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The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,478 – 2026 පෙබරවාරි මස 27 වැනි සිකුරාදා – 2026.02.27
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(Published by Authority)

PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

	PAGE		PAGE
Post - Vacant	478	Examinations, Results of Examinations &c.	525

IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY "GAZETTE"

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 20th March 2026, should reach Government Press on or before 12.00 noon on 6th March, 2026.

Electronic Transactions Act, No. 19 of 2006 - Section 9

"Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette."

S. D. PANDIKORALA,
Government Printer.

Department of Govt. Printing,
Colombo 08,
01st January, 2026.



This Gazette can be downloaded from www.documents.gov.lk

1. General Qualifications required :

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A Sri Lankan, is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the New Entrants, Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

2. Conditions of Service-General :

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

3. Conditions of Service applicable to Public Officers holding permanent appointments :

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such Officers may in the first instance be appointed to act in the new post for a

specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

4. Terms of Engagement :

4:1 Public officers appointed to permanent and pensionable posts should contribute to the 'Widows and Orphans' Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

5. Serving Officers in the Public Service :

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

6. Definition of Salary for the purpose of Eligibility :

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

7. New National Policy on Recruitment and Promotions :

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

Rules and Instructions for Candidates

All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate's conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate's answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate's index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate's boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to

declare everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone's identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :—

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner's use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations.

Department of Examinations,
Pelawatta, Battaramulla.

Post - Vacant

Further details available on the website www.defence.lk

MINISTRY OF DEFENCE

**Recruitment on an open basis to the posts
of Assistant Director (permanent) in the
Management Category of the National Authority
for the Implementation of the Chemical Weapons
Convention, operating under the Ministry of
Defence.**

APPLICATIONS are hereby invited from suitably qualified Sri Lankan citizens, as specified in this notice, to fill two (02) vacancies in the permanent post of Assistant Director in the Management Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, operating under the Ministry of Defence.

01. Method of Recruitment:

Recruitment will be made through a structured interview held by a board appointed by the Appointing Authority, following the calling of applications *via* public notices or newspaper advertisements as determined by the Steering Committee of the National Authority for the Implementation of the Chemical Weapons Convention.

- i. All appointments, recruitments, and promotions within this service category must be carried out strictly in accordance with the provisions of this scheme of recruitment.
- ii. After appointment, the deployment to service and any other related matters will be governed by the provisions of the Code of Institutional Procedure.
- iii. The provisions set forth herein shall prevail over the provisions of the Code of Institutional Procedures in all matters referred to in this scheme of recruitment.

The appointing authority shall be the Steering Committee of the National Authority.

02. Required qualifications:

- i. Educational Qualifications and Experience:
 - External applicants
A Bachelor Degree (Special) in Chemistry or Engineering (Chemical) from a University recognized by the University Grants Commission.

and

Minimum one year satisfactory service in a Government /Corporation/Board/Statutory Body or in a reputed Private Establishment in the fields of Chemical Safety, Emergency Management after obtaining the above qualification.

- Internal Candidates:
Possessing the Qualifications required for External Candidates mentioned above.

- ii. Physical Fitness : Should have the physical and mental fitness required to perform the duties assigned to the post satisfactorily and to serve in any part of the island.
- iii. Other Qualification : (a) Should be of excellent moral character.
(b) All qualifications required for appointment to the post must be fully satisfied in every respect by the closing date for submission of applications.

03. Conditions of Appointment and Terms of Service:

- i. This post is permanent.
- ii. Officers recruited from external candidates will be appointed on a three (03)-year probationary period, during which their performance and conduct will be assessed. If the officer performs duties and conducts themselves satisfactorily throughout the probationary period, the appointment to the post will be confirmed as permanent at the end of the probationary period. Internal candidates already holding permanent posts in the relevant service category may, at the time of appointment, be subject to a specified period of work performance assessment.
- iii. The appointment is subject to the Procedural Code of the Public Service Commission, the Establishments of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and any other departmental instructions in force.

04. Age Limit:

Should not be less than 22 years and not more than 45 years on the date of closing of application. The upper age limit will not apply to the candidates who are already in public service.

05. Salary Scale :

MM 1-1 2025 - Rs. 91,690 – 10 X 2,480 – 15 X 3,450 – 168,240

(Salaries will be paid in accordance with Schedule II of Management Services Circular No. 01/2025.)

06. Allocation of Marks at the Structured Interview for the Assessment of Eligibility:

01. Relevant Experience	Marks	30
02. Relevant Additional Educational Qualifications	Marks	30
03. Other Skills / Performance	Marks	15
04. Competency Demonstrated at the Interview	Marks	25
Total Marks		<u>100</u>

Note - If the period relevant to any certificates submitted at the eligibility assessment interview is not specified, it shall be the responsibility of the applicant to obtain written confirmation of such periods from the relevant institution and submit the same. Certificates for which the relevant period is neither specified nor duly confirmed will not be considered for the purpose of awarding marks.

07. Candidates' Identity:

Only candidates who have submitted duly completed applications in all respects will be called for the structured interview for the assessment of eligibility.

Candidates are required to produce the originals of all certificates together with duly certified copies thereof at the interview.

For the purpose of verifying identity at the interview, the following identity documents will be accepted:

- i. A valid National Identity Card
- ii. A valid Passport

08. Method of Submission of Applications

- i. Duly completed applications should be sent by registered post to reach the Secretary, Ministry of Defence, Defence Services Division, Defence

Headquarters Complex, Sri Jayewardenepura, Kotte, on or before 27.03.2026, Applications received after the closing date will be rejected.

- ii. A specimen application form to be submitted is given at the end of this notice. Applicants shall prepare their applications on A4-sized paper in accordance with the specimen provided, arranging sections 01 to 03 on the first page, sections 04 to 06 on the second page, and sections 07 to 08 on the third page, and shall complete the application in their own handwriting.
- iii. The top left-hand corner of the envelope containing the application should clearly indicate: Application for the Post of Assistant Director (Permanent) – Assistant Director (Implementation and Permits) / Assistant Director (Training, Emergency, Research and Development)” of the National Authority for the Implementation of the Chemical Weapons Convention.
- iv. The signature of the applicant on the application form shall be certified by a Principal of a Government school, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Tri-Forces, or a public officer holding a permanent post with a basic monthly salary of not less than Rs. 72,280/-.
- v. Officers who are currently employed in the Public Service or the Provincial Public Service shall submit their applications through the Head of the Department in which they are serving.
- vi. Applications that do not conform to the format of the specimen application form attached hereto will be rejected. No complaints regarding the loss or delay of applications will be entertained.

09. Furnishing of False Information:

If any information stated in the application submitted by you is found to be false or incorrect prior to recruitment, your candidature will be cancelled. If any such false or incorrect information is discovered after recruitment, action will be taken to terminate your service, subject to the applicable procedures.

10. In the event of any inconsistency or contradiction between the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.

11. In respect of any matter not provided for in this notice, or in the event of any issue arising in the course of this recruitment process, the decision of the Steering Committee of the National Authority, acting as the Appointing Authority, shall be final.

By Order of the Steering Committee of the National Authority,

Secretary,
Ministry of Defence,
Defence Headquarters Complex,
Sri Jayewardenepura,
Kotte.
On 20th February, 2026.

Specimen Application Form

Recruitment on an open basis to the posts of Assistant Director (permanent) in the Management Category of the National Authority for the Implementation of the Chemical Weapons Convention, operating under the Ministry of Defence.

Language Medium of Appearance at the Interview	
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(for office use only)

(Write the relevant number in the box – Sinhala: 2 / Tamil: 3 / English: 4)

Note: The language medium in which the application is submitted cannot be changed.

01. 1.1 Name with Initials: Mr. / Mrs. / Miss:

(In English Capital Letters)

1.2 Name in Full :

(In English Capital Letters)

1.3 Name in Full :

(In Sinhala / Tamil)

02. 2.1 Permanent Address (in Sinhala / Tamil):.....

2.2 Permanent Address (In English Capital Letters):.....

2.3 Telephone Number:

Fixed :

Mobile :

03. 3.1 Ethnicity

Sinhala -1 Tamil - 2 Muslim - 3 Other - 4

3.2 Gender : Male -1 Female - 2
 (Write the relevant number in the cage)

3.3 Marital Status : Married - 1
 (Write the relevant number in the cage) Unmarried - 2

3.4 Date of Birth : Year Month Date

3.5 Age as at 31.12.2025 : Years Months Dates

3.6 National Identity Card No :

4.0 Educational Qualifications :

4.1.1. Degree :

- (i) Effective date of the degree :
- (ii) University / Institution :
- (iii) Degree :

4.2. Experience relevant to the post :

4.3 Additional educational / professional qualifications :

- (i) Institution :
- (ii) Qualification :
- (iii) Effective date of the qualification :

05. Have you ever been convicted by a court for any offence?

(Place a tick (√) in the relevant box) (If yes, please provide details)

No	<input type="checkbox"/>	Yes	<input type="checkbox"/>
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.....

06. Applicant's Declaration:

I hereby declare that the information provided by me in this application is true and correct and that all sections have been completed accurately. I am aware that if this declaration is proved to be false, I will be disqualified prior to appointment, and if appointed, will be liable to dismissal from service. I further declare that I'm subject to all applicable laws and regulations.

.....
 Date

.....
 Signature of the Applicant

07. Certification of the Applicant’s Signature:

The applicant’s signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a commissioned officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280/-.

I hereby certify that Mr./Mrs./Miss, who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on

.....
Date

.....
Signature of the Certifying Officer

Full Name :
Designation :
Date :

(Official seal to be affixed)

08. Certification by the Head of the Department (if the applicant is in the Public Service):

I hereby certify that Mr./Mrs./Miss, whose particulars are given above, is serving in this institution; that the information furnished by him/her is correct; that his/her work and attendance are satisfactory; that there are no charges pending against him/her; and that, if selected for this post, he/she can be released from service of this institution.

.....
Signature of the Head of the Department / Institution

Name :
Designation :
Address :
Date :

(Official seal to be affixed)

Further details available on the website www.defence.lk

MINISTRY OF DEFENCE

Recruitment on an Open Basis to the Post of Chemical Inspector (Permanent) in the Enforcement / Implementation / Project Officer Service Category of the National Authority for the Implementation of the Chemical Weapons Convention functioning under the Ministry of Defence

APPLICATIONS are hereby invited from suitably qualified Sri Lankan citizens, in terms of the qualifications specified in the Notification, to fill five (05) permanent vacancies in the post of Chemical Inspector belonging to the Enforcement / Implementation / Project Officer Service Category of the National Authority for the Implementation of the Chemical Weapons Convention functioning under the Ministry of Defence.

01. Method of Recruitment:

Recruitment will be made through a structured interview held by a board appointed by the Appointing Authority, following the calling of applications *via* public notices or newspaper advertisements as determined by the Steering Committee of the National Authority for the Implementation of the Chemical Weapons Convention.

- i. All appointments, recruitments, and promotions within this service category must be carried out strictly in accordance with the provisions of this scheme of recruitment.
- ii. After appointment, the deployment to service and any other related matters will be governed by the provisions of the Code of Institutional Procedure.
- iii. The provisions set forth herein shall prevail over the provisions of the Code of Institutional Procedures in all matters referred to in this scheme of recruitment.

The appointing authority shall be the Steering Committee of the National Authority.

02. Required qualifications:

- i. Educational Qualifications:
 - **External applicants**
A Bachelor Degree in Chemistry or Engineering (Chemical) from a University recognized

by the University Grants Commission, and a postgraduate diploma qualification in the relevant field.

