

Model Application

MINISTRY OF ENVIRONMENT

Filling of vacancies for the Post of Field Assistant (Supervisory) in the Primary - Non-Technical Service Category of the Coast Conservation and Coastal Resources Management Department - 2026

01. 1.1 Full Name (In Sinhala or Tamil) :
- 1.2 Name using last name at the beginning, and initials of the other names at the end (In English Block letters) :
(E.g. : GUNAWARDANA H.M.S.K.)
02. 2.1 Permanent Address (In English Block letters) :
- 2.2 Divisional Secretariat Division :
- 2.3 Grama Niladhari Division :
- 2.4 Mobile Telephone No. :
03. 3.1 National Identity Card No. :
- 3.2 Date Issued :
04. 4.1 Gender :
- Male - 0
- Female - 1 (Write the relevant number in the box)
05. 5.1 Date of Birth :
Year: Month: Date:

Years:

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 Months:

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 Date:

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[illegible]

11. Passes in the G. C. E. Advance Level Examination :

Year : Index Number :	
Subject	Pass

12. Other Educational Qualifications:

13. Professional Qualifications:.....

14. Declaration /Certification of the candidate :

I do hereby certify that all the information mentioned by me in this application are true, and correct. I know that if any information mention here is found to be false before my selection to this post, I become disqualified, and if found after the selection I am subjected to be dismissed from the service without any compensation.

.....
Signature of the Applicant

Date :

Should be completed by the Head of the Department :

01. Whether any disciplinary proceeding has been taken / intended to be taken in the future against this officer during the preceding 05 years ? Yes / No

02. If the answer is “Yes” what are the actions taken on that ?

03. Has the officer taken no pay leave during his period of service? Yes / No

04. If the answer is “Yes” how many no pay leave has been taken?

Serial No.	The relevant condition for the approval	Duration	
		From	To
i.	< V:2:5:4 of the Establishment Code		
ii.	< XII:16 of the Establishment Code		
iii.	Management Services Circular No. 10		
iv.	Management Services Circular No 33		
v.	< XII:36 of the Establishment Code		
vi.	Other no pay leave		

The application of Mr. who is serving in the Post ofin this Department is recommended and forwarded.

Date :

.....,
Signature of Head of the Department
Official Seal