

Note.— Parts I:III and IV(A) of the *Gazette* No. 2439 of 30.05.2025 were not published.



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අංක 2,440 – 2025 ජූනි මස 06 වැනි සිකුරාදා – 2025.06.06
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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 27th June, 2025, should reach Government Press on or before 12.00 noon on 13th June, 2025.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

K. G. PRADEEP PUSHPA KUMARA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
02nd January, 2025.

This Gazette can be downloaded from www.documents.gov.lk



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

REGISTRAR GENERAL'S DEPARTMENT

Post of Registrar of Muslim Marriages – (Sinhala)

ANURADHAPURA DISTRICT

APPLICATIONS are called for the Post of Registrar of Muslim Marriages in the Divisions set out in the Schedule hereof;

01. Applicant should be a permanent resident of relevant Muslim Marriages Division and entitled to reasonable properties and should be a person with outstanding personality who has acquired sufficient interest and influence amongst the residents of the area.
02. Only Muslim Males can apply for this post.
03. Applicant should be not less than 30 years and not more than 55 years of age as at the closing date of the applications. (Maximum age of retirement is 70 years)
04. Applicants for the Post of Registrar of Muslim Marriages should be married and should not be a widower or divorced.
05. Applicant should have passed minimum of 06 subjects including Sinhala/ Tamil (relevant language for the Post) with 02 Credit passes in not more than Two (02) sittings in GCE(O/L) examination together with the ability to perform duties in secondary language as per the language requirement of the populate within the Division or else should have passed in any other similar examination.

N.B. - In case a subject contains 02 parts at GCE(O/L) or any other similar examination, it shall be considered as one subject and pass is applicable only if the applicant passes both parts of the said subject.

(Possession of Moulavi Certificate or Diploma in Arabic Language shall be considered as fulfillment of aforesaid basic qualification.

06. Applicant should have the ability to establish the office in a centrally located building that ensures respect of the post and easy access by all or majority of residents.
07. Additional details such as village name list/ Grama Niladhari Divisions of the relevant Division of Muslim Marriage, relevant educational and other qualifications required for this post, could be obtained from notices exhibited in public places within the Division such as District Secretariat, Divisional Secretariat or relevant land and District Registries, Grama Niladhari Offices, Samurdhi Development Society Offices and Post Offices depicted in the schedule hereunder.
08. Relevant application and the said “Annex-01” inclusive of village name list/ Grama Niladhari Divisions could be collected from District Secretariat (GA Office), relevant land and District Registry or Divisional Secretariat. Applications could also be downloaded from the official website (www.rgd.gov.lk) of the Registrar General's Department.
09. Duly filled applications should be forwarded on or before 07th July 2025, by registered post to the address given in the schedule.

W. R. A. N. S. WIJAYASINGHE,
Registrar General.

Registrar General's Department,
No. 234/A3, Denzil Kobbekaduwa Mawatha,
Battaramulla,
On this 26th day of May, 2025.

Schedule

<i>District</i>	<i>Divisional Secretariat Division</i>	<i>Post & Division for which Applications are called</i>	<i>Address to which Applications should be sent</i>
Anuradhapura	Thalawa	Post of Muslim Marriages Registrar of Katiyawa Area of Nuwaragam Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.
Anuradhapura	Kahatagasdigiliya	Post of Muslim Marriages Registrar of Nelugollakada Area of Hurulu Palatha Division	District Secretary/ Additional Registrar General, District Secretariat, Anuradhapura.

06-04

JUDICIAL SERVICE COMMISSION

Appointment Of Quazi Judges In Terms Of The Muslim Marriage And Divorce Act (Chapter 115) For The 'Quazi' Post In The Areas Indicated In The Following Schedule - 2025

Persons with following qualifications may apply.

Applicant should be a Muslim male who is a graduate of a recognized University or a Moulavi holding a certificate from an institution recognized by the Ministry in charge of Muslim Religious and Cultural Affairs or a holder of the Al-Alim certificate issued by the Department of Education or an Attorney at Law or a holder of other similar qualification or a retired public servant who has held office in staff grade.

A person currently holding a permanent post in the public service shall not be eligible to apply.

Applicant should possess a good knowledge of Islam Religion, should be married and over 40 years of age, should be physically fit and of good character and standing in the community and possessing a sound knowledge of the law relating to Muslim Marriage and Divorce Act and specially of the Muslim Law.

The selected applicant will be appointed for a period, which will be specified in the letter of appointment.

It is a legal requirement that a Quazi should permanently reside in the area for which he is appointed.

A Quazi will be paid a monthly allowance of Rs. 7,500/= and an additional all inclusive allowance of Rs. 6,250/= per month for the cost of support services, stationery and postal expenses.

Applications prepared as per the specimen below, should be sent by Registered Post to reach me on or before **04th of July 2025** with word 'Quazi' written on the top left hand corner of the envelope. Originals of documents should not be forwarded with the application.

ANANDHI KANAGARATNAM,
Senior Assistant Secretary,
Judicial Service Commission.

