



University of Colombo School of Computing (UCSC)

Academic Support Staff Grades – Permanent Vacancies

The University of Colombo School of Computing (UCSC), the best leading Higher Education Institute which provides Undergraduate and Postgraduate education in Computing and related fields in Sri Lanka will entertain applications for the following post from suitably qualified persons up to **19th October 2026**.

Instructor in Computer Technology - Gr. II (04 Vacancies)

Educational Qualifications:

(UGC Circular No. 725)

(i) A First or Second Class in the B.Sc. Special Degree in Computer Science/ Computer Engineering from a recognized University;

OR

(ii)

(a) A pass in the B.Sc. Special Degree in Computer Science/ Computer Engineering from a recognized University

or

A First or Second class in the B.Sc. General Degree with computing as a subject component from a recognized University

AND

(b) One year experience in the field of Computing

OR

(iii)

(a) A pass in the B.Sc. General Degree with computing as a subject component from a recognized University.

Or

A First or Second Class in the B.Sc. General Degree (where computing is not a subject component) from a recognized University.

AND

(b) Two years experience in the field of Computing

OR

(iv)

(a) A pass in the B.Sc. General Degree (Where Computer is not a subject component) from a recognized University.

AND

Three years experience in the field of Computing

OR

(V) Any other Degree

AND

A Postgraduate Diploma in Computer Science / Computer Technology from a recognized University.

AND

One year experience in the field of Computing.

Term of reference (TOR) of Instructor in Computer Technology need for different sections:

1. Industry–Academia Collaboration, Student Placement and Professional Development - 01 Vacancy

- Develop and maintain relationships between UCSC and relevant industry organizations.
- Coordinate industry–academia collaboration activities according to the requirements of UCSC.
- Develop and maintain databases relating to students, industry partners and placement opportunities.
- Develop and maintain online platforms/portals for industry profiles and placement opportunities.
- Coordinate and organize industry sessions, technology talks, guest lectures and career-oriented programmes.
- Coordinate student placements considering student preferences and industry requirements.
- Provide mentoring, guidance and support to students in relation to their academic, professional and career development.
- Organize workshops on CV writing, communication skills, interview skills and other professional development areas.
- Coordinate activities related to the UCSC Alumni Association.
- Maintain and enhance online platforms/websites relating to alumni activities.
- Develop and coordinate activities to enhance student employability and professional readiness.
- Maintain records, reports and databases relating to industry collaboration, student placements and professional development activities.
- Provide technical and academic support for undergraduate degree programmes.

2. Digital Media, Graphic Design, Video Production and Multimedia – 01 Vacancy

- Analyze the requirements of digital, print and multimedia materials.
- Design and develop digital materials using appropriate desktop publishing and graphic design tools.
- Develop scripts, storyboards and concepts for video productions.
- Develop digital artifacts using appropriate graphic design and multimedia applications.
- Develop, edit and produce video materials using appropriate tools and applications.
- Perform audio and video editing for academic, promotional, training and institutional requirements.
- Fine-tune digital materials to achieve high-quality printing and presentation outputs.
- Edit and enhance video and audio content for high-quality presentations.
- Prepare and optimize digital materials for websites and other online platforms.
- Prepare and optimize video materials for web publication.
- Maintain and organize digital media resources and related repositories.
- Provide technical support for multimedia and digital content development activities.
- Provide technical and academic support for undergraduate degree programmes.
- Operate and maintain the UCSC Auditorium and Studio, including the relevant audio, video, lighting and multimedia equipment.

3. Academic, Laboratory, Technical and Undergraduate Programme Support – 02 Vacancies

- Provide technical and academic support for undergraduate degree programmes.
- Assist in conducting computer laboratory sessions, practical classes, workshops and demonstrations.
- Provide technical and academic support to academic staff in the preparation and delivery of practical and technology-based learning activities.
- Prepare, maintain and update laboratory exercises, practical assignments, demonstrations and digital learning materials.
- Provide technical and academic assistance to students in programming, software development, databases, networking, multimedia and other computing-related areas.
- Configure, maintain and support software, development environments and other technological resources required for undergraduate programmes.
- Assist in the implementation of technology-enhanced and online teaching and learning activities.
- Provide technical and academic support for examinations, practical assessments, student projects and other academic activities.
- Identify and resolve technical and academic issues encountered in undergraduate laboratories and practical sessions.
- Maintain records relating to laboratory resources, software, equipment and other academic technology requirements.
- Assist in introducing and implementing new technologies and tools relevant to undergraduate education.
- Assist academic staff in the development and maintenance of digital resources required for undergraduate teaching and learning.

- Support student projects, demonstrations, workshops and other activities related to undergraduate degree programmes.
- Provide mentoring, guidance and support to students in relation to their academic, technical, project-related, professional and career development.
- Coordinate and provide guidance to Temporary Academic Staff and Undergraduate Teaching Assistants in relation to laboratory sessions, practical classes and other assigned academic activities.
- Coordinate with relevant academic and administrative divisions to ensure the effective provision of academic, laboratory and technical resources.

Method of Recruitment

By open advertisement, Selection by aptitude test and Interview.

SALARY CODE & SCALE:

U-AS 2 (II); Rs. 85,305-3x2400-92,505 (EB); 94,905- 14 x 2400 – 128,505 p.m. (w.e.f. 01.01.2025)

In addition, cost of living allowance & other allowances approved by the University Grants Commission will be paid.

OTHER BENEFITS APPLICABLE TO ABOVE POSITIONS

i) Provident Fund and Contributory Pensions Scheme

10% and 7% of the salary by the employee and employer respectively will be credited to the Universities Provident Fund. 8% of the salary will be credited to the Pensions Fund by the employer.

ii) Employees Trust Fund

3% of the salary by the employer

IMPORTANT:

- (i) The other conditions of appointment will be in accordance with provisions of the Universities Act No: 16 of 1978 and subsequent Amendments, Ordinances, By-laws, Regulations and Rules etc., made there under.
- (ii) Complete and submit the relevant online application form available in the UCSC web site (<https://www.ucsc.cmb.ac.lk/vacancies>). In addition, **a printed copy of the submitted application, together with copies of relevant certificates and academic transcripts, should be sent under registered cover to:**

Deputy Registrar/ Establishment

University of Colombo School of Computing
No. 35, Reid Avenue
Colombo 07

The post applied should be clearly indicated on the top left-hand corner of the envelope. Application must reach the above address on or before 19.10.2026.

- (iii) Candidates of the Higher Educational Institutions/ Institutes, Government Departments, State Corporations and Statutory Boards should apply through the Heads of their respective institutions. Applications which are not forwarded through the respective Heads of Departments will be rejected.
- (iv) Applications received after the closing date, incomplete or not submitted on the format in the UCSC website will be rejected.
- (v) A non-refundable service fee of Rs. 1,500/- is payable. The fee shall be paid only through the payment methods available in the online application system:
 - By any Bank Debit Card or Credit Card
- (vi) Only Candidates who have paid the prescribed non-refundable service fee within the stipulated period will be permitted to sit for the Aptitude Test. Eligibility based on the prescribed qualifications will be verified at the interview stage.

Candidates will be shortlisted for the interview based on the marks obtained at the Aptitude Test. The University of Colombo School of Computing reserves the right to determine the number of candidates to be shortlisted for the interview.

Director
University of Colombo School of Computing
No. 35, Reid Avenue
Colombo 07.
27.09.2026