, full name of the applicant, address, and National Identity Card number must be stated. If the applicant is outside Colombo, it will be more effective to send a written request stating those details along with a fax number to send a copy of the admission card *via* fax to the fax number mentioned in the notice. Furthermore, to verify any required information requested by the Sri Lanka Institute of Development Administration, it will be useful for the applicant to keep ready the copy of the application retained, copy of the receipt related to the exam fee, and the registered post receipt obtained when posting the application.

08. Sitting for the Examination -

- (a) Admission cards will be issued by the Sri Lanka Institute of Development Administration to

applicants who fall within the age limit mentioned in the notification, who have paid the prescribed examination fee on or before the closing date of applications, and who have submitted accurately completed applications along with the relevant receipt, under the pre-assumption that only those possessing the qualifications specified in the *Gazette* notice have applied. An applicant who does not present their admission card will not be allowed to sit for the examination.

- b) An applicant must sit for the exam at the examination hall assigned to them. Every applicant must submit the admission card relevant to the prescribed exam session, with their signature certified, to the Supervisor on the first day of appearing in that session. A set of rules to be followed by every applicant is published at the beginning of this *Gazette*. Applicants are subject to the rules and regulations laid down regarding the conduct of the examination and the release of results. If those rules and regulations are violated, they will be subject to any penalty imposed by the Director General of the Sri Lanka Institute of Development Administration.

Note - The issue of an admission card to an applicant shall not be considered as an acceptance that he/she has sat for the examination or fulfilled the qualifications for the post.

09. Identity of Applicants -

An applicant must prove their identity in the examination hall to the satisfaction of the Examination Hall Supervisor in respect of every subject they appear for. Only the following identity documents will be accepted for this purpose:

- (a) National Identity Card
- (b) Valid Passport
- (c) Valid Driving License

10. Penalty for Providing False Information -

If it is disclosed that an applicant lacks qualifications, their candidacy may be canceled at any stage prior to the examination, during the examination, or after the examination.

- 11. Matters not provided for in these regulations will be dealt with as decided by the Secretary, subject to the instructions of the Public Service Commission.

12. Examination System and Medium of Examination -

- The examination will be conducted in Sinhala, Tamil and English media.
- An applicant must appear for the examination in the language medium in which they obtained their educational qualifications or in an official language.

Note:

- The term "qualifications" in (b) above refers to the educational qualifications stated in paragraph 5 (b).
- An applicant must answer all question papers in the examination in the same language medium.
- An applicant will not be permitted to change the language medium mentioned in their application later.

13. Method of Recruitment :-

13.1 Written Examination

A written examination consisting of two (02) question papers comprising the following subjects will be held. The subjects and the minimum marks required to pass each subject are as follows:

<i>Subject</i>	<i>Marks</i>	<i>Minimum Marks Required to Pass</i>
01. Intelligence Test	100	50
02. Language Ability	100	50

Applicants must sit for all question papers.

13.2 Syllabus for Written Examination

01. Intelligence Test

A multiple-choice question paper designed to test logical reasoning, quick decision - ability, numerical problems, mathematical problems, language fragments, tables, flowcharts, pictures, and graphs. All questions must be answered. (Time: 01 hour)

02. Language Ability

A paper consisting of short answers, essays, and structured questions designed to test the ability to express ideas accurately and clearly, report writing ability, correct use of grammar, comprehension ability, and the capacity for office correspondence. All questions must be answered. (Time: 02 hours)

13.3 Structured Interview

A required number of applicants who qualify by obtaining 50% or more marks separately each of the two subjects in the written examination will be called for the structured interview in order of highest merit. Recruitment will be made according to the order of highest total marks obtained in the written examination and the structured interview combined.

A structured interview will be conducted by an Interview Panel appointed by the General Manager of Railways according to the following procedure. The maximum marks obtainable there is fifty (50).

<i>Serial Number</i>	<i>Main Headings of awarding Marks</i>	<i>Maximum Marks</i>	<i>Minimum Marks Considered for Selection</i>
01	Additional Educational Qualifications	20	Not Applicable
02	Leadership and Other Community Services	20	
03	Sports Skills	30	
04	Language Knowledge and Information Technology Knowledge	25	
05	Performance demonstrated at the Interview	05	
Total		100	

13.4 The detailed marking scheme is as follows:

(i) Additional Educational Qualifications (20 Marks)

A maximum of 20 marks for educational qualifications higher than the prescribed educational qualification.

- | | |
|---|------------|
| 1. Holding an Honors Degree from a recognized university | — 20 Marks |
| 2. Holding a General Degree from a recognized university | — 15 Marks |
| 3. Holding an NVQ Level 04 or higher certificate in any field | — 10 Marks |
| 4. Passing 03 subjects at the G.C.E. (A/L) | — 05 Marks |

(ii) Leadership and Other Community Services (20 Marks)

(iii) Sports Skills

A maximum of 15 marks will be awarded for either achievements gained in sports such as Cricket, Rugby, Boxing, Karate, Gymnastics, Athletics, or holding certificate on cadet training, under only one category.

- | | |
|---------------------------------|------------|
| First place at National Level | - 30 Marks |
| First place at District Level | - 30 Marks |
| First place at Divisional Level | - 10 Marks |
| Other Certificates | - 05 Marks |

(Marks will be awarded proportionally for second and third places.)

(iv) Language Knowledge and Information Technology Knowledge (25 Marks)

In addition to the language medium mentioned under sub-number 05 (b) above for qualifying to sit for this competitive examination, marks will be awarded for certificates presented by the applicant at the interview for other language media mentioned therein, at 05 marks per language, subject to a maximum of 10 marks for both languages.

(v) Performance Shown at the Interview (05 Marks)

Note: Participation in interviews shall not be considered as completing qualifications for the grant of appointment.

13.5 The Sri Lanka Institute of Development Administration will take steps to inform all applicants who sat for the examination of their individual results or to publish them on the official website of the Sri Lanka Institute of Development Administration.

14. In the event of any inconsistency or divergence between the language texts of this notification published in Sinhala and Tamil media, the Sinhala medium notification shall prevail.

RAVINDRA PATHMAPRIYA,
General Manager of Railways.

General Manager of Railways,
Sri Lanka Railway Department,
P.O. Box 355, Olcott Mawatha,
Colombo 10,

(Accordingly, prior to complete the application prepared using both sides of A4 paper, you must read and understand the notification of calling applications carefully)

Specimen Form of Application

(For office use only)

Open Competitive Examination for Recruitment to Railway Security (Male/ Female) of Railway Security Service of Sri Lanka Railway Department -2026

1.0. Medium

Sinhala -2

Tamil -3

English -4

(Write the relevant number in the cage) Application should be completed through the language medium in which the examination will be taken.

02. Name in full:

i) In Sinhala/ Tamil:.....

ii) In English Block Capitals :
(Eg. HERATH MUDIYANSELAGE PIYAL SILVA)

03. Name with initials:

i) In Sinhala/ Tamil:.....

ii) In English :

04. Permanent address

i) In Sinhala/ Tamil:

ii) In English :

05. Telephone Number

1. Mobile number

2. Official number

06. National Identity Card Number:

07. Gender:-

Male - 0

Female - 1

[Please write the relevant number in the cage]

08. Civil Status

Single 1

Married 0

[Please write the relevant number in the cage]

09. Residence :

- i) Grama Niladhari division number
ii) Divisional Secretariat
iii) District

10. Date Of Birth : Year : Month : Date :

Age as at 28.09.2026 :

Years : Months : Days :

11. Institution/ Department currently employed :

12. Educational Qualifications- G.C.E (O/L)- First sitting

i) Index No:-..... Year:-.....

<i>Serial No.</i>	<i>Subject</i>	<i>Pass</i>
i)		
ii)		
iii)		
iv)		
v)		
vi)		
vii)		
viii)		
ix)		
x)		

ii) G.C.E (O/L)- second sitting

Index No:-..... Year:-.....

<i>Serial No.</i>	<i>Subject</i>	<i>Pass</i>
i)		
ii)		
iii)		
iv)		
v)		
vi)		
vii)		
viii)		
ix)		
x)		

13. Have you ever been convicted by a court of law for any offense?

Yes ☐ No ☐

(Mark an "X" in the relevant box.)

14. Declaration of the Candidate:-

- a) I hereby declare that all the particulars furnished by me in this application are true & accurate to best of my knowledge. I am clearly aware that the candidature shall be cancelled due to incompleteness and/or false and inaccurate completion and I am subject to the dismissal in case of disclosing after the appointment to the post. I will be personally liable for the disadvantages.
- b) I am subject to the dismissal in case of disclosing after the appointment to the post, that the above particulars cited in (a) are false. I will be personally liable the disadvantages if any.
- c) I have pasted the receipt bearing No., obtained after paying Rs.1200/= to the post office on

Paste only one edge of the receipt here.
(keep a photocopy of the receipt with you)

- d) I agree to follow the rules & regulations in this Examination.
- e) Further, I declare that I am liable to follow the rules and regulations relevant to conducting the examination and issuance of the results, imposed by the Director General of Sri Lanka Institute of Development Administration.

Date:-

.....
Signature of the applicant

15. Attestation of the Signature.

I do hereby certify that Mr./ Missproducing this application is personally known by me & he/she has paid the relevant examination fee, pasted the receipt & placed his signature in my presence on

Date:-

.....
Signature of the applicant

Full Name of the Attester:-

Designation :-

Address :-

(Must attest by an official stamp)

16. Confirmation of the Head of the Department :-

Mr./Miss..... who has produced this application has been working as inDepartment/ institution since.....to No any incomplete disciplinary charge has/ has not been reported against him. His work, behavior and attendance are satisfactory/ unsatisfactory. I hereby declare that he has paid the due fee, pasted the receipt and he/she can be/ cannot be released from this Department/ institution if he/she is selected for a post of Railway Security (Male/Female) Grade III in the Railway Security Service in the Railway Department.

.....
Signature of the
Head of the Department/ institution

Date :

Full Name of the Attester :

Designation :

Address :

(Place the official stamp)

SRI LANKA ADMINISTRATIVE SERVICE

Limited Competitive Examination for Recruitment to Grade III of Sri Lanka Administrative Service – 2026

APPLICATIONS are hereby called from the Sri Lankan citizens who have satisfied the qualifications indicated in this notification for the Limited Competitive Examination conducted to fill 40 vacancies that exist in the Posts in Grade III of the Sri Lanka Administrative Service on limited basis.