Judicial Service Commission Secretariat,
P.O.Box - 573,
Colombo - 12.
06th of June, 2025

Schedule

	<i>Quazi Court</i>	<i>Jurisdiction area of Quazi Court</i>
01	Bhora Community	Bhora Community in Sri Lanka
02	Maho	Maho, Wariyapola, Nikaweratiya, Galgamuwa, Ambanpola, Jagama, Palukadawala, Walpuluwa, Kanuketiya, Abukkagama areas and other small villages around these areas coming under Maho Judicial division in the Kurunegala district
03	Udunuwara	Revenue division of Udunuwara in Kandy district

**Specimen Application for the Appointment of Quazi under the Muslim Marriage and Divorce Act
(Chapter 115) as amended by Acts, No. 1 of 1965 and No. 32 of 1969, for the Quazi**

Quazi Division :

01. Name with Initials :

[illegible]

Eg : Abdur Rahman M. I.

02. Full Name :

[illegible]

Eg : Mohammadu Ishaq Abdur Rahman

03. Permanent Residence :

[illegible]

4. Postal Address :

[illegible]

5. Date of Birth :

D	D	M	M	Y	Y	Y	Y
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6. Age :

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7. Nationality :

[illegible]

8. Religion :

[illegible]

9. NIC No. _____ :

[illegible]

10. Phone No. :

[illegible]

11. Academic Qualifications :

1.
2.
3.
4.
5.

12. Professional Qualifications :

1.
2.
3.
4.
5.

13. Languages which can be read and written :

14. Does the applicant posses knowledge of Muslim law ?

Yes		No	
-----	--	----	--

15. Civil Status :

Yes		No	
-----	--	----	--

16. Is wife alive? :

Yes		No	
-----	--	----	--

17. Past and Present Occupation (With Dates)

<i>From</i>	<i>To</i>	<i>Occupation</i>	<i>Place</i>

18. Value of Assests possessed by Applicant :

Rs.	
-----	--

19. Monthly income :

Rs.	
-----	--

20. Amount of debts if any :

Rs.	
-----	--

21. Were you actively engaged in politics during the last ten years ?

Yes		No	
-----	--	----	--

22. Are you an income tax payer ?

Yes		No	
-----	--	----	--

23. Were there criminal cases against you? or are there any pending Criminal Cases ?

Yes		No	
-----	--	----	--

24. Particulars of Court convictions if any :

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25. Personal referees (They Should be responsible persons who known you well)

Name :	Name :
Address :	Address :
Phone No. :	Phone No. :
Occupation :	Occupation :
Period during which he has known you :	Period during which he has known you :

I, truly and sincerely attest that the above information furnished by me is true and accurate to the best of my knowledge.

.....

Yours faithfully.

.....

Date

Note :

Attach all copies of the relevant certificates with this application.

06-09

JUDICIAL SERVICE COMMISSION

Appointment of Members to the Maintenance Board of Elders 2025

THE Judicial Service Commission has decided to call for applications from Sri Lankan citizens of excellent moral character, good health, eminence and integrity who have knowledge and experience in the fields of ;

1. Law;
2. Management;
3. Human Rights;
4. Social Services;
5. Medicine or Counseling.

to be members of a Maintenance Board of Elders for a period of 3 years according to Section 24 of the Protection of the Rights of Elders Act, No. 09 of 2000 as amended by Section 08 of the Protection of the Rights of Elders (Amendment) Act, No. 05 of 2011.

Applications should be sent to reach the Secretary, Judicial Service Commission Secretariat, Colombo 12, on or before **07.07.2025**.

The allowances paid to the appointed members of the Board are as follows.

1. Chairman
Monthly allowance (All inclusive) - Rs. 35,000/-

2. Members

Daily allowance (Maximum up to 5 days) - Rs. 5,000/-

Under the command of the Judicial Service Commission

H.S. SOMARATNE,
Secretary,
Judicial Service Commission.

02nd of June 2025,
Judicial Service Commission Secretariat,
Colombo 12.

06-47

Examinations, Results of Examinations & c.

MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS

Department of Archaeology

OPEN COMPETITIVE EXAMINATION FOR MAKING RECRUITMENT TO THE POSTS IN SUPERVISORY MANAGEMENT ASSISTANT TECHNICAL SERVICE CATEGORY (MN-03-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS
– 2024/2025

APPLICATIONS are invited from the eligible candidates for the posts mentioned herein below related to the Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology. The number of vacancies in the relevant posts are stated underneath and applicants shall send an application prepared as per the format appearing below to reach the Commissioner General of Examinations on or before **07.07.2025**.

(i) Technical Officer (Conservation Assistant)	-	07
(ii) Archaeological Photographer	-	03

01. **Date of Examination :**

This Examination will be held in Colombo in the month of September 2025. The Director General of Archaeology reserves the power subjecting to the approval of the Public Service Commission to postpone or cancel this examination.

02. **Method of Recruitment :**

Recruitment will be made getting ascertained the educational qualifications and physical fitness calling the number of applicants equal to the number of vacancies in each post for the General interview on the order of merit of the marks of the candidates who have passed the written Examination among those who have fulfilled the qualifications mentioned in the notification and order of the posts applied for.

2.1 Written Examination :

This examination comprises of the following Question papers.

