

N. B.— The list of Juror's in the year 2026 at the Jurisdiction Areas of Galle District has been published in Part (VI) of this Gazette in Sinhala, Tamil & English Language.



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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,481 – 2026 මාර්තු මස 20 වැනි සිකුරාදා – 2026.03.20  
No. 2,481 – FRIDAY, MARCH, 20, 2026

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE	PAGE	
Post - Vacant ... ..	-	Examinations, Results of Examinations &c. ... ..	-

- Note.**— (i) National Water Supply and Drainage Board (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of March 13, 2026.  
(ii) Prevention of Money Laundering (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of March 13, 2026.  
(iii) Financial Transactions Reporting (Amendment) Bill was published as a supplement to the *Part II of the Gazette of the Democratic Socialist Republic of Sri Lanka* of March 13, 2026.

#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 10th April, 2026, should reach Government Press on or before 12.00 noon on 27th March, 2026.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01<sup>st</sup> January, 2026.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,  
Pelawatta, Battaramulla.

## Post - Vacant

### AUDIT SERVICE COMMISSION

#### Recruitment to the post of Senior Assistant Auditor General (Chartered Civil Engineer) Grade 1 in Executive Service Category of Sri Lanka State Audit Service on direct stream-2025 (2026)

THE applications will be called for recruitment to the post of Senior Assistant Auditor General (Chartered Civil Engineer) Grade 1 in Executive Service Category of Sri Lanka State Audit Service of the National Audit Office on the direct stream.

#### 1. Method of Recruitment :-

The recruitment will be made in accordance with the order of marks obtained on the result of the structured interview conducted by a structured interview panel appointed by the Audit Service Commission from the candidates who had fulfilled the qualifications specified in this notification. The structured interview will be conducted as per the awarding marks subject to the under-mentioned criteria (indicated under No.5) as mentioned in Appendix 03 of the Service Minute of Sri Lanka State Audit Service.

Key fields on awarding marks	Maximum Marks
Additional Educational Qualifications	25
Additional Professional Qualifications	20
Experience gained in the field related to the post	40
Information Technology/Qualifications on Computer knowledge	05
Skills shown in the interview	10
Total	100

**Note:-** The marks will not be awarded for the basic qualifications for the recruitment.  
The effective date of appointment will be determined by the Audit Service Commission.

#### 2. Required Qualifications: -

Every candidate should fulfill the following qualifications at the closing date of the applications.

I. **Educational Qualifications** :- Not relevant

II. **Professional Qualifications** :-  
Being a Chartered Civil Engineer

(Only one post will be allocated for Chartered Civil Engineers in the recruitment for this post on direct stream.)

#### III. Experience:-

Having obtained a 12 years' service experience in the executive level in relevant field after obtaining the relevant professional qualifications. (The study leave with full pay, half pay and no pay will not be considered in the calculation of period of service in this regard.)

#### IV. Physical Fitness:-

The candidate must be of sound physical and mental health to serve in any part of Sri Lanka and perform the duties of the post.

#### V. Other Qualifications :-

- Should be a citizen of Sri Lanka.
- Should be of excellent and moral character.
- Should not be a clergy of any religion.
- Should fulfill the all qualifications at the closing date of applications indicated in the notification for calling applications.

#### VI. Age:-

The candidate should be less than 35 years on **20 April 2026** and should not be more than 45 years on that date. Accordingly, the candidates whose birthdays fall from 20.04.1981 to 20.04.1991 including that date also can submit the applications.

(The maximum age limit is not relevant to the Officers in public service.)

#### 3. Terms and Conditions of Employment :-

- This post is permanent and pensionable. You shall make contributions to Widows' and Orphans' Pension Scheme/ Widowers' and Orphans' Pension Scheme. You should pay the contributions for that in the manner determined by the Government from to time.
- This appointment is subject to a probation period of 03 years. If an Officer who holds a permanent post in the public service is appointed to this post, it should be subject to a probation period of one year. However, the prior period of service and experience of said Officer are not a

qualification belonging to new post, it should be subject to a probation period of 03 years. The Efficiency Bar Examination should be passed in the manner mentioned in the Service Minute of Sri Lanka State Audit Service within 03 years of date of appointment.

- (iii). In accordance with the provisions of Public Administration Circular 18/2020 dated 16.10.2020 and the provisions of incidental circulars, the relevant competency should be obtained on other official language in addition to the language joined to the public service prior to expiry of 03 years from appointment to this post and the Officers who had joined to the service in a medium not an official language should obtain due official language competency within the probation period.
- (iv). This appointment is subject to the Procedural Rules of Public Service Commission, Establishments Code of Democratic Socialist Republic of Sri Lanka, Government Financial Regulations and other departmental regulations.
- (v). It will not be allowed to change the language medium requested later and the language medium on which you had been qualified for appointment is the language medium indicated in the application by you.

**4. Salary Scale :-** In accordance with the Schedule II of Public Administration Circular No.10/2025 dated 25.03.2025, the monthly salary scale relating to this post is Rs. 86,950- 10 x 2,400 - 8 x 2,940 - 17 x 3,900 – Rs.200,770/- (Step 20). Accordingly, the salary code related to this post is AS 03 - 2025 and the initial salary step is Rs.138, 370/- . (The salary will be paid to you until 01.01.2027 as per Schedule III of said circular.) In addition, the other allowances approved by Government pertaining to this post will be paid also.

**5. The under-mentioned procedure for awarding marks will be based for the structured interview.**

<i>Se.No.</i>	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
01.	<b>Additional Educational Qualifications</b>		
	a) <b>General Degree</b>	10	
	b) <b>Special Degree</b>	11	
	c) <b>General Degree with Second Class</b>	11	
	d) <b>Special Degree with Second Class</b>	13	
	e) <b>General Degree with First class</b>	13	
	f) <b>Special Degree with First Class</b>	15	
	g) <b>Postgraduate Diploma</b> (relevant fields such as Public Management, Finance Management, Public Finance, Accounting, Development Finance, Commerce, Economics, Business Administration, State Management, Information Technology, Public Policies, Project Management)	18	25
	h) <b>MA/MSC or other equivalent Degree</b> (relevant fields such as Public Management, Finance Management, Public Finance, Accounting, Development Finance, Commerce, Economics, Business Administration, State Management, Information Technology, Public Policies, Project Management)	20	
	i) <b>Higher Degree than Degree indicated in above (g)</b> (relevant fields such as Public Management, Finance Management, Public Finance, Accounting, Development Finance, Commerce, Economics, Business Administration, State Management, Information Technology, Public Policies, Project Management)	25	

<i>Se.No.</i>	<i>Subject</i>	<i>Marks</i>	<i>Maximum Marks</i>
02.	<p><b>Additional Professional Qualifications</b> (The marks will be awarded only for the one highest qualification obtained in addition to the basic professional qualification.)</p> <p>a) Higher Diploma on Accountancy or Commerce of Sri Lanka Technical College/Sri Lanka Institute of Advanced Technological Education</p> <p>b) Passed Licentiate II/Intermediate Examination/Accounting and business certificate II/Business Stage of Institute of Chartered Accountants of Sri Lanka / Stage II of Chartered Institute of Management Accountants</p> <p>c) Passed Final I examination of Institute of Chartered Accountants/Stage III examination of Chartered Institute of Management Accountants</p> <p>d) Associate Membership of Institute of Chartered Accountants or Chartered Institute of Management Accountants</p> <p>e) Fellow Membership of Associate Membership of Institute of Chartered Accountants or Chartered Institute of Management Accountants</p>	07  09  12  15  20	20
03.	<p><b>Information Technology/Qualifications on Computer Knowledge</b> Passed a Computer Certificate Course of six months or more than that awarded by a university or awarded by an institute approved by Tertiary and Professional Education Commission and obtained a certificate</p>	05	05

In addition to the above note, maximum 40 marks by 05 marks per year for the experience obtained in the field relevant to the post and maximum 10 marks for the skill shown in the interview are allocated. The recruitments will be made in accordance with order of marks obtained at this structured interview.

#### 6. Identity of the Applicant:

Only applicants who have submitted applications complete in all respects will be called for the interview to test the aptitude.

The following documents of identification will be accepted for the interview to prove their identity.

- (i). Valid National Identity Card issued by the Commissioner for Registration of Persons.
- (ii). Valid Passport.

#### 7. Method of submitting applications:

- (i). The applications should be sent by registered post to the address “Secretary, Audit service Commission, No.35/A, Dr. N.M. Perera Mawatha, Kotte Road, Colombo 08” so as to be received on or before **20th April 2026**. The applications received after the said date will be rejected.
- (ii). A specimen of the application has been given at the end of this notice. The applicants should prepare their applications in A4 size paper including topics from 01 to 04 on first page and from 05 to 08 on second page and from 09 to 10 on third page and should be filled by their own handwritings.
- (iii). The caption “Recruitment to the post of Senior Assistant Auditor General (Chartered Civil Engineer) should be clearly mentioned on the top left hand corner of the envelope containing the application.
- (iv). The applicant’s signature in the application should have been certified by either a Principal of a government school/a Justice of Peace/ a Commissioner for Oaths/ a Lawyer/ a Notary Public/a Commissioned Officer of the Three Forces/ an Officer holding a permanent post in the Public Service or the Provincial Public Service receiving a monthly consolidated salary of Rs. 71,240/- or more
- (v). The complaints regarding loss or delay of an application in post are not considered. The applicants themselves should bear the consequences that may occur by keeping the applications till the closing date of applications.
- (vi). Sri Lankan applicants staying abroad can submit their applications to the office of the Sri Lankan Representative appointed in their country of residence or the nearest country within the prescribed period at their discretion so as to send their applications to the Auditor General.

- (vii). Air tickets for Medical Examinations – In case of a Sri Lankan applicant selected from abroad to be appointed to the service under the Democratic Socialist Republic of Sri Lanka, he shall be required to appear for an examination before a recognized medical practitioner to ascertain whether he is physically fit for the service. The cost of the said test and his travel expenses for his return to Sri Lanka should be borne by the applicant himself.
- (viii). The officers employed in the Public Service/ Provincial Public Service/Corporation Service should submit their applications to me through the Head of their institutions on or before the due date and should not be sent personally to the name of any officer of this office.
- (ix). The applications not in compatibility with the attached specimen will be rejected. No complaint on loss or delay of applications will be entertained.
- (x). A certified photocopy of each of the following documents should be attached with the application and any other document should not be attached.
- Certified copy of the National Identity Card
  - Certified copy of Birth Certificate (Note: Baptism Certificates or Birth Certificates issued for the purposes of the Code of Regulations for Assisted Schools will not be accepted.)
  - Certified copies of the certificates of General Degree and Educational Qualifications higher to that (Stated under No. 5 of this notice)
  - Certified copies verifying the main professional qualifications (as per 2. II of this notice) and additional professional qualifications (stated under No. 5 of this notice)
  - Certificates of professional experience in the field related to the post

- Qualifications in Information Technology and Computer Literacy (stated under No. 5 of this notice)
- Two recently obtained certificates of character (Not applicable for the applicants already in the Public Service / Provincial Public Service / Corporation Service.)

*Note* - The original copies of the relevant documents should be presented at the time of the interview in order to verify the certified copies attached to the application.

#### **8. Providing False Information**

If any of the information provided in your application form is found to be false or incorrect before the recruitment, your candidature will be cancelled. If such false or incorrect information is discovered after the recruitment, the actions will be taken to dismiss you from the service subject to the applicable procedures.

