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5.4 Physical Qualifications:

Every applicant must possess sufficient physical and mental fitness to serve in any part of Sri Lanka and to perform the duties of the post.

5.5 Restrictions on Qualifications:

i. Must be a citizen of Sri Lanka.

ii. Must bear an excellent moral character.

iii. Persons holding any religious ordination are not permitted to apply for this post.

iv. All qualifications required for recruitment must be completed in every respect on or before the closing date for applications.

v. Qualifications stated under sub-sections 5.4 and 5.5 (i), (ii) will remain applicable until recruitment to Grade III of the Counseling Officer post.

06. Age Limit:

6.1 Minimum Limit: Not less than 18 years.
6.2 Maximum Limit: Not more than 35 years.

07. Method of Recruitment:

7.1 Aptitude Evaluation Interview:

Key Scoring Criteria	Maximum Marks	Minimum Marks Considered for Selection
Practical presentation of counseling	50	25
Additional educational qualifications	10	Not Applicable
Professional qualifications	10	
Experience	10	
Language efficiency	10	
Computer knowledge	05	
Performance & Competencies shown at the interview	05	
Total	**100**	

i. To be selected for the post of Counseling Officer, obtaining at least 25 out of 50 marks for the practical presentation of counseling in the table above is mandatory.

ii. Recruitment will be made according to the order of merit of total marks obtained at the aptitude evaluation interview, based on the number of existing vacancies.

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08. Method of Application:

8.1: Applications must be prepared in accordance with the specimen form attached to this notice.

8.2: Applications not conforming to the prescribed specimen form, improperly completed, or received after the closing date will be rejected without notice. Applicants must bear any loss resulting from failure to complete the application properly.

8.3: The applicant's signature on the application must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner for Oaths, an Attorney-at-Law, a Notary Public, a Commissioned Officer of the Three Armed Forces, an officer holding a gazetted post in the Police Service, a staff-grade officer holding a permanent post in the Government Service, or (if the applicant is currently in Government/Provincial Public Service) by the Head of the Institution.

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8.4: Officers currently in Government Service must submit their applications through their Head of Department before the closing date. The Head of the Institution must certify that the officer can be released from their current institution if selected.

8.5: The top left-hand corner of the envelope containing the application must be marked: "Open Recruitment to the Post of Counseling Officer in the Associated Officers' Service Category of the Department of Prisons".

Completed applications must be sent on or before 15.12.2026 to below mentioned address,

Commissioner General of Prisons,

Establishments Branch,

Prison Headquarters,

No. 150, Baseline Road,

Colombo 09.

Any matter not provided for herein will be decided by the Commissioner General of Prisons. All applicants are bound to act in accordance with the general rules stated herein.

R. Prasad Hemantha Kumara
Commissioner General of Prisons (Covering up Duties)

R. Prasad Hemantha Kumara
Commissioner General of Prisons (Cov. Up)
Prison Headquarters
Colombo 09.

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