Serial No.	Name of Question Paper	Duration	Syllabus	Maximum Marks	Pass Marks
i.	Intelligence Test	01 Hour	This paper consists of the questions to determine the logical power of the Candidate, his / her analytical power and ability to make decisions.	100	40
ii.	Subjective Technical Test	01 ½ hours	<p>(a) For the post of Technical Officer (Conservation Assistant)</p> <ul style="list-style-type: none"> - General knowledge on Architectural conservation principles - Basic comprehension on the historical monuments - Planning the estimates / Knowledge on the preparation of Plans - Comprehension on Drawing Plans and equipment / knowledge on construction technology <p>(b) For the post of Archaeological Photographer,</p> <ul style="list-style-type: none"> - Basic knowledge on photography equipment - Knowledge on the operation of technology on taking photographs - Knowledge on the chemicals related to photography - Knowledge on the types of printing papers - Principles of Photography 	100	40

2.2 Medium of Examination :

- This examination will be held in Sinhala, Tamil and English media.
- All the question papers for which a candidate sits at the examination shall be answered in the same language.
- Candidate will not be permitted to change subsequently the medium of Examination mentioned in the application.

2.3 General Interview :

Candidates shall sit all the Question papers of the written examination and minimum marks of 40% shall be obtained for each subject for passing the examination. Number of applicants equal to the number of vacancies in each post will be called for the General interview on the order of merit of marks of candidates among those who have passed the Examination and order of the posts applied for. The educational qualifications and physical fitness will be made ascertain at this interview and no marks will be given for the purpose.

03. Educational and Other Qualifications :

3.1 Educational Qualifications :

For the posts of Technical Officer (Conservation Assistant),

- (a) Should have passed G.C.E. (Advanced Level) Examination in one sitting in two subjects in Combined Mathematics, Physics, Science for Technology or Engineering Technology in Science / Mathematics or Technology subject stream;

And

- (b) Should have passed the G.C.E. (Ordinary Level) Examination in one sitting in six subjects with Credit passes for Sinhala / Tamil / English language, Science, Mathematics and for another subject.

3.2 Vocational Qualifications :

3.2.1 For the posts of Technical Officer (Conservation Assistant),

- (a) Should have possessed the National Certificate in Technology (Civil / Quantity and Survey) from a Technical College recognized by the Tertiary and Vocational Education Commission or an equal qualification recognized by the Vocational Education Commission.
- (b) Successful completion of National Diploma in Technology (Civil) awarded by the University of Moratuwa or HARDI Institution of Ampara, National Diploma in Engineering (Civil) awarded by the National Apprentice and Technical Training Authority, National Advanced Diploma in Engineering (Civil) awarded by the Ministry of Education and Higher Education, Technical Diploma (Civil) awarded by the Open University of Sri Lanka and Part I of the Engineering Examination conducted by Sri Lanka Engineering Institute. Completion of other technical qualifications recognized by the Sri Lanka Technical Services Board as connected with the technical qualifications mentioned above in every respect and National Vocational Qualifications (NVQ) Level 06 related to the field of employment.

3.2.2 For the post of Archaeological Photographer,

- (a) Should have possessed the relevant certificate completing a one - year full time or two – year part time Photography Course from an Institution recognized by the Tertiary and Vocational Education Commission.
- (b) Should have possessed the National Vocational Qualification (NVQ) Level 6 in Photography.

3.3 Physical Fitness :

The candidate shall be of physically and mentally fit to serve in any part of the island.

Recruitment ;

Applicants who possess the vocational Qualifications mentioned in Part (b) related to the prescribed post in 3.2 along with the Educational Qualifications in 3.1 above will be recruited to a post in Grade III.

Applicants who possess the Vocational Qualifications mentioned in Part (a) related to the prescribed post in 3.2 along with the Educational Qualifications in 3.1 above will be recruited subjecting to a training period of 01 year.

The applicants who have completed only the educational qualifications in 3.1 above will be recruited subjecting to a training period of 02 years.

Making recruitment to the Grade at the end of training period :

- i. The candidates who are recruited for a Training period of two years will be placed on the initial salary step of the relevant Salary scale related to Class III after the successful completion of two year theoretical and practical training undergone as per the Syllabus of the relevant post and thereafter passing the relevant examination.
- ii. The candidates who are recruited for a Training period of one year will be placed on the initial salary step of the relevant Salary scale related to Class III after the successful completion of one year theoretical and practical training undergone as per the Syllabus of the relevant post and thereafter passing the relevant examination.
- iii. If there are apprentices, who are unable to pass the examination held at the end of the training under i and ii above, will be provided an opportunity to get extended their training period for not more than 06 months and service of such apprentices, who are unable to pass the examination held again at the end of the period so extended, will be terminated.

Subsequent to filling the vacancies from the applicants who have fulfilled the relevant qualifications of Grade III, vacancies will be filled from the applicants who have completed qualifications subject to a training period of 01 year and 02 years respectively.

3.4 Other Qualifications :

3.4.1 Applicant should be a citizen of Sri Lanka.

3.4.2 Applicant should be of a moral character.

3.4.3 The date of completion of vocational qualifications shall be a date on or before 07.07.2025.

3.4.4 All the qualifications required to be fulfilled for this examination shall have to be completed as at 07.07.2025 in every respect.

3.4.5 Any person who holds priesthood of any religious sect is not eligible to sit this examination.

04. Age limit :

Age should not be less than 18 years and not more than 30 years as at 07.07.2025. (Accordingly, only those who have born on or before 07.07.2007 and those who have born on or after 07.07.1995 are eligible to apply for this.)

05. Monthly Salary Scale :

Monthly salary scale of the post as per Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs. 31,040 – 10 x 445 – 11 x 660 – 10 x 730 – 10 x 750 – Rs. 57,550/- (MN-03-2016).