#### **9. The Audit Service Commission reserves the right to fill or not to fill the vacancies.**

10. In the event of any inconsistency or discrepancy among the texts of this *gazette* notification published in Sinhala, Tamil and English languages, the Sinhala text shall prevail.

By Order of the Audit Service Commission,

D.K.WIJESINGHE,  
Secretary,  
Audit Service Commission.

No. 35/A Dr. N.M. Perera Mawatha,  
Colombo 08.  
At Audit Service Commission,  
On 20th of March 2026.

**Specimen Application**

**NATIONAL AUDIT OFFICE**

**Recruitment to the post of Senior Assistant Auditor General (Chartered Civil Engineer) Grade 1 in  
Executive Service Category of Sri Lanka State Audit Service on direct stream-2025 (2026)**

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(For office use only)

(Indicate Language medium and relevant number in the cage)

Sinhala-2 / Tamil- 3/ English-4

Note: (Language medium will not be allowed to change subsequently.)

01. (i) Full Name (Mr./Mrs./Miss) : .....  
(in Sinhala/ in Tamil)

(ii) Full Name: .....  
(in English block capitals)

(iii) Name with initials indicating the initial after last name: .....  
(in English block capitals):  
Example: GUNAWARDHANA, M.G.B.S.K.

02. (i) Permanent Address: .....  
(in English block capitals)

(ii) Telephone Number: Field 



  
Mobile

03. (i) Sex (Female/Male): .....

(ii) Civil Status: .....

04. (i) Date of Birth :  
Year: ..... Month: ..... Date: .....

(ii) Age as at 20 April, 2026:  
Year: ..... Month: ..... Date: .....

(iii) Are you a Sri Lankan by descent or registration?  
.....

(iv) Nationality: .....

(v) National Identity Card No. :

05. (i) Professional qualifications you have obtained to apply for this post in accordance with the application calling notice:

<i>Examination</i>	<i>Year</i>	<i>Subjects</i>

(ii) Educational qualifications you have obtained to apply for this post in accordance with the applications calling notice:

<i>Qualification</i>	<i>Year</i>	<i>Institute</i>

(iii) Field experience you have obtained to apply for this post:

<i>Post</i>	<i>Institute</i>	<i>Duration</i>

(iv) Language Proficiency :

Sinhala:

Tamil:

English:

06. Details on the current post holding:

- (i) Post : .....
- (ii) Department/Institute : .....
- (iii) Date of Appointment : .....
- (iv) Whether permanent, pensionable, temporary, otherwise on contract basis : .....
- (v) Annual salary scale : .....
- (vi) Present annual salary drawn : .....

07. Names and addresses of two referees nominated by the candidate to certify his/her character and capacity

- (i) .....
- (ii) .....

08. Certificate by candidate:

I declare that to the best of my knowledge and belief the information given here is true. I also agree to be bound by the rules governing Examinations and any decision that may be taken to cancel my candidature prior or during or after the examination, if it is found that, I am ineligible according to the regulations of this Examination and if it is found after the appointment, I will be dismissed in the service without any compensation.

Date: .....

.....  
Signature of Candidate

09. Attestation of the signature of candidate:

I hereby certify that Mr./Mrs./Miss.....who forward this application is known to me personally and placed his/her signature in my presence on .....

.....  
Signature and seal of the Attester

Date: .....

Location: .....

(Attested by official seal)

10. Certificate of the Head of the Institution, if the candidate serves in public service/provincial public service:

I hereby certify that the candidate Mr./Mrs./Miss .....is serving in this office from.....and his/her work, attendance and conduct is satisfactory and he/she had been confirmed/not confirmed in the service, I personally checked all the information furnished in above 05 with the records available in this office and found correct and he/she signed in my presence on .....

Date: .....

.....  
Signature of Head of Institution of Public Service/  
Provincial Public Service or  
Authorized Officer

03-623

## MINISTRY OF JUSTICE AND NATIONAL INTEGRATION

### Government Analyst's Department

#### RECRUITMENT TO THE POST OF SCIENTIFIC RESEARCH OFFICER ON CONTRACT BASIS OF THE GOVERNMENT ANALYST'S DEPARTMENT– 2026

APPLICATIONS are invited for recruitment on a contract basis to fill 50 vacancies in the post of Scientific Research Officer of the Government Analyst's Department.

The closing date for receipt of applications is 06/04/2026.

This post is recruited on a contract basis and does not carry entitlement to a permanent appointment or the privileges accorded to officers holding with permanent appointments. Recruitment to this post is for a period of one (01) year only.

#### 01. Duties of the Scientific Research Officer (Contract):

To assist under the supervision of officers of the Sri Lanka Scientific Service of the Government Analyst's Department in carrying out laboratory analysis activities and preparing analytical reports in order to expedite the analysis of court productions.

#### 02. Allowances:

This post carries a monthly allowance of Rs. 74,438/- and cost of living allowance of Rs. 17,800/-.

#### 03. Age Limit:

Applicants must be not less than 21 years of age and not more than 40 years of age as at the closing date for receipt of applications.

#### 04. (I) Educational Qualifications:

A Bachelor of Science Degree with Chemistry as a main subject awarded by a foreign or state university recognized by the University Grants Commission;

OR

A Bachelor of Science Degree with Chemistry as a main subject awarded by a university established by an Act of Parliament of Sri Lanka;

OR

A Bachelor of Science Degree with Chemistry as a main subject obtained from an institution recognized under Section 25A of the Universities Act, No. 16 of 1978.

**(II) Physical fitness:**

Every applicant should possess adequate physical and mental fitness to perform the duties of the post.

**05. Other Requirements:**

Every applicant should -

- i. be a citizen of Sri Lanka;
- ii. have an exemplary character;
- iii. posses all qualifications required for recruitment to the post in every respect as at the closing of applications.

**06. Method of Recruitment:**

Through a Competency Assessment Interview and a General Interview -

- i. At the General Interview, basic qualifications will be verified; marks will not be awarded;
- ii. The following marking scheme will be applicable as the basis for the Competency Assessment Interview:

<i>Serial No.</i>	<i>Main areas for which marks are awarded.</i>	<i>Maximum Marks</i>	<i>Minimum Marks Required to be obtained</i>
01.	<p><b>Additional Educational Qualifications</b></p> <p>(I) A Four-year Special Degree in Chemistry awarded by a foreign or state university recognized by the University Grants Commission, or by a university established by an Act of Parliament of Sri Lanka, or by an institution recognized under Section 25A of the Universities Act, No. 16 of 1978 –</p> <ul style="list-style-type: none"> <li>• First Class Pass – 10 marks</li> <li>• Second Class Honours Upper Division – 8 marks</li> <li>• Second Class Honours Lower Division – 5 marks</li> </ul> <p>(II) A Bachelor of Science Degree with Chemistry as a main subject from a foreign or state university recognized by the University Grants Commission, or a university established by an Act of Parliament of Sri Lanka, or an institution recognized under Section 25A of the Universities Act, No. 16 of 1978 –</p> <ul style="list-style-type: none"> <li>• First Class Pass – 8 marks</li> <li>• Second Class Honours Upper Division – 5 marks</li> <li>• Second Class Honours Lower Division – 3 marks</li> </ul> <p>Marks will be awarded for only one of the qualifications mentioned in I or II above. (Maximum marks obtainable: 10)</p> <p>(III) A Postgraduate Degree or Postgraduate Diploma related to the field, obtained from a foreign or state university recognized by the University Grants Commission, or a university established by an Act of Parliament of Sri Lanka, or an institution recognized under Section 25A of the Universities Act, No. 16 of 1978 –</p> <ul style="list-style-type: none"> <li>• Postgraduate Degree – 15 marks</li> <li>• Postgraduate Diploma – 10 marks</li> </ul> <p>(Marks awarded for the highest qualification only. Maximum: 15 marks)</p>	<b>25</b>	

Serial No.	Main areas for which marks are awarded.	Maximum Marks	Minimum Marks Required to be obtained
02.	<p><b>Experience relevant to the field</b></p> <p>I. Experience as a Demonstrator at a university recognized by the University Grants Commission, or a state university, or a university established by an Act of Parliament of Sri Lanka, or an institution recognized under Section 25A of the Universities, Act, No. 16 of 1978:</p> <ul style="list-style-type: none"> <li>• Per year – 10 marks</li> <li>• More than 6 months – 8 marks</li> <li>• More than 3 months – 5 marks</li> <li>• Less than 3 months – No marks are awarded.</li> </ul> <p>(Maximum marks obtainable for I: 30 marks)</p> <p>II. Completion of internship training at the Government Analyst's Department:</p> <ul style="list-style-type: none"> <li>• Per year – 20 marks</li> <li>• More than 6 months – 15 marks</li> <li>• More than 3 months – 12 marks</li> <li>• Less than 3 months – 06 marks</li> </ul> <p>(Maximum marks obtainable for II: 20 marks)</p> <p>III. Experience as a Research Officer or Laboratory Assistant in government or private institution laboratories:</p> <ul style="list-style-type: none"> <li>• Per year – 10 marks</li> <li>• More than 6 months – 8 marks</li> <li>• More than 3 months – 05 marks</li> <li>• Less than 3 months – No marks are awarded.</li> </ul> <p>(Maximum marks obtainable for III: 10 marks)</p> <p>When awarding marks for relevant field experience, marks will be awarded for the period of service. Formal service certificates should be submitted to verify service period.</p>	<b>60</b>	
03.	<p><b>Research papers</b></p> <p>I. Submission of research papers upon having engaged in field-relevant research activities locally or internationally.</p> <p>(05 marks per research paper and marks are awarded for a maximum of 02 research papers/reports. No marks will be awarded for research papers completed at the first Degree or Postgraduate Degree.)</p>	<b>10</b>	
04.	<p><b>Performance at the Interview</b></p> <p>i. Communication ability ii. Personality</p>	<b>05</b>	
	<b>Total</b>	<b>100</b>	

- iii. It is mandatory to present the original copies of the relevant certificates to the Interview Board to verify the qualifications stated above.
- iv. Recruitment to the post will be made on the order of merit from among the applicants who have obtained the highest total marks at the Competency Assessment Interview and who have fully met the basic qualifications in every respect, according to the number of existing vacancies.

**07. Engagement of service:**

- i. If at any time while serving in the post of Scientific Research Officer (Contract), or at the time of the interview or at any such other time, the information provided by / on behalf of the applicant is found to be incorrect and invalid, the services of such officer will be terminated immediately without any prior notice or compensation.
- ii. Any applicant selected as Scientific Research Officer (Contract) is not entitled to obtain any permanent post in the Government Analyst's Department or any other government institution merely on the basis of that selection.

**08. Terms of Service:**

- i. The general conditions set out in the Procedural Rules published in the Gazette Extraordinary No. 2023/29 dated 14/12/2022 by the Public Service Commission and the provisions of the Establishments Code and circulars shall apply in respect of each appointment.
- ii. Appointees should agree to abide by the regulations and rules imposed from time to time by the Government Analyst.

**09. Procedure of Applications:**

A specimen application form is given at the end of this notice. The application should be prepared on a A4-size paper. The envelope containing the application should be marked "Scientific Research Officer (Contract)" on the top left-hand corner of the envelope and sent by registered post to reach: The Government Analyst's Department, No. 31, Isuru Mawatha, Pelawatta, Battaramulla, on or before 06/04/2026. Applications received after that date will be rejected.