The application is published on the website of the Department of Examinations, Sri Lanka at www.doenets.lk in ‘Online Applications – Recruitment Exams / E.B. Exams’ under ‘Our Services’. Applications can strictly be submitted online. The acceptance of online applications will commence at 9:00 a.m. on August 31, 2026, and close at 9:00 p.m. on September 30, 2026.

Officers must hand over a copy of the application to their respective Heads of Institutions to be included in their personal file and a copy of the application certified by the Head of the Institution and a letter of service confirmation must be submitted at the time of being called for the interview.

The applicant must bear any adverse effect resulting from delaying the submission of the application until the closing date of applications.

This examination will be held by the Commissioner General of Examination in the month of December in the Colombo district subjected to the orders of Public Service Commission. The Commissioner General of Examination reserves the power to postpone or cancel this examination subjected to the orders of the Public Service Commission.

01. In this notification the terms

- a. “Secretary” means the “Secretary of the Ministry in – charge of the subject of Public Administration”.
- b. “Service” means the “Sri Lanka Administrative Service” unless specified otherwise.

02. This examination is conducted for recruitment to Grade III of the Sri Lanka Administrative Service.

(a) **Written Examination:** This examination will consist of the following four (04) question papers.

- (1) General Intelligence
- (2) Social, Economic, Political Background of Sri Lanka and Global Trends
- (3) Case study relating to Public Administration I (Relevant to Establishments Code, Procedural Rules of Public Services Commission and Financial regulations)
- (4) Case study relating to Public Administration II (Relevant to the evaluation of creative, analytical and communication skills)

(b) **Interview:** Applicants who obtain the highest marks based on the total aggregate of marks obtained for all subjects in the written examination shall qualify to appear for the general interview. Applicants who are verified to have fulfilled all recruitment qualifications at the general interview shall be eligible to be called for the structured interview.

Only a number of candidates equal to the total of the number of vacancies expected to be filled and 25% of that number of vacancies will be called for this general interview. The date of the interview will be determined by the Secretary as directed by the Public Service Commission.

03. The number of appointments made to this post and the effective date of appointment shall be determined as per the order of the Public Service Commission. The Public Service Commission reserves the power to fill any number of vacancies or all the vacancies. In the event where candidates who scored equal marks for the final vacancy or the last few vacancies exceed the number of available vacancies, the decision regarding the filling of such vacancies shall be given by the Public Service Commission in terms of Rule 92 of the Procedural Rules.

04. **Service Conditions:**

4.1 A selected candidate will be appointed to Grade III of Sri Lanka Administrative Service subject to the general conditions governing the appointments in

the Public Service, the terms and conditions set out in the Minute of Sri Lanka Administrative Service published in the **Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka** No: 1842/2 dated 23.12.2013 and any amendments made or to be made to the Minute hereinafter, the provisions of the Establishments Code and Financial Regulations and the Procedural Rules of the Public Service Commission published in the **Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka** No.2310/29 dated 14.12.2022.

4.2 This post is permanent and pensionable. The officer must contribute to the Widows' and Orphans' Pension Scheme/Widowers' and Orphans' pension scheme.

4.3 The appointment is subject to an Acting Period of one year. The officer must pass the First Efficiency Bar Examination within 03 years from the date of recruitment to Grade III of the Sri Lanka Administrative Service as stipulated in the service minute.

4.4 Proficiency in the official language must be acquired before the lapse of three (03) years of joining the service as per Public Administration Circular 18/2020 dated 16.10.2020 and consequent circulars.

4.5 The Public Service Commission reserves the power to cancel the appointment of any candidate, who fails to assume duties of the post to which they have been appointed on the due date and/or refuses to assume duties in a post or area to which they have been appointed, as per the order of the Public Service Commission.

05. Monthly Salary Scale:

The Monthly Salary Scale applicable to this post as per the provisions of Public Administration Circular No. 10/2025 dated 25.03.2025 is Rs. 82,150-10x2,400-8x2,940-17x3,900 -195,970/- (SL-1-2025). In addition to that, you will also be entitled to other allowances paid to public Officers by the Government from time to time.

06. Eligibility for Recruitment

- (a) (i) Shall be a citizen of Sri Lanka
(ii) Shall be of excellent character
(iii) Shall be of an excellent moral character and

physical fitness to serve at any part of the Island

(b) Educational Qualifications and Experience

- (i) Shall have obtained a degree from a foreign or State university recognized by the University Grants Commission.

Or

Shall have obtained a degree from a university established by an Act of Parliament.

Or

Shall have obtained a degree recognized under Section 25A of the University Act, No.16 of 1978.

and

Shall be an officer in the Public Service or a Provincial Public Service in a permanent and pensionable service/post receiving a salary under Salary Code MN-2-2025 or a higher MN Salary Code or under Salary Code SL-1-2025 stipulated in Public Administration Circular No. 10/2025 who has completed a minimum active and satisfactory period of service of five (05) years in any service/post

Or

- (ii) Shall be an officer in the Public service or a Provincial Public Service in a permanent and pensionable service/post receiving a salary under Salary Code MN-2-2025 or a higher MN Salary Code or under Salary Code SL-1-2016 stipulated in Public Administration Circular No. 10/2025 who has completed a minimum active and satisfactory period of service of ten (10) years in any service/post

Note:

1. The effective date of the degree must be a date on or before the date on which qualifications are satisfied.
2. The total of continuous periods of service in the public service and/or provincial public service is considered when calculating the above-mentioned period of service.

3. Officers falling under (b) (i) or (b) (ii) above in a service where salaries were drawn under salary code MN 2-2006 or higher MN salary codes as of 23.12.2013 and whose salary codes were subsequently revised to a different salary code, are also eligible for this

(c) Age and other qualifications to be satisfied

- (i) Shall be not more than the age limit of fifty three years (53) as of the date on which the qualifications are satisfied. Accordingly, persons whose birthday falls on or after 28.08.1973 shall strictly be eligible to apply for this.
- (ii) Shall have been confirmed in a service/ post mentioned in 6 (b) above.

Note: Officers for whom the appointing authority has not issued the letter relevant to confirmation in service, but who have satisfied all the qualifications required to sit for the examination as per paragraph 06 of the examination notification and satisfied the qualifications relevant to confirmation in service as per the relevant service minute/ scheme of recruitment may also apply for this examination.

However, the said officers,

1. Shall have passed the Efficiency Bar examination relevant to the confirmation in service as of the date of verification of qualifications.
2. If the said officers are eligible for the general interview after passing this examination, it is compulsory to submit the letter of confirmation in service at the time of appearing for the interview. (The date of confirmation should be effective as of the date of verification of qualifications or before the said date.)
- (iii) Shall have not been subjected to any disciplinary punishment as per the provisions stipulated in Public Service Commission Circular No: 01/2020 as of the date on which qualifications are satisfied.

(d) Restrictions for qualifications

- (i). No candidate shall be permitted to sit for the Limited Competitive Examination more than three (03) occasions. (Number of sittings at the examinations for recruitment to Grade III of the Sri Lanka Administrative Service under the previous service minute is not considered)
- (ii) The qualifications required to apply for this examination shall have been satisfied in every respect on or before the date of publication of the *Gazette* notification.
- (iii) No person who is ordained in any religious order shall be allowed to sit for this examination.

07. Examination Fees:

The fee for the examination is Rs. 1200.00. Payment of examination fee must be made only through the following methods, provided by the online system.

- i. Any Bank Credit Card
- ii. Any Bank Debit Card with Internet Payment facility
- iii. Bank of Ceylon Online Banking Method
- iv. Bank of Ceylon Teller Slip Payment

Note: Instructions on the method of payment under the above methods have been given under the technical instructions for the examination on the website of the Department of Examinations.

- v. The applicant will be notified of the receipt of payment *via* SMS or e-mail. The full amount for the examination fee must be paid and applications with underpayments or overpayments of the examination fee will be rejected. The Department of Examinations, Sri Lanka, shall not be held liable for any errors occurring when paying examination fees *via* the aforementioned payment methods.

08. Method of application:

- (i) Online applications must be perfected strictly in the English language. Once the Department of Examinations receives the soft copy of the application submitted by the applicant online, the candidates will be notified *via* SMS to the mobile

phone number used to access the system or via email whether the application was accepted/ not accepted by the Department as a valid application. The common instructions sheet should be downloaded before completing the online application. The instructions should be strictly followed in perfecting the application. Any alteration done after taking the print out of the application will not be considered as a valid modification. Incomplete applications and applications received after the closing date of applications shall be rejected without any notice.

- (ii) The post held by applicants and the place of work at the time of applying for the examination shall be applicable for all examination-related matters and any subsequent changes occurring after the submission of applications will not be considered
- (iii) On the supposition that only the candidates, who have possessed the qualifications mentioned in the *Gazette* have submitted applications, the Commissioner General of Examinations shall issue admission cards strictly online to the applicants, who have submitted accurately perfected applications along with the receipt of payment of the examination fee on or before the closing date of examination. A notification will be published on the website of the Department of Examinations, Sri Lanka the applicants will be notified *via* SMS as soon as the admission cards are issued to the applicants. If an applicant does not receive the admission card, steps should be taken to notify the Institutional Examinations Organization Branch of the Department of Examinations in the manner specified in the notification. It would be advisable to send a letter of request indicating the name of the examination, full name of the applicant, national identity card number and the address to the email address mentioned in the web notice. It would be advisable to keep the photocopy of the perfected application, the photocopy of the receipt of payment of examination fee and the receipt obtained when sending the application by registered post to prove any information inquired by the Department of Examinations. The admission card should be carefully examined and if any revisions are required, the Department of Examinations, Sri Lanka must be contacted to make the necessary revisions in accordance with the application in advance. Requests for revisions made at the examination hall or during the interview will not be considered.

09. Admission to Examination:

- (i) Applicants must appear for the examination at the examination hall prescribed for him/her.

Every candidate must hand over the relevant admission card with the signature duly attested to the Supervisor of the designated examination hall on the first day of appearing for the examination. A set of rules to be followed by every applicant is published at the beginning of this *gazette*. Candidates shall be subjected to the rules and regulations imposed by the Commissioner General of Examination on conducting the examination. They are liable to be subjected to any punishment imposed by the Commissioner General of Examinations for violation of these rules and regulations. **The decision of the Commissioner General of Examinations with regard to the results of the examination shall be final.**

Note: Issuance of an admission card to a candidate does not necessarily mean that the candidate has satisfied the qualifications to sit for the examination.

