NATIONAL SAVINGS BANK

APPLICATION TO THE POST OF …….

1. Name in Full : (Mr / Mrs / Miss)
   (Please underline surname)

2. Mailing Address : Mobile No :

3. Address of Permanent Residence: Telephone No :

   District :

4. E-mail :

5. Date of Birth :

6. Civil Status :

7. Nationality :

8. National Identity Card No :

9. Education

   A. School Attended:

   B. Higher Education

Name of University / Institute	Period		Title of Degree	Results (Class & Division)
	From	To		

   C. Professional Education

Name of Institute	Period		Title of Course	Results
	From	To		
	.			

10. Memberships of Professional Bodies:

11. Working Experience :

Name & Address of the Institution	Designation	Duration	Main duties and responsibilities handled by you

12. Extracurricular activities:

13. Non-Related Referees :

Name & Occupation	Office Address & Telephone No.	Residential Address' Telephone No. & E-mail
i)		
ii)		

13. I certify that all the information given by me in this application is complete and true and I agree that if, after appointment any item of information is found to be incomplete or untrue, I will be liable for termination of my employment.

Date : ……. …….

Signature

Photocopies of the following documents should be attached:

(a) Certificate of Birth
(b) National Identity Card
(c) Educational & Professional qualifications Certificates
(d) Service Certificates
(Photocopies of certificates should be certified by the applicant)

HRD Division
National Savings Bank
Head Office
Colombo 3.

For Official Use :