**10. Certification of Application:**

The signature of the applicant on the application form should be certified by a Principal of a Government School, Justice of the Peace / Commissioner for Oaths, Attorney-at-Law, a Commissioned Officer of the Tri-Forces, a Gazetted officer of the Police Service, or a permanent officer of the Managerial Grade of the Public Service / Provincial Public Service.

11. No complaints regarding loss or delay of applications will be entertained.
12. The final decision regarding filling, not filling, or partially filling vacancies rests with the Public Service Commission.
13. In the event of any inconsistency between the Sinhala, Tamil or English texts of this notice, the provisions stated in the Sinhala text shall prevail.

By the order of the Public Service Commission,

AYESHA JINASENA,  
President's Counsel,  
Secretary,  
Ministry of Justice and National Integration.

Ministry of Justice and National Integration,  
No. 19, Sri Sangharaja Mawatha,  
Colombo 10.  
13th March, 2026.

**GOVERNMENT ANALYST'S DEPARTMENT**

**Application for the Post of Scientific Research Officer on Contract Basis**

**01.**

i. Full Name (in Sinhala/Tamil): \_\_\_\_\_

ii. Full Name (in English): \_\_\_\_\_

iii. Name with Initials (in Sinhala/Tamil): \_\_\_\_\_

iv. Name with Initials (in English): \_\_\_\_\_

**02. Permanent Address:**

i. In Sinhala/Tamil: \_\_\_\_\_

ii. In English: \_\_\_\_\_

iii. Telephone No. (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_

**03. Date of Birth:**

Age as at 06.04.2026 (closing date of applications):

Years:     Months:   Days:

**04. National Identity Card Number:**

**05. District:** (in Sinhala/Tamil):  (in English):

**06. Divisional Secretariat Division:** (in Sinhala/Tamil):  (in English):

**Grama Niladhari Division:** (in Sinhala/Tamil):  (in English):

**07. Educational Qualifications:**

i. Degree:

<i>Date of Award</i>	<i>Field</i>	<i>Institution / University</i>

**08. Additional Educational Qualifications:**

<i>Date of Award</i>	<i>Field</i>	<i>Institution/ University</i>

**09. Experience relevant to the field:**

**10. Submission of research papers / research reports:**

**11. If you have been convicted by a court of law for any offence, please provide details:**

**12. Declaration of the Applicant:**

- (a) I hereby certify that the information provided by me in this application is true and correct.
- (b) I am aware that if the particulars furnished by me in this application is found to be false and incorrect before my appointment, I will be deemed unsuitable, and if discovered after appointment, my services will be liable to termination.

.....  
Signature of Applicant

Date: .....

**13. Attestation of the Applicant's Signature:**

I hereby certify that Mr./Mrs./Miss \_\_\_\_\_, holder of National Identity Card No. \_\_\_\_\_, who is submitting this application, is personally known to me and that he/she placed his/her signature in my presence today.

.....  
Signature of the Attesting Officer

Name of the Attesting Officer: \_\_\_\_\_

Designation: \_\_\_\_\_

Address: \_\_\_\_\_

## Examinations, Results of Examinations & c.

### DEPARTMENT OF GOVERNMENT INFORMATION

#### Calling of Applications for Recruitment to the Post of Web Writer MN 2 – 2025 (Management Assistant – Non – Technical – Multi Purpose Segment 1 Service Category)

APPLICATIONS are called from Sri Lankan citizens with a proper health and an excellent character for the aforesaid vacant post of the Department of Government Information.

The applications prepared as per the following specimen application should be sent by registered post to the Director General of Government Information, Department of Government Information, 163, Kirulapone Avenue, Colombo 05 to reach on or before **20<sup>th</sup> April 2026** accompanied with copies of the certificates of education and professional qualifications. The post applied should be mentioned on the top left hand corner of the envelope containing the application. (This advertisement can be downloaded via [www.governmentinformation.lk](http://www.governmentinformation.lk) website as well).

**Post of Web Writer – Number of vacancies is 06 (01 Sinhalese medium, 02 Tamil medium, 03 English medium)**

- 1. Salary Scale** – Salary code MN 02 – 2025 of the Public Administration Circular No. 10/2025 dated 25.03.2025 is entitled for this post and the salary scale for it is Rs. 48,470 - 10 × 540 - 11 × 630 - 10 × 1,010 - 10 × 1,190 - Rs. 82,800/- while the said salary will be entitled to you from 01.01.2027. You will be paid the salary as per provisions of Schedule III of this circular from your appointment date.
- 2. Age limit** – Should be not less than 18 years and not more than 30 years at the closing date of the applications.
- 3. Educational Qualifications** – General Certificate of Education (Ordinary Level) Examination should be passed with six (06) subjects with credits to Sinhala / Tamil / English language, Mathematics and two more subjects in one sitting.  
**And**  
General Certificate of Education (Ordinary Level) Examination should be passed in one setting (excluding the general examination)
- 4. Professional Qualifications** – A diploma in Information Technology awarded by institutions approved by the Tertiary and Vocational Education Commission or a qualification higher than that.

**5. Experience** - Not applicable.

**6. Physical Qualification** – Every candidate should possess sufficient physical fitness and mental stability to perform in any area in the Island and in the post.

**7. Method of Recruitment** – A written examination and general interview (No marks will be given for the general interview).

**8. Procedure of Examination** - The examination will be conducted by an institution authorized by the Director General of Government Information. This examination will be held in Sinhala, Tamil and English medium. A candidate shall select one medium relevant to him/her and answers to all the questions prescribed for the examination should be in that medium. Change of medium applied will not be allowed later on. The examination is comprised of two question papers.

Question paper	Time	Total Marks	Pass marks
Social Media and Press Journalism	01 hours	100	40
Language Competency and Press Journalism	02 ½ hours	100	40

#### Syllabus for the examination

Name of the question paper	Syllabus
Social Media and Press Journalism	News writing Direct online news writing Publishing news in websites Social media and communication techniques Press Conference and News filing Photo and web communication
Language Competency and Press Journalism	Press language News production Language and captions Language and photograph Feature writing and report language Creative language

**9. Service Rules and Conditions -**

- I. This post is permanent. Pensionable. You shall contribute to the widows / widowder's and orphans' pension scheme. You shall pay the contribution according to how the government declares from time to time.
- II. This appointment is subject to a probationary period of 03 years. The first efficiency bar examination should be passed within 03 years after recruitment, as mentioned in the recruitment procedure.
- III. Other official language proficiency should be accomplished as per the provisions of Public Administration circular No. 18/2020 dated 16.10.2020 and its corresponding clauses.
- IV. This appointment is subject to procedural rules of the Public Service Commission of the Democratic Socialist Republic of Sri Lanka published by the Extraordinary *Gazette* notification No. 2310/29 of 14.12.2022, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Financial Regulations of the government, as well as the other regulations of the Department.
- V. The medium of language applied once will not be allowed to change later and the medium of language you will be eligible to be appointed will be the medium of language you indicate in the application.

**10. Responsibilities Applicable to the Post :**

- I. Participating in media coverages at Parliamentary/ Ministries / Government Institutions / District Secretariates and preparation and presentation of daily news.
- II. Feeding government news to the government official website (in Sinhala / Tamil / English).
- III. Carrying out duties entrusted by the Director (Special Media Unit) and the Web Editor.
- IV. Performing other duties entrusted by the Director General of Government Information and other Staff Officers.

11. The candidates shall attach certified copies (not the original copy) of the following certificates to the applications and should submit the first copies on demand.

- I. Certificate of Birth;
- II. Certificates confirm the Educational Qualifications;
- III. Certificates confirm the Vocational Qualifications.

12. Candidates serving in Government / Local government service shall send their applications *via* their head of the Department / Institution.

13. If any of the particulars mentioned in the application was revealed false before selection of the candidate, he / she would be disqualified and if revealed after selection, the individual will be dismissed from service.

14. Applications sent after the closing date of applications or without photocopies of aforesaid certificates or those not sent across/ with the endorsement of the head of the institution (if working in the government/ Local government sector) or, not prepared according to the specimen application will be rejected.

15. **Certification of Signature** :- In the case of an applicant who is presently employed in the Public Service, the signature of the applicant should be certified by the Head of the respective institution or by an officer duly authorized by him/her for that purpose. The signatures of other applicants should be certified by a person authorized to attest signatures. Such persons include a Justice of the Peace, Attorney-at-Law, Notary Public, Principal of a Government School, a permanent officer in the Public Service drawing an annual salary of not less than Rs. 782,808/-, the Chief Incumbent (Viharadhipathi) of a Buddhist Temple, or a person in charge of or holding a recognized position in the clergy of any other place of religious worship.

**16. Examination Conditions :**

- I. The examination fee is Rs. 1,000/-. The examination fees should be credited to the account No. **119100109026220 of the Narahenpita Branch of the Peoples' Bank to the name of the Director of Government Information**, and the receipt should be affixed in the relevant place of the application form and submitted together with the application.





09. Professional Qualifications : (copies of certificates should be affixed)

Course	Institution	Valid date

10. Other Qualifications: (copies of certificates should be affixed)

Institution	Qualification	Valid date

11. Details of the current occupation (only for those engaged in an occupation) :

(a) Name and address of the Institution:

.....  
 .....

(b) Date of First Appointment : .....

(c) Current Designation : .....

(d) Monthly Basic Salary : .....

(e) Allowances: .....

(f) Gross Salary: .....

12. Have you been convicted by a court for a criminal offence? Yes / No

If yes, give details. ....

13. Have you ever worked under the government sector prior to this? Yes / No

If yes, give details. ....

14. Bank where the examination fee was paid .....

Branch.....

Please attach the receipt of payment of the examination fee here

Applicant's Certification :

I do hereby certify that the particulars given by me in this application are true and accurate. I'm aware that if any of the information furnished herewith are revealed to be false prior to selection, I will be disqualified

for selection and if revealed after selection, I will be disqualified for this post and will be dismissed from service without compensation.

Date : .....

.....

Signature of the Applicant.

Attestation of Applicant's Signature :

I do hereby certify that Mr./ Mrs./Ms. .... of ..... who under signed here is personally known by me and his/ her signature was placed before me on.

.....,

Signature of the Officer certifying the signature.

Full Name: .....

Designation : .....

Date : .....

(Approve with official seal)

Recommendation of the head of the Department / Institution

(only for candidates serving in government institutions / Local government service / incorporated entities)

Director General of Government Information,

The application of Mr. / Mrs. / Miss ..... serving in this institution as a .....(post) Is recommended herewith. This is to certify that he/she has/has not been confirmed in this post, his / her work and conduct is satisfactory, no disciplinary actions have been taken against him/her and has no intention of taking such actions. If he/she is selected to this post, he/she can be released from this service. (Please write off where necessary).

Date : .....

.....,

Signature of the head of the Department / Institution.

(Official Stamp)

**DEPARTMENT OF GOVERNMENT  
INFORMATION**

**Calling of Applications for Recruitment to the  
Post of Technical Officer grade (III) – Open  
Basis (Supervisor Management Assistant (MN 3)  
Technical Services Category)**

APPLICATIONS are invited from Sri Lankan citizens with a proper health and an excellent character for the aforesaid vacant post of the Department of Government Information.

The applications prepared as per the following specimen application should be sent by registered post to the Director General of Government Information, Department of Government Information, 163, Kirulapone Mawatha, Colombo 05 to reach on or before **20<sup>th</sup> April 2026** accompanied with copies of the certificates of education and professional qualifications. The post applied should be mentioned on the top left hand corner of the envelope containing the application. (This advertisement can be downloaded via [www.governmentinformation.lk](http://www.governmentinformation.lk) website as well).

