ELEVATE YOUR SPIRIT

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Banking Assistant

Compliance Department

KEY RESPONSIBILITIES

- Assist day-to-day operational activities across the Financial Crime Compliance (FCC) and Regulatory Compliance (RC) units.
- Support Managers/Executives of FCC and RCC in performing their responsibilities.
- Support Anti-Money Laundering (AML) alert management, blacklist management, sanctions screening management and other related activities.
- Manage statutory CBSL returns and goAML reporting for the compliance unit.
- Assist with compliance reviews, investigations, risk assessments, compliance certification activities.
- Prepare and collate relevant documents for internal audits and regulatory examinations.
- Generate compliance MIS, maintain departmental records, and ensure timely, accurate execution of all assigned deliverables.

EXPERIENCE & QUALIFICATIONS

- Full/part professional qualification in Banking or a relevant discipline.
- **Candidates with some prior experience in working in a Bank's Compliance unit will be an added advantage.**
- Proficiency in Microsoft Word, Excel etc.
- Very good written and verbal communication skills in English.
- Detail-oriented, analytical, and self-motivated professional with the ability to work under pressure.

Interested candidates are invited to forward their CVs to **career@cargillsbank.com** mentioning the post applied for, in the subject line of the email on or before **02nd December 2026.**

Head of Human Resources
Cargills Bank PLC,
No. 696, Galle Road, Colombo 03. Tel. 011 7 640 640

Cargills

Fitch Rating A-(lka)
www.cargillsbank.com

Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

CargillsBank
BANKING ON THE HUMAN SPIRIT