



VACANCIES

The Board invites applications from suitable qualified Sri Lankan citizens for the following vacancies.

Table 1: The below vacancies are expected to be filled through an interview for each respective position.

S/ No.	Designation	Salary Code	No. of Vacancies
1	General Manager	HM 2 - 1	1
2	**Deputy General Manager (Planning, Research and Development)	HM 1 - 3	1
3	Assistant General Manager (Member Accounts)	HM 1 - 1	1
4	Assistant General Manager (Finance)	HM 1 - 1	1
5	Assistant General Manager (Legal)	HM 1-1	1
6	Assistant General Manager (Internal Audit)	HM 1 - 1	1
7	Manager (Admin and HR)	MM 1 - 3	2
8	Regional Manager	MM 1 - 3	1
9	Legal Officer	MM 1 - 1	2

**Applications for this position may also be submitted on a Secondment basis.

Table 2: The vacancies mentioned below are expected to be filled through short listing, a competitive examination and an interview.

S/ No.	Designation	Salary Code	No. of Vacancies
10	Administrative Officer (Admin and HR)	JM 1 - 1	1
11	Administrative Officer (Member Service)	JM 1 - 1	1
12	Accounts Officer	JM 1 - 1	7
13	Publicity Officer	JM 1 - 1	1
14	Assistant Administrative Officer (Admin and HR)	MA 4	2
15	Assistant System/ Analyst Programmer	MA 4	2
16	Assistant Accounts Officer	MA 4	1
17	Assistant Internal Audit Officer	MA 4	4
18	Assistant System Administration Officer	MA 4	1
19	Assistant Investment Officer	MA 4	2
20	Book Keeper	MA 2 - 2	3
21	Management Assistant	MA 1 - 2	63
22	Personal Assistant	MA 1 - 2	2
23	Driver cum Office Aide	PL - 3	8

External candidates who possess the required qualifications shall pay a **non-refundable application fee of Rs. 1,000/-** online, on or before **14.10.2026**, by crediting the amount to **Commercial Bank, Narahenpita Branch, Account No. 1220509201**. The **Transaction Reference Number (TRN)** stated on the receipt must be entered in the online application.

IMPORTANT (GENERAL):

Other Benefits Applicable to the Posts (As per the relevant Circulars):

(For Posts 1 to 6 only)

- Official vehicle or vehicle allowance
- Monthly fuel allowance

(For Posts 1 to 23)

- Various loan facilities at concessionary interest rates under the Board's Loan Scheme
- Annual bonus payment (subject to Ministry approval)
- Reimbursement of medical expenses
- Monthly incentive allowance
- Official uniforms

Applicants should visit the official website of the Employees' Trust Fund Board **www.etfb.lk** and carefully review the qualifications required for the above mentioned positions, along with the relevant instructions. Applications must be submitted only through the online application available on the official website.

Chairman / Chief Executive Officer,
Employees' Trust Fund Board,
P.O. Box 807, 23rd Floor, "Mehewara Piyasa",
Narahenpita, Colombo 05.