10. Identity of candidates:

Candidates will be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject offered. For this purpose, one of the following documents only, will be valid.

- (a) National Identity Card
- (b) A valid passport
- (c) A valid driving license

Candidates must enter the examination hall without covering their face and ears so that their identity and the fact that they are not wearing any electronic communication devices can be verified. Further, any candidate who refuses to assist for proving his/ her identity shall not be allowed to enter the examination hall. The candidates should remain in the examination hall from the time of entering up to leaving the examination hall without covering face and ears.

11. Penalty for furnishing false information:

If a candidate is found to be ineligible, his candidature is liable to be cancelled at any state prior to, during or after the examination. If it is found that a candidate has purposely furnished false information or willfully suppressed any material fact, he/ she will be liable for dismissal from the public service.

12. Matters not provided for in these regulations shall be determined by the Public Service Commission.

13. Scheme of examination and Language medium of examination

- (a) The examination will be held in the language medium of Sinhala, Tamil and English.
- (b) The language medium of examination shall be considered as the language medium in which the appointment is made.

Note: (1) A candidate must sit for all the papers of the examination in one and the same language.

(2) Candidates will not be permitted to change the language medium indicated in the application form.

14. Method of Recruitment

14.1 Written Examination

A written examination consisting of four (04) question papers on the following subjects will be held. The minimum marks to be obtained to pass each subject are as follows:-

	Subject	Marks	Minimum pass marks
1	General Intelligence	100	50
2	Social, Economic and Political Background in Sri Lanka and Global Trends	100	50
3	Case study relating to Public Administration I (Relevant to Establishments Code, Procedural Rules of Public Services Commission and Financial regulations)	100	50
4	Case study relating to Public Administration II (Relevant to the evaluation of creative, analytical and communication skills)	100	50

Candidates must sit for all question papers

14.2 General and Structured Interview

(i) The interview consists of two parts *i.e.* General interview and Structured interview

(a) General Interview

- (i) The general interview will be conducted to ascertain whether the qualifications for recruitment stipulated in No. 06 above have been fulfilled and whether the applicants conform to the restrictions on eligibility.
- (ii) The General Interview Board will be appointed by the Public Service Commission.

(b) Structured Interview

The structured interview will be conducted by an interview board appointed by the Public Service Commission in line with the following procedure to measure the managerial skills, leadership qualities, communication skills and personality of candidates. The maximum marks that can be obtained at this interview is twenty five (25)

	<i>Subject Area</i>	<i>Maximum Marks</i>
01	Managerial Skills	10
02	Leadership Qualities	05
03	Communication Skills	05
04	Personality	05
	Total	25

- (ii) Out of the candidates who have scored a minimum of fifty (50%) marks or above for each subject, those who score the highest marks in the aggregate for all the subjects will qualify to appear for the general interview. Out of the qualified applicants, only a number equal to the total of the number of vacancies expected to be filled and 25% of the said number of vacancies shall be called for the general interview. If the number of qualified applicants does not amount to the number mentioned above, only such numbers of candidates who are so qualified will be called for the general interview.
- (iii) The general interview will be held prior to the structured interview to examine qualifications and no marks will be allocated there. Applicants confirmed to have fulfilled all qualifications for recruitment at the general interview shall qualify to be called for the structured interview. Even if a certain number of candidates are not qualified to be called for the structured interview, other candidates shall not be called again for the general interview in place of those who are not so qualified.
- (iv) Recruitment to Grade III of the Service shall be made on the basis of merit, starting from the applicant obtaining the highest marks, based on the total marks obtained in the written examination and the structured interview, to fill the expected number of vacancies.

N.B. – Participation in the interviews shall not be considered as fulfilling the qualifications for the grant of appointment.

14.3 Once the Appointing Authority notifies the appropriate date for issuing the results, the Department of Examinations, Sri Lanka, will take steps to send a results sheet indicating the marks obtained for each subject/ total marks to all the candidates who sat for the examination by post or to issue the results through the website www.results.exams.gov.lk.

15. Syllabus of the Written Examination:

(01) General Intelligence:

It is expected to assess the capacity of the candidate in analytical skills, logical comprehension, interpretative ability, ability in application to other situations and arriving at conclusions, in response to problems presented to the candidate in relation to numerical, lingual and figurative structure and inter- relations.

(Duration: 1 ½ hrs. - 100 marks. This paper will consist of Multiple Choice Questions. All questions shall be answered)

(02) Social, Economic, Political background in Sri Lanka and Global Trends

It is expected to test the candidate's knowledge of the social, economic, political, cultural, scientific and technological conditions in Sri Lanka and Global or his ability to think creatively, analytically and critically, and the ability to decide priority and strategic projection in response to a situation presented to the candidate.

(Duration: 3 hrs.- 100 marks. This paper will consist of Multiple Choice Questions, short Questions, questions on Structured Essays and Essays. All questions shall be answered).

(03) Case study relevant to Public Administration I (Relating to the Establishments Code Public Services Commission Procedural rules and Financial Regulations)

It is expected to test the candidate's creative thinking power and problem solving ability in terms of the practice of government service as per the Establishments Code and the Financial Regulations by presenting to him a case/cases built up connecting one or several problems that may arise in different environments in the public service.

(Duration 3 hours- 100 marks. This paper will consist of Multiple Choice Questions, short Questions, questions of Structural Essays and Essays. All questions shall be answered)

- (04) Case study relevant to Public Administration II (Relevant to the evaluation of Creative, Analytical and Communicative skills)

It is expected to test the candidate's ability for reasoning and imagination in relation to the analyzing, collating and presenting of information on a topic/theme selected by the candidate from a given set of topics/themes; and the ability to comprehend a complex passage, a piece of writing or a memorandum and express the salient ideas thereof concisely, clearly and accurately in the candidate's own words.

(Duration 3 hours- 100 marks. All questions shall be answered)

16. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

On the order of Public Service Commission,

S. ALOKABANDARA,
Secretary.

Ministry of Public Administration, Provincial Councils and Local Government,
On 21st of August 2026.

08-382

DEPARTMENT OF NATIONAL ARCHIVES

Open Competitive Examination for Recruitment to Grade III of the Posts of National Archives Assistant Director (Technical), National Archives Assistant Director (Electronic Records & Digitisation) and National Archives Assistant Director (Film & Audiovisual) in the Executive Service Category of the Department of National Archives – 2026

APPLICATIONS are invited by order of the Public Service Commission for the Open Competitive Examination to be conducted for recruitment to the posts of National Archives Assistant Director (Technical) (01 vacancy), National Archives Assistant Director (Electronic Records & Digitisation) (01 vacancy), and National Archives Assistant Director (Film & Audiovisual) (01 vacancy) in Grade III of the Executive Service Category of the Department of National Archives under the Ministry of Buddhasasana, Religious and Cultural Affairs. Applications prepared in accordance with the specimen form attached at the end of this notice should be sent *via* Registered Post to reach the "Director General of National Archives, Department of National Archives, No. 07, Philip Gunawardena Mawatha, Colombo 07" on or before the date mentioned below. The top left-hand corner of the envelope should be clearly marked as "Open Competitive Examination for Recruitment to Grade III of the Post of Assistant Director (Technical), Assistant Director (Electronic Records & Digitisation) and Assistant Director (Film & Audiovisual) in the Executive Service Category – 2026". Furthermore, the title of the examination should be written in English in addition to Sinhala in Sinhala applications, and in English in addition to Tamil in Tamil applications.

- a) Closing Date for Acceptance of Applications is 25th September 2026

Note: Complaints regarding applications or related letters lost or delayed in the post will not be considered. Applicants must bear any loss that may be incurred by delaying their applications until the final date.

2. Duties and Responsibilities Attached to the Posts:

I. National Archives Assistant Director (Technical)

Providing instructions on conservation and restoration of records; providing instructions on the reproduction of records; carrying out quality tests on material used for the preservation of records; introducing standards

for the preservation and reproduction of records; providing technical and scientific observations required for quality testing of films and audiovisual material; providing assistance to carry out research on the deterioration of films and audiovisual material; providing advice for the preservation and reproduction of records of public and private institutions, carrying out chemical research related to preservation, conservation and restoration of records; assigning work targets under guidance to subordinate Officers and supervising the performance of their duties; carrying out other duties relevant to the post as assigned by Director National Archives (Technical, Audiovisual and Electronic Records) and Director General National Archives.

II. National Archives Assistant Director (Electronic Records & Digitisation)

Identifying software for the accrual of electronic records and providing guidance to all public institutions for the accrual of records; maintaining an electronic archives and application of necessary standards; taking necessary steps for the timely transfer of the accrued electronic records to appropriate long-term mediums; introducing standards to digitise records; assigning work targets to subordinate officers and supervising the performance of their duties; carrying out other duties relevant to the post as assigned by Director National Archives (Technical, Audiovisual and Electronic Records) and Director General National Archives.

III. National Archives Assistant Director (Film & Audiovisual)

Acquisition of film and audiovisual records and management of the deposit, implementing policies pertaining to the identification and description of those records and issuing relevant instructions to Officers; maintaining film and audiovisual archives and taking necessary action after identifying preservation and restoration needs of those records; identifying the formats needed to provide access to film and audiovisual records to the public; identifying necessary computer hardware and software of time-appropriate standards to digitise film and audiovisual archives; assigning work

targets to subordinate Officers and supervising the performance of their duties; carrying out other duties relevant to the post as assigned by Director National Archives (Technical, Audiovisual and Electronic Records) and Director General National Archives

3. Service Conditions:

- This post is permanent and pensionable. You must contribute to the Widows' and Orphans' Pension Scheme / Widowers' and Orphans' Pension Scheme. You must pay contributions for it as determined by the State from time to time.
- This appointment is subject to a probation period of 03 years. The first efficiency bar examination must be passed within 03 years of appointment as specified in the recruitment procedure.
 - i. Proficiency in the other Official language/languages must be acquired in accordance with the provisions of Public Administration Circular No. 18/2020 dated 2020.10.16 and its subsequent ancillary circulars.
 - ii. The language medium in which you qualify for appointment will be the language medium specified by you in the application form.
 - iii. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, terms and conditions stipulated in the recruitment scheme for the Executive Service Category of the Department of National Archives, and circulars and other departmental orders issued from time to time regarding the public service.

