

Airport and Aviation Services (Sri Lanka) (Private) Limited (AASL)

Post of Technical Officer (Quantity Surveying)

01. Job Scope : Working diligently to achieve the objectives of the Civil Engineering Division (Planning and Design Section & Projects Section) by applying sound knowledge in Quantity Surveying in both pre-contract and post-contract activities, while maintaining accuracy and high ethical standards.

02. Key Responsibilities :

- Maintaining confidentiality of project-related information.
- Taking off quantities in accordance with Standard Methods of Measurement and ensuring accuracy.
- Preparation and review of cost estimates.
- Calculation of rates based on Standard Practises and prevailing market conditions.
- Preparation of Bills of Quantities (BoQ).
- Collection, storage, maintenance, and updating of data systems required for estimation purposes.
- Calculations relating to the CIDA Price Fluctuation Formula and forecasting price fluctuations when required.
- Assisting in the preparation of bidding documents.
- Serving in Technical Evaluation Committees.
- Assisting in pre-bid meetings and preparation of minutes.
- Assist the Engineer in the administration of Construction Contracts in accordance with Standard Conditions of Contract and applicable Procurement Guidelines and Manuals.

- Prepare Letter of Acceptance, Contract Documents and coordinate with the Contractor and Employer to facilitate Contract signing.
- Verify quantities of work executed, assessing and evaluating Payment Applications and preparing Payment Certificates.
- Analysis of Variations, additional works, new rates, and Contractors' Claims, including Extensions of Time (EOT)
- Maintain contractual and financial records, prepare reports, and assist in final accounts, project closeout, and annual budget preparation.
- Issuing Payment Certificates on time, in order to Contractors getting their payment on time as per the Conditions of Contract.
- Any other responsibilities assigned by the Head of the Division or an authorized officer.

03. **Qualifications** : I. a. The National Diploma in Technology (NDT) in Civil Engineering with Quantity Surveying as a Component or a subject

OR

b. The Higher National Diploma in Engineering (HNDE) in Civil Engineering with Quantity Surveying as a Component or a subject

OR

c. The National Diploma in Engineering Science (NDES) in Civil Engineering with Quantity Surveying as a Component or a subject

OR

d. Diploma in Technology, awarded by the Open University of Sri Lanka in Civil Engineering with Quantity Surveying as a Component or a subject

OR

e. Qualification in Quantity Surveying equivalent to NVQ Level 06

OR

f. Technician Certificate, Technician Diploma & Advanced Technician Diploma (Part I & Part II of Old Syllabus) of City & Guilds London Examination in Quantity Surveying

AND

II. Knowledge in QS related software for taking off quantities is an added qualification

AND

III. Should possess a minimum of three (03) years' post qualifying experience in a reputed organization in the field of Quantity Surveying (three (03) years' of work experience should be acquired from the date of one of the above applying qualifications awarded)

04. Age : Should be below 35 years on the closing date of applications.

05. Salary : The selectees will receive attractive remuneration package.

06. Method of selection : By a written test and an interview.

General

Accommodation and transport facilities will not be provided by the Company for the selected candidates.

The selected candidates will have to perform duties at any Airport / location belongs to AASL in any part of the Island.

If you are interested and possess the relevant qualifications and experience please send in your resume prepared according to the specimen application given in our Website **(http://www.airport.lk>Corportate>Careers)** with copies of the relevant certificates to be reached to the address **"Chairman, Airport & Aviation Services (Sri Lanka) (Private) Limited, Bandaranaike International Airport, Katunayake"** on or before **November 27, 2026 only by Registered Post**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

The applications without copies of relevant certificates or forwarded in other modes or not in accordance with the specimen given in our website and applications received this office after the closing date of the application, will be rejected.

Please note that the company reserves the right to cancel or re-call this vacancy advertisement.

Only qualified candidates will be notified at all stages of the selection process.

CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE

Advertised on 08/11/2026