**Post of Technical Officer (Grade III) – Number of vacancies 02**

1. **Salary Scale** – Salary code MN 03 – 2025 of the Public Administration Circular No. 10/2025 dated 25.03.2025 is entitled for this post and the salary scale for it is Rs.52,250-10×800-11×1,190-10×1,320-10×1,350-Rs.100,040/- while the said salary will be entitled from 01.01.2027. You will be paid the salary as per provisions of Schedule III from the date the appointment is effective.
2. **Age limit** – Should be not less than 18 years and not more than 30 years at the closing date of the applications.
3. **Educational Qualifications** – General Certificate of Education (Ordinary Level) Examination should be passed with six (06) subjects with credits to Sinhala / Tamil / English language, Science, Mathematics and one more subject in one sitting.

**And**

- i. General Certificate of Education (Advanced Level) Examination should be passed in one setting including Physics / Chemistry

4. **Professional Qualifications** – The National Diploma in Technology awarded by the University of Moratuwa or Hardy Advanced Technological College of Ampara.

**Or**

The National Diploma in Engineering Science awarded by National Apprentice and Industrial Training Authority (NAITA)

**Or**

The National Advanced Engineering Diploma awarded by the Ministry of Education and Higher Education

**Or**

Technology Diploma awarded by Sri Lanka Open University

**Or**

Successful completion of part 1 of the Engineering Examination conducted by Sri Lanka Engineering Institute

**Or**

Accomplishment of qualifications relevant to National Vocational Qualification level 6 (NVQ 6) applicable to the job field. (Job field describes as Videography, Editing Sound Technology of government Film unit, Laboratory works maintenance of vehicles, electrical equipment and building.)

**Or**

Obtaining other technical qualifications recognized equal to the above technical qualification in every way by the Tertiary and Vocational Education Commission, subsequent to inquiring and obtaining opinions from the Ministry of Higher Education and the aforementioned institutions issuing technology certificates.

5. **Experience :-** Not Applicable

6. **Physical Qualifications :-**

Every candidate should possess sufficient physical fitness and mental stability to perform in any area in the island and in the post.

7. **Other Qualifications :-**

- I. Should be a citizen of Sri Lanka.
- II. Should have an excellent character.
- III. The qualifications required to be accomplished for the recruitment to the above post should

be accomplished in every manner at the date mentioned in the *Gazette* notification.

after recruitment, as mentioned in the recruitment procedure.

**8. Method of recruitment :-** Recruitment will be made based on the result of a competitive written examination and a general interview. No marks will be given for the interview.

**III.** Other official language proficiency should be accomplished as per the provisions of Public Administration circular No. 18/2020 dated 16.10.2020 and its corresponding clauses

**9. Examination Procedure :-** This examination is conducted in Sinhala, Tamil and English medium. A candidate shall select one medium relevant to him / her and shall answer all the questions prescribed for the examination in one precise medium. No change in the medium of application would be allowed later on. The examination will be comprised of two question papers.

**IV.** This appointment is subject to procedural rules of the Public Service Commission of the Democratic Socialist Republic of Sri Lanka published by the extraordinary *Gazette* notification No. 2310/29 dated 14.12.2022 the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Financial Regulations of the government, as well as the other regulations of the Department.

Subjects	Time	Maximum marks	Pass marks
Intelligence test	One hour	100	40
General test (Technology and subject oriented examination)	One hour	100	40

**V.** The medium of language applied once will not be allowed to change later and the medium of language you will be eligible to be appointed will be the medium of language you indicate in the application.

#### Syllabus for the examination

Name of the question paper	Syllabus
Intelligence Test	A multiple - choice question paper aimed at judging the candidate's logical thinking, analytical thinking, ability to make decisions.
General Test (technology and subject oriented test)	Consisted of multiple – choice questions and structured questions that are to be selected relevant to the posts.

**11. Activities applicable to the post :-** Performance of activities relevant to the building renovation and maintenance of the Department.

**12.** The candidates shall attach certified copies (not the original copy) of the following certificates to the applications and should submit the originals on demand.

- I. Certificate of birth
- II. Documents / Certificates confirming educational qualifications
- III. Documents / Certificates confirming vocational qualifications

#### 10. Service rules and conditions :-

**I.** This post is permanent. Pensionable. You shall contribute to the widows / widower's and orphans' pension scheme. You shall pay the contribution according to how the government declares from time to time.

**II.** This appointment is subject to a probationary period of 03 years. The first efficiency bar examination should be passed within 03 years

**13.** Candidates serving in government / local government service shall send their applications *via* their head of the Department / institution.

**14.** If any of the particulars mentioned in the application was revealed false before selection of the candidate, applicant would be disqualified and if revealed after selection, the individual will be dismissed from service.

**15.** Applications sent after the closing date of applications or without photocopies of aforesaid certificates or those not sent across/ without the endorsement of the head

of the institution (if working in the government / local government sector) or, not prepared according to the specimen application will be rejected.

16. Certification of Signature – In the case of an applicant who is presently employed in the Public Service, the signature of the applicant should be certified by the Head of the respective institution or by an officer duly authorized by him/her for that purpose. The signatures of other applicants should be certified by a person authorized to attest signatures. Such persons include a justice of the Peace, Attorney-at-Law, Notary Public, Principal of a Government School, a permanent officer in the Public Service drawing an annual salary of not less than Rs. 782,808/-, the Chief Incumbent (Viharadhipathi) of a Buddhist Temple, or a person in charge of or holding a recognized position in the clergy of any other place of religions worship.

17. Examination conditions

I. The examination fee is Rs. 1,000/-. The examination fees should be credited to the account No. **119100109026220 of the Narahenpita Branch of the Peoples’ Bank to the name of the Director of Government Information**, and the relevant receipt should be affixed and accompanied with the application in the suitable place.

- II. The written examination will be held in May 2026 in Colombo through an institution entity to who the authority is given by the Director General of Government Information.
  - III. The entity to which the Director General of Government Information has given authority for conducting examination may send the examination admissions by registered post to candidates accomplished the eligibility as mentioned in the *Gazette* notification.
  - IV. The signature of the applicant should have to be placed on the admission card for the examination
18. In case of any inconsistency between Sinhala, Tamil and English versions of this *Gazette* notification, the Sinhala text shall prevail.

**H. S. K. J. BANDARA,**  
 Director General of Government Information.

Department of Government Information,  
 163, Kirulapone Mawatha, Colombo 05,  
 On this 10 day of March 2026.

**Department of Government Information  
 Technical Officer – Grade III – Open Basis  
 Specimen Application**

Media	
Sinhala	<input type="checkbox"/>
Tamil	<input type="checkbox"/>
English	<input type="checkbox"/>

01. (a) Name with initials (In English): .....
- .....
- (b) Name denoted by initials (In English) : .....
- .....
- (c) Name in full (in English BLOCK letters) : (Mr./Mrs./Miss.)
- .....
- .....

02. National Identity Card No.: 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

03. (a) Personal Address :  
.....  
.....  
.....

Telephone No. : 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(b) Official Address (if engaged in an occupation at present) :  
.....  
.....  
.....

Contact No. : 

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(c) The address to which the admission should be posted :

Personal  Official

04. (a) Date of birth : Years: ..... Months : ..... Days : .....  
(A copy of the birth certificate should be appended)

(b) Age as at the closing date of applications : Years : ..... Months : ..... Days : .....

05. Marital Status : Married / Unmarried

06. Sex : Female / Male

07. Whether the applicant is a citizen of Sri Lanka : Yes / No

08. Educational Qualifications : (copies of certificates should be affixed)

G.C. E. (A/L) Examination : Year: ..... Index No.: .....

<i>Subject</i>	<i>Pass</i>



13. Have you worked under the government sector prior to this? Yes / No  
If yes, give details: .....

14. Bank where the examination fee was paid :..... Branch :.....

Please attach the receipt of payment of the examination fee here

15. Applicant certification :

I do hereby certify that the particulars given by me in this application are true and accurate. I'm aware that if any of the information furnished herewith are revealed to be false prior to selection, I will be disqualified for selection and if revealed after selection, I will be disqualified for this post and will be dismissed from service without compensation.

Date : .....  
Signature of the applicant

16. Attestation of Applicant's Signature :

I do hereby certify that Mr./Mrs./Ms. .... of .....who under signed here is personally known by me and his / her signature was placed before me on.

.....,  
Signature of the officer certifying the signature

Full Name : .....  
Designation : .....  
Date : .....  
(Approve with official seal)

**Recommendation of the head of the Department / Institution**  
(only for candidates serving in Government institutions / local Government service / incorporated entities)

Director General of Government Information,

The application of Mr. / Mrs. / Miss ..... serving in this institution as a ..... is recommended herewith. This is to certify that he / she has / has not been confirmed in this post, his / her work and conduct is satisfactory, no disciplinary actions have been taken against him / her and has no intention of taking such actions. If he / she is selected to this post, he / she can be released from this service. (Please write off where necessary)

Date : .....  
Signature of the head of the Department / Institution  
(Official Stamp)

**DEPARTMENT OF GOVERNMENT  
INFORMATION**

**Calling of Applications for Recruitment to the  
Post of Photographer grade (III) – Open Basis  
(Supervisor Management Assistant (MN 3)  
Technical Services Category)**

APPLICATIONS are invited from Sri Lankan citizens with a proper health and an excellent character for the aforesaid vacant post of the Department of Government Information.

The applications prepared as per the following specimen application should be sent by registered post to the Director General of Government Information, Department of Government Information, 163, Kirulapone Mawatha, Colombo 05 to reach on or before 20<sup>th</sup> April, 2026 accompanied with copies of the certificates of education and professional qualifications. The post applied should be mentioned on the top left hand corner of the envelope containing the application. (This advertisement can be downloaded *via* [www.governmentinformation.lk](http://www.governmentinformation.lk) website as well)

**Post of Photographer (Grade III) –  
Number of vacancies 06**

1. **Salary Scale** – Salary code MN 03 – 2025 of the Public Administration Circular No. 10/2025 dated 25.03.2025 is entitled for this post and the salary scale for it is Rs.52,250-10×800-11×1,190-10×1,320-10×1,350-Rs.100,040/- while the said salary will be entitled from 01.01.2027. You will be paid the salary as per provisions of Schedule III from the date the appointment is effective.
2. **Age limit** – Should be not less than 18 years and not more than 30 years at the closing date of the applications.
3. **Educational Qualifications** –
  - i. General Certificate of Education (Ordinary Level) Examination should be passed with six (06) subjects with credits to Sinhala / Tamil / English language, Science, Mathematics and one more subject in one sitting.

**And**

  - ii. General Certificate of Education (Advanced Level) Examination should be passed in one setting including Physics / Chemistry

4. **Professional Qualifications** :- A Diploma of not less than one year issued by a Vocational Training Institute accepted by the Tertiary and Vocational Education Commission relevant to still photography.

**Note** :- These vocational proficiency should be in National Vocational Qualification (NVQ) level 6 relevant to the job field.

5. **Experience** :- The experience obtained in the relevant field is considered as an additional qualification.

6. **Physical Qualifications** :-

Every candidate should possess sufficient physical fitness and mental stability to perform in any area in the island and in the post.