4. Salary Scale:

According to Public Administration Circular No. 10/2025 dated 2025.03.25, this post is entitled to the SL1-2025 monthly salary scale Rs. 82,150 - 10x2,400 - 8x2,940 - 17x3,900 - 195,970/- (Monthly). The salary will be paid to you in accordance with the provisions of that circular as mentioned in its Schedule III.

5. Educational Qualifications:**I. National Archives Assistant Director (Technical):**

1. Should have obtained a Bachelor of Science (B.Sc.) Special Degree in Archives Conservation or Chemistry from a foreign or state university recognised by the University Grants Commission (UGC), or a university established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act, No. 16 of 1978.

Or

Should have obtained a Bachelor of Science (B.Sc.) General Degree in Archives Conservation or Chemistry along with a postgraduate degree.

2. Should have obtained a credit pass for English Language in G.C.E. (O/L), or an ordinary pass (S) for English/General English in G.C.E. (A/L), or pursued the degree in the English medium.

II. National Archives Assistant Director (Electronic Records & Digitisation):

1. Should have obtained a Bachelor of Science (B.Sc.) Special Degree in one subject from the subjects Computer Science, Computer & Engineering Technology, Information & Communication Technology, or Information Technology from a foreign or state university recognised by the University Grants Commission (UGC), or a university established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act, No. 16 of 1978.

Or

Should have obtained a Bachelor of Science (B.Sc.) General Degree in one subject from the subjects Computer Science, Computer & Engineering Technology, Information & Communication Technology, or Information Technology along with a postgraduate degree.

2. Should have obtained a credit pass for English Language in G.C.E. (O/L), or an ordinary pass for English/General English in G.C.E. (A/L), or pursued the degree in the English medium.

III. National Archives Assistant Director (Film & Audiovisual):

1. Should have obtained a Special Degree in Arts, Visual Arts, or Fine Arts from a foreign or state university recognised by the University Grants Commission (UGC), or a university established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act, No. 16 of 1978.

Or

Should have obtained a General Degree in Arts, Visual Arts, or Fine Arts along with a postgraduate degree.

2. Should have obtained a credit pass for English Language in G.C.E. (O/L), or an ordinary pass for English/General English in G.C.E. (A/L) or pursued the degree in the English medium.

Note .-

The effective date of the degree must be on or before the closing date for acceptance of applications.

6. Age Limit:

Should be not less than 21 years and not more than 35 years of age as of the closing date for applications.

7. Physical Qualifications:

Every candidate must be of sound physical and mental fitness to serve in any part of Sri Lanka and to perform the duties attached to the post.

8. Other Qualifications:

- Must be a citizen of Sri Lanka.
- Must be of excellent moral character.
- All qualifications required for recruitment to the post must be completed in every aspect on or before the closing date for applications.

9. Method of Recruitment:

Recruitment will be made through a written examination and an aptitude evaluation interview.

Among the candidates who sit for all question papers of the written competitive examination and obtain 50% or higher marks for each subject, a number equivalent to 4 times the number of existing vacancies will be called for the aptitude evaluation interview based on the merit order of marks. Basic qualifications will be verified during the aptitude evaluation interview.

Recruitment to the post will be based on the merit order of the aggregate marks obtained from the written examination and the aptitude evaluation interview.

The Public Service Commission will make decisions regarding filling a certain number of vacancies, filling all vacancies, or leaving them unfilled, as well as any matters not specified in this notice.

10. Written Examination Syllabus:

10.1 This examination will be conducted by the Director General of the Sri Lanka Institute of Development Administration (SLIDA).

10.2 Syllabus

- i. National Archives Assistant Director (Technical), National Archives Assistant Director (Electronic Records & Digitisation) and National Archives Assistant Director (Film & Audiovisual).

Number	Subject	Syllabus	Duration	Total Marks	Pass Marks
01	Aptitude Test	This paper aims to measure the candidate's general intelligence, logical reasoning, expression of ideas, and analytical skills, interpretation capacity, ability to apply to other situations, and reaching conclusions in relation to problems presented regarding numerical, linguistic, and figurative structures and interrelations.	01 Hour	100	50
02	English	Writing Skills: - Knowledge of modern structures and writing styles in the relevant field - internal communication methods - formal correspondence skills - description/explanation writing - grammar - summary writing skills - report writing skills. Comprehension: - Candidates' ability to understand a printed text, deduce meaning, and provide written interpretation. - Reading and understanding the specific and general meaning of a printed text. Translation Skills: - Translating a given text from one language to another while keeping its meaning unchanged.	02 Hours	100	50

11. Aptitude Evaluation Interview :

The Aptitude Evaluation Interview will be conducted by a board appointed by the Public Service Commission with a total allocation of 50 marks as follows.

i. National Archives Assistant Director (Technical) ;

Sub. No.	Criteria for Awarding Marks	Marks	Maximum Marks
01	Additional Educational Qualifications A Postgraduate Degree in the fields of Chemistry or Project Management obtained from a foreign or state university recognised by the University Grants Commission (UGC), a university established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act, No. 16 of 1978: 1. Research-based 2. Coursework-based (Marks will be awarded only for qualifications obtained in addition to the basic educational qualification.)	15 10	15
02	Professional Qualifications Related to the Field Having completed one of the following qualifications (in addition to the basic educational qualification) in one subject from the subjects of conservation of items with cultural and historical value, conservation science, archives management, records management, or information science from a university, a degree-awarding institution, or a recognised professional institution approved by the University Grants Commission (UGC): 1. A Postgraduate Degree 2. A Postgraduate Diploma 3. A Degree Having completed one of the following qualifications (in addition to the basic educational qualification) in one subject from the subjects of conservation of items with cultural and historical value, conservation science, archives management, records management, or information science from a local or foreign university recognised by the University Grants Commission (UGC), a local or foreign degree-awarding institution, or a local or foreign institution, or recognised organisation associated with archives management: 1. A Diploma 2. A Certificate Course (minimum duration of 36 hours)	15 10 08 04 02	15
03	Experience Related to the Field Service experience in a position with primary responsibility in one of the fields of conservation of items with cultural and historical value, conservation science, archives management, records management, or information management, evaluated at 03 marks per year. (Service certificates issued by the head of the relevant institution must be submitted. This certificate must clearly state the exact start and end dates of service, and if the applicant is still currently employed, that fact must also be explicitly mentioned.)	15	15

Sub. No.	Criteria for Awarding Marks	Marks	Maximum Marks
04	Performance at the Interview Marks will be awarded based on responses given to questions aimed at evaluating the following: - The applicant's strengths that support performing the role of the post (<i>Strengths questions</i>) - The ability to make situational decisions (<i>Situational questions</i>) - Competency (<i>Competency questions</i>)	01 01 03	05
	Total		50

ii. National Archives Assistant Director (Electronic Records & Digitisation)

Sub. No.	Criteria for Awarding Marks	Marks	Maximum Marks
01	Additional Educational Qualifications A postgraduate degree in the field of computer science, computer engineering, information and communication technology, information technology, software engineering or project management obtained from a foreign or state university recognised by the University Grants Commission (UGC), a university established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act, No. 16 of 1978: - Research-based - Coursework-based (Marks will be awarded only for qualifications obtained in addition to the basic educational qualification.)	15 10	15
02	Professional Qualifications Related to the Field Having completed one of the following qualifications (in addition to the basic educational qualification) in the subjects of digital library management, digital records management, digital records preservation, archives management, records management or information science, from a university or a degree-awarding institution recognised by the University Grants Commission (UGC): - A Postgraduate Degree - A Postgraduate Diploma - A Degree Having completed one of the following qualifications (in addition to the basic educational qualification) in the subjects of digital library management, digital records management, digital records preservation, archives management, records management or information science from a local or foreign university recognised by the University Grants Commission (UGC), a local or foreign degree-awarding institution, or a local or foreign institution or recognised organisation associated with archives management: - A Diploma - A Certificate Course (Minimum duration of 36 hours)	15 10 08 04 02	15

Sub. No.	Criteria for Awarding Marks	Marks	Maximum Marks
03	Experience Related to the Field - Experience developing computer software 5 marks for each software (copyright certificate or patent should be presented) - Service experience in a position with primary responsibility in one of the fields of computer science, computer engineering, information and communication technology, information technology, software engineering, digital library management, digital records management, digital records preservation, archives management, records management or information management evaluated at 03 marks per year. (Service certificates issued by the head of the relevant institution must be submitted. This certificate must clearly state the exact start and end dates of service, and if the applicant is still currently employed, that fact must also be explicitly mentioned.) (Marks will be awarded only for the maximum qualification)	15 15	15
04	Performance at the Interview Marks will be awarded based on responses given to questions aimed at evaluating the following: - The applicant's strengths that support performing the role of the post (<i>Strengths questions</i>) - The ability to make situational decisions (<i>Situational questions</i>) - Competency (<i>Competency questions</i>)	01 01 03	05
	Total		50

iii. National Archives Assistant Director (Film & Audiovisual)

Sub. No.	Criteria for Awarding Marks	Marks	Maximum Marks
01	Additional Educational Qualifications A Postgraduate Degree in the fields of Arts, Visual Arts, Fine Arts, or Project Management obtained from a foreign or state University recognised by the University Grants Commission (UGC), a University established by an Act of Parliament in Sri Lanka, or an institution recognised under Section 25A of the Universities Act No. 16 of 1978: - Research-based - Coursework-based (Marks will be awarded only for qualifications obtained in addition to the basic educational qualification.)	15 10	15
02	Professional Qualifications Related to the Field Having completed one of the following qualifications (in addition to the basic educational qualification) in the subjects of information science, records management, archives management, or audiovisual archives conservation from a university or a degree-awarding institution recognised by the University Grants Commission (UGC): - A Postgraduate Degree - A Postgraduate Diploma - A Degree Having completed one of the following qualifications (in addition to the basic educational qualification) in the subjects of information science, records management, archives management, or audiovisual	15 10 08	15

Sub No.	Criteria for Awarding Marks	Marks	Maximum Marks
	archives conservation from a local or foreign university recognised by the University Grants Commission (UGC), a local or foreign degree-awarding institution, or a local or foreign institution or recognised organisation associated with archives management: 1. A Diploma 2. A Certificate Course (minimum duration of 36 hours)	04 02	
03	Experience Related to the Field Service experience in a position with primary responsibility in one of the fields of Audiovisual Archives Conservation, Information Management, Records Management, or Archives Management, evaluated at 03 marks per year. (Service certificates issued by the head of the relevant institution must be submitted. This certificate must clearly state the exact start and end dates of service, and if the applicant is still currently employed, that fact must also be explicitly mentioned.)	15	15
04	Performance at the Interview Marks will be awarded based on responses given to questions aimed at evaluating the following: vii. The applicant's strengths that support performing the role of the post (<i>Strengths questions</i>) viii. The ability to make situational decisions (<i>Situational questions</i>) ix. Competency (<i>Competency questions</i>)	01 01 03	05
	Total		50

Important Note:

Attending the aptitude evaluation interview shall not be considered as fulfillment of qualifications for the award of the appointment.

