

# LANKA ELECTRICITY COMPANY (PRIVATE) LIMITED

## Employment Opportunities

Lanka Electricity Company (Private) Limited, a distribution utility in Sri Lanka which has seven Branches covering operational areas of the coastal belt of the island from Negombo to Galle serving over 650,000 consumers and has a workforce of 1400 employees is seeking qualified personnel for the following post.

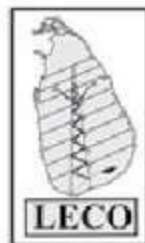
### HUMAN RESOURCE & ADMINISTRATIVE OFFICER (HR Class III Grade II)

|                                                      |                                                                                                                                                                                                                                                                       |
|------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Educational &amp; Professional Qualifications</b> | G.C.E. (A/L) 3 subjects in one sitting<br>AND<br>One of the following qualifications mentioned under 1,2 and 3<br>1. Bachelor's Degree<br>2. Diploma in HR Management and Development - CIPD(UK)<br>3. Diploma in HRM or professional qualifications in HRM (CIPM-SL) |
| <b>Experience</b>                                    | Ten (10) years' experience in relevant field in an organization with more than 100 employees.                                                                                                                                                                         |
| <b>Age</b>                                           | Below 45 years as at 28th September 2026                                                                                                                                                                                                                              |

An attractive salary will be offered to the selected candidate with a wide range of fringe benefits.

Please forward your detailed Curriculum Vitae with copies of certificates together with names, addresses and contact telephone numbers of two non-related referees to reach the undersigned on or before **28th September 2026**.

The post applied for should be clearly stated on the application and on the top left hand corner of the Envelope.



**Additional General Manager**  
**Human Resources & Administration**  
**Lanka Electricity Company (Private) Limited**  
**1st Floor, E.H. Cooray Building,**  
**411, Galle Road, Colombo 03.**