06. Terms of Engagement in Service :

- 6.1 This post is permanent. You shall be subject to the policy decisions made in future by the Government on the Scheme of Pensions you are entitled to.
- 6.2 A candidate, selected subjecting to the General Conditions which govern the appointments of Government Service, all conditions related to the Scheme of Recruitment for the posts in Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology approved by the Public Service Commission on 28.01.2020 and the amendments already made or to be made in future, will be appointed to a post in Grade III/ Grade of training of Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology.
- 6.3 Action will be taken to cancel the appointments of candidates who fail to assume duties on due date in the post awarded to him / her and / or who refuse or avoid to assume duties or assume duties in an area they are appointed.

- 6.4 The Efficiency bar Examinations shall be in compliance with the Service Minutes of Sri Lanka Technical Service. You shall complete the official language proficiency as applicable in terms of the provisions in Public Administration Circular No. 18/2020 dated 16.10.2020.

07. Method of Application :

- 7.1 The applications shall be in the form of the format appended to this notification and shall be prepared and submitted on 8 ½" x 12" (A4) size paper using both sides. The application shall be prepared in such a way that the headings 1.0 to 5.0 shall be appearing on the 1st page, from 6.0 to 8.0 on the second page, from 9.00 to 11.00 in the 3rd page and balance on the next page. It shall be completed in his / her own hand writings in the medium in which he /she wishes to sit the examination. The name of the examination in the topic of the application shall be indicated in English in addition to Sinhala in Sinhala applications and in English in addition to Tamil in Tamil applications. Since the incomplete applications without conforming to the specimen application appended to the notification will be rejected without any intimation, it shall be scrutinized as to whether the completed application is in compliance with the specimen application in the examination notification, all particulars have been included therein and whether the application has been completed correctly and the receipt of acknowledgement has been affixed indicating the details of the same paying prescribed examination fees.

The application that has been prepared correctly for your easy reference may be downloaded through the official Website of the Department of Archaeology (www.archaeology.gov.lk).

- 7.2 It is not necessary to send copies of any certificate with the application form.

- 7.3 The examination fee is Rs. 600/- . The receipt obtained in the name of the applicant making payment in cash the said fee at any Post office / District / Divisional Secretariat situated in the island as to be credited to the Public Revenue under Revenue Head No. 20-03-02-13 of the Commissioner General of Examinations shall be affixed in one margin to the appropriate place on the application as not to be fallen. Money Orders or stamps are not accepted for the examination fee. The fee paid for the examination will not be refunded or transferred for any other examination on any reason. It will be useful to keep a photocopy of the receipt.

- 7.4 Applications so completed shall be sent under registered cover to reach the Commissioner General of Examinations, Establishment Examination Organizing Branch, Department of Examinations of Sri Lanka, P.O. Box 1503, Colombo on or before **07.07.2025**. The top left hand corner 5 of the envelope enclosing application shall clearly be marked "Open Competitive Examination for Making Recruitment to the Posts in Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology – 2024/2025. Applications received after closing date of applications will be rejected.

- 7.5 Signature of candidate in the application shall be attested by a Principal of a Government School, a Justice of Peace, a Commissioner of Oaths, a Lawyer, a Notary Public, a Chief Incumbent Thero / Viharadhipathi of a Temple or a Clergy of religion or someone holds such dignitary.

- 7.6 The applications which are not completed in every respect will be rejected. No complaint will be taken in to consideration regarding loss or delay of an application in post.

08. The Commissioner General of Examinations will issue admission cards of the examination to the candidates who are in the age limit mentioned in the notification and those who have submitted correctly completed applications along with the receipt making payment of prescribed examination fee on or before the closing date of applications assuming that only those who possess the qualifications mentioned in the Gazette Notification have applied. Immediately after issuing the admission cards, the Department of Examinations of Sri Lanka will publish a newspaper advertisement mentioning the same. If any applicant who has not received admission card even after 02 or 03 days from the date of publishing the advertisement shall inform the Establishment Examination Organizing Branch of the Department of Examinations of Sri Lanka. The name of the examination applied, full name of the applicant, National Identity Card number and address shall correctly be mentioned at the time of making such inquiry. If you are an applicant from outside of Colombo, it may be more productive to send a letter of request to the fax number mentioned in the notification stating a fax number of

the applicant and the above information in order to obtain a copy of the admission card by fax. It will be more useful to have the copy of the application kept by the applicant, the copy of the receipt of payment of examination fees and the receipt registered at the time of posting the application.

Permission is not granted to enter the examination hall without an admission card. Only the Admission card get attested his / her signature shall be handed over to the Supervisor of the Examination Hall on the first day of the examination.

Issuance of an admission card to a candidate shall not be constituted as fulfillment of the qualifications to sit him / her for the examination.

09. The candidates shall prove their identity to the satisfaction of the Supervisor for each subject they sit in the examination hall. Any of the following documents will be accepted for the purpose.
- (i) National Identity Card
 - (ii) Valid Passport
 - (iii) Valid Sri Lankan Driving License

Furthermore, candidates shall enter the examination hall without covering their face and both ears so as to verify their identity. Candidates who refuse to prove their identity so will not be permitted to enter into the examination hall. Furthermore, the applicant shall not cover his / her face and both ears so as to verify his / her identity for the examination authorities at the event of entering the examination hall until leaving at the end of the examination.

10. Penalty for providing false information :

The Candidates are subject to the rules and regulations stipulated by the Commissioner General of Examination regarding the holding of examination and the issuance of results. If such rules and regulations are violated, he / she will be subject to a penalty imposed by the Commissioner General of Examination.