- **Internal Candidates:**

Possessing the Qualifications required for External Candidates mentioned above.

- ii. Physical Fitness : Should have the physical and mental fitness required to perform the duties assigned to the post satisfactorily and to serve in any part of the island.
- iii. Other Qualification : (a) Should be of excellent moral character.
(b) All qualifications required for appointment to the post must be fully satisfied in every respect by the closing date for submission of applications.

03. Conditions of Appointment and Terms of Service:

- i. This post is permanent.
- ii. An officer appointed from among external applicants to Grade II of the post shall be appointed subject to a probationary period of three (03) years. If he/she has performed his/her duties and conduct satisfactorily during the probationary period and has passed the First Efficiency Bar Examination, he/she shall be confirmed in the post at the end of the probationary period. Internal candidates already holding permanent posts in the relevant service category may, at the time of appointment, will be subject to a one year period of work performance assessment.
- iii. The appointment is subject to the Procedural Code of the Public Service Commission, the Establishments of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and any other departmental instructions in force.

04. Age Limit:

Should not be less than 22 years and not more than 45 years on the date of closing of application. The upper age limit will not apply to the candidates who are already in public service.

05. Salary Scale :
MA 5-2 2025 - Rs. 62,310 – 10 X 1,360 – 15 X 2,040
– Rs. 111,160

(Salaries will be paid in accordance with Schedule II of Management Services Circular No. 01/2025.)

06. Allocation of Marks at the Structured Interview for the Assessment of Eligibility:

1. Relevant Experience	Marks 30
2. Relevant Additional Educational / Professional Qualifications	Marks 30
3. Other Skills / Performance	Marks 15
4. Competency Demonstrated at the Interview	Marks 25
Total Marks	<u>100</u>

Note:

If the period relevant to any certificates submitted at the eligibility assessment interview is not specified, it shall be the responsibility of the applicant to obtain written confirmation of such periods from the relevant institution and submit the same. Certificates for which the relevant period is neither specified nor duly confirmed will not be considered for the purpose of awarding marks.

07. Candidates' Identity:

Only candidates who have submitted duly completed applications in all respects will be called for the structured interview for the assessment of eligibility.

Candidates are required to produce the originals of all certificates together with duly certified copies thereof at the interview.

For the purpose of verifying identity at the interview, the following identity documents will be accepted:

- A valid National Identity Card
- A valid Passport

08. Method of Submission of Applications

- Duly completed applications should be sent by registered post to reach the Secretary, Ministry of Defence, Defence Services Division, Defence Headquarters Complex, Sri Jayewardenepura, Kotte, **on or before 27.03.2026**, Applications received after the closing date will be rejected.
- A specimen application form to be submitted is given at the end of this notice. Applicants shall prepare their applications on A4-sized paper in accordance with the specimen provided, arranging sections 01 to 03 on the first page, sections 04 to 06 on the second page, and sections 07 to 08 on

the third page, and shall complete the application in their own handwriting.

- The top left-hand corner of the envelope containing the application should clearly indicate: Application for the Post of Chemical Inspector (Permanent) of the National Authority for the Implementation of the Chemical Weapons Convention.
- The signature of the applicant on the application form shall be certified by a Principal of a Government school, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Tri-Forces, or a public officer holding a permanent post with a basic monthly salary of not less than Rs. 72,280/-.
- Officers who are currently employed in the Public Service or the Provincial Public Service shall submit their applications through the Head of the Department in which they are serving.
- Applications that do not conform to the format of the specimen application form attached hereto will be rejected. No complaints regarding the loss or delay of applications will be entertained.

09. Furnishing of False Information:

If any information stated in the application submitted by you is found to be false or incorrect prior to recruitment, your candidature will be cancelled. If any such false or incorrect information is discovered after recruitment, action will be taken to terminate your service, subject to the applicable procedures.

- In the event of any inconsistency or contradiction between the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.
- In respect of any matter not provided for in this notice, or in the event of any issue arising in the course of this recruitment process, the decision of the Steering Committee of the National Authority, acting as the Appointing Authority, shall be final.

By Order of the Steering Committee of the National Authority,

Secretary
Ministry of Defence,
Defence Headquarters Complex,
Sri Jayewardenepura,
Kotte.
On 20th February, 2026.

4.0 Educational Qualifications :

4.1.1. Degree

- (i) Effective date of the degree :
- (ii) University / Institution :
- (iii) Degree :

4.1.2. Postgraduate Degree

- (i) Effective date of the degree :
- (ii) University / Institution :
- (iii) Degree :

4.2. Experience relevant to the post :

4.3 Additional educational / professional qualifications

- (i) Institution :
- (ii) Qualification :
- (iii) Effective date of the qualification :

05. Have you ever been convicted by a court for any offence?

(Place a tick (√) in the relevant box) (If yes, please provide details)

No		Yes	
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.....

06. Applicant’s Declaration:

I hereby declare that the information provided by me in this application is true and correct and that all sections have been completed accurately. I am aware that if this declaration is proved to be false, I will be disqualified prior to appointment, and if appointed, will be liable to dismissal from service. I further declare that I’m subject to all applicable laws and regulations.

.....
 Date

.....
 Signature of the Applicant.

07. Certification of the Applicant's Signature:

The applicant's signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a Commissioned Officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280.

I hereby certify that Mr./Mrs./Miss, who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on

.....
Date

.....,
Signature of the Certifying Officer.

Full Name :

Designation :

Date :

(Official seal to be affixed)

08. Certification by the Head of the Department (if the applicant is in the Public Service):

I hereby certify that Mr./Mrs./Miss, whose particulars are given above, is serving in this institution; that the information furnished by him/her is correct; that his/her work and attendance are satisfactory; that there are no charges pending against him/her; and that, if selected for this post, he/she can be released from service of this institution.

.....,
Signature of the Head of the Department / Institution.

Name :

Designation :

Address :

Date :

(Official seal to be affixed)

Further details available on the website www.defence.lk

MINISTRY OF DEFENCE

Recruitment on an Open Basis to the Permanent Posts of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence

APPLICATIONS are hereby invited from suitably qualified Sri Lankan citizens, in terms of the qualifications specified in the Notification, to fill five (05) permanent vacancies in the post of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention functioning under the Ministry of Defence.

01. Method of Recruitment:

Recruitment will be made through a structured interview held by a board appointed by the Appointing Authority, following the calling of applications via public notices or newspaper advertisements as determined by the Steering Committee of the National Authority for the Implementation of the Chemical Weapons Convention.

- i. All appointments, recruitments, and promotions within this service category must be carried out strictly in accordance with the provisions of this scheme of recruitment.
- ii. After appointment, the deployment to service and any other related matters will be governed by the provisions of the Code of Institutional Procedure.
- iii. The provisions set forth herein shall prevail over the provisions of the Code of Institutional Procedures in all matters referred to in this scheme of recruitment.

The appointing authority shall be the Steering Committee of the National Authority.

02. Required qualifications:

i. Educational Qualifications:

- External Candidates:
 - (a) Having passed six (06) subjects at one sitting at the General Certificate of Education (Ordinary Level) Examination,

with credit passes in four (04) subjects, including Sinhala / Tamil, Mathematics, and English Language.

- (b) Having passed at least three (03) subjects at the General Certificate of Education (Advanced Level) Examination, excluding the General Test.

- Internal Candidates:

- (a) Employees in the Primary Grade of the Non-Skilled, Semi-Skilled, and Skilled service categories who possess the qualifications referred to under items “(b)”, “(c)”, and “(d)” below are eligible to apply.
- (b) Having passed six (06) subjects at one sitting at the General Certificate of Education (Ordinary Level) Examination, with credit passes in four (04) subjects, including Sinhala / Tamil, Mathematics, and English Language.
- (c) Being a holder of a permanent appointment, and the appointment should have been confirmed.
- (d) Having completed at least five (05) years of continuous and satisfactory service in a permanent appointment as at the relevant date.

Note :-

(1) Any period of training served prior to being appointed permanently to a post, or as a condition for permanent appointment to a post, shall not be taken into account for the five (05) years' service period required to satisfy the qualification referred to in item “(d)” above. Likewise, any temporary or casual service periods served prior to permanent appointment to a post shall not be considered for the purpose of calculating the said five (05) years' qualifying service period referred to in item “(d)” above.

- ii. Physical Fitness : Should have the physical and mental fitness required to perform the duties assigned to the post satisfactorily and to serve in any part of the island.

iii. Other Qualification : (a) Should be of excellent moral character.

(b) All qualifications required for appointment to the post must be fully satisfied in every respect by the closing date for submission of applications.

03. Conditions of Appointment and Terms of Service:

- i. This post is permanent.
- ii. An officer appointed from among external applicants to Grade II of the post shall be appointed subject to a probationary period of three (03) years. If he/she has performed his/her duties and conduct satisfactorily during the probationary period and has passed the First Efficiency Bar Examination, he/she shall be confirmed in the post at the end of the probationary period. Internal candidates holding permanent posts in the institute, at the time of appointment, will be subject to a one year period of work performance assessment.
- iii. The appointment is subject to the Procedural Code of the Public Service Commission, the Establishments of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and any other departmental instructions in force.

04. Age Limit:

Should not be less than 18 years and not more than 45 years on the date of closing of application. The upper age limit will not apply to the candidates who are already in public service.

05. Salary Scale :

MA 1-1 2025 - Rs. 46,220 – 10 X 540 – 7 X 630 – 4x890-20x 1,190 - Rs. 83,390

(Salaries will be paid in accordance with Schedule II of Management Services Circular No. 01/2025.)

06. Allocation of Marks at the Structured Interview for the Assessment of Eligibility:

1. Relevant Experience	Marks 30
2. Relevant Additional Educational/ Professional Qualifications	Marks 30
3. Other Skills / Performance	Marks 15
4. Competency Demonstrated at the Interview	Marks 25
Total Marks	<u>100</u>

Note:

If the period relevant to any certificates submitted at the eligibility assessment interview is not specified, it shall be the responsibility of the applicant to obtain written confirmation of such periods from the relevant institution and submit the same. Certificates for which the relevant period is neither specified nor duly confirmed will not be considered for the purpose of awarding marks.

07. Candidates' Identity:

Only candidates who have submitted duly completed applications in all respects will be called for the structured interview for the assessment of eligibility. Candidates are required to produce the originals of all certificates together with duly certified copies thereof at the interview.

For the purpose of verifying identity at the interview, the following identity documents will be accepted:

- i. A valid National Identity Card
- ii. A valid Passport

08. Method of Submission of Applications

- i. Duly completed applications should be sent by registered post to reach the Secretary, Ministry of Defence, Defence Services Division, Defence Headquarters Complex, Sri Jayewardenepura, Kotte, on or before **27.03.2026**, Applications received after the closing date will be rejected.
- ii. A specimen application form to be submitted is given at the end of this notice. Applicants shall prepare their applications on A4-sized paper in accordance with the specimen provided, arranging sections 01 to 03 on the first page, sections 04 to 06 on the second page, and sections 07 to 08 on the third page, and shall complete the application in their own handwriting.

- iii. The top left-hand corner of the envelope containing the application should clearly indicate: “Application for the Post of Management Assistant- (Non-Technical) (Permanent) of the National Authority for the Implementation of the Chemical Weapons Convention”.
- iv. The signature of the applicant on the application form shall be certified by a Principal of a Government school, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Tri-Forces, or a public officer holding a permanent post with a basic monthly salary of not less than Rs. 72,280/-.
- v. Officers who are currently employed in the Public Service or the Provincial Public Service shall submit their applications through the Head of the Department in which they are serving.
- vi. Applications that do not conform to the format of the specimen application form attached hereto will be rejected. No complaints regarding the loss or delay of applications will be entertained.