7. **Other Qualifications** :-

- I. Should be a citizen of Sri Lanka.
- II. Should have an excellent character.
- III. The qualifications required to be accomplished for the recruitment to the above post should be accomplished in every manner at the date mentioned in the *Gazette* notification.

8. **Method of recruitment** :- Recruitment will be made based on the result of a competitive written examination and a general interview. No marks will be given for the interview.

9. **Examination Procedure** :- This examination is conducted in Sinhala, Tamil and English medium. A candidate shall select one medium relevant to him / her and shall answer all the questions prescribed for the examination in one precise medium. No change in the medium of application would be allowed later on. The examination will be comprised of two question papers.

<i>Subjects</i>	<i>Time</i>	<i>Maximum marks</i>	<i>Pass marks</i>
Intelligence test	One hour	100	40
General test (Technology and subject oriented examination)	One hour	100	40

**Syllabus for the examination**

<i>Name of the question paper</i>	<i>Syllabus</i>
Intelligence Test	A multiple - choice question paper aimed at judging the candidate's logical thinking, analytical thinking, ability to make decisions.
General Test (technology and subject oriented test)	Consisted of multiple – choice questions and structured questions that are to be selected relevant to the posts.

**10. Service rules and conditions -**

- I. This post is permanent. Pensionable. You shall contribute to the widows / widower's and orphans' pension scheme. You shall pay the contribution according to how the government declares from time to time.
- II. This appointment is subject to a probationary period of 03 years. The first efficiency bar examination should be passed within 03 years after recruitment, as mentioned in the recruitment procedure.
- III. Other official language proficiency should be accomplished as per the provisions of Public Administration circular No. 18/2020 dated 16.10.2020 and its corresponding clauses.
- IV. This appointment is subject to procedural rules of the Public Service Commission of the Democratic Socialist Republic of Sri Lanka published by the extraordinary gazette notification No. 2310/29 dated 14.12.2022 the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Financial Regulations of the government, as well as the other regulations of the Department.
- V. The medium of language applied once will not be allowed to change later and the medium of language you will be eligible to be appointed will be the medium of language you indicate in the application.

**11. Activities applicable to the post -:** All the activities relevant to the still photography of the Department.

**12.** The candidates shall attach certified copies (not the original copy) of the following certificates to the applications and should submit the originals on demand.

- I. Certificate of birth
- II. Certificate confirming educational qualifications
- III. Certificate confirming vocational qualifications

**13.** Candidates serving in government / Local government service shall send their applications via their head of the Department / institution.

**14.** If any of the particulars mentioned in the application was revealed false before selection of the candidate, applicant would be disqualified and if revealed after selection, the individual will be dismissed from service.

**15.** Applications sent after the closing date of applications or without photocopies of aforesaid certificates or those not sent across/ without the endorsement of the head of the institution (if working in the government / local government sector) or, not prepared according to the specimen application will be rejected.

**16.** Certification of Signature – In the case of an applicant who is presently employed in the Public Service, the signature of the applicant should be certified by the Head of the respective institution or by an officer duly authorized by him/her for that purpose. The signatures of other applicants should be certified by a person authorized to attest signatures. Such persons include a justice of the Peace, Attorney-at-Law, Notary Public, Principal of a Government School, a permanent officer in the Public Service drawing an annual salary of not less than Rs. 782,808/-, the Chief Incumbent (Viharadhipathi) of a Buddhist Temple, or a person in charge of or holding a recognized position in the clergy of any other place of religions worship.

**17. Examination conditions**

- I. The examination fee is Rs. 1,000/-. The examination fees should be credited to the account No. **119100109026220 of the Narahenpita Branch of the Peoples' Bank to the name of the Director of Government Information**, and the relevant receipt should be affixed and accompanied with the application in the suitable place.



(c) The address to which the admission should be posted :

Personal  Official

04. (a) Date of birth : Year ..... Month ..... Date .....  
 (A copy of the birth certificate should be appended)

(b) Age as at the closing date of applications : Years ..... Months ..... Days .....

05. Marital Status : Married / Unmarried

06. Sex : Female / Male

07. Whether the applicant is a citizen of Sri Lanka : Yes / No

08. Educational Qualifications : (copies of certificates should be affixed)

G. C. E. (A/L) Examination : Year ..... Index No. ....

Subject	Pass

G. C. E. (O/L) Examination : Year ..... Index No. ....

Subject	Pass

09. Professional Qualifications : (copies of certificates should be affixed)

Course	Institution	Valid date

10. Other Qualifications: (copies of certificates should be affixed)

institution	Qualification	Valid date

11. Details of the current occupation (only for those engaged in an occupation) :

(a) Name and address of the institution:

.....  
 .....

(b) Date of first appointment : .....

(c) Current designation : .....

12. Have ever you been convicted by a court for a criminal offence? Yes / No

If yes, give details. ....

13. Have you worked under the government sector prior to this? Yes / No

If yes, give details. ....

14. Bank where the examination fee was paid ..... Branch .....

Please attach the receipt of payment of the examination fee here

15. Applicant certification :

I do hereby certify that the particulars given by me in this application are true and accurate. I'm aware that if any of the information furnished herewith are revealed to be false prior to selection, I will be disqualified for selection and if revealed after selection, I will be disqualified for this post and will be dismissed from service without compensation.

Date : .....

.....,

Signature of the applicant.

16. Attestation of Applicant's Signature :

I do hereby certify that Mr./Mrs./Ms. .... of .....who under signed here is personally known by me and his / her signature was placed before me on.

.....,

Signature of the officer certifying the signature

Full Name : .....

Designation : .....

Date : .....

(Approve with official seal)

**Recommendation of the head of the Department / Institution**

(only for candidates serving in government institutions / local government service / incorporated entities)

Director General of Government Information,

The application of Mr. / Mrs. / Miss ..... serving in this institution as a ..... is recommended herewith. This is to certify that he / she has / has not been confirmed in this post, his / her work and conduct is satisfactory, no disciplinary actions have been taken against him / her and has no intention of taking such actions. If he / she is selected to this post, he / she can be released from this service. (Please write off where necessary)

Date : .....

.....,  
Signature of the head of the Department / Institution.  
(Official Stamp)

03-407/2

**THE CHITHTHA ADVANCED  
PSYCHOLOGICAL STUDIES OPEN  
INSTITUTE OF SRI LANKA**

**(Arrangements have been made to incorporated  
under the Parliament Act, Bill No. 18 of 2025**

**DIPLOMA IN PUBLIC ADMINISTRATION AND  
POLICY MAKING 2026/2027 (MAIN INTAKE)**

DIPLOMA in Public Administration and Policy Making of the Chiththa Advanced Psychological Studies Open Institute of Sri Lanka can be applied to those who are university students, after A/L students, Government or private sector employers, who are interested in law and Public Policy and who have complete the following qualifications.

**Qualifications :** G.C.E. A/L 3S passes in any stream;

or

Acceptable other educational and professional qualifications by governing council of the institute.

**Total credit :** 30

**Semesters :** 2 semesters

**Nature of Course :** Online (Open and Distance Learning)

**Teaching Methods :** Lectures and tutorials are delivered through the LMS system. Can extend to HND

**Medium :** English or Sinhala

**Course Duration :** 12 months

**Course fees and Student Registration Fees :** Registration fee: 1,000.00 and course fee : Rs. 36,000.00. An amount of Rs. 1,000.00 must be paid as a registration fee while registering for the Diploma. The amount of Rs. 36,000.00 can be paid at once or in 10 instalments.

**To Apply for the Course :** The applicants should send their,

1. National Identity Card/ Passport or other identified photo (front and rear)
2. G.C.E. A/L examination result sheet and other educational certificates photographs,
3. Self coloured clear photograph,

to 070 533 7702 (WhatsApp) number,

**For more information :** Can inquire through the phone number 081 316 9800 at office hours from 8.30 a.m. to 4.30 p.m.

Senior Registrar,  
The Chiththa Advanced Psychological  
Studies Open Institute of Sri Lanka.

03-551

**PUBLIC SERVICE COMMISSION**

**Ministry of Trade, Commerce, Food Security and  
Cooperative Development**

**DEPARTMENT OF REGISTRAR OF COMPANIES**

**RECRUITMENT ON OPEN BASIS FOR THE POST OF  
ASSISTANT COMPANY REGISTRAR GENERAL, GRADE III OF  
THE EXECUTIVE SERVICE CATEGORY - 2026**

01. Applications are invited from qualified Sri Lankan citizens for recruitment to fill vacancies in the posts of Assistant Company Registrar General, Grade III of the Executive Service Category of the Department of Registrar of Companies.

(i). Recruitment will be conducted through the examination to fill the posts of Assistant Company Registrar General, Grade III, in the Executive Service Category of the Department of the Registrar of Companies.

(ii). Written Examination – This examination consists of two (02) question papers mentioned below.

- (i). English Language
- (ii). General Intelligence

**02. Date and Conduct of Examination :**

The examination will be held in July, 2026 in Colombo by the Commissioner General of Examinations.

03. The total number of vacancies to be filled is two (02). In the event that the number of candidates securing equal marks for the last vacancy, or for multiple vacancies, exceeds the number of available posts, the number of vacancies to be filled shall be determined by the Public Service Commission in accordance with Section 92 of the Code of Procedural Rules. The effective date of appointment will be determined by the Public Service Commission.

**04. Conditions of Service :**

4.1 Selected candidates are appointed to the posts of Grade III of the service, subject to the General Conditions regulating Public Service appointments, the Establishment Code, Financial Regulations, and the procedural rules of the Public Service Commission as published in the Extra-Ordinary Gazette of the Democratic

Socialist Republic of Sri Lanka No. 2310/29 dated 14.12.2022, as well as the regulations for the recruitment of Executive Officers in the Department of Registration of Companies approved by the Public Service Commission, including any amendments made hereafter.

4.2 This post is permanent and pensionable. You are subject to the policy decision made by the Government in the future on the Pension Scheme entitled to you. You are required to contribute to the Widows'/ Widowers' and Orphans Pension Scheme. You shall pay the contribution for the same as prescribed by the Government from time to time.

4.3 This appointment will be subject to a probationary period of three (03) years. Officers should pass the first efficiency bar examination within 03 years from the date of recruitment to the post of Assistant Company Registrar General.

4.4 You are required to acquire the proficiency in the prescribed official language in terms of the provisions of Public Administration Circular 18/2020 dated 16.10.2020 and other relevant circulars.

4.5 The Registrar General of Companies has the authority to cancel the appointment of any applicant who fails to assume the duties of the post on the specified date or who refuses to accept the duties of the appointed position.

**05. Monthly Salary Scale :**

This post carries the Salary Scale mentioned below in terms of the Public Administration Circular No. 10/2025 dated 25.03.2025.

Rs. 82,150 – 10 x 2,400 -8 x 2,940 – 17 x 3,900 – Rs. 195,970/-

(In accordance with the provisions of Public Administration Circular No. 10/2025 dated 25.03.2025, salaries will be paid at the starting step of Rs. 82,150, as specified in Schedule II of the Circular.)

**06. Required Qualifications :**

- (a) (i) Should be a citizen of Sri Lanka.
- (ii) Should have an excellent moral character.
- (iii) should have the physical and mental fitness

for fulfilling the duties in the post in any part of Sri Lanka.

(b) Educational / Professional Qualifications/ Experience:

(i). A Bachelor of Laws (LL.B.) degree obtained from a university recognized by the University Grants Commission.

and

(ii). Should have sworn in as an Attorney at Law in the Supreme Court

and

(iii). Should have obtained an active professional experience not less than three (03) years subsequent to swearing in as an Attorney-at-Law in the Supreme Court.