The candidature of an applicant will be cancelled if it is found that he /she does not eligible at any time before the examination, at the event of holding examination or after the examination. If it is found that a candidate has furnished information with knowledge that they are false after the recruitment to the Government Service or suppressed any important fact with knowledge, he / she will be liable for dismissal from the Public service.

11. Action will be taken when necessary as per the decision made by the Secretary to the Ministry of Buddhasasana, Religious and Cultural Affairs subjecting to the instructions of the Public Service Commission regarding the facts which have not been mentioned in this notification.
12. In case of any inconsistency or nonconformity in the language phrases of this notification published in Sinhala, Tamil and English media, action will be taken as per the notification in Sinhala medium.

Date : 02nd June, 2025

Director General of Archaeology,
Department of Archaeology,
Colombo 07.

(For office use)

**Open Competitive Examination for Recruitment to the Posts in Supervisory Management Assistant
Technological Service Category (MN-03-2016) of the Department of Archaeology under the State
Ministry of Buddhasasana Religious and Cultural Affairs – 2024/2025**

6.0 6.1 Date of Birth: Year

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 Month

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 Date

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6.2 Age as at 07.07.2025. Years: Months: Days:

7.0 Educational and Other Qualifications :

7.1 G.C.E. (Ordinary Level) Qualifications :

Index No. : Year :

Serial No.	Subject	Pass
01.		
02.		
03.		
04.		
05.		
06.		
07.		
08.		
09.		
10.		

7.2 G.C.E. (Advanced Level) Qualifications :

Index No. : Year :

Serial No.	Subject	Pass
01.		
02.		
03.		
04.		

7.3 Professional Qualifications :

University / Institute	Course Studied	Date of Validity	Pass

8.0 Have you ever been convicted for any offence in a Court of Law ?
(Put the ✓ mark in the appropriate cage. If yes, the details may be mentioned.)

Yes

No

.....

.....

Receipt obtained by paying examination fees may firmly be affixed here as not to fall.

9.0 Declaration of Applicant :

I hereby certify that the particulars furnished by me in this application are true and accurate and all the parts herein have been correctly completed. I am also aware that if any particulars contained herein are found to be false and incorrect, before selection. I am liable to be disqualified and to dismiss from service if any inaccuracy is detected after the appointment and I abide by all the rules and regulations. Further, I declare that I will subject to the rules and

regulations, imposed by the Commissioner General of Examinations regarding the holding of examination and the issuance of results.

Date :

.....,
Signature of Applicant.

10.0 Attestation of the Signature of Applicant :

I, do hereby certify that Mr. / Mrs. / Miss. who submits this application is personally known to me, he / she placed his / her signature before me on....., he / she has made the payment of relevant examination fees and the receipt of the same has been affixed herein this application.

Date :

.....,
Signature of the Attesting Officer.

Name of the Attesting Officer :

Designation :

Address :

(Attestation may be verified by placing the official frank.)

06-44/1

MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS

Department of Archaeology

LIMITED COMPETITIVE EXAMINATION FOR MAKING RECRUITMENT TO THE POSTS IN SUPERVISORY MANAGEMENT ASSISTANT TECHNICAL SERVICE CATEGORY (MN-03-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS – 2024/2025

APPLICATIONS are invited from the eligible candidates for the posts mentioned herein below related to the Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology. The number of vacancies in the relevant posts are stated underneath and applicants shall send an application prepared as per the format appearing below to reach the Commissioner General of Examinations on or before **07.07.2025**.

- | | | |
|---|---|---|
| (i.) Technical Officer (Conservation Assistant) | - | 3 |
| (ii.) Archaeological Photographer | - | 1 |

01. Date of Examination :

This Examination will be held in Colombo in the month of September 2025. The Director General of Archaeology reserves the power subjecting to the approval of the Public Service Commission to postpone or cancel this examination.

02. Method of Recruitment :

Recruitment will be made getting ascertained the educational qualifications and physical fitness calling the number of applicants equal to the number of vacancies in each post for the General interview on the order of merit of the marks of candidates who have passed the written Examination among those who have fulfilled the qualifications mentioned in the notification and order of the posts applied for.

2.1 Written Examination :

This examination comprises of the following Question papers;

Serial No.	Name of Question Paper	Duration	Syllabus	Maximum Marks	Pass Marks
(i.)	Intelligence Test	01 Hour	This paper consists of the questions to determine the logical power of the Candidate, his / her analytical power and ability to make decisions.	100	40
(ii.)	Subjective Technical Test	01 ½ hours	<p>(a) For the post of Technical Officer: (Conservation Assistant)</p> <ul style="list-style-type: none"> - General knowledge on Architectural conservation principles - Basic comprehension on the historical monuments - Planning the estimates / Knowledge on the preparation of Plans - Comprehension on Drawing Plans and equipment / knowledge on construction technology. <p>(b) For the post of Archaeological Photographer:</p> <ul style="list-style-type: none"> - Knowledge on Basic photography equipment - Knowledge on the operation of technology on taking photographs - Knowledge on the chemicals related to photography - Knowledge on the types of printing papers - Principles of Photography 	100	40

2.2 Medium of Examination :

- This examination will be held in Sinhala, Tamil and English media.
- All the question papers for which a candidate sits at the examination shall be answered in the same language.
- Candidate will not be permitted to change subsequently the medium of Examination mentioned in the application.