09. Furnishing of False Information:

If any information stated in the application submitted by you is found to be false or incorrect prior to recruitment, your candidature will be cancelled. If any such false or incorrect information is discovered after recruitment, action will be taken to terminate your service, subject to the applicable procedures.

10. In the event of any inconsistency or contradiction between the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.

11. In respect of any matter not provided for in this notice, or in the event of any issue arising in the course of this recruitment process, the decision of the Steering Committee of the National Authority, acting as the Appointing Authority, shall be final.

By Order of the Steering Committee of the National Authority,

Secretary,
Ministry of Defence,
Defence Headquarters Complex,
Sri Jayewardenepura, Kotte.
On 20th February 2026.

Specimen Application Form

Recruitment on an Open Basis to the Permanent Posts of Management Assistant (Non-Technical) in the Management Assistant Non-Technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence.

Language Medium of Appearance at the Interview	
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(for office use only)

(Write the relevant number in the box – Sinhala: 2 / Tamil: 3 / English: 4)

Note: The language medium in which the application is submitted **cannot be changed.**

01. 1.1 Name with Initials: Mr. / Mrs. / Miss:
(In English Capital Letters)

1.2 Name in Full :
(In English Capital Letters)

4.1.2. General Certificate of Education (Advanced Level) Examination

<i>Serial No.</i>	<i>Subject</i>	<i>Pass</i>	<i>Year</i>

4.2. Experience relevant to the post :

4.3 Additional educational / professional qualifications

(i) Institution :

(ii) Qualification :

(iii) Effective date of the qualification :

05. Have you ever been convicted by a court for any offence?

(Place a tick (√) in the relevant box) (If yes, please provide details)

No	<input type="checkbox"/>
----	--------------------------

Yes	<input type="checkbox"/>
-----	--------------------------

.....

06. Applicant’s Declaration:

I hereby declare that the information provided by me in this application is true and correct and that all sections have been completed accurately. I am aware that if this declaration is proved to be false, I will be disqualified prior to appointment, and if appointed, will be liable to dismissal from service. I further declare that I’m subject to all applicable laws and regulations.

.....
 Date

.....
 Signature of the Applicant

07. Certification of the Applicant’s Signature:

The applicant’s signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a Commissioned Officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280/-.

I hereby certify that Mr./Mrs./Miss, who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on

.....
 Date

.....
 Signature of the Certifying Officer.

Full Name :
Designation :
Date :

(Official seal to be affixed)

08. Certification by the Head of the Department (if the applicant is in the Public Service):

I hereby certify that Mr./Mrs./Miss, whose particulars are given above, is serving in this institution; that the information furnished by him/her is correct; that his/her work and attendance are satisfactory; that there are no charges pending against him/her; and that, if selected for this post, he/she can be released from service of this institution.

.....,
Signature of the Head of the Department / Institution.

Name :
Designation :
Address :
Date :

(Official seal to be affixed)

02-504/3

MINISTRY OF DEFENCE

Further details available on the website www.defence.lk

Recruitment on an Open Basis to the Permanent Posts of Karyala Karya Sahayaka in Primary Non-technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence.

Applications are hereby invited from suitably qualified Sri Lankan citizens, in terms of the qualifications specified in the Notification, to fill one (01) vacancy in the permanent post of Karyala Karya Sahayaka in Primary Non-technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention functioning under the Ministry of Defence.

01. Method of Recruitment:

Recruitment to Grade III shall be made following selection through a structured interview conducted by a Board appointed by the Appointing Authority, after calling for applications by publishing notices in the Government *Gazette* or through public advertisements.

- i. All appointments, recruitments, and promotions within this service category must be carried out strictly in accordance with the provisions of this scheme of recruitment.
- ii. After appointment, the deployment to service and any other related matters will be governed by the provisions of the Code of Institutional Procedure.
- iii. The provisions set forth herein shall prevail over the provisions of the Code of Institutional Procedures in all matters referred to in this scheme of recruitment.

The appointing authority shall be the Steering Committee of the National Authority.

02. Required qualifications:

- i. Qualifications:
 - External Candidates:
Having sit the General Certificate of Education (Ordinary Level) Examination.
- ii. Physical Fitness : Should have the physical and mental fitness required to

perform the duties assigned to the post satisfactorily and to serve in any part of the island.

- iii. Other Qualification : (a) Should be of excellent moral character.
- (b) All qualifications required for appointment to the post must be fully satisfied in every respect by the closing date for submission of applications.

03. Conditions of Appointment and Terms of Service:

- i. This post is permanent.
- ii. An employee appointed to Grade III of the service/post shall be appointed subject to a probationary period of three (03) years. If he/she has performed his/her duties and conduct satisfactorily during the probationary period and has passed the First Efficiency Bar Examination, he/she shall be confirmed in the service/post at the end of the probationary period.
- iii. The appointment is subject to the Procedural Code of the Public Service Commission, the Establishments of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and any other Departmental instructions in force.

04. Age Limit :

Should not be less than 18 years and not more than 45 years on the date of closing of application.

05. Salary Scale :

PL 1 2025 - Rs. 40,500-10 X 490 - 7 X 540 -15x 590-62,530

(Salaries will be paid in accordance with Schedule II of Management Services Circular No. 01/2025.)

06. Allocation of Marks at the Structured Interview for the Assessment of Eligibility:

1. Relevant Experience	Marks 20
2. Relevant Additional Educational	Marks 20
3. Competency Demonstrated at the Interview	Marks 60
Total Marks	<u>100</u>

Note .- If the period relevant to any certificates submitted at the eligibility assessment interview is not specified, it

shall be the responsibility of the applicant to obtain written confirmation of such periods from the relevant institution and submit the same. Certificates for which the relevant period is neither specified nor duly confirmed will not be considered for the purpose of awarding marks.

07. Candidates' Identity:

Only candidates who have submitted duly completed applications in all respects will be called for the structured interview for the assessment of eligibility.

Candidates are required to produce the originals of all certificates together with duly certified copies thereof at the interview.

For the purpose of verifying identity at the interview, the following identity documents will be accepted:

- i. A valid National Identity Card
- ii. A valid Passport

08. Method of Submission of Applications

- i. Duly completed applications should be sent by registered post to reach the Secretary, Ministry of Defence, Defence Services Division, Defence Headquarters Complex, Sri Jayewardenepura, Kotte, on or before **27.03.2026**, Applications received after the closing date will be rejected.
- ii. A specimen application form to be submitted is given at the end of this notice. Applicants shall prepare their applications on A4-sized paper in accordance with the specimen provided, arranging Sections 01 to 03 on the first page, sections 04 to 07 on the second page, and shall complete the application in their own handwriting.
- iii. The top left-hand corner of the envelope containing the application should clearly indicate: "Application for the Post of Karyala Karya Sahayaka (Permanent) of the National Authority for the Implementation of the Chemical Weapons Convention".
- iv. The signature of the applicant on the application form shall be certified by a Principal of a Government school, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Tri-Forces, or a public officer holding a permanent post with a basic monthly salary of not less than Rs. 72,280/-.

v. Applications that do not conform to the format of the specimen application form attached hereto will be rejected. No complaints regarding the loss or delay of applications will be entertained.

11. In respect of any matter not provided for in this notice, or in the event of any issue arising in the course of this recruitment process, the decision of the Steering Committee of the National Authority, acting as the Appointing Authority, shall be final.

09. Furnishing of False Information:

If any information stated in the application submitted by you is found to be false or incorrect prior to recruitment, your candidature will be cancelled. If any such false or incorrect information is discovered after recruitment, action will be taken to terminate your service, subject to the applicable procedures.

By Order of the Steering Committee of the
National Authority,
Secretary.

10. In the event of any inconsistency or contradiction between the Sinhala, Tamil, and English versions of this notice, the Sinhala version shall prevail.

Ministry of Defence,
Defence Headquarters Complex,
Sri Jayewardenepura,
Kotte.
On 20th February 2026.

Specimen Application Form

Recruitment on an Open Basis to the Permanent Posts of Karyala Karya Sahayaka in Primary Non-technical Service Category of the National Authority for the Implementation of the Chemical Weapons Convention, functioning under the Ministry of Defence.

Language Medium of Appearance at the Interview	
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(for office use only)

(Write the relevant number in the box – Sinhala: 2 / Tamil: 3 / English: 4)

Note: The language medium in which the application is submitted **cannot be changed.**

01.1.1 Name with Initials: Mr. / Mrs. / Miss:
(In English Capital Letters)

1.2 Name in Full :-.....
(In English Capital Letters)

1.3 Name in Full :
(In Sinhala / Tamil)

02. 2.1 Permanent Address (in Sinhala /Tamil):.....

2.2 Permanent Address (In English Capital Letters)

2.3 Telephone Number:

Fixed :

Mobile:.....

03. 3.1 Ethnicity Sinhala -1 Tamil - 2 Muslim - 3 Other - 4

3.2 Gender : Male -1 Female - 2
 (Write the relevant number in the cage)

3.3 Marital Status : Married - 1
 (Write the relevant number in the cage) Unmarried - 2

3.4 Date of Birth : Year Month Date

3.5 Age as at 31.12.2025 : Years Months Days

3.6 National Identity Card No.

4.0 Educational Qualifications :

4.1 Year of sitting the G.C.E. (O/L) Examination:
 (A copy of the certificate confirming appearance for the examination should be attached.)

4.2. Experience relevant to the post :.....

4.3 Additional educational / professional qualifications :

(i) Institution :

(ii) Qualification :

(iii) Effective date of the qualification :

05. Have you ever been convicted by a court for any offence?
 (Place a tick (√) in the relevant box) (If yes, please provide details) :

No	<input type="checkbox"/>
----	--------------------------

Yes	<input type="checkbox"/>
-----	--------------------------

06. Applicant’s Declaration:

I hereby declare that the information provided by me in this application is true and correct and that all sections have been completed accurately. I am aware that if this declaration is proved to be false, I will be disqualified prior to appointment, and if appointed, will be liable to dismissal from service. I further declare that I’m subject to all applicable laws and regulations.

.....
 Date

.....
 Signature of the Applicant

07. Certification of the Applicant’s Signature:

The applicant’s signature shall be certified by a Principal of a Government School / a Justice of the Peace / a Commissioner for Oaths / an Attorney-at-Law / a Notary Public / a Commissioned Officer of the Tri-Forces, or by a public officer holding a permanent post and drawing a basic monthly salary exceeding Rs. 72,280/-.

I hereby certify that Mr./Mrs./Miss, who submits this application, is personally known to me, and that he/she placed his/her signature in my presence at.....on

.....
Date

.....
Signature of the Certifying Officer.

Full Name :
Designation :
Date :

(Official seal to be affixed)

02-504/4

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the Post of Sports Officer in the Management Assistant Technical Seg – 2 Service Category of the Department of Sports Development - 2026

APPLICATIONS are hereby called from Sri Lankan applicants who have satisfied the following qualifications to fill vacancies existed in the post of Sports Officer in the Management Assistant Technical Seg – 2 Service Category of the Department of Sports Development.

01. This recruitment is made for the Post of Sports Officer in the Management Assistant Technical Seg – 2 Service Category of the Department of Sports Development. Closing date of calling for applications: 27/03/2026.

