MINISTRY OF PLANTATION & COMMUNITY INFRASTRUCTURE

SRI LANKA TEA BOARD

Vacancy

The Sri Lanka Tea Board, the apex body of the Tea industry in Sri Lanka is looking for a dynamic and result oriented individual to be recruited for the following vacancy.

1. Post of Accountant – MM-1-1 Grade II- 01 Vacancy

Job Description

Management of the financial functions in a satisfactory manner to achieve organizational targets under the direct supervision of Director (Finance).

Qualification & Experience

External Candidates (a or b)

a). A Degree from a recognized University preferably in Accountancy, Commerce & at least Three (03) years post qualifying experience in public or reputed private sector organization.

b). Licentiate/ Intermediate Examination of the Institute of Chartered Accountants or Stage I & II of the Chartered Institute of Management Accountants & at least Three (03) years post qualifying experience in public or reputed private sector organization.

Internal Candidates

a). A minimum of Five (05) years satisfactory service in the Junior Manager category Grade I in the service of the Sri Lanka Tea Board.

Note : Computer literacy and English Knowledge are essential

Selection : By Structured Interview

Salary Scale applicable : MM 1-1 -Rs.(91,690-10x2480-15x3450-168,240) per month.

As per the Schedule II of the DMS 01/2025, initial salary step of Rs. 81,710/= p.m. and approved allowances will be paid.

Age limit

Should be not less than 22 years and not more than 45 years. Upper age limit will not apply to the Candidates from the Public sector.

BENEFITS

- Provident Fund: the selected candidate will be required to contribute 10% of his/her salary to the Employees' Provident Fund. The Board will contribute 15%.
- The Board will contribute a further 3% of the Employee's salary to the Employees' Trust Fund.

GENERAL CONDITIONS

- Every applicant should be a Sri Lankan citizen.
- Every applicant should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Every applicant should have an excellent character.

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- The selected external candidate will be appointed on probation for a period of three (03) years from the date of assumption of duties. Internal candidate who are already confirmed will be subjected to a trial period of one year.
- Person recruited externally will be placed on the initial salary step of the applicable salary scale and internally appointed persons will be placed in salary scale in terms of the provisions of the clause 4 of the chapter VII of the Establishment Code.

APPLICATIONS

Applications should be made on prescribed forms obtainable from this officer or downloaded from our website **www.srilankateaboard.lk** and sent together with a copy of Birth certificate, copies of educational and professional qualifications and experience under registered cover indicating the post applied for on the top left hand corner of the envelope to reach the under mentioned address on or before **17th November 2026.**

Applicants presently employed in Govt. Departments / State Corporations / statutory Boards should send their applications through the Heads of the respective Departments / Institutions. Non conformity with this requirement may cause the rejection of such applications.

DIRECTOR GENERAL
SRI LANKA TEA BOARD
574, GALLE ROAD,
COLOMBO 03

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