2.3 General Interview :

Candidates shall sit all the Question papers of the written examination and minimum marks of 40% shall be obtained for each subject for passing the examination. Number of applicants equal to the number of vacancies in each post will be called for the General interview on the order of merit of marks of candidates among those who have passed the Examination and order of the posts applied for. The educational qualifications and physical fitness will be made ascertain at this interview and no marks will be given for the purpose.

03. Educational and other Qualifications :

3.1 Educational Qualifications :

For the posts of Technical Officer (Conservation Assistant) / Archaeological Photographer

Should have passed the G.C.E. (Ordinary Level) Examination in not more than two sittings in six subjects with Credit passes for Sinhala /Tamil / English language, Science, Mathematics and for another one subject.

3.2 Vocational qualifications :

3.2.1 For the posts of Technical Officer (Conservation Assistant)

- (a) Should have possessed the National Certificate in Technology (Civil / Quantity and Survey) from a Technical College recognized by the Tertiary and Vocational Education Commission or an equal qualification recognized by the Vocational Education Commission.
- (b) Successful completion of National Diploma in Technology (Civil) awarded by the University of Moratuwa or HARDI Institution of Ampara, National Diploma in Engineering (Civil) awarded by the National Apprentice and Technical Training Authority, National Advanced Diploma in Engineering (Civil) awarded by the Ministry of Education and Higher Education, Technical Diploma (Civil) awarded by the Open University of Sri Lanka and Part I of the Engineering Examination conducted by Sri Lanka Engineering Institute. Completion of other technical qualifications recognized by the Sri Lanka Technical Services Board as connected with the technical qualifications mentioned above in every respect and National Vocational Qualifications (NVQ) Level 06 related to the field of employment.

3.2.2 For the post of Archaeological Photographer

- (a) Should have possessed the relevant certificate completing a one-year full time or two-year part time Photography Course from an Institution recognized by the Tertiary and Vocational Education Commission.
- (b) Should have possessed the National Vocational Qualification (NVQ) Level 6 in Photography.

3.3 Physical Fitness:

The candidate shall be of physically and mentally fit to serve in any part of the Island.

3.4 Experience :

- (a) Should have completed an active and satisfactory period of service of 10 years related to the field in a Departmental post either in a primary or above service category in the Department of Archaeology.
- (b) Should have completed an active and satisfactory period of service of 5 years related to the field in a Departmental post either in a primary or above service category in the Department of Archaeology.

Details for Recruitment to the post of Archaeological Photographer

Applicants who possess the vocational Qualifications mentioned in Part (b) related to the prescribed post in 3.2 along with the Educational Qualifications in 3.1 above will be recruited to Grade III.

Applicants who possess the Vocational Qualifications mentioned in Part (a) related to the prescribed post in 3.2 along with the Educational Qualifications in 3.1 above will be recruited subjecting to a training period of 01 year.

The applicants with the educational qualifications in 3.1 above and the experience in 3.4 (a) will be recruited subjecting to a training period of two years.

Making recruitment to the Grade at the end of training period.

- (i) The candidates who are recruited for a Training period of two years will be placed on the initial salary step of the Salary scale related to Class III after the successful completion of two year theoretical and practical training undergone as per the Syllabus of the relevant post and thereafter passing the relevant examination.
- (ii) The candidates who are recruited for a Training period of one year will be placed on the initial salary step of the Salary scale related to Class III after the successful completion of one year theoretical and practical training undergone as per the Syllabus of the relevant post and thereafter passing the relevant examination.

- iii. If there are apprentices, who are unable to pass the examination held at the end of the training under i and ii above, will be provided an opportunity to get extended their training period for not more than 06 months and service of such apprentices, who are unable to pass the examination held again at the end of the period so extended, will be terminated.

Subsequent to filling the vacancies from the applicants who have fulfilled the relevant qualifications of Grade III, vacancies will be filled from the applicants who have completed qualifications subject to a training period of 01 year and 02 years respectively.

3.5 Other Qualifications:

- 3.5.1 Applicant should be a citizen of Sri Lanka.
- 3.5.2 Applicant should be of a moral character.
- 3.5.3 The date of completion of vocational qualifications shall be a date on or before 07.07.2025.
- 3.5.4 All the qualifications required to be fulfilled for this examination shall have to be completed as at 07.07.2025 in every respect.
- 3.5.5 Appointment should have been permanent.
- 3.5.6 Should have been completed at least a period of satisfactory service of 05 succeeding years in a permanent post in this Department as at the due date and it shall have to be attested by the Head of the Department.

04. Age Limit :

The maximum age limit will not be applicable in making recruitment on the limited basis.

05. Monthly Salary Scale:

Monthly salary scale of the post as per Schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs. 31,040 – 10 x 445 – 11 x 660 – 10 x 730 – 10 x 750 – Rs. 57,550/- (MN-03-2016).

06. Terms of Engagement in Service :

- 6.1 This post is permanent. You shall be subject to the policy decisions made in future by the Government on the Scheme of Pensions you are entitled to.
- 6.2 A candidate, selected subjecting to the General Conditions which govern the appointments of Government Service, all conditions related to the Scheme of Recruitment for the posts in Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology approved by the Public Service Commission on 28.01.2020 and the amendments already made or to be made in future, will be appointed to a post in Grade III / Grade of training of Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology.
- 6.3 Action will be taken to cancel the appointments of candidates who fail to assume duties on due date in the post awarded to him / her and / or who refuse or avoid to assume duties or assume duties in an area they are appointed.
- 6.4 The Efficiency bar Examinations shall be in compliance with the Service Minutes of Sri Lanka Technical Service. You shall complete the official language proficiency as applicable in terms of the provisions in Public Administration Circular No. 18/2020 dated 16.10.2020.

