VACANCIES

GSMB TECHNICAL SERVICES (PVT) LTD

(Subsidiary Company of Geological Survey & Mines Bureau)

Application will be called from **External Candidates** to the post of **Management Assistants** on **daily paid basis** of the Company for a period of three months.

Management Assistant-03 posts

Required Qualifications (1. and 2. and 3. Below)

1) Having passed the GCE (O/L) Examination with six (06) subjects including English language and four (04) credit passes for Sinhala / Tamil , Mathematics and two (02) other subjects in one sitting

2) Having passed the G.C.E.(A/L) examination with three (03) Commerce subjects (Other than the General Paper)

3) Having obtained the certificate in Computing of a recognized Institute

- **Daily Payment** -Rs.3,000.00
- **Age Limit**

Not less than 25 years and not more than 45 years

General Conditions applicable to the post

- Selected applicants should contribute 8% to the Employees Provident Fund & the Company contribution is 12% and an additional 3% will be contributed to the Employees Trust Fund
- Names, Addresses & Telephone numbers of two non-related referees should be stated in the application to obtain verifications of the applicant.
- Photocopies of educational qualifications, experience, professional qualifications and other relevant certificates should be attached to the application

Forward you're CV under registered cover to reach the following address, or Email to gsmbts2001@gmail.com **on or before 26.11.2026.**

Position applied for should be written on the top left-hand corner of the envelope or Subject line of the Email.

Chief Executive Officer
GSMB Technical Services (pvt) Ltd,
No.569, Epitamulla Road,
Pitakotte.