(c) Age :

Should not be less than 21 years and not more than 35 years of age. (Accordingly, only applicants born on or before 20.04.2005 and on or after 20.04.1991 are eligible to apply.)

(d) Restrictions of the Qualifications :

(i). No person who holds a religious office or position is permitted to apply or appear.

(ii). Should have satisfied each and every way the qualifications prescribed for recruitment as at the closing date of applications.

07. Examination fee :

Examination fee is Rs. 1200/-. When paying the examination fee, only the following payment methods provided by the online system shall be used.

- (i). Any Bank Credit Card
- (ii). Any Bank Debit card with the Facility of Internet Transactions
- (iii). Online Banking Method of Bank of Ceylon
- (iv). Any Branch of the Bank of Ceylon

Note :-

(a) Instructions for making payments using the above methods are available on the website under the technical instructions related to the examination.

(b) You will be notified via SMS or email once your payment has been received. The full amount of the examination fee must be paid, and applications with underpaid or overpaid fees will be rejected. The Sri Lanka Examinations Department is not responsible for any errors that may occur when paying examination fees through the above payment methods.

(c) The examination fee paid will not be refunded or transferred to another examination under any circumstances.

08. Method of Application :

8.1 Applications available on the website of the Department of Examinations of Sri Lanka ([www.doenets.lk](http://www.doenets.lk)) under “Our Services” → “Online Applications – Recruitment Exams / E.B. Exams” can only be submitted online. The online application process will open on 20.03.2026 at 09:00 AM and close on 20.04.2026, at 09:00 PM.

8.2 Officers currently serving in the Public or Provincial Public Service must submit a copy of their application to the Head of their Institution for inclusion in their personal file. A copy of the application form, certified by the Head of the Institution, along with a letter of confirmation of service, shall be submitted when called for the interview.

8.3 The applicant will be solely responsible for any adverse consequences resulting from a delay in submitting the application.

8.4 The online examination application shall be completed in English only. Applicants will be notified via SMS to the mobile number or email used to access the system whether the soft copy submitted online has been accepted as a valid application or rejected. Before completing the online application, applicants should download the Instructions for Applying for the Examination and follow them carefully while filling out the application form. Any amendments made to the application form after obtaining a printed copy will not be considered valid. Incomplete applications will be rejected without notice.

8.5 Admission cards for the Examination will be forwarded online by the Commissioner General

of Examinations to all the candidates who have submitted their applications on or before the closing date of receipt of applications, and duly completed the applications on the premise that only the eligible candidates mentioned in this notice have applied for the examination. Immediately after the issuance of the admission cards to the candidates, an announcement stating the same will be published on the website of Sri Lanka Examinations Department/ notified via SMS to the mobile number of the applicant. If a candidate has not received his/her admission card, he/she should inquire with the Institutional Examinations Organization Branch of the Department of Examinations of Sri Lanka, as indicated in the notification. When making such inquiries, It is recommended to send a request letter including the name of the examination for which he/she has applied, the applicant's full name, National Identity Card number, and address accurately to the email address provided in the advertisement. It is advisable to keep a printed copy of the completed application form to confirm any information requested by the Department of Examinations. After reviewing the admission card, any necessary corrections should be reported to the Department of Examinations promptly, and the relevant amendments must be made as per the application. Requests for corrections submitted at the examination hall or during the interview will not be considered.

8.6 The applicant's signature on the examination admission card shall be duly certified. An applicant applying for an examination from any government institution shall have his/her signature attested by the Head of the Institution or by an officer authorized by him/her. Otherwise, the applicant may obtain attestation of the signature from the Grama Niladhari of the relevant division, the principal of a government school, a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, the incumbent or chief incumbent of a Buddhist temple, or a person in charge of a place of worship of another religion or a person holding a responsible position in the relevant religious community.

**09. Access to the Examination Hall :**

(a) A candidate shall sit for the examination in the examination hall assigned to him/her. Each

candidate shall have duly attested his/her signature on the examination admission card and hand it over to the invigilator on the day of his/her first appearance at that examination center. No candidate will be permitted to sit for the examination without an admission card. A set of rules that every candidate shall follow is published at the beginning of this Gazette Notification. Candidates are subject to the rules and regulations imposed by the Commissioner General of Examinations regarding the conduct of the examination and the release of results. Any violation of these rules shall be liable to penalties imposed by the Commissioner General of Examinations.

(b) The issuance of an admission card to an applicant shall not be deemed to constitute an admission that he/she has satisfied the qualifications required to sit the examination or to be appointed to the post.

**10. Identity of the Candidates :**

Candidates shall prove their identity to the satisfaction of the invigilator for each subject for which they appear in the examination hall. Only the following documents will be accepted for this purpose.

- i. National Identity Card
- ii. Valid Passport
- iii. Valid Driving License

Candidates shall enter the examination hall without covering their faces to enable verification of their identity and without covering their eyes to ensure that they are not wearing any electronic communication devices. Any candidate who refuses to prove his/her identity will not be permitted to enter the examination hall. Furthermore, candidates shall not cover their faces or ears from the time they enter the examination hall until they leave it.

**11. Penalties for Furnishing False Information:**

Candidates must exercise utmost care and provide accurate information when completing the application form. If a candidate is found to be ineligible in terms of the rules and regulations of this examination, his/her candidature is liable to be cancelled at any stage before, during or after the examination. If it is revealed that any information furnished a candidate is false or misleading, or that any material information has been deliberately suppressed, his/her appointment will be liable to be cancelled.

12. **Method and the Medium of the Examination :**

- (a) This examination will be conducted in Sinhala, Tamil and English medium.
- (b) A candidate is not permitted to change the medium of examination indicated in his application later.

13. **Method of Recruitment :**

1. **Written Examination**

A written examination will be conducted in two (02) papers consisting of the subjects specified in paragraph 01 (ii) of this notification. Candidates shall obtain a minimum of forty per cent (40%) marks in each subject in order to pass. Every candidate should appear for both the papers

Subjects : 1. English Language  
2. General Intelligence

- Syllabus of the Written Examination:

Index No.	Subject	Duration	Marks	Passing Marks (Minimum)
01.	English Language	02 hours	100	40%
02.	General Intelligence	01 hour	100	40%

- (a) English Language:
- i. Comprehension  
Ability to read, understand and answer a selected written passage of not more than 200 words is examined.
- ii. Grammar  
General understanding in the areas of tenses, nouns, verbs, direct and indirect speech, active and passive sentences, gender and prepositions is examined.
- The candidate's knowledge of grammar, vocabulary and comprehension will also be tested. All questions must be answered.

(b) **General Intelligence**

This is intended to assess the candidate's comprehension and intelligence through problems presented in verbal, numerical and

figurative contexts. The question paper will consist of fifty (50) questions of multiple-choice and short-answer types, and candidates shall be required to answer all questions.

2. **Interview**

- (a) Among the candidates who appear for all papers of the written examination and obtain not less than forty per cent (40%) marks in each paper, a group of candidates in order of merit, equal to the number of vacancies available, is called for the interview.
- (b) An Interview Board appointed by the Public Service Commission shall verify the basic qualifications and certificates of the candidates. No marks shall be awarded for the interview.

*Noted :-* Attendance at the interview does not constitute eligibility for appointment.

- The Public Service Commission reserves the right to fill or leave vacant.

14. The Department of Examinations, Sri Lanka, will send a result sheet indicating the marks obtained in each subject and the total marks obtained in the written examination by post to all candidates who appeared for the examination, or release it through the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk), after the Appointing Authority has notified the date for the release of results.
15. Any matter not provided for herein shall be decided by the Registrar General of Companies. All candidates shall be bound to comply with the general examination rules and regulations as set out in this *Gazette*.
16. In the event of any inconsistency or contradiction among the Sinhala, Tamil, and English versions of this *Gazette* Notification, the Sinhala version shall prevail.

K.A.P. DE SILVA

Registrar General of Companies (Actg.)

Department of Registration of Companies,  
No.400, "Samagam Medura",  
D.R. Wijewardhana Mawatha,  
Colombo 10,  
11<sup>th</sup> day of March, 2026.

**MINISTRY OF FINANCE, PLANNING AND  
ECONOMIC DEVELOPMENT**

**Department of Government Valuation**

**OPEN COMPETITIVE EXAMINATION FOR  
RECRUITMENT TO THE POST OF ASSISTANT  
VALUER OF CLASS II GRADE II IN THE  
CATEGORY OF FIELD / OFFICE BASED  
OFFICERS SEGMENT 2 IN DEPARTMENT OF  
GOVERNMENT VALUATION – 2025 (2026)**

THE Open Competitive Examination for making recruitment of 99 persons to the post of Assistant Valuer Class II Grade II of the Department of Government Valuation will be held only in Colombo in the month of July 2026 by the Commissioner General of Examinations. Date of the examination will be informed in due course.

\* The application is published in “Online Applications – Recruitment Exams / E.B. Exams” under “Our Services” in the Website [www.doenets.lk](http://www.doenets.lk) of the Department of Examinations of Sri Lanka and applications may only be submitted online. Receiving the online applications will be commenced at 09.00 am on 23<sup>rd</sup> of March 2026 and closed at 09.00 pm on 23<sup>rd</sup> of April 2026.

\* The Officers already in the State / Provincial Public Service shall hand over a copy of the application to the Head of the Institution in order to file in the personal file. A copy of the application certified by the Head of the Institution and a letter to prove the service shall be submitted at the event of calling for interview.

\* Any unfavorable consequence caused due to delay to submit the applications up to closing date shall be borne by the applicant.

The right to postpone or cancel the said examination is reserved with the Chief Valuer.

The applications are invited for this post from both males and females who possess the following qualifications:

**01. Qualifications: -**

**I. Educational Qualifications: -**

Should possess a Bachelor of Science Special Degree in Estate Management and Valuation recognized by the University Grants Commission or should be a Chartered Valuer with the membership at Royal institution of Chartered Surveyors in United Kingdom.

**II. Physical Eligibility :-**

Every candidate should be of sufficient physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

**III. Other Qualifications: -**

- Shall be a citizen of Sri Lanka.
- Applicants shall be of an excellent character.
- Only if the applicant has fulfilled all the required qualifications as on 28.02.2026, he /she will be treated as fulfilling the qualifications required for sitting the Competitive Examination for making recruitment for the service.

**02. Age: -**

- Minimum Age limit: - Not less than 21 years
- Maximum Age limit: - Not more than 35 years

(Accordingly, only those who have born on or before 28.02.2005 or whose date of birth has been fallen on 28.02.1991 or thereafter are eligible to apply for this post.)

**Note: -**

- Any person who holds a priesthood of any religious sect will not be permitted to sit this examination.
- Any candidate who is awaiting for results of an examination related to the Degree may not sit for this examination. However, a person who has passed the Degree related to the above Qualifications may be permitted to sit for this examination at the event of submitting an official letter obtained from the Registrar of the University to prove that he / she has completed the Degree as at 28.02.2026.

**03. Conditions of Service**

- Salary - The Consolidated salary scale of this post is mentioned below:  
  
Salary Scale as per the Public Administration Circular No. 10/2025 is Rs. 58,660-10x1,190 - 11x1,360 - 15X1,670 - 110,570/- of the category of salary of MN 5.
- This post is permanent. You shall subject for the policy decisions to be made in future by the Government on scheme of Pension.
- The Candidates who may be selected will be appointed subjecting to three (03) year probationary period with effect from the date of appointment.