07. Method of Application:

- 7.1 The applications shall be in the form of the format appended to this notification and shall be prepared and submitted on 8 ½” x 12” (A4) size paper using both sides. The application shall be prepared in such a way that the headings

1.0 to 5.0 shall be appearing on the 1st page from 6.0 to 8.0 in the 2nd page, from 9.0 to 11.0 in the 3rd page and balance on the next page. It shall be completed in his / her own hand writings in the medium in which he /she wishes to sit the examination. The name of the examination in the topic of the application shall be indicated in English in addition to Sinhala in Sinhala applications and in English in addition to Tamil in Tamil applications. Since the incomplete applications without conforming to the specimen application appended to the notification will be rejected without any intimation, it shall be scrutinized as to whether the completed application is in compliance with the specimen application in the examination notification, all particulars have been included therein and whether the application has been completed correctly and the receipt of acknowledgement has been affixed indicating the details of the same paying prescribed examination fees.

The application that has been prepared correctly for your easy reference may be downloaded through the official Website of the Department of Archaeology (www.archaeology.gov.lk).

- 7.2 It is not necessary to send copies of any certificate with the application form.
- 7.3 The examination fee is Rs. 600 /-. The receipt obtained in the name of the applicant making payment in cash the said fee at any Post office / District / Divisional Secretariat situated in the island as to be credited to the Public Revenue under Revenue Head No. 20-03-02-13 of the Commissioner General of Examinations shall be affixed in one margin to the appropriate place on the application as not to be fallen. Money Orders or stamps are not accepted for the examination fee. The fee paid for the examination will not be refunded or transferred for any other examination on any reason. It will be useful to keep a photocopy of the receipt.
- 7.4 Applications so completed shall be sent under registered cover to reach the Commissioner General of Examinations, Establishment Examination Organizing Branch, Department of Examinations of Sri Lanka, P.O. Box 1503, Colombo on or before 07.07.2025. The top left hand corner of the envelope enclosing application shall clearly be marked “**Limited Competitive Examination for Making Recruitment to the Posts in Supervisory Management Assistant Technical Service Category (MN-03-2016) of the Department of Archaeology – 2024/2025**”. Applications received after closing date of applications will be rejected.
- 7.5 Signature of candidate in the application shall be attested by the Head of the Institution or an officer authorized by him /her.
- 7.6 The applications which are not completed in every respect will be rejected. No complaint will be taken in to consideration regarding loss or delay of an application in post.
08. The Commissioner General of Examinations will issue admission cards of the examination to the candidates who are in the age limit mentioned in the notification and those who have submitted correctly completed applications along with the receipt making payment of prescribed examination fee on or before the closing date of applications assuming that only those who possess the qualifications mentioned in the *Gazette* Notification have applied. Immediately after issuing the admission cards, the Department of Examinations of Sri Lanka will publish a newspaper advertisement mentioning the same. If any applicant who has not received admission card even after 02 or 03 days from the date of publishing the advertisement shall inform the Establishment Examination Organizing Branch of the Department of Examinations of Sri Lanka. The name of the examination applied, full name of the applicant, National Identity Card number and address shall correctly be mentioned at the time of making such inquiry. If you are an applicant from outside of Colombo, it may be more productive to send a letter of request to the fax number mentioned in the notification stating a fax number of the applicant and the above information in order to obtain a copy of the admission card by fax. It will be more useful to have the copy of the application kept by the applicant, the copy of the receipt of payment of examination fees and the receipt registered at the time of posting the application.

Permission is not granted to enter the examination hall without an admission card. Only the Admission card get attested his / her signature shall be handed over to the Supervisor of the Examination Hall on the first day of the examination.

Issuance of an admission card to a candidate shall not be constituted as fulfillment of the qualifications to sit him /her for the examination.

09. The candidates shall prove their identity to the satisfaction of the Supervisor for each subject they sit in the examination hall. Any of the following documents will be accepted for the purpose.

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Sri Lankan Driving License

Furthermore, candidates shall enter the examination hall without covering their face and both ears so as to verify their identity. Candidates who refuse to prove their identity so will not be permitted to enter into the examination hall. Furthermore, the applicant shall not cover his /her face and both ears so as to verify his /her identity for the examination authorities at the event of entering the examination hall until leaving at the end of the examination.

10. Penalty for providing false information :

The Candidates are subject to the rules and regulations stipulated by the Commissioner General of Examination regarding the holding of examination and the issuance of results. If such rules and regulations are violated, he / she will be subject to a penalty imposed by the Commissioner General of Examination.

The candidature of an applicant will be cancelled if it is found that he /she does not eligible at any time before the examination, at the event of holding examination or after the examination. If it is found that a candidate has furnished information with knowledge that they are false after the recruitment to the Government Service or suppressed any important fact with knowledge, he / she will be liable for dismissal from the public service.

11. Action will be taken when necessary as per the decision made by the Secretary to the Ministry of Buddhasasana Religious and Cultural Affairs subjecting to the instructions of the Public Service Commission regarding the facts which have not been mentioned in this notification.