12. Examination Conditions:

- I. The examination will be conducted in Sinhala, Tamil, and English mediums. The applicant must answer all question papers of this examination in only one language of their preference. Candidates will not be permitted to change the examination medium indicated in their application form.
- II. The examination fee is Rs. 1,200/-. Furthermore, this examination fee must be credited to Bank Account No. 086-1001-3902-6218 in the name of the "Director General National Archives" at the People's Bank, Thimbirigasyaya Branch. The receipt obtained in the applicant's name must be securely pasted by one of its edges on the designated place in the application form. Money orders or stamps will not be accepted for examination fees, and the fee paid for the examination will not be refunded under any circumstances or transferred for any other examination. Additionally, keeping a photocopy of the receipt may be useful.
- III. This examination will be conducted only at examination centers established in Colombo. The date on which the examination will be held will be notified later.
- IV. Incomplete applications as well as applications that have not fulfilled the basic qualifications will be rejected without prior notice.
- V. The application form must be prepared on A4 size paper of 21.0 x 29.7 cm, and it must strictly comply with the specimen format attached to this notification. Headings from 01 to 06 must be structured on the first page, headings from 07 to 08 on the second page, and the remainder on the third page, and the relevant information

must be clearly included in one's own handwriting. Applications that do not comply with the specimen application or are incomplete will be rejected without prior notice. Keeping a copy of the relevant application form will be useful. No document or copy thereof should be attached to the application form.

- VI. Receipt of applications will not be acknowledged. On the preliminary assumption that only those who fulfill the qualifications mentioned in the examination notification have applied, a notice will be published on the official website of the Sri Lanka Institute of Development Administration (www.slida.lk) by the Director General of the Sri Lanka Institute of Development Administration as soon as examination admission cards are issued to applicants who have correctly completed and forwarded their applications along with the relevant receipt, having paid the prescribed examination fee on or before the closing date of applications specified in the notification. If there is a candidate who has not received the admission card even after 02 or 03 days have elapsed since the publication of the notice, inquiries can be made from the Examination Branch of the Sri Lanka Institute of Development Administration *via* telephone numbers 011-5980264 or 011-5980255 from 8:30 a.m. to 4:00 p.m. on weekdays, as mentioned in the advertisement. In making such an inquiry, the applicant must correctly state the name of the examination applied for, the applicant's full name, National Identity Card number, and address. When making such an inquiry, it will be useful to keep ready the copy of the application form retained by oneself, the copy of the receipt obtained upon payment of the examination fee, and the registration receipt received when posting the application, to verify any information requested by the Sri Lanka Institute of Development Administration. Furthermore, a short message (SMS) will be forwarded by the Sri Lanka Institute of Development Administration to all examination candidates to whom examination admission cards have been issued.
- VII. Officers currently employed in the Public Service / Provincial Public Service, or State Corporations must forward their applications through their respective Heads of Departments / Institutions. It is mandatory for every applicant to have their signature attested before appearing for the examination. An applicant appearing for the examination from an institution must have their signature attested by the Head of the institution where they are employed. Other applicants must have their signature attested by a Head of a Government School / a retired principal, the Grama Niladhari of the division, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Public Notary, a Commissioned Officer of the Armed Forces, an officer holding a permanent staff-grade position in the Government or Local Government service drawing an annual consolidated salary of Rs. 240,360/- or above, the Chief Incumbent or Chief Priest of a Buddhist temple, or a person holding a position of significant status among the clergy in charge of any other religious place of worship.
- VIII. With the approval of the Public Service Commission, the authority to postpone or cancel the examination is vested with the Director General of the Sri Lanka Institute of Development Administration.

13. Admission to the Examination:

- I. Admission cards will be issued by the Director General of the Sri Lanka Institute of Development Administration to candidates who have submitted applications that are complete in every respect. A candidate who fails to present their admission card will not be permitted to sit for the examination.
- II. A candidate must sit for the examination at the examination hall assigned to them. Every candidate must hand over their relevant admission card, with their signature duly attested, to the Supervisor of the hall on the very first day they present themselves at that designated examination hall.

Note: The issuance of an examination admission card to a candidate shall not be considered as an acceptance that he or she has fulfilled the qualifications to appear for the examination.

- III. Candidates must prove their identity in the examination hall for every subject they sit for, to the satisfaction of the Supervisor. Only one of the following documents will be accepted for this purpose:
 - i. National Identity Card issued by the Department of Registration of Persons
 - ii. Valid Passport
 - iii. Valid Sri Lankan Driving License

IV. Furthermore, candidates must enter the examination hall with their face and ears uncovered so that their identity can be verified. Applicants who refuse to confirm their identity in this manner will not be admitted to the examination hall. Additionally, from the moment of entering the examination hall until the end of the examination and leaving it, candidates must remain with their face and ears uncovered so that examination authorities can recognise them.

14. Punishment for Providing False Information:

If it is revealed that a candidate lacks the required qualifications, their candidacy may be cancelled at any point—before the examination, during the examination, or after the examination. If it is revealed that a candidate has willfully submitted any information knowing it to be false, or if he/she has intentionally suppressed any material fact, he/she will be liable to dismissal from the public service.

15. Candidates are bound by the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration regarding the conduct of the examination. If those rules and

regulations are violated, he or she will have to face a punishment imposed by the Director General of the Sri Lanka Institute of Development Administration.

16. In the event of any inconsistency or discrepancy between the language texts of this notification published in Sinhala, Tamil, and English mediums, action will be taken in accordance with the Sinhala medium notification.

17. Matters not provided for in these regulations will be determined as decided by the Director General National Archives, subject to the instructions of the Public Service Commission.

18. Examination Results:
The notification of examination results to the applicants will be carried out by the Director General of the Sri Lanka Institute of Development Administration *via* post or through their website.

By Order of the Public Service Commission,

Secretary,
Ministry of Buddhasasana, Religious and Cultural Affairs
Date: 28th August 2026.

Model Application Form

[For Office Use Only]

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF THE POSTS OF ASSISTANT DIRECTOR (TECHNICAL), ASSISTANT DIRECTOR (ELECTRONIC RECORDS & DIGITIZATION) AND ASSISTANT DIRECTOR (FILM & AUDIO VISUAL) IN THE EXECUTIVE SERVICE CATEGORY OF THE DEPARTMENT OF NATIONAL ARCHIVES – 2026

Medium of Examination:

Sinhala - 2
Tamil - 3
English - 4

(Write the relevant number in the box)

Preference	Applied Post No.

(Insert numbers according to paragraph 02 of the Gazette)

Post / Posts Applied For:

1.

- 1.1 Full Name (In English Capital Letters) :
(Eg: HERATH MUDIYANSELAGE
SAMAN KUMARA GUNAWARDHANA)
- 1.2 Name with Last Name First and Initials of Other Names Afterwards
(In English Capital Letters) :
(Eg: GUNAWARDHANA, H.M.S.K.)

1.3 Full Name (In Sinhala / Tamil) :

2.

2.1 Permanent Residential Address :
(In English Capital Letters)

2.2 Address to which the Admission Card should be sent :
.....

3. National Identity Card (NIC) Number:

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4. Gender: Female - 1 ☐
(Write the relevant number in the box) Male - 0 ☐

5. Date of Birth:

(a) Year:

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 Month:

--	--

 Date:

--	--

(b) Age as at the closing date of applications:

Years:

--	--

 Months:

--	--

 Days:

--	--

6.

6.1 Mobile Phone Number:

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6.2 Email Address:

7. Educational Qualifications:

(a) i. Post Graduate Degree :
ii. University / Institution :
iii. Registration Number :
iv. Effective Date of Degree :

(b) i. Bachelor's Degree :
ii. University / Institution :
iii. Registration Number :
iv. Effective Date of Degree :

(c) G.C.E. (Advanced Level) :

Year of Examination :
Index Number :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(d) G.C.E. (Ordinary Level) :

Year of Examination :
Index Number :

Subject	Grade	Subject	Grade

8. Examination Fee (Receipt should be attached):

Bank Paid :
Amount Paid :
Date of Payment :
Receipt Number :

*[Paste the receipt here firmly by one edge]
(It may be useful to keep a copy of the receipt.)*

Applicant's Declaration / Certification:

I declare that the information furnished here is true and accurate to the best of my knowledge and belief. I am aware that if any information is found to be false before my selection, I am liable to be disqualified, and if found after appointment, I am liable to be dismissed from service without any compensation.

Furthermore, I declare that I am bound by the rules and regulations imposed by the Director General of the Sri Lanka Institute of Development Administration (SLIDA) regarding the conducting of the examination and the release of results.

Date:

Signature:

Attestation of Applicant's Signature: (Strike out inappropriate words.)

I hereby certify that Mr./Mrs./Miss who presents this application is personally known to me, and that he/she placed his/her signature in my presence on the day of and that the prescribed examination fee has been paid and the receipt has been pasted.

Signature of Attester :
Full Name of Attester :
Designation :
Address :
(Official Stamp)
Date :

Note: The application should be attested as mentioned in paragraph 12 (VII) of the Gazette Notification.

Recommendation of the Head of the Institution: (Only for applicants serving in Government Institutions)

I hereby certify that Mr./Mrs./Miss who presents this application is employed in this Ministry/Department/Corporation/Board, and if he/she is selected for the above post, he/she can be released from the service of this institution.