02. Conditions of Service:

(a) A selected candidate will be appointed to the Post of Sports Officer subject to the general conditions governing appointments in the public service, the terms and conditions set out in the Service Minute of the Combined Services of Officers in the Field of Sports of the Department of Sports Development, published in the *Gazette*

Extraordinary No. 1986/2 dated 26.09.2016 and any amendments made or to be made to the Scheme of Recruitment hereinafter, the conditions stipulated in the Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022, and provisions set out in the Establishments Code and the Financial Regulations.

(b) This post is permanent and pensionable. You shall be subject to the future policy decisions which may be made by the Government regarding the pension scheme. Notwithstanding that the said post is stated as pensionable, officers who are recruited in the future shall be subject to any future policy decisions that may be made by the Government regarding the pension scheme. In addition, you will also be required to contribute to the Widows’ & Orphans’ Pensions Scheme/ Widowers’ and Orphans’ Pensions Scheme. You will be required to pay contributions as prescribed by the Government from time to time.

(c) This appointment shall be subject to a probationary period of three (03) years. The First Efficiency Bar Examination shall be passed within a period of three (03) years from the date of recruitment to

Grade III of the Post of Sports Officer in the Management Assistant Technical Seg – 2 Service Category (MT 02 - 2025).

- (d) The Director General of Sports shall have the power to revoke the appointment of any candidate who fails to assume duties of the post on the prescribed date.
- (e) Functions assigned to the position:

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
Sports Officer	III	18	<ol style="list-style-type: none"> 1. Properly maintaining the Sports Training Centers : <ol style="list-style-type: none"> I. Maintenance of all sports items and equipments provided to the Training Center; II. Protection of all other items and property belonging to the Training Center. 2. Conducting training programs in accordance with the advance programs. 3. Preparing plans relating to sports activities. 4. Maintenance of: <ol style="list-style-type: none"> I. Bio data of sportsmen/women; II. Skills reports of sportsmen/women; III. Research reports; IV. Attendance registries. 5. Organizing sports competitions and training camps, and refereeing at such events. 6. Providing instructions and assistance for sports-related projects implemented by the Provincial Sports Ministry, the Ministry of Education, the National Youth Services Council, or other recognized governmental and non-governmental institutions.

03. Monthly Salary Scale:

In accordance with the Public Administration Circular No. 10/2025, the monthly salary scale (MT 02 – 2025) applicable to Grade III of the Post of Sports Officer in the Management Assistant Technical Seg – 2 Service Category (MT-02) in the Department of Sports Development is Rs.50,630 -10 x 630- 11 x 670 – 10 x 1,010 -10 x 1,190 – Rs.86,300/- (Initial salary step - Rs.50,630.00). In addition, you shall be entitled to any other allowances granted to public officers by the government from time to time.)

04. Qualifications for Recruitment:

(a) Educational Qualifications:

- I. Shall have passed six subjects, obtaining credit passes in Sinhala/Tamil/English, Mathematics, and any other two subjects, at one sitting of the G.C.E. (Ordinary Level) Examination;

And

- II. Shall have obtained credit passes in all subjects at the G.C.E. (Advanced Level) Examination (excluding the General Paper);

And

III. Shall have secured 1st or 2nd place in Inter-District Competitions held at the Provincial Level in connection with the National Sports Festival conducted by the Ministry of Sports, shall have secured 1st, 2nd, or 3rd place at the National Sports Festival, shall have secured 1st, 2nd, or 3rd place at National Championship Competitions conducted by the National Sports Federations registered under the Sports Act;

Or

(b)5r4I. Shall have passed six subjects, obtaining credit passes in Sinhala/Tamil/English, Mathematics, and any other two subjects, at one sitting of the G.C.E. (Ordinary Level) Examination;

And

II. Shall have secured medals for 1st, 2nd, or 3rd place at the South Asian Games, Asian Games, Commonwealth Games, Olympic Games, World Championship Competitions, representing Sri Lanka.

Officers recruited under the above-mentioned qualifications shall, within a period of three (03) years from the date of recruitment, obtain a Technical Diploma in the field of Sports at National Vocational Qualification Level 6 (NVQ 06), recognized by the Tertiary and Vocational Education Commission. The service of officers who will not obtained such qualification, shall not be confirmed at the expiry of the probation period and the salary increment will be deferred. In the event that an officer, who has been subjected to deferment of a salary increment, fails to obtain a Technical Diploma in the field of Sports at National Vocational Qualification Level 6 (NVQ 06) within a period of two (02) years from the date of such salary deferment, the appointment of such officer shall be terminated by the Director General of Sports Development.

(c) Experience:

Experience in the relevant field shall be considered as an additional qualification.

(d) Physical Fitness:

All the candidates shall be of sound physical and mental fitness to serve at any part of the island and to perform the duties of the position.

(e) Other Qualifications:

I. Should be a citizen of Sri Lanka

II. Should be of an excellent character

III. Should have fulfilled, by all means, all the qualifications required for the recruitment to the post as at 27/03/2026.

(f) Age:

Should not be less than 18 years and more than 35 years as at the closing date for calling applications.

05. Method of Recruitment:

Selection will be made through a vocational test and an interview for evaluating eligibility.

(a) Vocational Test:

For the purpose of evaluating physical fitness, the candidate shall pass the practical test conducted by the Department of Sports and the Institute of Sports Medicine. The physical fitness test shall consist of reaction time, flexibility, abdominal strength, limb strength, rigidity, standing long jump and speed endurance.

Interview for evaluating eligibility:

<i>Headings to which marks will be awarded</i>	<i>Maximum marks</i>	<i>Minimum marks considered for selection</i>
01. Additional educational qualification	10	Not applicable
02. Sports skills	70	
03. Additional experience in sports training activities, refereeing or organizing of competitions	15	
04. Skills demonstrated at the interview	05	
Total	100	

Verification of certificates to confirm qualifications shall also be conducted during the interview for evaluating eligibility.

Note:

- I. Candidates who qualify in the vocational test, shall be called for the interview for evaluating eligibility.
- II. A detailed marking scheme for each interview for evaluating eligibility shall be approved by the Appointing Authority, within the maximum marks allocated under the main headings in the table above, to which the marks shall be assigned.
- III. Recruitment to Grade III of the Post of Sports Officer in the Management Assistant Technical Segment 2 (MT 02-2025) Service Category of the Department of Sports Development shall be made in the order of merit, based on the total marks obtained by the candidates at the interview for evaluating eligibility, and in accordance with the number of existing vacancies.

06. Granting appointments:

- I. Number of Vacancies: 18
In the event that more than one candidate ties for the number of available vacancies, the filling of such vacancies shall be determined in accordance with Public Service Commission Circular No. 01/2019 (II). The effective date of appointment shall be determined by the Director General of Sports Development.
- II. Recruitment to Grade III of the post of Sports Officer in the Management Assistant Technical Segment 2 Service Category of the Department of Sports Development shall be selected in order of merit as per the total marks obtained by candidates at the interview for evaluating eligibility. In the event of any vacancy arising due to the failure of a selected candidate to assume duties or report for duty for any reason, the Director General of Sports Development shall make recruitment from among the remaining candidates in the order of merit.

07. Method of Application:

- (a) The application form shall be prepared and filled in the medium in which the candidate intends to join the service.
- (b) The designation appearing in the heading of the application should be indicated in English language as well, on both Sinhala and Tamil application forms
- (c) The application shall be in compliance with the specimen form appended to this notification, shall be prepared on 8½” × 12” size paper (A4), and shall be filled in the clear handwriting of the candidate him- or herself. Applications prepared by computer shall also be acceptable. The application shall be prepared indicating headings numbered 01 to 11 on the first page, 12 to 15 on the second page and the remaining headings on subsequent pages.
- (d) Duly completed applications shall be sent by registered post to reach “Director General, Department of Sports Development, No. 09, Philip Gunawardena Mawatha, Colombo 07” or submitted by hand on or before 27/03/2026.

The words “Recruitment to Grade III of the post of Sports Officer in the Management Assistant Technical Segment 2 (MT 02-2025) Service Category of the Department of Sports Development – 2026” shall be clearly indicated on the top left hand corner of the envelope containing the application. Any application received after 27/03/2026 shall not be accepted.

Certified copies verifying educational and professional qualifications shall be appended to the application.

- (e) Attestation of the signature:

An applicant who is currently engaged in the public service shall have his or her signature attested by the respective Head of Department or any officer authorized by the Head. Signatures of other applicants shall be attested by a person duly authorized to do so, i.e., Justice of Peace, Commissioner of oaths, Attorney-at-Law, Notary Public, Principal of Government School, a permanent officer in the Public who drawn an annual salary of Rs.782,808/- or higher, a Chief

Incumbent of a Buddhist Temple or a Nayaka Thera, a clergy member of any other religion or religious institution who holds a significant position.

- (f) Incomplete applications shall be rejected without notice. No complaints will be entertained regarding applications lost or delayed in the post.
- (g) Receipt of applications will not be acknowledged. Applicants who satisfy the qualifications prescribed in the notification and have correctly completed their applications will be called for the vocational test. Further information regarding this matter may be obtained via the contact numbers 011 2694566 or 011 2697934 of the Administration Division of the Department of Sports Development, from 8.30 a.m. to 4.00 p.m. on working days. Applicants shall clearly state the position applied for, their full name, NIC number, and address when making inquiries.
- (h) Applicants who are currently served in government departments, boards, or corporations shall submit their applications through their respective Head of Department or Institution.

Note: Calling an applicant for a vocational test or interview for evaluating eligibility shall not be deemed to grant any right or qualification for appointment.

08. Penalty for furnishing false information

If a candidate is found to be disqualified, his or her candidature is liable to be cancelled at any stage prior to, during, or after the vocational test or interview for evaluating eligibility. If any particulars knowingly furnished by a candidate are found to be false, or if

it is found that he or she has willfully suppressed any important fact, he or she shall be liable to dismissal from public service. All candidates are bound to comply with the rules and regulations imposed by the Director General of the Department of Sports Development in respect of conducting the vocational test and interview for evaluating interview, and issuance of the results.

09. Identity of the Candidate:

Candidates shall be required to prove his/ her identity at the interview for evaluating eligibility. For this purpose, any one of the following documents shall be accepted.

- I. The National Identity Card issued by the Department of Registration of Persons.
- II. A valid passport

10. Other matters:

For any matter not covered by these regulations, action shall be taken as decided by the Director General of Sports Development.

11. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

S. ACHCHUDAN,
Director General.

Department of Sports Development
No. 09, Philip Gunawardena Mawatha,
Colombo 07,
Date: 27/02/2026.

Specimen Application Form

(For office use)

Recruitment to the post of Sports Officer in the Management Assistant - Technical Seg. 02 Service Category of the Department of Sports Development – 2026

- 01. Name in full (In English Block capitals):
(Eg: HEARATH MUDIYANSELAGE SAMAN RATHNAYAKE)
.....
.....
- 02. Name with initials (In English Block capitals):
(Eg: H.M.S. RATHNAYAKE)
.....
.....

03. Name in full (In Sinhala):

.....

04. Permanent Address (In English Block capitals):

.....

05. Permanent Address (In Sinhala):

.....

06. National Identity Card No.:

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07. Gender:

Male - 0
 (Indicate the relevant number in the cage) Female - 1

08. Mobile Telephone No.:

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09. E-mail address :

.....

10. Date of Birth:

Year:

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 Month:

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 Date:

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11. Age as at the closing date of applications:

Years:

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 Months:

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 Days:

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12. Educational Qualifications:

(a) Particulars of G.C.E. (O/L) Examination

Year:

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 Index No.:

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<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(b) Particulars of G.C.E. (A/L) Examination

Year:

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 Index No.:

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Subject	Grade

13. Additional Educational Qualifications:

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

14. Service Experience (particulars of previous service periods and institutions):

Service Period		Designation	Work Place
From	To		
I.
II.
III.