12. In case of any inconsistency or nonconformity in the language phrases of this notification published in Sinhala, Tamil and English media, action will be taken as per the notification in Sinhala medium.

Date : 02nd of June, 2025.

Director General of Archaeology,
Department of Archaeology,
Colombo 07.

(For office use)

Specimen Application Form

**Limited Competitive Examination for Recruitment to the Posts in Supervisory Management Assistant
Technical Service Category (MN-03-2016) of the Department of Archaeology under Ministry of
Buddhasasana Religious and Cultural Affairs - 2024/2025**

Medium of Language applied

Sinhala - 2 , Tamil - 3, English - 4

(Write the relevant number in the cage)

Post / Posts applied for

- 1. Technical Officer (Conservation Assistant)
- 2. Archaeological Photographer

Selection 1	
Selection 2	

(Write the relevant number in the cage)

1.0 1.1 Name in Full :
(In English Block letters) :

1.2 Name in Full :
(in Sinhala / Tamil)

1.3 Name with Initials :
(in Sinhala / Tamil)

1.4 Name with Initials :
(In English Block letters)

2.0 2.1 Permanent Address :
(In English Block letters)
(Admission will be posted to this address.)

2.2 Permanent Address :
(in Sinhala / Tamil)

3.0 Gender : ☐ Male - 0 Female - 1

4.0 National Identity Card Number :

5.0 Phone Number : Mobile -
Fixed -

6.0 6.1 Date of Birth: Year: Month: Date:

6.2 Age as at 07.07.2025. Years: Months: Days:

7.0 Educational and Other Qualifications :

7.1 G.C.E. (Ordinary Level) Qualifications : 7.2 G.C.E. (Advanced Level) Qualifications :

Index No. : Year :

Index No. : Year :

Serial No.	Subject	Pass
01.		
02.		
03.		
04.		
05.		
06.		
07.		
08.		
09.		
10.		

Serial No.	Subject	Pass
01.		
02.		
03.		
04.		

7.3 Professional Qualifications :

<i>University / Institute</i>	<i>Course Followed</i>	<i>Date of Validity</i>	<i>Pass</i>

7.4 Service Experience :

<i>Post</i>	<i>Period of Service</i>

8.0 Particulars of the post holding at present :

8.1 Present place of work :

8.2 Post holding at present and Grade :

8.3 Date of appointment to the post :

8.4 Total period of service in the Department :

8.5 Date of confirmation in the post :

9.0 Have you ever been convicted for any offence in a Court of Law ?

(Put the ✓ mark in the appropriate cage. If yes, the details may be mentioned.)

Yes	
-----	--

No	
----	--

.....

.....

Receipt obtained by paying examination fees may firmly be affixed here as not to fall.

10.0 Declaration of Applicant :

I hereby certify that the particulars furnished by me in this application are true and accurate and all the parts herein have been correctly completed. I am also aware that if any particulars contained herein are found to be false, before selection, I am liable to be disqualified and to dismiss from service if any inaccuracy is detected after the appointment and I abide by all the rules and regulations. Further, I declare that I will subject to the rules and regulations, imposed by the Commissioner General of Examinations regarding the holding of examination and the issuance of results.

Date :

.....,
Signature of Applicant.

11.0 Attestation of the Signature of Applicant :

I, do hereby certify that Mr. / Mrs. / Miss. who submits this application is personally known to me, he / she placed his / her signature in my presence on....., he / she has made the payment of relevant examination fees and the receipt of the same has been affixed herein this application.

Date :

.....,
Signature of the attesting officer.

Name of the Attesting Officer :

Designation :

Address :

(Confirm by the official frank.)

12.0 Recommendation of the Divisional Director / Assistant Director or Regional Assistant Director :

I certify that Mr. / Mrs. / Miss who submits this application is serving in the capacity of in my Division / office with effect from, that his / her work and attendance are satisfactory, that there is no any offence against him / her and the receipt of making payment the prescribed examination fee has been affixed.

.....,
Signature of the Divisional Director / Assistant Director
or Regional Director.

Date :

Name :

Designation :

Address :

(Confirm by the official frank.)

IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

The Government Printer accept payments of subscription for the Government *Gazette*.

Note.—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

THE SCHEDULE

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	2025					
JUNE	06.06.2025	Friday	—	23.05.2025	Friday	12 noon
	13.06.2025	Friday	—	30.05.2025	Friday	12 noon
	20.06.2025	Friday	—	06.06.2025	Friday	12 noon
	27.06.2025	Friday	—	13.06.2025	Friday	12 noon
JULY	04.07.2025	Friday	—	20.06.2025	Friday	12 noon
	11.07.2025	Friday	—	27.06.2025	Friday	12 noon
	18.07.2025	Friday	—	04.07.2025	Friday	12 noon
	25.07.2025	Friday	—	11.07.2025	Friday	12 noon
AUGUST	01.08.2025	Friday	—	04.07.2025	Friday	12 noon
	07.08.2025	Thursday	—	11.07.2025	Friday	12 noon
	15.08.2025	Friday	—	01.08.2025	Friday	12 noon
	22.08.2025	Friday	—	07.08.2025	Friday	12 noon
	29.08.2025	Friday	—	15.08.2025	Friday	12 noon

K. G. PRADEEP PUSHPA KUMARA,
Government Printer.

Department of Government Printing,
Colombo 08,
02nd January, 2025.