Signature of the Head of the Institution :

Official Stamp:

Date:

Name of the Head of the Institution :

Designation :

Work Place Address :

08-384

PUBLIC SERVICE COMMISSION**Ministry of Finance, Planning and Economic Development****OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT OF GRADE III OF THE SRI LANKA INLAND REVENUE SERVICE 2026**

THE Notification titled 'Open Competitive Examination for Recruitment to Grade III of the Sri Lanka Inland Revenue Service - 2026', published in Gazette No. 2,500 dated 31 July 2026, is hereby amended as follows:

- I. The age-related paragraph under Section 7(c) of the above Gazette Notification is amended as follows :

"The applicant should be not less than twenty-two (22) years of age and not more than thirty-five (35) years of age as at 31.08.2026." (Accordingly, the age-related qualification shall be deemed to have been fulfilled only if the applicant's date of birth falls on or before 31.08.2004 and on or after 31.08.1991.)

The maximum age limit for those employed in the Public Service or Provincial Public Service is 35 years. (Candidates employed in the Public Service should not have been subjected to any disciplinary punishment in accordance with Public Service Commission Circular No. 01/2020.)

- II. The closing date for the receipt of applications is hereby extended to 11.09.2026. All other provisions contained in the above Gazette Notification shall remain unchanged and in force, and the date for the verification of qualifications shall remain unchanged as 31.08.2026."

On the order of Public Service Commission,

Secretary,
Ministry of Finance, Planning and Economic Development.

Ministry of Finance, Planning and Economic Development,
Colombo 01,
On 25th, August, 2026.

08-386

MINISTRY OF DEFENCE**Department of Meteorology****LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF TELECOMMUNICATIONS AND RADAR TECHNICAL OFFICER**

(GRADE III/ TRAINING GRADE) IN THE SRI LANKA TECHNICAL SERVICE - 2026

THE Vacancy notice published under No. 07-196/2 of Gazette No. 2494 dated 10.07.2026, regarding the calling for applications from qualified internal applicants of the Department of Meteorology for the Limited Competitive Examination conducted for recruitment to the vacant post of Telecommunication and Radar Technical Officer (Grade III/ Training Grade) in the Sri Lanka Technical Service of the Department of Meteorology, is hereby amended as follows.

- 01.
- ii. **Written Examination** – This examination consists of two question papers:
 - i. Question Paper on Basic Knowledge of Mathematics
 - ii. Question Paper on Basic Knowledge Relevant to the Position
- 13.
- 1. **Written Examination - Subjects :**
- 02. **Question Paper on Basic Knowledge Relevant to the Position**

Syllabus for the Written Examination

Subject No.	Subject	Duration	Marks	Minimum Pass Mark
01	Question Paper on Basic Knowledge of Mathematics	2 hours	100	40

Subject No.	Subject	Duration	Marks	Minimum Pass Mark
02	Question Paper on Basic Knowledge Relevant to the Position	2 hours	100	40

(B) Question Paper on Basic Knowledge Relevant to the Position
It is a question paper requiring **essay-type answers**. Candidates are required to answer **5 questions out of the 7 questions provided. (20 marks × 5 = 100 marks)**.

A. L. K. Wijemannage,
Director General,
Department of Meteorology.

Department of Meteorology,
Buddhaloka Mawatha,
Colombo 07,
12th August, 2026.

08-322

SRI LANKA RAILWAY DEPARTMENT

Open Competitive Examination for recruitment to the post of Engine Driver Assistant - Grade III of Sri Lanka Railway Department - 2026

APPLICATIONS are invited from Sri Lankan male citizens who are not less than 18 years and not more than 35 years of age as at 28.09.2026, to fill 80 vacancies in the post of Engine Driver Assistant in Sri Lanka Railways. The closing date for applications is 28.09.2026. The towns where examination centers are expected to be established to conduct this examination and the town numbers are shown in the schedule 1. The upper header of the application form should be completed according to this list of town numbers. Requests for changing the town applied for later will not be allowed. However, if a sufficient number of applicants have not applied for a particular town, those applicants will be directed to an examination center in an adjacent town. Nevertheless, if a sufficient number of applicants have not applied to establish examination centers in all or most of the proposed towns, the Director General of the Sri Lanka Institute of Development Administrative will make arrangements to conduct the examination in Colombo only.

Schedule 1

Towns where examination centers will be established and Town Numbers

Town	Town Number
Colombo	01
Gampaha	02
Kalutara	03
Kandy	04
Matale	05
Nuwara Eliya	06
Galle	07
Matara	08
Hambantota	09
Jaffna	10
Mannar	11
Vavuniya	12
Mullaitivu	13
Kilinochchi	14
Batticaloa	15
Ampara	16
Trincomalee	17
Kurunegala	18
Puttalam	19
Anuradhapura	20
Polonnaruwa	21
Badulla	22
Monaragala	23
Ratnapura	24
Kegalle	25

01. Post for which applications are invited:
Engine Driver Assistant Grade III.

02. Nature of duties of the post:
Duties will be performed in accordance with the duty list assigned to the post of Engine Driver Assistant for the task of train operation, in a manner supportive of the functions of the Engine Driver/Engine Driver (Shunting) of Sri Lanka Railways.

03. Salary Scale : MT 1 - 2025:
Rs. 50,090 - 10x540 - 11x630 - 10x1,010 - 10x1,190 - 84,420/- (Salary conversion will be made in accordance with Public Administration Circular 10/2025).

04. (a) Educational Qualifications:

Having been passed the General Certificate of Education (Ordinary Level) Examination in six (06) subjects in one sitting with Credit passes in (Sinhala/Tamil/English) Language, Mathematics, Science, and one other subject.

(b) Professional Qualifications:

Having been successfully followed and obtained a certificate for a 2 1/2 - year technical course recognized by the Tertiary and Vocational Education Commission.

(c) Physical Fitness:

- i. Every candidate must possess sufficient physical and mental fitness to serve in any part of Sri Lanka and to perform the duties of the post.
- ii. Height must be at least 05 feet 04 inches.
- iii. Must pass the 6/6' 6/6' vision test.

(d) Other Qualifications:

- i. Must be a citizen of Sri Lanka.
- ii. Applicants must be of excellent character.
- iii. Only male applicants are eligible to apply.
- iv. Must be not less than 18 years and not more than 35 years of age.

(Those whose date of birth falls on or after 28.09.1991 and on or before 28.09.2008 are eligible to apply.)

Note - All the above qualifications mentioned must have been completed in full as at 28.09.2026, which is the closing date for applications.

05. Method of Recruitment:

An open written competitive examination will be conducted for applicants who have fulfilled the qualifications specified in (04) above. From among the applicants who pass the written test, the General Manager of Railways will decide the number of candidates to be called for the ordinary interview. At the interview, verification will be conducted to check whether the qualifications mentioned in this notification published in accordance with the recruitment procedure are fulfilled and whether the physical fitness is met, and recruitment will be made for the number of vacancies existing at the time of calling for applications. No recruitment will be made from waiting lists here.

06. Examination Procedure for the Recruitment Test:

- i. Scheme of Examination:

(a) The examination will be conducted in Sinhala and Tamil media.

(b) Candidates must sit for all question papers in the medium through which they obtained the qualifications requested under (04) above. It is not allowed to change the medium applied for later.

ii. *Subjects of the Examination:*

Technical Knowledge - Time 02 hours. Marks: 100.

Pass Mark - 50 marks.

iii. *Syllabus:*

Simple knowledge regarding machinery and their applications parallel to the duties of the Post of Engine Driver Assistant will be tested.

iv. *Selection Procedure:*

Candidates who pass this examination with the highest marks will be called for the interview to verify qualifications. No marks will be awarded at this interview; only the verification of whether the qualifications mentioned in the application calling notification are fulfilled and testing of physical fitness will be carried out. If the relevant qualifications are fulfilled, recruitment will be made for the number of vacancies existing at the time of calling for applications according to the merit order of the written test.

v. *Examination Results:*

In terms of paragraph 06 (iv) of the *Gazette* Notification, the results sheet prepared according to the total marks merit of the candidates who scored the highest marks will be handed over to the General Manager of Railways. All candidates who sat for the examination will also be informed of their results individually.

07. Examination Fee:

The examination fee is Rs. 1,200. as It can be paid at any People's Bank branch on or before the closing date for applications to be credited to Account No. 176-100129027-313 of the General Manager of Railways at the People's Bank Town Hall Branch. The receipt issued for this must be affixed firmly in

the relevant box on the application form. (A photocopy of the receipt should be kept for future reference.) The examination fee will not be refunded under any circumstances, and money orders and stamps will not be accepted.

08. Instructions regarding submission of Applications :

The application form must confirm to the form of specimen attached to this notification. It is specifically emphasized that using it, the application should be prepared on A4 size paper so that heading numbers 01 to 06 appear on the first page, 07 to 11 on the second page, and the reminder on the third page. Computer-generated or typed applications may also be used for this purpose. Since applications that do not conform to the specimen application or contain incomplete information will be rejected without notice, before submitting the application, candidates should re-check whether it conforms to the specimen application in the examination notice, whether all information has been included and correctly completed, and whether the prescribed examination fee has been paid, its details included in the application, and the receipt affixed. Furthermore, it will be useful to keep a photocopy of the completed application form and a photocopy of the receipt for the examination fee.

- (a) The candidate must complete the application form in the language medium in which they intend to sit for the examination. When preparing the application, it is essential to mention the name of the examination cited in the header, in English language as well, in applications prepared in both Sinhala and Tamil media.
- (b) The correctly completed application form for the examination should be sent by registered post to reach the following address on or before 28.09.2026. On the top left-hand corner of the envelope containing the application, it should be clearly written: **"Open competitive Examination for Recruitment to the Post of Railway Engine Driver Assistant of Sri Lanka Railway Department - 2026"**. No application received after the date will be accepted.

General Manager of Railways,
Office of the General Manager of Railways,
Appointment Branch,
P.O. Box 355,
Olcott Mawatha,
Colombo 10.

- (c) The candidate's signature on both the application form and the admission card for the examination must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Armed Forces, an Officer holding a *gazette* post in the Police Service, or a Staff Officer holding a permanent post in the Government Service.

- (d) Incomplete applications will be rejected. No complaint regarding loss or delay of an application in the post will be considered.

- (e) Receipt of applications will not be acknowledged.