15. Special achievements exhibited in sports at national and international level:

<i>Year</i>	<i>Competition</i>	<i>Achievement</i>

16. Have you ever been convicted of any offence in a Court of Law?

(Indicate (✓) in the relevant cage)

Indicate particulars, if the answer is yes.

Yes No.

.....

17. Candidate's Certificate

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....
 Signature of the Applicant

18. Attestation of Candidate's Signature: (Delete irrelevant words)

I hereby certify that Mr./Mrs./Miss., who has submitted this application, is personally known to me and placed his/ her signature before me on

.....
 Signature and official stamp of the officer attesting the signature

Date:

Name in full of the Officer, attesting the signature:

Designation:

Address:

Note: Applications shall be attested in accordance with Section (e) of Paragraph 07 of this Gazette notification.

19. Recommendation of Head of the Institution:

I hereby certify that Mr./Mrs./Miss, who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he or she may / may not be released from the service of this institution if selected for the above post.

Date:

.....
Signature and Official Frank of Head of Institution

Name of the Head of Institution:
Designation:
Address:

02-456/1

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the post of Exercise Assistant in the Management Assistant Non-Technical Seg – 2 Service Category of the Department of Sports Development - 2026

Applications are hereby called from Sri Lankan applicants who have satisfied the following qualifications to fill vacancies existed in the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development.

01. This recruitment is made for the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development. Closing date of calling for applications: 27/03/2026

02. Conditions of Service:

(a) A selected candidate will be appointed to the post of Exercise Assistant subject to the general conditions governing appointments in the public service, the terms and conditions set out in the Scheme of Recruitment approved by the Public Service Commission on 21.02.2014, and any amendments made or to be made to the Scheme of Recruitment hereinafter, the conditions stipulated in the Procedural Rules of the Public Service Commission published in the Gazette Extraordinary

No. 2310/29 dated 14.12.2022, and provisions set out in the Establishments Code and the Financial Regulations.

- (b) This post is permanent and pensionable. You shall be subject to the future policy decisions which may be made by the Government regarding the pension scheme. Notwithstanding that the said post is stated as pensionable, officers who are recruited in the future shall be subject to any future policy decisions that may be made by the Government regarding the pension scheme. In addition, you will also be required to contribute to the Widows’ & Orphans’ Pensions Scheme/ Widowers’ and Orphans’ Pensions Scheme. You will be required to pay contributions as prescribed by the Government from time to time.
- (c) This appointment shall be subject to a probationary period of three (03) years. The First Efficiency Bar Examination shall be passed within a period of three (03) years from the date of recruitment to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category (MN-01).
- (d) The Director General of Sports shall have the power to revoke the appointment of any candidate who fails to assume duties of the post on the prescribed date.

(e) Functions assigned to the position:

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
Exercise Assistant	III	08	<ol style="list-style-type: none">1. Planning and providing appropriate physical exercises and practical training based on identified physical fitness levels.2. Ensuring the maintenance of equipment under proper control.3. Proper information on servicing, maintenance, and repair of machinery.4. Ensuring correct charging of fees, proper registration, and accurate maintenance of accounts.5. Ensuring proper identification of national pools and other sports requirements, along with accurate maintenance of records.6. Providing instructions on nutritional requirements in coordination with the Institute of Sports Medicine.7. Preparing a physical exercise program for sportsmen and sportswomen with disabilities and conducting the corresponding training activities.

03. Monthly Salary Scale:

In accordance with the Public Administration Circular No. 10/2025, the monthly salary scale (MN 01 – 2025) applicable to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category (MN-01) in the Department of Sports Development is Rs.45,230 - 10 x 540 – 11 x 630 -10 x 890 – 10 x 1,190 – Rs.78,360/- (Initial salary step - Rs.45,230.00). In addition, you shall be entitled to any other allowances granted to public officers by the government from time to time.

04. Qualifications for Recruitment:

(a) Educational Qualifications:

Shall have passed six subjects, obtaining credit passes in Sinhala/Tamil/English, Mathematics, and any other two subjects, at one sitting of the G.C.E. (Ordinary Level) Examination,

And

Shall have passed at least one subject at the G.C.E. (Advanced Level) Examination (excluding the General paper)

(b) Professional Qualifications:

Professional qualifications possessed in the relevant field shall be treated as special qualifications.

Shall have completed a physical fitness training program of more than two (02) weeks.

(c) Experience:

Service experience in the relevant field shall be considered a special qualification.

(d) Physical Fitness:

All the candidates shall be of sound physical and mental fitness to serve at any part of the island and to perform the duties of the position.

(e) Other Qualifications:

- I. Should be a citizen of Sri Lanka,
- II. Should be of an excellent character,
- III. Should have fulfilled, by all means, all the qualifications required for the recruitment to the post as at 27/03/2026.

(f) Age:

Should not be less than 18 years and more than 30 years as at the closing date for calling applications.

05. Method of Recruitment:

Selection will be made through an interview for evaluating eligibility.

Eligibility Evaluation and Practical Test

Headings to which marks will be awarded	Maximum marks	Minimum marks considered for selection
01. Additional educational qualifications	15	Not applicable
02. Experience in the relevant field and skills exhibited in sports	30	
03. Physical fitness	20	
04. Professional qualifications	30	
05. Leadership qualities, attitude, personality, and communication skills demonstrated at the interview	05	
Total	100	

06. Granting Appointments:

I. Number of Vacancies: 08

In the event that more than one candidate ties for the number of available vacancies, the filling of such vacancies shall be determined in accordance with Public Service Commission Circular No. 01/2019 (II). The effective date of appointment shall be determined by the Director General of Sports Development.

II.

Recruitment to Grade III of the post of Exercise Assistant in the Non-Technical Segment – 2 Service Category of the Department of Sports Development shall be selected in order of merit as per the total marks obtained by candidates at the eligibility evaluation interview. In the event of any vacancy arising due to the failure of a selected candidate to assume duties or report for duty for any reason, the Director General of Sports Development shall make recruitment from among the remaining candidates in the order of merit.

07. Method of Application:

- (a) The application form shall be prepared and filled in the medium in which the candidate intends to join the service.
- (b) The designation appearing in the heading of the application should be indicated in English language as well, on both Sinhala and Tamil application forms
- (c) The application shall be in compliance with the specimen form appended to this notification, shall be prepared on 8½” × 12” size paper (A4), and shall be filled in the clear handwriting of the candidate him- or herself. Applications prepared by computer shall also be acceptable. The application shall be prepared indicating headings numbered 01 to 11 on the first page, and the remaining headings on subsequent pages.
- (d) Duly completed applications shall be sent by registered post to reach “Director General, Department of Sports Development, No. 09, Philip Gunawardena Mawatha, Colombo 07” or submitted by hand on or before 27/03/2026.

The words “Recruitment to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development – 2026” shall be clearly indicated on the top left hand corner of the envelope containing the application. Any application received after 27/03/2026 shall not be accepted.

Certified copies verifying educational and professional qualifications shall be appended to the application.

(e) Attestation of the signature:

An applicant who is currently engaged in the public service shall have his or her signature attested by the respective Head of Department or any officer authorized by the Head. Signatures of other applicants shall be attested by a person duly authorized to do so, i.e., Justice of Peace, Commissioner of oaths, Attorney-at-Law, Notary Public, Principal of Government School, a permanent officer in the Public who drawn an annual salary of Rs.782,808/- or higher, a Chief Incumbent of a Buddhist Temple or a Nayaka Thera, a clergy member of any other religion or religious institution who holds a significant position.

(f) Incomplete applications shall be rejected without notice. No complaints will be entertained regarding applications lost or delayed in the post.

(g) Receipt of applications will not be acknowledged. Applicants who satisfy the qualifications prescribed in the notification and have correctly completed their applications will be called for the vocational test. Further information regarding this matter may be obtained via the contact numbers 011 2694566 or 011 2697934 of the Administration Division of the Department of Sports Development, from 8.30 a.m. to 4.00 p.m. on working days. Applicants shall clearly state the position applied for, their full name, NIC number, and address when making inquiries.

(h) Applicants who are currently served in government departments, boards, or corporations shall submit their applications through their respective Head of Department or Institution.

Note: Calling an applicant for an interview for evaluating eligibility or a practical test shall not be deemed to grant any right or qualification for appointment.

08. Penalty for furnishing false information :

If a candidate is found to be disqualified, his or her candidature is liable to be cancelled at any stage prior to, during, or after the interview for evaluating eligibility. If any particulars knowingly furnished by a candidate are found to be false, or if it is found that he or she has willfully suppressed any important fact, he or she shall be liable to dismissal from public service. All candidates are bound to comply with the rules and regulations imposed by the Director General of the Department of Sports Development in respect of conducting the interview for evaluating eligibility, and issuance of the results.

09. Identity of the Candidate:

Candidates shall be required to prove his/ her identity at the interview for evaluating eligibility. For this purpose, any one of the following documents shall be accepted.

- I. The National Identity Card issued by the Department of Registration of Persons.
- II. A valid passport.

10. Other matters:

For any matter not covered by these regulations, action shall be taken as decided by the Director General of Sports Development.

11. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

S. ACHCHUDAN,
Director General.

Department of Sports Development,
No. 09, Philip Gunawardena Mawatha,
Colombo 07,
Date: 27/02/2026.

Specimen Application Form

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(For office use)

**Recruitment to the post of Exercise Assistant in the Management Assistant - Non Technical Segment-02 Service
Category of the Department of Sports Development – 2026**

01. Name in full (In English Block capitals):

(Eg: HEARATH MUDIYANSELAGE SAMAN RATHNAYAKE)

.....
.....

02. Name with initials (In English Block capitals):

(Eg: H.M.S. RATHNAYAKE)

.....
.....

03. Name in full (In Sinhala):

.....
.....

04. Permanent Address (In English Block capitals):

.....
.....

05. Permanent Address (In Sinhala):

.....
.....

06. National Identity Card No.:

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07. Gender:

Male - 0

(Indicate the relevant number in the cage)

Female - 1

08. Mobile Telephone No.:

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09. E-mail address :

.....

10. Date of Birth:

Year:

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Month:

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Date:

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11. Age as at the closing date of applications:

Years:

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Months:

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Days:

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12. Educational Qualifications:

(a) Particulars of G.C.E. (O/L) Examination : First attempt : Year:
Index No.:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(b) Particulars of G.C.E. (A/L) Examination : Second attempt : Year:
Index No.:

<i>Subject</i>	<i>Grade</i>

13. Additional Educational Qualifications:

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

14. Service Experience (particulars of previous service periods and institutions):

<i>Service Period</i>	<i>Designation</i>	<i>Work Place</i>
<i>From</i> <i>To</i>		
I.
II.
III.

15. Professional Qualifications :

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

16. Have you ever been convicted of any offence in a Court of Law?

(Indicate (√) in the relevant cage)
Indicate particulars, if the answer is yes.

Yes No

.....

17. Candidate’s Certificate :

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....,
Signature of the Applicant.

18. Attestation of Candidate’s Signature: (Delete irrelevant words)

I hereby certify that Mr./Mrs./Miss., who has submitted this application, is personally known to me and placed his/ her signature before me on

.....,
Signature and official stamp of the
officer attesting the signature.

Date:

Name in full of the Officer, attesting the signature:

Designation:

Address:

Note: Applications shall be attested in accordance with Section (e) of Paragraph 07 of this *Gazette* notification.

19. Recommendation of Head of the Institution:

I hereby certify that, Mr./Mrs./Miss , who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he or she may / may not be released from the service of this institution if selected for the above post.

