PUBLIC SERVICE COMMISSION

Ministry of Finance

VALUATION DEPARTMENT

RECRUITMENT TO THE POST OF LEGAL OFFICER (GRADE III OF EXECUTIVE OFFICER CATEGORY) - 2026

APPLICATIONS are called from the citizens of Sri Lanka with the qualifications mentioned in this Notice to fill the vacancy existed for the post of Legal Officer Grade III in the Executive Officer category in the Valuation Department of the Ministry of Finance.

1. Method of Recruitment :

Among the candidates who have fulfilled the qualifications mentioned in this notification, the candidate who obtained the highest marks on the results of a Competency Evaluation Interview conducted by a Competency Evaluation Interview Board appointed by the Public Service Commission will be recruited for the vacancy. The Competency Evaluation Interview is conducted in accordance with the marking procedure approved by the Public Service Commission (mentioned under No. 06).

The effective date of appointment will be decided by the Public Service Commission.

The last date for calling applications is 04.12.2026.

2. Required Qualifications :

(i) Educational/ Professional Qualifications
Should be sworn in as an Attorney-at-Law of the Supreme court of Sri Lanka.

(ii) Experience
Shall have not less than three (03) years of active professional experience as an Attorney-at-Law after taking the oaths as an Attorney-at-Law of the Supreme Court. (The period of experience obtained, the official seal of the certifying person and the date of certification should be clearly mentioned in the document submitted to prove the active professional experience.);

or

Shall have not less than three (03) years of experience in a legal post* in a public institution after being sworn in as an Attorney-at-Law of the Supreme Court of Sri Lanka in the following fields.

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(Should be confirmed by a letter issued by the Secretary/ Head of the Department/ Institution)

I. Coordinating with the Attorney General's Department and Legal Affairs on cases.
II. Legal Activities Related to Contracts.
III. Legal Matters with regard to relevant Acts.
IV. Preparation of Statutory Documents such as Acts, Bills, Circulars, Regulations etc.
V. Legal or judicial proceedings or investigations conducted by various statutory bodies.

Note : Certified Copies of the documents confirming the basic eligibility should be attached to the application. Applications without the certificate with the dates of commencement and end of service clearly mentioned and is not attached, may be rejected without notice.

* A legal post is a position in which a law degree or an oath of office as an attorney-at-law in the Supreme Court is a primary qualification for recruitment.

(iii) Physical Fitness
Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of the post.

(iv) Other Qualifications
- Should be a citizen of Sri Lanka;
- Applicants must be of excellent character;
- Should have fulfilled all the necessary qualifications for recruitment to the post on the closing date of applications.

3. Terms and Conditions of Employment and Terms of Service :

(i) This post is permanent. Pensionable. You should be subject to the policy decision taken by the government regarding the pension scheme to which you are entitled. You should contribute to the Widow and Orphan Pension Scheme/ Widower and Orphan Pension Scheme. You have to pay the contribution as prescribed by the government from time to time.

(ii) This appointment is subject to a probation period of 03 years. The first efficiency bar examination should be passed as per the procedure of recruitment within the first 03 years of recruitment.

(iii) Proficiency in prescribed other official language/ official languages should be obtained as per the provisions of the Public Administration Circular No. 18/2020 dated 16.10.2020.

(iv) This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Financial Regulations of the Government and other Departmental Orders.

(v) The language medium of application will not be allowed to be changed at a later date. The language medium in which you are eligible for appointment is the language medium mentioned by you in the application.

4. Age Limit :

Should not be less than 21 years of age and not more than 45 years of age on the closing date of applications.

5. Salary Scale :

As per the provisions of P. A. Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to this post is Rs. 82,150-10x2,400-8x2,940-17x3,900-195,970/- (SL-1-2025). In accordance with the provisions of the said circular, you will be paid as per Schedule III.

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6. The following marking procedure will be based for the Competency Evaluation Interview.

<table>
<tr><th>Serial Number</th><th>Subject</th><th>Scores</th><th>Maximum Scores</th></tr>
<tr><td>01</td><td>Additional Educational Qualifications
a) Master's Degree in Law obtained from a university recognized by the University Grants Commission
b) A Post Graduate Diploma in Law obtained from a University recognized by the University Grants Commission or a Post Graduate Diploma in Law from the Institute of Legal Education, Sri Lanka Law College.
c) The following obtained from a University recognized by the University Grants Commission,
• Bachelor of Law with First Class Pass
• Bachelor of Law Degree with Second Class Upper Pass
• Bachelor of Law Degree with Second Class Lower Pass
• Bachelor of Law Degree with Ordinary Pass
d) Final Year First Class Pass of the Law College
Final Year Second Class Pass of Law College
Note I : The above 05 marks will be awarded only if they have passed the final examination of the Law College with an honours pass.
Note II : Marks will be awarded only for the highest qualification.</td><td>
25
20

