

VACANCIES

CEYLON PETROLEUM CORPORATION

Be a Leader in a Leading corporation in Sri Lanka by gaining national and international exposure in the petroleum industry and the corporate world.

Applications are invited from citizens of Sri Lanka to be considered for the undermentioned Posts in the service of the Corporation

GRADE	POST	Salary Scale
1. B-1	Translator (Sinhala /English)	Rs.112,340 – 134,965 5× 1345 – 10 × 1590
2. B-1	Translator (Tamil/English)	

Nature of Appointment – Permanent

Qualification Required for the Position

1. Should have passed three (03) subjects (except General Test) at the GCE A/L examination
AND
NVQ level 6 equivalent or above qualification / a professional qualification, in the subject area relevant to the post
2. Should pass a written test / Examination

Age Limit

Should not be more than 35 years of age as of the closing date for applications. (The maximum age limit will not be applicable to those who are in the service of the Government Departments, Corporations, Board and Statutory Bodies).

The field of work relevant to Position no. 01

Should possess experience in translating documents issued by the Management of the Corporation and documents submitted by all Divisions/Departments of the Corporation from Sinhala into English, as well as translating documents prepared in English into Sinhala. In addition, shall perform such other duties as may be assigned from time to time, corresponding to the grade to which the officer is appointed or any higher grade.

The field of work relevant to Position no. 02

Should possess experience in translating documents issued by the Management of the Corporation and documents submitted by all Divisions/Departments of the Corporation from Tamil into English, as well as translating documents prepared in English into Tamil. In addition, shall perform such other duties as may be assigned from time to time, corresponding to the grade to which the officer is appointed or any higher grade.

Common Requirements

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.
- Should of excellent moral character.

Additional Benefits

The selected candidates will be entitled to the following benefits in accordance with the applicable rules and regulations of the Corporation:

- Free medical facilities, including hospitalization, under the Corporation's Medical Assistance Scheme.
- Housing loan facilities.
- Motorcycle/three-wheeler loan facilities and other applicable loan schemes.
- For membership in the Employee's Provident Fund (EPF), the employee is required to contribute 10% of the salary, while the Corporation contributes 15%. In addition, the Corporation contributes 3% of the salary towards the Employee's Trust Fund (ETF).

Application Procedure

Application using the prescribed form should be forwarded with names and addresses and contact details of two non – related referees. Certified copies of all Educational certificates should be enclosed along with the application. Application form could be down loaded from the careers tab in the official website of the Ceylon Petroleum Corporation www.ceypetco.gov.lk

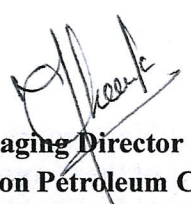
The applicants must fill the online form in the website with scan copies of the certificates. Also Hard copies of downloaded application with certified certificates must be sent to the address below.

It is a mandatory requirement to send the applications in both online platform and by post.

Applications submitted without complying with the above requirements will be rejected.

The post applied for should be written on the top left hand corner of the envelope which contains the application should be sent to the following address by requested post on or before 02.11.2026

Applications from employees in Government Departments and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.


Managing Director
Ceylon Petroleum Corporation
No. 609, Dr. Danister De Silva Mawatha
Colombo 09
19.10.2026
Mahi/ FN