Date:

.....,
Signature and Official Frank of Head of Institution.

Name of the Head of Institution:

Designation:

Address:

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development - 2026

APPLICATIONS are hereby called from Sri Lankan male applicants who have satisfied the following qualifications to fill the vacancies existed in the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development.

01. This recruitment is made for the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development. Closing date of calling for applications: **27.03.2026**.

02. Conditions of Service:

- (a) A selected candidate will be appointed to the post of Exercise Assistant subject to the general conditions governing appointments in the public service, the terms and conditions set out in the Scheme of Recruitment approved by the Public Service Commission on 21.02.2014, and any amendments made or to be made to the Scheme of Recruitment hereinafter, the conditions stipulated in the Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022, and provisions set out in the Establishments Code and the Financial Regulations.
- (b) This post is permanent and pensionable. You shall be subject to the future policy decisions which may be made by the Government regarding the pension scheme. Notwithstanding that the said post is stated as pensionable, officers who are recruited in the future shall be subject to any future policy decisions that may be made by the Government regarding the pension scheme. In addition, you will also be required to contribute to the Widows' & Orphans' Pensions Scheme/ Widowers' and Orphans' Pensions Scheme. You will be required to pay contributions as prescribed by the Government from time to time.
- (c) This appointment shall be subject to a probationary period of three (03) years. The First Efficiency Bar Examination shall be passed within a period of three (03) years from the date of recruitment to Grade III of the post of Cook in the Primary Level Semi-Skilled Service Category (PL-02).
- (d) The Director General of Sports shall have the power to revoke the appointment of any candidate who fails to assume duties of the post on the prescribed date.
- (e) Functions assigned to the position:

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
Cook	III	01	<ol style="list-style-type: none">1. Preparation of nutritious food in a clean and hygienic manner in accordance with the approved recipes for sportsmen and sportswomen accommodated in training pools maintained by the Department with a view to preparing them for national and international level competitions.2. Preparation of nutritious food in a clean and hygienic manner in accordance with the stipulated recipes for sportsmen and sportswomen participating in each sports event as well as for officers at the National Sports Festival held annually at various locations in the island and at other similar sports festivals.

03. Monthly Salary Scale:

In accordance with the Public Administration Circular No. 10/2025, the monthly salary scale (PL 02 – 2025) applicable to Grade III of the post of Cook in the Primary Level Semi-Skilled Service Category (PL-02) in the Department of Sports Development is Rs. 41,800 - 10 x 490 – 10 x 540 -10 x 590 – 12 x 630 – Rs. 65,560/- (Initial salary step -Rs.41,800.00). In addition, you shall be entitled to any other allowances granted to public officers by the government from time to time.

04. Qualifications for Recruitment :

(a) Educational Qualifications:

Shall have passed six (06) subjects, including at least two (02) credit passes, at the G.C.E. (Ordinary Level) Examination in not more than two sittings.

(b) Professional Qualifications:

Shall have obtained competence in the field of food preparation and service at least at Level 02 (NVQ-02) of the National Vocational Qualifications, as prescribed by the Tertiary and Vocational Education Commission.

(c) Experience:

Shall have obtained two (02) years' experiences in the field relevant to the post. Proof of such experience shall be provided through certificates.

(d) Physical Fitness:

All the candidates shall be of sound physical and mental fitness to serve at any part of the island and to perform the duties of the position.

(e) Other Qualifications:

I. Should be a citizen of Sri Lanka,

II. Should be of an excellent character,

III. Should have fulfilled, by all means, all the qualifications required for the recruitment to the post as at 27.03.2026.

(f) Age:

Should not be less than 18 years and more than 45 years as at the closing date for calling applications.

05. Method of Recruitment:

Selection will be made through an interview for evaluating eligibility and structured interview.

(a) Vocational Test:

Knowledge relevant to the field will be assessed.

<i>Subjects</i>	<i>Maximum marks</i>	<i>Pass marks</i>
01. Basic knowledge relevant to the field	20	40%
02. Knowledge required for food preparation	20	
03. Knowledge related to the preparation of various types of food	40	
04. Knowledge of equipment used in cooking	20	
Total	100	40%

(b) Structured Interview:

I. In accordance with the following marking scheme, an interview for assessing the eligibility of candidates shall be conducted by a structured interview board, duly appointed by the Director General of Sports Development,

for the purpose of evaluating candidates' knowledge of the subject, additional educational qualifications, vocational qualifications, and practical skills demonstrated at the interview. The maximum marks obtainable shall be 100.

<i>Headings to which marks will be awarded</i>	<i>Maximum marks</i>	<i>Minimum marks considered for selection</i>
01. Additional Educational qualifications and other qualifications	25	Not applicable
02. Additional professional qualifications	35	
03. Additional experience	35	
04. Skills demonstrated at the interview	05	
Total	100	

II. Candidates who obtain the prescribed pass marks at the vocational test, shall be called for the structured interview. Basic qualifications shall be assessed at the structured interview. Recruitment shall be made from among the candidates who appear for the structured interview, based on the highest marks obtained at the said interview.

06. Granting appointments:

I. Number of Vacancies: 01

In the event that more than one candidate ties for the number of available vacancies, the filling of such vacancies shall be determined in accordance with Public Service Commission Circular No. 01/2019 (II). The effective date of appointment shall be determined by the Director General of Sports Development.

II. Recruitment to Grade III of the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development shall be selected in the order of merit as per the total marks obtained by candidates at the eligibility evaluation interview. In the event of any vacancy arising due to the failure of a selected candidate to assume duties or report for duty for any reason, the Director General of Sports Development shall make recruitment from among the remaining candidates in the order of merit.

07. Method of Application:

- The application form shall be prepared and filled in the medium in which the candidate intends to join the service.
- The designation appearing in the heading of the application should be indicated in English language as well, on both Sinhala and Tamil application forms
- The application shall be in compliance with the specimen form appended to this notification, shall be prepared on 8½" × 12" size paper (A4), and shall be filled in the clear handwriting of the candidate him- or herself. Applications prepared by computer shall also be acceptable. The application shall be prepared indicating headings numbered 01 to 11 on the first page, and the remaining headings on subsequent pages.
- Duly completed applications shall be sent by registered post to reach "Director General, Department of Sports Development, No. 09, Philip Gunawardena Mawatha, Colombo 07" or submitted by hand on or before **27/03/ 2026**.

The words "Recruitment to Grade III of the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development – 2026" shall be clearly indicated on the top left hand corner of the envelope containing the application. Any application received after 27/03/2026 shall not be accepted.

Certified copies verifying educational and professional qualifications shall be appended to the application.

(e) Attestation of the signature:

An applicant who is currently engaged in the public service shall have his or her signature attested by the respective Head of Department or any officer authorized by the Head. Signatures of other applicants shall be attested by a

person duly authorized to do so, i.e., Justice of Peace, Commissioner of oaths, Attorney-at-Law, Notary Public, Principal of Government School, a permanent officer in the Public who drawn an annual salary of Rs. 782,808/- or higher, a Chief Incumbent of a Buddhist Temple or a Nayaka Thera, a clergy member of any other religion or religious institution who holds a significant position.

- (f) Incomplete applications shall be rejected without notice. No complaints will be entertained regarding applications lost or delayed in the post.
- (g) Receipt of applications will not be acknowledged. Applicants who satisfy the qualifications prescribed in the notification and have correctly completed their applications will be called for the vocational test. Further information regarding this matter may be obtained *via* the contact numbers 011 2694566 or 011 2697934 of the Administration Division of the Department of Sports Development, from 8.30 a.m. to 4.00 p.m. on working days. Applicants shall clearly state the position applied for, their full name, NIC number, and address when making inquiries.
- (h) Applicants who are currently served in government departments, boards, or corporations shall submit their applications through their respective Head of Department or Institution.

Note: Calling an applicant for a vocational test or a structured interview shall not be deemed to grant any right or qualification for appointment.

08. Penalty for furnishing false information

If a candidate is found to be disqualified, his or her candidature is liable to be cancelled at any stage prior to, during, or after the vocational test or structured interview. If any particulars knowingly furnished by a candidate are found to be false, or if it is found that he or she has willfully suppressed any important fact, he or she shall be liable to dismissal from public service. All candidates are bound to comply with the rules and regulations imposed by the Director General of the Department of Sports Development in respect of conducting the vocational test and structured interview, and issuance of the results.

09. Identity of the Candidate:

Candidates shall be required to prove his/ her identity at the structured interview. For this purpose, any one of the following documents shall be accepted.

- I. The National Identity Card issued by the Department of Registration of Persons.
- II. A valid passport

10. Other matters:

For any matter not covered by these regulations, action shall be taken as decided by the Director General of Sports Development.

11. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

S. ACHCHUDAN,
Director General.

Department of Sports Development,
No. 09, Philip Gunawardena Mawatha,
Colombo 07,
Date: 27th February, 2026.

Specimen Application Form

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(For office use)

Recruitment to the post of Cook in the Primary Level Semi-Skilled Service Category of the Department of Sports Development – 2026

01. Name in full (In English Block capitals):

(Eg: HEARATH MUDIYANSELAGE SAMAN RATHNAYAKE)

.....
.....

02. Name with initials (In English Block capitals):

(Eg: H.M.S. RATHNAYAKE)

.....
.....

03. Name in full (In Sinhala):

.....
.....

04. Permanent Address (In English Block capitals):

.....
.....

05. Permanent Address (In Sinhala):

.....
.....

06. National Identity Card No.:

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07. Gender:

Male - 0

(Indicate the relevant number in the cage) Female - 1

08. Mobile Telephone No.:

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09. E-mail address :

.....

10. Date of Birth:

Year:

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 Month:

--	--

 Date:

--	--

11. Age as at the closing date of applications:

Years:

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 Months:

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 Days:

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12. Educational Qualifications:

(a) Particulars of G.C.E. (O/L) Examination : First attempt : Year:
 Index No:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(b) Particulars of G.C.E. (A/L) Examination : Second attempt : Year:
 Index No:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

13. Additional Educational Qualifications:

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

14. Service Experience (particulars of previous service periods and institutions):

Service Period	Designation	Work Place
From To		
I.
II.
III.

15. Professional Qualifications :

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

16. Have you ever been convicted of any offence in a Court of Law?

(Indicate (√) in the relevant cage)
 Indicate particulars, if the answer is yes.

Yes No.

.....

17. Candidate’s Certificate

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....
Signature of the Applicant

18. Attestation of Candidate’s Signature: (Delete irrelevant words)

I hereby certify that Mr., who has submitted this application, is personally known to me and placed his signature before me on

.....,
Signature and official stamp of the officer attesting the signature.

Date:

Name in full of the Officer, attesting the signature:

Designation:

Address:

Note: Applications shall be attested in accordance with Section (e) of Paragraph 07 of this *Gazette* notification.

19. Recommendation of Head of the Institution:

I hereby certify that Mr., who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he may / may not be released from the service of this institution if selected for the above post.

Date:

.....,
Signature and Official Frank of Head of Institution.

Name of the Head of Institution:

Designation:

Address:

DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development - 2026

APPLICATIONS are hereby called from Sri Lankan male applicants who have satisfied the following qualifications to fill vacancies existed in the post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development.