- IV. The Appointees shall appear before a medical examination conducted by a Government medical officer to check the physical eligibility as to whether to serve in any part of the Island or not.
- V. Appointees are abided to serve in any part of the Island.
- VI. Your attention is being drawn to the conditions in Procedural Rules in No. 2310/29 of the Public Service Commission and the general conditions related to the appointments made for the posts of Government Service published at the beginning of Paragraph (IIa) in Part I of this *Gazette*.
- VII. This post will be governed as per the provisions in Sri Lanka Valuation Service Minutes published in the *Gazette* Notification No. 2142/75 dated 27.09.2019.

**04. Method of recruitment: -**

Recruitments are made on the results of a Written Competitive Examination and a general Interview. Interview will be held for an equal number of applicants to be recruited as per the merit of the total marks of the applicants who have passed the written examination and eligible candidates will be selected. Marks will not be given at the Interview. Scrutinizing the relevant eligibility will only be made there.

**05. Examination Procedure: -**

The Competitive Examination for making recruitment is consisted of two Written Question papers. The details of the same are mentioned below:

Subject No.	Name of Question Paper	Duration Hours / Minutes	Minimum Marks to be obtained for passing the examination	Maximum Marks
01	Subjective Question Paper Part I	30 minutes	40	100
02	Subjective Question Paper Part II	1 ½ Hours	40	100

**(a) Subjective Question Paper Part I**

Multiple Choice Questions not more than 25 questions related to the subjects studying for a Bachelor of Science Degree in Estate Management and Valuation are included in the paper.

**(b) Subjective Question Paper Part II**

Essay type and Structured type Questions prepared including the topics related to the subject stream studying for a Bachelor of Science Degree in Estate Management and Valuation are included in the paper.

*Note: -*

This examination will be held in Sinhala, Tamil and English media. The medium of examination will not be permitted to change subsequently.

- (I) Hand writings and spellings will be taken in to consideration in evaluation.
- (II) The Commissioner General of Examinations will issue Admission cards for the candidates who have applied for sitting the examination. However, reception of Admission Cards shall not be constituted as a fulfillment of eligibility to sit the examination.
- (III) Method of Evaluation: A priority list will be prepared as per the marks selecting the candidates who have secured 40% or more marks for each Question paper at the Competitive Examination. Number of candidates proportionate to the number of existing vacancies will be called for the General Interview commencing from the candidate who has obtained the highest marks among them.

**06. Basis for the Selection:**

The candidates who have passed the Written Examination and acquired the eligibility at the Interview will be selected to offer the appointments for making the relevant recruitment subjecting to the number of vacancies.

**(1) Issuance of results:**

Subsequent to informing the appropriate date by the Appointing authority to issue the results the Department of Examinations of Sri Lanka will take steps to send a result sheet indicating the marks obtained for each subject of the written examination / total marks by post personally to all the applicants who sit for the examination or to issue the results through the website [www. Results.exams.gov.lk](http://www.Results.exams.gov.lk). The decision of the Commissioner General of Examinations will be final regarding the examination results.

07. It is mandatory to complete all the qualifications related to the post on or before the closing date of applications for the examination by every applicant.

**08. Mode of application: -**

**Specimen Application form:**

- (1) The online application shall only be completed in English medium. It will be informed through a Short Message (SMS) to the mobile number used to access the system or email address that the online application has been accepted / not accepted by the Department as a valid application of which the soft copy submitted online by the applicant. Download the set of instructions prepared for apply for the examination before completing the online application. Strictly follow the instructions in completing the application. Any amendment made after obtaining a printed copy of the application will not be considered as a valid amendment. Incomplete applications and applications received after closing date of the applications will be rejected without information.

**09. Examination fees:**

The examination fee is Rs. 600/-. Payment shall be made only under the payment methods provided by the online system in making payment of the examination fees.

- (i.) Any Bank Credit Card.
- (ii.) Any Bank Debit Card with the Facility of Internet Transactions
- (iii.) Online Banking Method / Flex App of Bank of Ceylon
- (iv.) Any Branch of the Bank of Ceylon

Note: -

- (a) The instructions on the manner of making payments by the aforesaid methods have been published under technical instructions related to the examination in the website.
- (b) It will be informed through an SMS or e-mail message that the payments have been received. Full payment of the examination fee shall be paid and applications with under payment or over - payment of the examination fee will be rejected. The Department of Examinations will not bear the responsibility for the lapses occurred in making payment through the modes of payment above.
- (c) Fee paid for the examination will not be refunded or transferred for any other examination on any reason.

**10. Admission cards of Examination:**

- (1) The Commissioner General of Examinations will issue Admission cards online only to the applicants who have submitted duly filled applications making payment the prescribed examination fee on or before the closing date of applications on the presumption that only the applicants who possessed the qualifications mentioned in the *Gazette* have applied. Immediately after issuing the admission cards, candidates will be informed the same through a notification in the website / an SMS by the Department of Examinations of Sri Lanka. If any applicant who has not received admission card shall inquire regarding the same from the Establishments Branch of the Department of Examinations of Sri Lanka. The name of the examination applied, full name of the applicant, National Identity Card number and address shall correctly be mentioned at the time of making such inquiry. In making such inquiry, it will be useful to retain the photocopy of the duly filled application form for the purpose of proving any information asked for by the Department of Examinations. If amendments have to be made in scrutinizing the admission card, relevant amendments shall be made as per the application contacting the Department of Examinations early. Requests to make amendments at the examination hall / interview will not be taken in to consideration.

**11. Attestation of the Admission cards of the Examination:**

- (II) The signature of the applicant in the admission card for the examination shall be attested. The signature of the applicant who sit the examination from a Government Institution shall get attested the signature by the Head of Institution or an Officer authorized by him or her. The signatures of other candidates shall be attested by the Grama Niladhari of the Division, a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, an Attorney at Law, a Notary Public, a chief Incumbent Thero of a vihara or any other person who holds a responsible post in any other religious Sect.

**Admission for the Examination: -**

- (III) Every Candidate shall sit the examination at the examination Centre assigned. The admission card in which his / her signature had been

attested shall be handed over to the Supervisor of the Examination Hall on the first day he / she sit for the examination.

(IV) The Candidates are subject to the rules and regulations stipulated by the Commissioner General of Examinations regarding the holding of examination. If such rules and regulations are violated, he / she will be subject to a penalty imposed by the Commissioner General of Examinations.

14. If any other relevant fact that has not been described by these regulations will be determined at the discretion of the Chief Valuer.

15. If there is any inconsistency or incompliance among the Sinhala, Tamil and English media notifications, the Sinhala media notification shall prevail.

A. S. W. K. NANAYAKKARA,  
Chief Valuer of Government.

Note :-

Issuance of an admission card for examination to a candidate shall not be constituted as fulfilment of all the qualifications requested by this notification either to sit the examination or to hold a post.

12. Identity :-

- The candidates shall prove their identity to the satisfaction of the Supervisor of Examination. Only the following documents will be valid for the purpose:
  - (i) National Identity Card
  - (ii) Valid Passport
  - (iii) Valid Sri Lankan Driving License

Furthermore, candidates shall enter the examination hall without covering their face and ears so as to verify their identity and to get verified as not wearing communication accessories. Candidates who refuse to comply with it will not be permitted to enter into the examination hall. Furthermore, the applicant shall not cover his /her face and ears so as to verify his /her identity for the examination authorities at the event of entering the examination hall and until leaving at the end of the examination.

13. Penalty for providing false information :- The candidature of an applicant will be cancelled as per the regulations of this examination if it is found that he /she does not eligible before the examination, at the event of holding examination or after the examination. If it is found that a candidate has intentionally furnished false information or has intentionally concealed any material fact or if it is proven at any time during his/her service that he/she was ineligible to sit for this examination, he / she will be liable to immediate dismissal from service. The candidature of candidates who have not duly fulfilled the requirements mentioned in this notification will be cancelled.

03-532

## JUDICIAL SERVICE COMMISSION

### Open Competitive Examination for the Recruitment of Court Stenographer (Sinhala/ Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2026

IN terms of provisions set out in the Scheduled Public Officers' Service Minute published in *Extraordinary Gazette* bearing No.2088/26 dated 11.09.2018, applications are called from Sri Lankan citizens who possess the required qualifications for the Open Competitive Examination for recruitment of Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service – 2026.

It is hereby notified that this examination will be held in Colombo by the Secretary, Judicial Service Commission. The Secretary, Judicial Service Commission reserves the right to postpone or cancel this examination subject to the instructions of the Judicial Service Commission.

02. Conditions of Service

- 2.1 Court Stenographers recruited subject to the provisions of the Constitution and provisions of the Schedule Public Officer's Service Minute, will be subject to the Establishment code, Financial Regulations, and circulars, regulations and directions that have been already issued and may be issued by the Commission from time to the time.
- 2.2 This appointment is subject to a probation period of three years. The Efficiency Bar Examination should be passed before 05 years from the recruitment to Court Stenographer (Sinhala/Tamil/English) Grade III of the

Court Management Assistants' Service in the Scheduled Public Officers' Service as prescribed in the Service Minute.

2.3 The Secretary, Judicial Service Commission is vested with the power to cancel the appointments of the applicants who fail to assume duties in the post to which they are appointed on the due date and/or applicants who refuse or neglect to assume duties in a post or in an area into which they are appointed, on the direction of the Judicial Service Commission.

2.4 The other official language proficiency should be acquired according to the secondary level relevant to Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' in accordance with Public Administration Circular 18/2020 and Judicial Service Commission Circular 456 issued there to within 03 years after joining the service.

03. As per Public Administration Circular No : 10/2025 dated 25.03.2025 the salary scale prescribed to Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers Service in the Scheduled Public Officer's Service is as follows.

Salary Code – MN 2-2025

Salary Scale (Monthly) – Rs.48, 470 /- 10 x 540 – 11 x 630 – 10 x 1010 – 10 x 1190 - Rs.82, 800/-

Applicants recruited to Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' will be placed in the initial salary scale of Rs. 48, 470 /- and salaries will be paid as per schedule III of public Administration Circular No : 10/2025 dated 25.03.2025

04. This post is permanent and pensionable.

Though it has been stated above that the post is pensionable, the Officers that are to be recruited to Grade III of the Court Stenographer in future will be subjected to decisions taken by the Government and/or Judicial Service Commission in relation to the pension Scheme applicable to them.

#### 05. Qualifications:

Following qualifications shall have been completed to be recruited to Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service.

- (a) Be a citizen of Sri Lanka.
- (b) Should be not less than 18 years and not more than 35 years of age as at 20.03.2026
- (c) Be a person of excellent moral character.
- (d) Should have fulfilled following educational qualifications.

- (I) Shall have passed six (06) subjects including Mathematics with credit passes for four (04) subjects including Sinhala/Tamil/English Language at the G.C.E. (Ordinary Level) Examination at one sitting.

(Candidates applying for the court stenographer (Sinhala) post should possess a credit pass for Sinhala language. candidates applying for the court stenographer (Tamil) post should possess a credit pass for Tamil language. candidates applying for the court stenographer (English) post should possess a credit pass for English language  
and

- (II) Should have successfully followed and passed a Stenography and Typing Course at the National Youth Services Council, National Apprentice and Industrial Training Authority, Technical College or at a Government Registered Training Institution.

