

## **Guidelines to Law Graduates from Recognized State/Foreign Universities and Barristers for Admission to Sri Lanka Law College - 2023 (1<sup>st</sup> Intake)**

### **1. Application for admission**

Please send the duly filled Application Form to the email address [applications.admissions@slc.ac.lk](mailto:applications.admissions@slc.ac.lk) on or before **January 27, 2023**.

You will be notified of the receipt of your application form and further steps to be taken by email. If you have not received the acknowledgment email on or before January 27, 2023, please contact the Student Registration Unit immediately.

### **2. Required minimum qualifications**

- (i) He/She should be a citizen of Sri Lanka;
- (ii) He/She should have completed the seventeenth year of age at the time of making the application;
- (iii) He/She should submit a certificate of good character acceptable to the Council;
- (iv) He/She should be an LL.B. degree holder from a university recognized by the Incorporated Council of Legal Education (ICLE) on or before 30 December 2020 or later (only the universities that were approved temporarily between January 01, 2021 and December 31, 2022);
- (v) He/She should possess a minimum of a Credit pass in the English Language and a Credit pass in the Sinhala or Tamil Language, obtained at the Sri Lanka General Certificate of Education (Ordinary Level) Examination or National Certificate of General Education Examination or an Examination recognized by the Department of Examinations of Sri Lanka as an equivalent qualification to the above examinations;

### **3. Required certificates/ documents**

- (i) Original LL.B. Degree certificate and/or detailed results sheet/s with a true copy;
- (ii) A letter from the relevant University/Society (the qualification awarding body) by confirming the candidate's commencement date of the degree program and the degree awarded date, address to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo 12.
- (iii) Original G.C.E. (O/L) Examination Certificate/s in proof of minimum Credit passes in English and Sinhala/Tamil languages, provided by the Department of Examinations/ the qualification awarding body with two (2) true copies

- (iv) A Character Certificate, addressed to the Principal, Sri Lanka Law College, No. 244, Hulftsdorp Street, Colombo – 12. (The certificate of good character should have been obtained within a period of six months of the application for admission and should, in the case of applicants who have passed out of universities, be from the Dean of the Faculty and if no educational institution has been attended immediately before application, from a Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
- (v) Original Birth Certificate (please note that if the original Birth Certificate is not in English Language, an English translation must be submitted).
- (vi) Three (3) colour photographs [Passport size (3.5 cm. x 4.5 cm.) - one of which must be pasted and certified on page number four (4) of the application. The attestation is to be done by the Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law).
- (vii) One (1) certified true copy of the National Identity Card/Valid Driving License/Passport

#### 4. **Important**

- (i) A Commissioner for Oaths (e.g., Justice of the Peace/Attorney-at-Law) must certify as a true copy of the required photocopies.
- (ii) In the event of any discrepancy between names in the certificates and birth certificate, the applicant is required to submit an affidavit along with the application form (you must give detailed information on why your name/s are different in those documents).
- (iii) applicant's name will be registered as a student according to the name appearing on their birth certificate.
- (iv) All inquiries relating applications for admissions 2023 (1<sup>st</sup> Intake) should be forwarded to [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)

#### 5. (i) **Fees payable (nonrefundable):**

The Registration Fee must be paid to the Credit of "The Incorporated Council of Legal Education" (ICLE) Hatton National Bank Account No. 063020073300 at any branch of the Hatton National Bank (as per the given payment guidelines and we prefer online payments).

Please refer to the Extraordinary Gazette notification No. 2313/49 - Thursday, January 05, 2023, for the latest fee structure.

##### **(a) Registration fees - Preliminary Year Students with foreign LL.B.**

	<b>Fees (LKR)</b>
Admission Fee	75,000.00
Lecture Fee	25,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
<b>Total Fee LKR</b>	<b>117,500.00</b>

**(b) Registration fees - final Year Students with LL.B. Degree from any University established or deemed to be established under the Universities Act, No. 16 of 1978 or General Sir John Kotelawala Defence University**

	<b><i>Fees (LKR)</i></b>
Admission Fee	25,000.00
Identity Card Charges	2,000.00
Utility Fee	10,000.00
Union Fee	500.00
Library Fee	5,000.00
Examining Deed Book	5,000.00
<b>Total Fee LKR</b>	<b>47,500.00</b>

**(c) Registration fees - Barrister Students with LL.B.**

	<b><i>Fees (LKR)</i></b>
Admission Fee	75,000.00
Library Fee	5,000.00
Utility Fee	10,000.00
Identity Card Charges	2,000.00
Union Fee	500.00
Examining Deed Book	5,000.00
<b>Total Fee LKR</b>	<b>97,500.00</b>

Payment References must be entered as follows;

**NIC Number <space> Payment Code <space>Name with Initials**

**Examples:-**

if you want to pay Preliminary year Registration fee - **198828804541<space>RF<space>D.S. Perera**

if you want to pay Final year Registration fee - **198828804541<space>RT<space>D.S. Perera**

**6. You must note:**

If any information given by you is found to be incorrect, false or intended to mislead the Council of Legal Education, you are liable to be disqualified. If such information is discovered after admission, you are liable to be expelled from the College. Legal action can be instituted under chapter XVIII of the Penal Code and/or any other statute against you.

**7. We have given important instructions/steps that need to be followed, when submitting the application form along with the required documents. Please read these instructions carefully.**

**Read the instructions carefully.**

- (i) Check your eligibility and qualifications for admission as a student of SLLC.
- (ii) If you are eligible, download the application form and print it on both sides of a white A4 size paper.
- (iii) Provide the relevant details in the application form legibly.
- (iv) Complete the application form only in the English language by using a blue coloured, ballpoint pen.
- (v) Do not leave any items blank and if an item does not relate to you, write "not applicable".

- (vi) Check your names and the spellings carefully, and in case of any discrepancy between names in the Application form and your Birth Certificate, you are required to submit an Affidavit.
- (vii) Ensure that you place your signature and date on all pages of the application form.
- (viii) Please scan and send only the completed application form via email (do not send educational certificates or any other documents via email).
- (ix) Rename your scanned pdf file as follows

**NIC Number<space>Last Name with Initials<space>Name of the document**

198828804541 D.S.Perera Application Form

- (x) The payment reference should be mentioned as per the given guideline.
- (XI) The subject line in the email should be as follows;

**Application <space>NIC Number<space>Last Name with Initials**

Application 198828804541 D.S.Perera

8. **The applications may be rejected due to the following shortcomings:**

- (i) Applications received after the closing date;
- (ii) Applications received without the relevant payment code;
- (iii) Illegible applications;
- (iv) Submitting more than one application by the same applicant.
- (v) Applications which are incomplete.
- (vi) Failure to submit the required original and certified documents on the scheduled date (which will be notified to you later in due course.)

9. If you require any further information/assistance, please read the notice dated January 09, 2023 or feel free to contact us.

S. Prabakaran,  
Unit Head,  
Student Registration Unit,  
Sri Lanka Law College,  
244, Hulftsdorp Street,  
Colombo 12.

T.P. Nos. 011-3421759 / 011-2473119  
e-mail: [registrations@slc.ac.lk](mailto:registrations@slc.ac.lk)