01. This recruitment is made for the post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development. Closing date of calling for applications: 27/03/2026

02. Conditions of Service:

- (a) A selected candidate will be appointed to the post of Ground Assistant subject to the general conditions governing appointments in the public service, the terms and conditions set out in the Scheme of Recruitment approved by the Public Service Commission on 26.06.2018, and any amendments made or to be made to the Scheme of Recruitment hereinafter, the conditions stipulated in the Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2022, and provisions set out in the Establishments Code and the Financial Regulations.
- (b) This post is permanent and pensionable. You shall be subject to the future policy decisions which may be made by the Government regarding the pension scheme. Notwithstanding that the said post is stated as pensionable, officers who are recruited in the future shall be subject to any future policy decisions that may be made by the Government regarding the pension scheme. In addition, you will also be required to contribute to the Widows' & Orphans' Pensions Scheme/ Widowers' and Orphans' Pensions Scheme. You will be required to pay contributions as prescribed by the Government from time to time.
- (c) This appointment shall be subject to a probationary period of three (03) years. The First Efficiency Bar Examination shall be passed within a period of three (03) years from the date of recruitment to Grade III of the post of Ground Assistant in the Primary Level Unskilled Service Category (PL-01).
- (d) The Director General of Sports shall have the power to revoke the appointment of any candidate who fails to assume duties of the post on the prescribed date.
- (e) Functions assigned to the position:

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
Ground Assistant	III	08	<ol style="list-style-type: none"> 1. Performing the daily duties assigned by the Supervising Officer in-charge of the playground. 2. Marking the playgrounds and maintaining the grounds in such a manner as to ensure that the markings remain clearly visible for a prolonged period. 3. Checking and reporting to the Supervising Officer on the requirements of ink materials and oils for marking playgrounds, fuel for grass-cutting machines, and other materials necessary for maintaining the grounds in proper condition. 4. Properly receiving and returning equipment required for maintenance purposes (such as grass-cutting machines) to the Supervising Officer.

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
			5. Possessing the ability to operate machinery used for grass-cutting and other maintenance purposes. 6. Properly maintaining the playground and its cleanliness by operating grass-cutting machines, as directed by the Supervising Officer. 7. Carrying out the maintenance, servicing, and repair of the machinery, as directed by the Supervising Officer. 8. Properly carrying out and maintaining the water supply for the playgrounds.

03. Monthly Salary Scale:

In accordance with the Public Administration Circular No. 10/2025, the monthly salary scale (PL 01 – 2025) applicable to Grade III of the post of Ground Assistant in the Primary Level Unskilled Service Category (PL-01) in the Department of Sports Development is Rs. 40,000 - 10 x 450 – 10 x 490 -10 x 540 – 12 x 590 – Rs.61,880/- (Initial salary step - Rs.40,000.00). In addition, you shall be entitled to any other allowances granted to public officers by the government from time to time.

04. Qualifications for Recruitment:

(a) *Educational Qualifications:*

Shall have passed six (06) subjects, including at least two (02) credit passes, at the G.C.E. (Ordinary Level) Examination in not more than two sittings.

(b) *Professional Qualifications:*

Professional qualifications possessed in the relevant field shall be treated as an additional qualification.

(c) *Experience:*

Service experience in the relevant field shall be treated an additional qualification.

(d) *Physical Fitness:*

All the candidates shall be of sound physical and mental fitness to serve at any part of the island and to perform the duties of the position.

(e) *Other Qualifications:*

- I. Should be a citizen of Sri Lanka,
- II. Should be of an excellent character,
- III. Should have fulfilled, by all means, all the qualifications required for the recruitment to the post as at 27/03/2026.

(f) *Age:*

Should not be less than 18 years and more than 45 years as at the closing date for calling applications.

05. Method of Recruitment:

Structured Interview: Qualifications shall be assessed at the Structured Interview itself.

(a) *Structured Interview:*

- I. In accordance with the following marking scheme, an interview for assessing the eligibility of candidates shall be conducted by a structured interview board, duly appointed by the Director General of Sports

Development, for the purpose of evaluating candidates' knowledge of the subject, additional educational qualifications, vocational qualifications, and practical skills demonstrated at the interview. The maximum marks obtainable shall be 100.

<i>Headings to which marks will be awarded</i>	<i>Maximum marks</i>	<i>Minimum marks considered for selection</i>
01. Additional Educational qualifications and other qualifications	25	Not applicable
02. Additional professional qualifications	35	
03. Additional experience	35	
04. Skills demonstrated at the interview	05	
Total	100	

06. Granting appointments:

- I. Number of Vacancies: 08
In the event that more than one candidate ties for the number of available vacancies, the filling of such vacancies shall be determined in accordance with Public Service Commission Circular No. 01/2019 (II). The effective date of appointment shall be determined by the Director General of Sports Development.
- II. Recruitment to Grade III of the post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development shall be selected in order of merit as per the total marks obtained by candidates at the eligibility evaluation interview. In the event of any vacancy arising due to the failure of a selected candidate to assume duties or report for duty for any reason, the Director General of Sports Development shall make recruitment from among the remaining candidates in the order of merit.

07. Method of Application:

- (a) The application form shall be prepared and filled in the medium in which the candidate intends to join the service.
- (b) The designation appearing in the heading of the application should be indicated in English language as well, on both Sinhala and Tamil application forms.
- (c) The application shall be in compliance with the specimen form appended to this notification, shall be prepared on 8½" × 12" size paper (A4), and shall be filled in the clear handwriting of the candidate him- or herself. Applications prepared by computer shall also be acceptable. The application shall be prepared indicating headings numbered 01 to 11 on the first page, and the remaining headings on subsequent pages.
- (d) Duly completed applications shall be sent by registered post to reach "Director General, Department of Sports Development, No. 09, Philip Gunawardena Mawatha, Colombo 07" or submitted by hand on or before **27/03/2026**.

The words "Recruitment to Grade III of the post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development – 2026" shall be clearly indicated on the top left hand corner of the envelope containing the application. Any application received after 27/03/2026 shall not be accepted.

Certified copies verifying educational and professional qualifications shall be appended to the application.

- (e) Attestation of the signature:
An applicant who is currently engaged in the public service shall have his or her signature attested by the respective Head of Department or any officer authorized by the Head. Signatures of other applicants shall be attested by a person duly authorized to do so, i.e., Justice of Peace, Commissioner of oaths, Attorney-at-Law, Notary Public,

Principal of Government School, a permanent officer in the Public who drawn an annual salary of Rs.782,808/- or higher, a Chief Incumbent of a Buddhist Temple or a Nayaka Thera, a clergy member of any other religion or religious institution who holds a significant position.

- (f) Incomplete applications shall be rejected without notice. No complaints will be entertained regarding applications lost or delayed in the post.
- (g) Receipt of applications will not be acknowledged. Applicants who satisfy the qualifications prescribed in the notification and have correctly completed their applications will be called for the vocational test. Further information regarding this matter may be obtained via the contact numbers 011 2694566 or 011 2697934 of the Administration Division of the Department of Sports Development, from 8.30 a.m. to 4.00 p.m. on working days. Applicants shall clearly state the position applied for, their full name, NIC number, and address when making inquiries.
- (h) Applicants who are currently served in government departments, boards, or corporations shall submit their applications through their respective Head of Department or Institution.

Note: Calling an applicant for a structured interview shall not be deemed to grant any right or qualification for appointment.

08. Penalty for furnishing false information

If a candidate is found to be disqualified, his or her candidature is liable to be cancelled at any stage prior to, during, or after the structured interview. If any particulars knowingly furnished by a candidate are found to be false, or if it is found that he or she has willfully suppressed any important fact, he or she shall be liable to dismissal from public service. All candidates are bound to comply with the rules and regulations imposed by the Director General of the Department of Sports Development in respect of conducting the structured interview, and issuance of the results.

09. Identity of the Candidate:

Candidates shall be required to prove his/ her identity at the structured interview. For this purpose, any one of the following documents shall be accepted:-

- I. The National Identity Card issued by the Department of Registration of Persons;
- II. A valid passport.

10. Other matters:

For any matter not covered by these regulations, action shall be taken as decided by the Director General of Sports Development.

11. In the event of any inconsistency between the Sinhala, Tamil and English texts of this notification, the Sinhala text shall prevail.

S. ACHCHUDAN,
Director General.

Department of Sports Development,
No. 09, Philip Gunawardena Mawatha,
Colombo 07,
Date: 27th February, 2026.

Specimen Application Form

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(For office use)

Recruitment to the Post of Ground Assistant in the Primary Level Unskilled Service Category of the Department of Sports Development – 2026

01. Name in full (In English Block capitals):

(Eg: HEARATH MUDIYANSELAGE SAMAN RATHNAYAKE)

.....
.....

02. Name with initials (In English Block capitals):

(Eg: H.M.S. RATHNAYAKE)

.....
.....

03. Name in full (in Sinhala):

.....
.....

04. Permanent Address (in English Block capitals):

.....
.....

05. Permanent Address (in Sinhala):

.....
.....

06. National Identity Card No.:

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07. Gender:

Male - 0

(Indicate the relevant number in the cage)

Female - 1

08. Mobile Telephone No.:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

09. E-mail address :

.....

10. Date of Birth:

Year:

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 Month:

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 Date:

--	--

11. Age as at the closing date of applications:

Years:

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 Months:

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 Days:

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12. Educational Qualifications:

(a) Particulars of G.C.E. (O/L) Examination : First attempt : Year:
 Index No:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(b) Particulars of G.C.E. (A/L) Examination : Second attempt : Year:
 Index No:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

13. Additional Educational Qualifications:

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

14. Service Experience (particulars of previous service periods and institutions):

Service Period	Designation	Work Place
<i>From</i> <i>To</i>		
I.
II.
III.

15. Professional Qualifications :

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

16. Have you ever been convicted of any offence in a Court of Law?

(Indicate (√) in the relevant cage)
 Indicate particulars, if the answer is yes.

Yes No.

.....

17. Candidate's Certificate :

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....
Signature of the Applicant

18. Attestation of Candidate's Signature: (Delete irrelevant words)

I hereby certify that Mr./Mrs./Miss., who has submitted this application, is personally known to me and placed his/ her signature before me on

.....
Signature and official stamp of the
officer attesting the signature.

Date:

Name in full of the Officer, attesting the signature:

Designation:

Address:

Note: Applications shall be attested in accordance with Section (e) of Paragraph 07 of this *Gazette* notification.

19. Recommendation of Head of the Institution:

I hereby certify that Mr./Mrs./Miss , who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he or she may / may not be released from the service of this institution if selected for the above post.

Date:

.....
Signature and Official Frank of Head of Institution.

Name of the Head of Institution:

Designation:

Address:

02-456/4

Examinations, Results of Examinations & c.

MINISTRY OF TRANSPORT, HIGHWAYS AND URBAN DEVELOPMENT

The Open Competitive Examination for the recruitment to the Motor Vehicle Examiner Grade III (Sri Lanka Technical Service) in the category of Supervisory Management Assistant Technical Service in the Department of Motor Traffic -2025 (2026)

APPLICATIONS are invited for the open competitive examination for the recruitment to the vacant posts of Motor Vehicle Examiner in the category of Supervisory Management Assistant Technical Service which is under the Sri Lanka Technical Service in the Department of Motor Traffic. This recruitment will be made on the basis of the results of the competitive examination, which will be conducted by the Commissioner General of Examinations in Colombo in June 2026,

The application has been published on the website of the Department of Examinations of Sri Lanka www.donets.lk at “Online Applications-Recruitment Exams/E.B. Exams” which is under “Our Services” and applications can be submitted only online. The acceptance of online applications will open on 03rd March 2026 at 9.00 am and will close on **27th March 2026 at 9.00 pm.**

Officers currently serving in the Public Service / Provincial Public Service should hand over a copy of the application form to the respective Head of the Department to be included in the personal files, and should submit a copy of the application certified by the, Head of the Institution along with a letter of confirmation of the service at the time of colling for the interview.