As soon as admission cards for the written examination are issued to candidates, a notice to that effect will be published in newspaper and on the official website of the Sri Lanka Institute of Development Administration. If the admission card is not received even after 2 or 3 days have elapsed from the publication of the notice, it should be notified to the Sri Lanka Institute of Development Administration as specified in the advertisement. When giving notice in this manner, the name of the examination applied for, the full name, address, and National Identity Card number of the applicant should be stated. If the applicant resides outside Colombo, it will be more effective to send a request letter stating those details along with the applicant's fax number *via* fax to the fax number mentioned in the notice to received a copy of the admission card.

Furthermore, to verify any required information requested by the Sri Lanka Institute of Development Administration, it will be useful for the applicant to keep the copy of the application form retained, the copy of the receipt for the examination fee, and the registered post receipt obtained when mailing the application.

09. Sitting for the Examination :

- (a) On the presumption that only those processing the qualifications specified in the *Gazette* Notice have applied, admission cards will be issued by the Sri Lanka Institute of Development Administration to candidates who fall within the age limit mentioned in the notice and have

submitted correctly completed applications along with the receipt for the payment of the prescribed examination fee on or before the closing date for applications. A candidate who does not present their admission card will not be permitted to sit for the examination.

- (b) A candidate must sit for the examination at the examination hall assigned to them. Every candidate must get their signature attested on the admission card relevant to the assigned examination hall and hand it over to the Supervisor on the first day of appearing at that hall. A set of rules to be followed by every candidate is published at the beginning of this *Gazette*. Examination candidates are bound by the rules and regulations laid down by the Director General of Sri Lanka Institute of Development Administration regarding the conduct of the examination and release of results. If those rules and regulations are violated, they will be subjected to any penalty imposed by the Director General of the Sri Lanka Institute of Development Administration.

Note - The issue of an administration card to a candidate shall not be considered as an acceptance that they are eligible to sit for the examination or that they fulfill the qualifications for the post.

10. Examination candidates must prove their identity in the examination hall for every subject they appear for, to satisfaction of the Supervisor. For this purpose, any of the following documents will be accepted.

- National Identity Card
- Valid Passport
- Valid Sri Lankan Driving License.

Additionally, candidates must enter the examination hall without covering their face and ears so that their identity can be verified. Applicants who refuse to prove their identity in this manner will not be admitted to the examination hall. Furthermore, from the moment of entering the examination hall until leaving after the examination is over, they must remain without covering their face and ears.

11. Conditions of Service:

Officers recruited to Grade III of Engine Driver Assistant will be subject to a three-month (03) training period from the date of recruitment, during which practical and theoretical training related to the duties of the post of Engine Driver Assistant will be provided.

12. Conditions of Engagement in Service :

- This post is permanent and pensionable. If it is already contributed to the Widows' and Orphans' Pension Scheme, contributions must be continued.
- Official Language Proficiency must be completed in accordance with the provisions of Public Administration Circular 18/2020 dated 16.10.2020 and its consequent circulars, as applicable to the language medium in which eligibility for appointment was obtained.
- Selected candidates shall be subject to the provisions contained in the Establishment Code, Financial Regulations, and the Procedural Rules issued by the Public Service Commission. Furthermore, they are bound to abide by departmental instructions regarding orders issued by the Government from time to time.

13.

- It is informed that all the provisions stated in the approved scheme of recruitment for Engine Driver Assistant are applicable regarding these recruitments.
- The issuance of an examination admission card shall not be considered as a qualification for this post.
- the power to make the final decision regarding any matter not provided for in this notification retains with the General Manager of Railways.
- In the event of any inconsistency between the Sinhala and Tamil medium notification of this notice, the notification in the Sinhala language shall be deemed accurate.

RAVINDRA PATHMAPRIYA,
General Manager of Railways.

(Before completing the application, the notification of calling for applications should be read and well understood using an application form prepared using both sides of A-4 paper accordingly.)

Specimen Application Form

Open Competitive Examination for Recruitment for the post of Railway Engine Driver Assistant Grade - III, of Sri Lanka Railway Department - 2026

For Office Use Only

Language medium applied for the examination :

Sinhala - 1
Tamil - 2

(Write the relevant number inside the box)

<i>Town requested sit for the examination</i>	<i>Town</i>	<i>Town Number</i>
1st Preference		
2nd Preference		
<i>See the opening paragraph of the examination notice. It will not be allowed to change the requested town later.</i>		

01. Full Name :

- (i) In Sinhala/ Tamil :
(ii) In English :

02. Name with Initials :

- (i) In Sinhala/ Tamil :
(ii) In English :

03. Permanent Address :

- (i) In Sinhala/ Tamil :
.....
(ii) In English :
.....

04. Female/ Male :

Female - 1
Male - 0

(Write the relevant number inside the box)

05. National Identity Card Number :

06. Residence :

- (i) Grama Niladhari Division : Number :
(ii) Divisional Secretariat Division :
(iii) District :

07. Date of Birth : Year : Month : Date :

08. Age as of 28.09.2026 : Years : Months : Days :

09. Telephone Number : 1.

Whatsapp No. 2.

10. Educational Qualifications :

i) G.C.E. (O/L)

Index Number :

Year :

Serial No.	Subject	Grade
(i)		
(ii)		
(iii)		
(iv)		
(v)		
(vi)		
(vii)		
(viii)		
(ix)		
(x)		

ii) Professional Qualifications:

.....
.....

11. Have you ever been convicted by a court of law for any offense?

Yes ☐

No ☐

(Mark an "X" in the relevant box.)

12. Applicant's Attestation :

- (a) I declared that the information provided by me in this application is true and accurate to the best of my knowledge. I am well aware that if any part hereof is incomplete and/ or completed incorrectly and/or falsely, my candidacy is liable to be cancelled. I shall personally bear any loss arising therefrom.
- (b) I declare that if the facts stated in (a) above are found to be false after my appointment to the post, I shall be subject to dismissal from service. I shall also personally bear any loss that may occur as a result.
- (c) I agree to abide by the conditions of this examination.
- (d) I also declare that, I am subject to the rules and regulations imposed by the Director General of Sri Lanka Institute of Development Administration regarding the conduct of the examination.
- (e) I also declare that, I am subject to the rules and regulations imposed by the General Manager of Railways regarding the conduct of the interview.
- (f) I attach herewith a copy of the paying-in slip for payment of the fee of Rs. 1,200.00 paid to the branch of Bank on 2026.

Date :

.....,
Signature of the Applicant.

13. Attestation of the Applicant's Signature :-

I certify that, Mr. bearing National Identity Card No. who submits this application is personally known to me and that he placed his signature in my presence today.

.....,
Signature of the Attester.

Name of the Attester :
Designation :
Address :
Date :

14. Confirmation of the Head of the Department/ Institution : (for applicants currently in public service only.)

Mr., who submitted this application, has served in the Department/ Institution of from to as.....
..... No formal disciplinary charges have been/have not been reported against him/ his work/ conduct and attendance are satisfactory/ unsatisfactory. The prescribed examination fee has been paid, and the relevant receipt is attached. I hereby inform that if he is selected for the post of Engine Driver Assistant Class III in the Railway Department, he can/ cannot be released from this Department/ Institution.

.....
Signature of the Head of the Department/
Institution.

Date :
Full Name of the Attester :
Designation :
Address :

(Please place the official stamp)

08-296

MINISTRY OF AGRICULTURE, LIVESTOCK, LANDS AND IRRIGATION DEPARTMENT OF EXPORT AGRICULTURE

Open Competitive Examination for the Recruitment to the Post of Hostel Warden of class III of the Management Assistant Non Technical Service Category in the Department of Export Agriculture - 2026

APPLICATIONS are invited from Sri Lankan citizens to fill the vacancy of the post of Hostel Warden of class III of the Management Assistant Non Technical Service Category in the Department of Export Agriculture as at 31.12.2024.

2. The age applicants should not be less than 18 years and not more than 30 years. Accordingly, the age requirement will be fulfilled only if the applicant's date of birth falls on or before 2008.09.28 and on or after 1996.09.28.
3. As per P. A. C. No. 10/2025 dated 25.03.2025, the salary code for this post is MN-1 2025, and the relevant salary scale is Rs. 45,230 - 10 x 540 x 11x 630 - 10 x 890 - 10 x 1,190 - 78,360. You will be entitled to this salary with effect from 01.01.2027. From the effective date of appointment, you will be paid the salary in accordance with the provisions of Schedule III to this Circular.
4. This post is permanent and carries pension benefits. However, you will be subject to any future policy decision taken by the Government regarding the pension scheme. Furthermore, you will be required to contribute to the Widows' and Orphans' Pension Scheme' widowers' any orphans' Pension Scheme. Such contributions shall be made at the rates prescribed by the Government from time to time.
5. It is essential that applicants possess all the following basic educational and professional qualifications as at the closing date for applications.

Basic Educational Qualifications :

A pass in six (06) subjects at the G.C.E (O/L) Examination, including credit passes in Sinhala/ Tamil/ English Language, Mathematics, and two other subjects.

And

A pass in at least one (01) subject, excluding the General Paper, at the General Certificate of Education (Advanced Level) Examination.

Professional Qualifications : Not applicable.

Experience :

A certificate confirming one (01) year of experience in the Management and maintenance of hostels, catering, and the maintenance of relevant accounts in a Government institution, Corporation, or a Government-recognized hotel, school, hostel or inn.

Other:

- i. The applicant should be a citizen of Sri Lanka.
- ii. The applicant should be of excellent character.
- iii. All qualifications required for recruitment to the post, including educational and experience qualifications, should have been fulfilled in all respects by the date specified in the notice calling applications/ *Gazette*.