- (e) All the applicants recruited to the Scheduled Public Officers' Service shall have a sound physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

N.B. – It is compulsory that every applicant should have fulfilled all the qualifications required for the respective post by **20<sup>th</sup> March 2026** or prior to said date.

06. Scheme of examination:-

(a) The examination consists of three (03) question papers

<i>Question Paper</i>	<i>Total Marks</i>	<i>Minimum marks required to pass</i>
01 Language Proficiency (Sinhala/Tamil)	100	40
02 Aptitude (Sinhala/Tamil)	100	40
03 Stenography and Typing (Sinhala/Tamil/English)	100	*

(\* Judicial Service Commission may determine the minimum marks required to pass the Subject ‘Stenography and Typing’ taking the number of vacancies into consideration.)

This Examination will be held in Sinhala and Tamil medium. An applicant may sit for the examination only in one medium as he/she desires.

Applicant should answer the question papers, “Language Proficiency” and “Aptitude” only in the medium he/she has applied to sit for the Examination.

Applicant should select the “Stenography and Typing” question paper relevant to the category he is applying.

**Syllabus of the Examination**

	<i>Name of the Question Paper</i>	<i>Syllabus</i>
01	Language Proficiency (Sinhala/Tamil)	The question paper may consist of subject related questions designed to test the candidate’s ability of expression, comprehension, spellings, language and essay, drafting letters, making graphs and tables based on the given data, summarizing passages, expressing the idea of several given sentences in one sentence and use of simple grammar.
02	Aptitude (Sinhala/Tamil)	This paper may consist of subject related questions designed to test the candidate’s skill at numbers, power of critical reasoning and general intelligence.
03	Stenography and Typing (Sinhala/Tamil/ English)	<p>Stenography (Sinhala) Taking down a passage dictated within 05 minutes at a minimum speed of 70 words per minute, and transcribing the notes at a speed of 07 words per minute.</p> <p>Typing (Sinhala) Typing a passage of 500 words at a speed of 25 words per minute.</p> <p>Stenography (Tamil) Taking down a passage dictated within 05 minutes at a minimum speed of 70 words per minute, and transcribing the notes at a speed of 07 words per minute.</p> <p>Typing (Tamil) Typing a passage of 500 words at a speed of 25 words per minute.</p> <p>Stenography (English) Taking down a passage dictated within 05 minutes at a minimum speed of 80 words per minute, and transcribing the notes at a speed of 08 words per minute.</p> <p>Typing (English) Typing a passage of 600 words at a speed of 30 words per minute.</p>

Note : Illegible handwriting may be penalized.

These papers will consist of multiple choice questions, short questions, questions on structured essays, essays and /or practical question.

07. A number of applicants equal to the number of vacancies allocated for said examination may be appointed following descending order, beginning from the highest scorer of marks amongst the applicants who have passed all the subjects of the examination after an interview for verification of qualifications. However, the Judicial Service Commission may determine not to fill a certain number of vacancies.

Results of the Examination - Results will be issued to the applicants by post by the Secretary, Judicial Service Commission.

08. Penalty for furnishing false information -

Any misstatement or suppression of a fact which is considered material will render the applicant liable to disqualification, if such statement or suppression is discovered before the selection and to dismissal or discontinuance if discovered after the selection.

09. Examination fees –

The examination fee is Rs.400/= the receipt obtained by paying said amount to the credit of the account of ‘**Secretary, Judicial Service Commission**’ bearing No. **No: 297100199025039** at **People’s Bank, Dam Street Branch** should be affixed using one edge of the receipt on the due place of the application so as not to be detached. (A photocopy of the receipt should be kept with the applicant for future use) The fee will not be refunded under any circumstances, while money orders and stamps will not be accepted in respect of the fee.

10. Method of applying -

(a) Applications should be prepared in compliance with the specimen application form annexed to this notification using both sides of the paper of size 8 ½" x 12"(A 4) and it should be completed in applicant’s own handwriting. Computerized /Typed applications can also be used for this purpose.

Applications which are incomplete and not prepared in accordance with the specimen form will be rejected without any notice. (It would be advisable to keep a photocopy of the completed application form) It is the responsibility of the applicant to make sure that the application form prepared by him/her complies with the specimen given in the examination notice, as otherwise the application may be rejected.

- (b) Duly completed applications should be sent by registered post to reach the address “Secretary, Judicial Service Commission Secretariat, Colombo 12” **on or before 24<sup>th</sup> April 2026.**

The words “**Open Competitive Examination for recruitment to Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants’ Service in the Scheduled Public Officers’ Service - 2026**” should be clearly written on the top left hand corner of the envelope in which the application is enclosed. Any application received after 24<sup>th</sup> April 2026 will be rejected.

- (c) Applicant’s signature in the application form should have been attested by a Principal of a Government School, a Justice of Peace, Commissioner for Oaths, an Attorney at - Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a Gazetted post in the Police Service or an Officer holding a permanent post in Staff Grade in the Public Service.

- (d) Applicants who are already in Public service and who have fulfilled above qualifications should submit their applications through their respective Head of the Department.

- (e) Applications which have not been duly completed in every respect will be rejected. No complaints regarding applications lost or delayed in the post will be entertained.

11. Admission to the examination –

Receipt of applications will not be notified. Admission cards will be issued to the applicants by post. If the admission card is not received, it should be brought to the notice of the Judicial Service Commission

Secretariat. When informing, the name of the examination applied for, full name of the applicant, address and National Identity Card Number should be mentioned. In case of an applicant outside Colombo, a letter of request consisting of above mentioned details and a fax number for sending a copy of the admission should be faxed to the fax number 011 2 421 206 or 011 2 446 111 of Judicial Service Commission Secretariat. Further to that it would be advisable for the candidate to keep a copy of application form, copy of the receipt relevant to payment of examination fee and the postal article of posting of the application to substantiate any information when requested by the Judicial Service Commission Secretariat.

12. Identity of applicants –

Applicants will be required to prove their identity in the examination hall to the satisfaction of the supervisor for each subject they offer. Any of the following documents will be accepted for this.

- (a) National Identity Card issued by the Department of Registration of Persons
- (b) A valid Passport
- (c) A valid Driving License

13. Sitting for the examination.

- (a) The Secretary of the Judicial Service Commission will issue admission cards to all applicants who have sent applications which are complete in every respect. An applicant who does not present the admission card will not be permitted to sit for the examination.

- (b) Applicant should appear for the examination at the centre specified for him/her. All the applicants should get the signature placed in the admission card attested and present it to the head of the examination hall on the first day they sit for the examination. Applicants shall be bound by the rules and regulations imposed by the Secretary of the Judicial Service Commission for the purpose of conducting the examination. If an applicant violates these rules, he/she is liable for a punishment imposed by the Secretary of the Judicial Service Commission.

Note – Issuance of an admission card to an applicant does not necessarily mean that he/she has fulfilled the required qualifications to sit for the examination.

14. Any matter not provided for in these rules will be dealt with as determined by the Secretary of the Judicial Service Commission subject to the instructions of the Judicial Service Commission.
15. In the event of any inconsistency or contradiction among the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

By order of the Judicial Service Commission,

PRASANNA ALWIS,  
Secretary,  
Judicial Service Commission.

Judicial Service Commission Secretariat,  
Colombo 12,  
11<sup>th</sup> March 2026.

### Specimen Application Form

#### Open Competitive Examination for the Recruitment of Court Stenographer (Sinhala/Tamil/English) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service - 2026

(For office use only.)

01. This examination will be conducted in Sinhala and Tamil mediums.  
(Please indicate the medium in which you intend to sit for the examination.)

Sinhala - 1

Tamil - 2

(Indicate the correct number in the cage)

Court Stenographer Grade III of the Court Management Assistants' Service consists of following categories.

Court Stenographer (Sinhala)

Court Stenographer (Tamil)

Court Stenographer (English)

Please indicate the category of the position applied for:

Sinhala - 1

Tamil - 2

English - 3

(Indicate the correct number in the cage)

02. Personal details:

2.1 Name with initials : Mr. /Mrs. /Miss. ....  
(In English block capitals) eg . A.P.K.SIRIWARDANA ,

2.2 Name in full : .....  
(In English block capitals )

2.3 Name in full : .....  
(In Sinhala / Tamil)

2.4 Personal Address (In Sinhala/Tamil ) :  
.....

2.5 Residing district : .....

2.6 Address to which the admission card should be sent (In English block capitals ):  
.....

2.7 National Identity Card number :

2.8 Date of birth :  
Date:   Month:   Year:

2.9 Age as at 20.03.2026:  
Years :     Months :   Days:

2.10 Gender : Male - 1 Female – 2   
(Indicate relevant number in the cage)

2.11 Civil status : Married - 1      Unmarried – 2     

(Indicate relevant number in the cage)

2.12 Contact number :  
Permanent : .....Mobile : .....  
Email: ..... WhatsApp No. ....

03. Educational qualifications:

3.1 Particulars of G.C.E (O/L) Examination:  
(Attach a certified photocopy of the G.C.E (O/L) result sheet)

- (1) Year and month of the examination : .....  
(2) Index number : .....  
(3) Results : : .....

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

3.2 Particulars of G.C.E (A/L) Examination:

- (1) Year and month of the examination : .....  
(2) Index number: .....  
(3) Results: .....

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	
5.	

04. Stenography Course followed : .....  
(Attach a certified photocopy of the certificate of the course passed )

05. Other qualifications: .....  
.....

06. Have you ever been convicted for any offence by any Court?  
(Indicate the mark (√) in the relevant box)

Yes       No

(if yes, give particulars) .....

07. Particulars of the receipt obtained for the examination fee:  
Branch to which the payment was made : .....  
Number and date of the receipt : .....  
Amount : .....

Affix the receipt firmly here

(It would be advisable to keep a photocopy with the applicant)

08. Applicant's certificate:

- (a) I solemnly declare that particulars furnished by me in this application are true and accurate to the best of my knowledge . I agree to bear any consequence that may cause as a result of incompleteness of sections and/ or provision of erroneous information. I also state that all sections herein have been correctly filled
- (b) I am aware that if any particulars contained herein are found to be false, I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is detected after appointment.
- (c) Further to that, I hereby agree to abide by all the conditions imposed by the Secretary of the Judicial Service Commission for the purpose of holding this examination.
- (d) I shall not change any information mentioned herein subsequently.

.....  
Date

.....  
Signature of applicant

09. Attestation of applicants' signature :

I hereby certify that Mr./Mrs./Miss. .... who submits this application is known to me personally and that he/she placed his /her signature in my presence on ..... and further the applicant has paid the prescribed examination fee and pasted the receipt on the application.

.....  
Date

.....  
Signature of applicant  
attesting the signature

Name in full of the officer attesting the signature:.....  
Designation :.....  
Address :.....

(To be confirmed by official stamp)

**Certification of the Head of Department** (Only for the applicants who are already in Public Service.)

I hereby recommend that Mr./Mrs./Miss ..... serving in this ..... has fulfilled educational qualifications required to apply for Court Stenographer (Sinhala/Tamil) Grade III of the Court Management Assistants' Service in the Scheduled Public Officers' Service that he/she could be released from the present post if selected for this post, that he/she is not more than 35 years of age by **20.03.2026**, that he/she placed his/her signature in my presence on ..... further the applicant has paid the prescribed examination fee and pasted the receipt on the application and that I submit his/her application herewith.

Date :-

Signature of the Head of Department :-  
Official Stamp:-