15
10
07
05
10
05</td><td>25</td></tr>
<tr><td>02</td><td>Additional Experience
<table><tr><th>Preparation of documents related to cases and making statements in open court</th><th>Filling Cases (For one case)</th><th>Marks for appearing before the court (For one case)</th></tr><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Court of Appeal</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Courts</td><td>4</td><td>5</td></tr><tr><td>Judiciary</td><td>2</td><td>3</td></tr></table>Note - In order to prove the above qualifications, copies of the relevant judgments or a certified copy of the case report on the last day of the case should be submitted to the Board of Interview.</td><td></td><td>35</td></tr>
<tr><td>03</td><td>Language Ability
(a) Degree obtained from a university recognized by the University Grants Commission including English Language as a main subject.
(b) Accuracy of English language in reputed international or national level moot court competitions.
<u>Singles</u>
i. First Place/ Best Skill - 12
ii. Second place - 10
iii. 3rd Place/ Other Skills - 08

<u>Teams</u>
i. First Place/ Best Skill - 10
ii. Second Place - 08
iii. 3rd Place/ Other skills - 06</td><td>
15
12</td><td>15</td></tr>
</table>

SINCE 2014 Gazette.lk AMBITIONS REALIZED

Serial Number	*Subject*	*Scores*	*Maximum Scores*
	(c) A Diploma in English from a University recognized by the University Grants Commission or a Diploma of SLQF 3 or above in English from any other institute or a Diploma of at least 1500 hours of study from a Government Training Institute/ Affiliated to a Government Training Institute.	10	
	(d) Shall have attained at least a distinction in English at the G.C.E. (A/L) Examination (Local or London) or IELTS aggregate score of 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above, or TOEFL-PBT 550 or above	08	
	(e) Advanced Certificate in English Language from a University recognized by the University Grants Commission or SLQF 2 Level Certificate in English from any other institution.	05	
	Note : Marks will be awarded only for the highest qualification.		
04	**Knowledge of Information Technology/ Information Technology Law**		**10**
	(a) Shall have studied Information Technology or Computer Science as a major subject for a Degree from a University recognized by the University Grants Commission.	10	
	(b) Diploma in Information and Communication Technology Law from a University recognized by the University Grants Commission or the Law College of Sri Lanka or any other professional institution recognized by the Government.	08	
	(c) Diploma in Computer Science or Information Technology from a University recognized by the University Grants Commission or NVQ 5 or above in Computer Science or Information Technology from any other institution.	05	
	(d) Certificates obtained by pursuing courses/ training programmes in the field of information and Communication Technology Law from a University recognized by the University Grants Commission or the Law College of Sri Lanka or any other Professional institution recognized by the Government. (Maximum 2 marks will be awarded for each certificate).	04	
	Note : Marks will be awarded only for the highest qualification.		
	Skills shown at the interview Applicant who is to perform the role of the post : • Strength questions (02 marks), • Situational questions (03 marks), and • Competency questions (10 marks) Marks will be awarded based on the answers given to the questions aimed at evaluating.		15
	Total	**100**	

7. Identity of the Candidates

Only the candidates who have submitted completed applications in all respects will be called for the Competency Evaluation Interview.

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Originals of all the certificates and duly certified copies of all the certificates should be produced by the applicant at the interview.

The following identity cards will be accepted to prove one's identity at the interview.

(i) Valid National Identity Card issued by the Commissioner of Registration of Persons.
(ii) Valid Passport

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8. Method to Submit Applications :

(i) Applications should be submitted by registered post to the address "Chief Government Valuer, Department of Valuation, No. 748, Maradana Road, Colombo 10" on or before ..... Applications received after that date will be rejected.

(ii) A specimen of the application is given shown at the end of this notification. Applicants should prepare their own applications on A4 size paper and fill them in own handwriting. On the first page of the application items from 01 to 08, on the second page, items from 9 to 11 and on the third page items 12 and 13 should be included.

(iii) On the left top corner of the envelope containing the application, the words of "Recruitment to the post of Legal Officer Grade III of the Department of Valuation, Ministry of Finance - 2026" should be marked.

(iv) Signature of the candidate on the application should be attested by Head of Government Schools/ Retired Officer, Grama Niladhari of the Division, Justice of Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, an authorized officer of the Tri-Forces, an Officer of the Permanent Staff Grade officer of the Government/ Provincial Public Service or by the Chief Incumbent or Nayaka Thero of a Buddhist temple or by a person holding a significant Venerable position in charge of an other religious place of worship.

(v) Officers who are currently employed in the public service or in the provincial public service should submit their applications through the Head of the Department in which they are serving.

(vi) Applications that do not conform to the specimen application form will be rejected without notice. No complaint will be entertained regarding the loss or delay of applications.

9. Providing incorrect information :

If any information mentioned in your application is found to be false or incorrect before recruitment, your candidature will be cancelled. If such false or incorrect information is found after recruitment, action will be taken to dismiss you subject to the relevant action.

10. The final decision on whether to fill the vacancy, not to fill or to fill a part of the vacancies rests with the Public Service Commission.

11. If there is any inconsistency or contradiction between the Sinhala, Tamil and English language texts in this *Gazette* notification, then the Sinhala language text shall prevail.

12. The decision taken by the Public Service Commission in respect of any matter not mentioned in this notification or if any problem arises in the recruitment process shall be final.

According to the order of the Public Service Commission,

Secretary,
Ministry of Finance.

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