6. Method of Application :

- (a) Applications should be prepared in accordance with the specimen application form published at the end of this notice, using both sides of A4 size paper (21cm x 29 cm). Paragraphs 1 to 7 should be included on the first page, paragraph 8 on the second page, paragraph 9 to 11 on the third page, and the remaining paragraph on the subsequent pages, respectively. All relevant information should be clearly entered in the applicant's own handwriting. The application should be completed in the language medium in which the examination is to be held.
- (b) When preparing the application, the name of the examination appearing in the title should be written in English in addition to Sinhala in Sinhala-medium applications and in English in addition to Tamil in Tamil-medium applications.
- (c) Duly completed applications should be sent by registered post to the following address on or before **28.09.2026**, Director General, Department of Export Agriculture, 1095, Sirimavo Bandaranaike Mawatha, Gatambe, Peradeniya. The name of the examination should be clearly indicated on the top left-hand corner of the envelope containing the application.
- (d) The examination fee of Rs. 1,000.00 should be paid by obtaining a money order from any Post Office/ Sub-Post Office in the island, payable to the Director General of Export Agriculture, Peradeniya Post Office. The money order should be pasted in the relevant place on the application form. Applicants are advised to retain a photocopy of the money order for their records. No additional charges will be levied apart from the prescribed examination fee. The examination fee once paid will not be refunded or transferred to another examination under any circumstances.
- (e) Applications that do not conform to the specimen application form given in this notice. applications that are incomplete in any respect, and applications received after the closing date will be rejected without prior notice. The Department of Export Agriculture will not be responsible for any loss or delay in the post. Therefore, applicants are advised to carefully verify, before submitting their applications, that the application has been prepared in accordance with the specimen application form given in the examination notification, that all required information has been correctly entered, that the application has been duly completed, and that the

money order has been attached after payment of the prescribed examination fee and the relevant details have been entered in the application. Applicants are also advised to retain a photocopy of the completed application form and a photocopy of the money order relating to the examination fee.

- (f) The applicant's signature should be duly attested on the application form and on the admission card for the examination. Applicants who are already in Government service should submit their applications through the Head of their institution. In such cases, the applicant's signature should be attested by the Head of the Institution or an officer authorized by her/ his. Other applicants should have their signatures attested by the head of a Government School, the Grama Niladhari of the relevant Division, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, an authorized officer of the Tri-Forces, an officer in the Government or Provincial Public Service, or a Permanent Staff Grade Officer.

- **Penalty for Providing False Information** - Applicants should take care to provide only accurate and correct information when completing the application form. If a candidate is found to be ineligible under the rules and conditions applicable to this examination, his/her candidature may be cancelled at any stage before, during or after the examination.

If any information provided by a candidate is subsequently found to be incorrect, or if it is found that the candidate has deliberately concealed any material fact, he/she will not be considered for further appointment and any appointment made on the basis of this examination may be cancelled. Such a candidate may also be liable for dismissal from Government Service.

7. Examination Procedure :-

- (a) Assuming that only applicants who are eligible under the examination notification have applied, admission cards will be issued to candidates who have submitted duly completed applications, together with the relevant receipt and the prescribed examination fee, on or before the closing date for applications. Applications that do not meet the eligible criteria will be rejected without prior notice. Candidates should present their admission card, bearing their duly attested signature, to the invigilator at the examination centre assigned to them. No candidate will be permitted to sit for the examination without presenting the admission card.
- (b) The examination will be held only in Kandy. Once the admission cards have been issued to the candidates, a notice will be published on the official website of the Department of Export Agriculture: www.dea.gov.lk.
- (c) If an admission card has not been received within 04-05 days after the publication of the advertisement, the Department of Export Agriculture should be informed accordingly, as stated in the advertisement, by telephone on **0812068381**.
- (d) It is advisable to keep the following information readily available.
- (i) Name of the examination
 - (ii) Full name of the candidate
 - (iii) Address
 - (iv) Date of submission of the application, name of the Post Office and registered post number
 - (v) Money order number, date and name of the Post Office through which the examination fee was paid.
- (e) No travelling expenses or any other allowances will be paid to candidates for appearing for the examination.
- (f) *Identity Verification* : Candidates must prove their identity to the satisfaction of the Examination Supervisor for each subject in which they appear. For this purpose, any one of the following valid documents will be accepted:
- (i) National Identity Card issued by the Department for Registration of Persons; or
 - (ii) Valid Foreign Passport; or
 - (iii) Valid Sri Lankan Driving Licence.

Candidates must enter the examination hall with their faces uncovered and without any electronic communication devices, in order to facilitate verification of their identity. Candidates who fail to establish their identity will not be permitted to sit for the examination.

(g) Syllabus :-

<i>Subject No.</i>	<i>Subjects</i>	<i>Duration (Hours)</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
01	Intelligence Test	1 1/2	100	40%
02	Subject Knowledge Aptitude Test	1 1/2	100	40%

- (i) Intelligence Test :-
Consists of multiple-choice questions designed to assess linguistic, mathematical and reasoning abilities.
- (ii) Aptitude Test to Measure Subject Knowledge :-
Consists of short questions designed to assess knowledge of the subjects relevant to the post.
- (h) This examination will be conducted in Sinhala, Tamil and English media, and candidates appearing for the examination must sit all the relevant papers in the same medium. The medium selected for the examination will not be permitted to be changed thereafter.

8. Number of Vacancies and Conditions of Employment :-

- (i) The number of vacancies is 01. This vacancy exists only at the Department of Export Agriculture, In service Training Centre, Matale.
- (ii) Those appointed to this post will be subject to a probationary period of 03 years.

9. Recruitment Method :-

Candidates who obtain 40% or more marks for each question paper of the written competitive examination will be called for a structured interview in order of merit, based on the total marks obtained, up to a number equivalent to five times the number of vacancies to be filled. The candidate who obtains the highest total marks will be selected for the vacant post.

(The main areas for which marks will be awarded at the structured interview are given in the table below.)

<i>Field</i>	<i>Maximum Marks</i>	<i>Minimum Marks Considered for Selection</i>
1. Additional Educational Qualifications	20	Not Applicable
2. Additional Professional Qualifications	25	
3. Additional Experience	30	
4. Language Proficiency	10	
5. Computer Skills	10	
6. Skills Demonstrated at the Interview	05	
Total marks	100	

10. The issuance of examination admission cards to candidates to appear for the competitive examination shall not be deemed as confirmation that the applicant has fulfilled the qualifications required for the post specified in this notification. If, at the time of the structured interview, it is found that an applicant does not possess the required qualifications, upon verification in accordance with the *Gazette* notification, such applicant shall be deemed ineligible for appointment, and appropriate action will be taken.

11. In respect of any matter not provided for herein, the relevant appointing authority, the Director General of Export Agriculture, shall make the final decision. All applicants shall be bound by the examination rules and regulations specified in this *Gazette*.
12. Candidates appearing for the examination shall be subject to the rules and regulations imposed by the Director (Extension and Training) of the Department of Agriculture in conducting the examination and issuing the results. In the event of any violation of such rules and regulations, the candidate shall be subject to the penalty imposed by the Director General of Export Agriculture.
13. In the event of any inconsistency between the Sinhala, Tamil and English versions of this notification, the Sinhala version shall prevail.

M. K. S. R. D. SAMARASINGHE,
Director General of Export Agriculture.

Specimen Application Form

Open Competitive Examination for the Recruitment to the Post of Hostel Warden of class III of the Management Assistant Non Technical Service Category in the Department of Export Agriculture - 2026

Exam Number

(For Office Use)

01. Language medium appearing for the examination :- Sinhala 2
Tamil 3
English 4 (Write the relevant number in the box)

02. Name :-

2.1 Full name (in English capital letters) :-

..... (Example :- HERATH MUDIYANSELAGE
SAMAN KUMARA GUNAWARDHANA)

2.2 The surname should be written first, followed by the initials of the other names. The name should be written in English capital letters as follows :-
(Ex :- GUNAWARDHANA HMSK)

.....

2.3 Full name (In Sinhala)/ (In Tamil) :

03. Permanent Address :-
(In Sinhala/ Tamil)

3.1 Permanent residential address :-.....
(In English Capital Letters)

3.2 Phone number (actively used Mobile
Whatsapp No.)

--	--	--	--	--	--	--	--	--	--

Land line number

--	--	--	--	--	--	--	--	--	--

3.3 Email Address (E-mail) :-

04. National Identity Card Number :-

--	--	--	--	--	--	--	--	--	--	--	--	--

05. Gender :- Female 1 Male 0

(Write the relevant number in the box)

06. Married/ unmarried :-

Married - 2 Unmarried - 1

(Write the relevant number in the box)

07. 7.1 Date of birth :

Year

--	--	--	--

 Month

--	--

 Date

--	--

7.2 Age as on the last date of receipt of applications :- (.....)

(Example : If the closing date for applications is 31.01.2026, the applicant must have been born between 31.01.1996 and 31.01.2008.)

Years :

--	--

 Months :

--	--

 Days :

--	--

08. Educational Qualifications :-

(a) G.C.E. (O/L) :-

Year and Month

Examination Number

Language Medium

	Subject	Grade		Subject	Grade
1.			6.		
2.			7.		
3.			8.		
4.			9.		
5.			10.		

(b) G.C.E. (A/L) :-

Year and Month

Examination Number

Language medium

	Subject	Grade
1.		
2.		
3.		
4.		

- Please attach and submit the educational certificates certified by an officer mentioned in paragraph 6(e) of the notification along with the application.

(c) Experience :-

Name of the institution	Service time (Years)

09. Examination fees :-

Money order number from which the examination fee was paid	
Date	
Paid Post Office/ Sub Post Office	
Amount paid	

Paste the original copy of the money order here
(Apply gum only on the top of the back of the money order)

10. Applicant's Certificate :-

I hereby certify that the information furnished by me in this application is true and correct. I understand that if any information provided herein is found to be false or incorrect, or if any such information is discovered to be false or incorrect before my selection, I shall be liable to be disqualified. If such information is discovered after my appointment, I shall be liable to be dismissed from service without any compensation.

I hereby declare that I will abide by the rules and regulations imposed by the Director (Extension and Training) of the Department of Agriculture regarding the conduct of this examination and the release of results.

Date :-
Applicant's signature

11. Verification of Applicant's Signature :-

This application is forwarded from I personally know the applicant and certify that he/she affixed his/her signature in my presence on and that the prescribed examination fee has been paid and the receipt has been attached.

.....
Signature of the officer certifying the signature.

Date :-
Full name of the certifying officer :-
Position :-
Address :-
(Verify with official seal)

12. Applicant in Government Service - Certificate from the Head of the Institution, if Applicable :-

I hereby certify that the above-mentioned Mr./ Mrs./ Miss is serving in the Ministry/ Department/ Office/ Service, that his/her service is satisfactory, and that the prescribed examination has been paid. If selected for appointment on the results of this examination, he/she may/may not be released from the post currently held. I further certify that the information given above is true and correct.

Date :
Signature of the Head of the institution.
Full Name of the certifying officer :-
Position :-
Address :-
(Official seal)