The applicant must bear any adverse consequences arising out from delaying the submission of applications until the closing date.

Applications hereby invited from candidates who meet the required qualifications specified in this advertisement to fill the 25 vacancies in the post of Motor Vehicle Examiner in the Sri Lanka Technical Service of the Department of Motor Traffic. The post of Motor Vehicle Examiner is a post which consists of the duties of checking the proficiency required to issue driving licenses in accordance with the activities prescribed under the Motor Vehicles Ordinance (Chapter 203), checking and reporting on compliance with the Motor Vehicles Ordinance during the registration of vehicles, participating in the interview boards for the recruitment of drivers and boards of vehicle purchase and

disposal of vehicles, inspecting and reporting of vehicles for cancellation of registration, inspecting and reporting on accident, issuing of vehicle fitness certificates, inspecting garages and submitting necessary reports, inspecting driving schools and submitting necessary reports, issuing prohibition orders and supervision for vehicles that are unfit for running and submitting expert reports on vehicles to the courts and other relevant institutions.

1. Service Conditions :

Candidates selected subjected to the general conditions of the control of the appointments of the Public Service, and conditions specified in the Scheme of Recruitment and Promotion for the post of Motor Vehicle Examiner in the category of Assistant Technical Service in the Department of Motor Traffic, which has been approved by the Public Service Commission on the letter No. PSC/EST/04 – 01-43/02/2028 and dated 14.06.201, and prepared as per the Public Administration Circular 06/2006, will be appointed to the Motor Vehicle examiner (Sri Lanka Technical Service) Grade III. This appointment is permanent and pensionable.

2. Salary Category and the Scale :

Salary Code Number : MN 3 – 2025
Salary Scale : Rs. 52,250/- 10x800/-
11x1,190/- 10x 1,320/-
10x1,350/- Rs. 100,040/-

3. Educational Qualifications :

Passing the G. C. E. (advanced Level) examination in three subjects related to the Science / Mathematics / Technology stream, with two subjects related to the field, at the same attempt;

and

Having passed the General Certificate of Education (Ordinary Level) examination in any Six (06) subjects at the same attempt, with credit passes in Sinhala / Tamil / English Language, Science, Mathematics and one other subject.

4. Professional Qualifications :

- (i.) National Technical Diploma (relevant to the field of Automotive Mechanisms) awarded by the University of Moratuwa or Hardy Institute, Ampara;
or
- (ii.) National Diploma in Engineering Science (relevant to the Field of Automotive Mechanisms) awarded by the National Apprenticeship and Industrial Training Authority;

- or
- (iii.) National Diploma in Engineering Science (relevant to the Field of Automotive Mechanisms) awarded by the Ministry of Education and Higher Education;
- or
- (iv.) National Diploma in Engineering Science (related to the field of Automotive Mechanisms) awarded by the Open University of Sri Lanka;
- or
- (v.) Successful completion of Part I of the Engineering Examination conducted by the Sri Lanka Institute of Engineering (with the subject of Motor Engineering);
- or
- (vi.) Having completed the National Vocational Qualification (NVQ) in the Level of 06 qualification related to the field of the job (relevant to the field of Automotive Mechanisms);
- or
- (vii.) having obtained other technical qualification recognized by the Tertiary and Vocational Education Commission as equivalent in all respect to the above mentioned technical qualifications, after consulting and obtaining opinion from the Ministry of Higher Education and the Institutions that issued the above mentioned technical certificates.

5. Experience :

Every applicant, after obtaining the above technical qualifications, should have at least 02 years of supervisory level experience in the field of Automotive Mechanics in a recognized motor garage, registered under the Companies Act, with a Government or a Corporate / Statutory Board, and paying for the Employees Provident Fund and Employees Trust Fund for at least 10 employees, carrying out repairs of all parts of motor vehicles, including diesel, and petrol engines, gearboxes, differentials, brake systems, electrical systems, suspension systems, etc.,

6. Physical Qualification :

Every candidate must be physically and mentally fit enough to serve and to perform the duties of the post in any part of Sri Lanka.

7. Other :

- (i.) Every applicant must be a citizen of Sri Lanka.
- (ii.) Applicants must be of excellent character.
- (iii.) No person holding an any religious order is eligible to sit for this examination.
- (iv.) Every applicant must be in possession of a valid driving license for driving motorcycles (A), motor coaches (D) and heavy motor lorries (CE), except for all disabled vehicles, on the date of receipt of applications.
- (v.) All applicants must have fulfilled all the qualifications required for recruitment to this position in every respect on the date of receipt of applications.

Note .- All the officers of the Public Service / Provincial Public Service who have fulfilled the qualifications mentioned above may also apply for this position.

8. Age Limit :

Must be not less than 18 years of age and not more than 35 years of age on the closing date for the receipt of applications. (Accordingly, only those whose date of birth falls on or before 28.12.2007 and on or after 28.12.1990 are eligible to apply for this post.

Note : Those already employed in the Public Service / Provincial Public Service will not be affected by the maximum age limit.

9. Method of recruitment :

The entire number of vacancies available will be recruited on an open basis and will be recruited based on the results of a written competitive examination and a General Interview to test the qualifications, based on the order of merit of the total marks of the applicants who pass the written examination, a number equal to be recruited will be called for a General interview and suitable candidates will be selected.

10. Written Examination :

<i>Question Paper</i>		<i>Time</i>	<i>Total Marks</i>	<i>Pass Marks</i>
1.	General Knowledge about the Motor Mechanical Science	02 hours	100	40 %
2.	Aptitude	01 hour	100	40 %

Syllabus for the Examination :

<i>Name of the Question Paper</i>	<i>Syllabus</i>
General Knowledge about the Motor Mechanical Science	<p>Basic knowledge on the following industrial sectors and a basic understanding of the errors to those sectors.</p> <ol style="list-style-type: none"> 1. Performance and efficiency of a diesel and petrol engine. 2. Clutch and transmission system 3. Lubrication system and cooling system 4. Electrical system 5. Fuel system of petrol and diesel vehicles 6. Braking system, testing of Wheel efficiency testing equipment, reaction time, stopping distance. 7. Handbrake system 8. Wheel alignments and steering geometry testing system 9. Suspension system 10. Preparation of a standard quality report on a motor vehicle 11. Issuance of a fitness certificate of a vehicle 12. General knowledge of the role of the Department and the duties of a motor vehicle Examiner 13. General understanding of painting, soldering and welding 14. Automatic transmission
Aptitude	<p>This question paper consists of subjects – related questions designed to measure the candidate’s statistical abilities, reasoning ability, General Intelligence, etc.</p>

The examination will be conducted in Sinhala, Tamil and English medium. No change the language medium applied for will be permitted later.

11. General Interview :

Marks will not be given for the General Interview, and only a qualification check is carried out.

12. Examination Fee :

Examination fee is Rs. 1200/-. The payment of the Examination fee should be made only under the following fee payment methods provided in the online system.

- i Any Bank Credit Card,
- ii Any Bank Debit Card with the facility of internet transaction,
- iii Online Banking method /Flex App of Bank of Ceylon,
- iv Through any Branch of the Bank of Ceylon.

Note :

1. Instructions on how to make payments using the above methods are published on the website under the technical instructions related to the Exam.
2. You will be notified *via* SMS or e-mail that your payment has been received. The full payment of the Examination fee must be paid, and applications that have been underpaid or overpaid will be rejected. The Department of Examinations of Sri Lanka will not be held responsible for any errors that may occur in the payment of Examination fee through the above payment methods.
3. The amount paid for the examination will not be refunded or transferred to another examination for any reason.

13. Method of Making Applications :

Online Examination applications should be completed in English only. Applicants will be notified by the Department of Examinations that their online application has been accepted / not accepted by the Department through a short message (SMS) or an e-mail address on the mobile phone number used to access the system before completing the online application, download the instructions for applying for the examination. Follow the instructions carefully while filling the application form. Any correction made after obtaining a printed copy of the application form will not be considered as valid correction. Incomplete applications will be rejected without notice.

14. Admission to the Examination :

- i. On the pre assumption that only those who meet the qualifications mentioned in the *Gazette* notification have applied, the Commissioner

General of Examinations will issue Examination Admission Cards only online to the candidates who have submitted the duly completed applications along with the relevant receipt for paying due payment of examination fee on or before the last date of receipt of applications. As soon as the Examination admission cards are issued, The Department of Examinations of Sri Lanka will inform the candidates about it through a web notification / SMS message. If there is a candidate who has not been received his / her admission card, he / she should inquire about it from the Institutional Examination Organization branch of the Department of Examinations as mentioned in the notification. When making such inquiries, it will be more effective for the applicants to refer to the name of the Examination for which he / she has applied, the full name of the applicant, the National Identity Card Number and the address. It will be useful to keep a photocopy of the completed application form with him / her to confirm any information sought by the Department of Examinations. Check the admission card and if there are any amendments required, contact the Department of Examinations in advance and relevant corrections should be made as per the applications, Requests for corrections to be made at the examination hall / during the interview will not be considered.

- ii. A candidate must appear for the Examination in the examination hall assigned to him / her, and each candidate must first handover the signed and certified admission card to the Chief Invigilator of the relevant examination hall on the day of his / her first appearance in the examination hall. A set of rules to be followed by each candidate in connection with the Examination is Published at the beginning of this *Gazette*.
- iii. The issuance of an admission card to a candidate, shall not be considered as an acceptance that he or she is eligible to appear for this examination.
- iv. If there is a violation of the rules prescribed by the Commissioner General of Examinations regarding the conduct of the examinations, they will be subject to a penalty imposed by the Commissioner General of Examinations.
- v. The decision of the Commissioner General of Examinations in respect of results of the examination shall be final.

15. Identity of the Candidate :

All the candidates must prove their identity to the satisfaction of the Chief invigilator of the examination hall for each subject they appear for. Only the following documents are valid for this purpose.

- I. National Identity Card,
- II. Valid Passport,
- III. valid Sri Lankan Driving License.

Likewise, Examination candidates should enter the examination hall without covering the face so as to confirm their identity and without covering two ears so as to verify that they are not wearing electronic communication devices. The candidates who do not agree to this condition will not be admitted to the examination hall. Furthermore, they must remain without covering their faces and ears from the moment they enter the examination hall until the examination is over and they leave.

16. NB :

Applications of the Candidates who fail to submit documents when requested will not be considered.

17. Selection for the Appointment :

recruitment will be base on the results of the written test and a General Interview. Accordint to the order of merit of the total marks of the candidates who pass the written test, a number equal to the number expected to be recruited will be called for the General interview, and suitable candidates will be selected.

18. Issuance of the Results :

In addition to handing over the relevant results sheets to the “Commissioner General of Motor Traffic, Department of Motor Traffic”, the Commissioner General of Examinations will also personally notify of the results for all the candidates who have been appeared for the examinations or release them on the website www.results.gov.lk.

19. Providing false Information :

If a candidate is found to be ineligible, his candidature may be cancelled at any time before, during or after the examination. If it is found that any fact furnished by a candidate is false or if it is found that any material fact has been willfully suppressed, he may be dismissed from the service of the Government. Matters not provided for in these regulations shall be delt with as may be determined by the Public Service Commission.

In the event of any inconsistency in the publication of this notice in each language, which is published in Sinhala, Tamil and English media, the notice published in Sinhala media shall prevail.

KAMAL AMARASINGHA,
Commissioner General of Motor Traffic.

On the date of 27th February 2026
Department of Motor Traffic
Elvitigala Mawatha,
Colombo 05.

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