SEC | SECURITIES AND EXCHANGE COMMISSION OF SRI LANKA

VACANCY

The Securities and Exchange Commission of Sri Lanka (SEC), the apex regulator of the nation's capital market, is mandated to create, develop, and maintain a fair, orderly, efficient, and transparent securities market, while upholding the highest standards of professionalism, integrity, and ethical conduct across the industry. With investor protection as a core statutory obligation, the SEC is dedicated to safeguarding investor rights and strengthening market confidence in Sri Lanka's evolving capital-market landscape.

The SEC invites applications from dynamic, ethical, and results oriented professionals with strong leadership qualities to join our team.

Successful candidates should demonstrate sound judgment, discretion in handling confidential information, excellent interpersonal skills, and the ability to operate effectively in a collaborative regulatory environment.

MANAGER - HUMAN RESOURCES

The Manager - Human Resources will be responsible for managing and coordinating day-to-day Human Resources operations, ensuring the efficient and timely delivery of HR services in accordance with the approved policies, procedures, and applicable statutory requirements of the Commission. The Major responsibilities inter alia include:

- Assisting in implementation of HR strategies, policies, and procedures.
- Coordinating employee performance management, learning and development, and succession planning initiatives.
- Coordinating salary administration, employee benefits, increments, allowances, and payroll processes.
- Ensuring compliance with labor laws, and HR best practices.

Required Qualifications:

- A Bachelor's degree in Human Resource Management (HRM) or in any other discipline with a specialization in HRM from a recognized university, or a professional qualification in HRM from a recognized institution or be an Attorney-at-Law with experience in the field of Human Resources.
- A demonstrable track record in managing Human Resources with a minimum of eight (08) years of experience at the Assistant managerial or executive level with well-developed Human Resources skills.

Additional Requirements:

- A Bachelor's Degree with a class or a Master's Degree will be considered a definite advantage.
- Membership in a recognized professional Human Resources body will be a distinct advantage.
- Demonstrates analytical and decision-making capabilities, excellent communication skills in both English and Sinhala, and proficiency in IT applications.
- Demonstrating sound knowledge of Human Resource Information Systems (HRIS) will be an added advantage.
- Strong negotiation and presentation skills will be a distinct advantage.
- The candidate should be between 30-45 years of age.

Remuneration and Benefits:

- A highly competitive salary
- Annual performance-based incentive
- Local and overseas training in capital market disciplines
- Comprehensive medical insurance
- Life insurance coverage of Rs. 10 million
- Critical illness cover of Rs. 5 million
- Personal accident insurance equivalent to 60 months of basic salary
- All-purpose loan facility up to Rs. 2 million
- Sponsorship for higher studies

Application Procedure

Applicants should submit their CV along with the names and contact details of two non-related referees. Applications may be submitted by registered post or by email to **recruitments@sec.gov.lk on or before 30th November 2026**. Please indicate the Position Title on the top left-hand corner of the envelope or as the subject line of the email.

Selection Process

The selection process will consist of two stages, a preliminary interview followed by a final interview, and only shortlisted candidates will be contacted for the preliminary interview.

Canvassing in any form will result in automatic disqualification.

Acting Director General
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