

## MINISTRY OF BUDDHASASANA, RELIGIOUS AND CULTURAL AFFAIRS

### Recruitment for Posts in the Primary (Semi-Skilled) Officer Category of the Department of National Museums - 2026

APPLICATIONS are invited from Sri Lankan citizens who have fulfilled the qualifications specified in paragraph 3.0 below as at the closing date of applications, *i.e.*, 30.09.2026 for recruitment on open basis to the following posts in the Primary (Semi-Skilled) Officer Category (PL - 2 - 2025) of the Department of National Museums, in accordance with the provisions of the Scheme of Recruitment approved by the Public Service Commission.

#### 1.1 Posts Expected to be Recruited for and Number of Vacancies:

| <i>Index number</i> | <i>Designation</i> | <i>Number of vacancies</i> |
|---------------------|--------------------|----------------------------|
| 01.                 | Document repairer  | 02                         |
| 02.                 | Electrician        | 01                         |
| 03.                 | Carpenter          | 01                         |

#### 1.2 Nature of Duties of the Posts:

| <i>Approved Designation</i> | <i>Duties</i>                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document repairer           | Conservation of printed books, documents, manuscripts, library books, and all types of museum artifacts belonging to the Library of the Department of National Museums, taking responsibility for the custody and safety of the aforementioned materials assigned to the officer, and performing other duties assigned by the Head of Department. |
| Electrician                 | Repairing faults in the power supply lines of the Department of National Museums and regional museums, carrying out repairs and maintenance of the plumbing system, properly monitoring the operation of the electrical transformer, and performing other duties assigned by the Head of Department                                               |
| Carpenter                   | Properly carrying out preparation, repair, and maintenance work of wooden items in all institutions belonging to the Department of National Museums whenever necessary, and performing other duties assigned by the Head of Department.                                                                                                           |

## 2.0 Method of Recruitment:

Recruitment will be made based on the results of a professional test and a structured interview.

2.1 Action will be taken to call for the professional test for only candidates who have fulfilled the qualifications specified in Paragraph 3.0.

2.2 The number of candidates expected to be recruited will be selected based on the order of merit of total marks of the professional test and the structured interview conducted by an Interview Board approved by the Director General of National Museums.

## 3.0 Qualifications:

### 3.1 Educational Qualifications:

| <i>Designation</i> | <i>Educational qualifications</i>                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document repairer  | Passing six subjects at the General Certificate of Education (Ordinary Level) Examination in not more than two sittings, with at least two credit passes. |
| Electrician        |                                                                                                                                                           |
| Carpenter          |                                                                                                                                                           |

### 3.2 professional qualifications :

| <i>Designations</i> | <i>Qualifications</i>                                                                                                                                                                      |
|---------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Document repairer   | Having obtained a competency level of at least Level 2 in National Vocational Qualification (NVQ), as determined by the Tertiary and Vocational Education Commission relevant to the post. |
| Electrician         |                                                                                                                                                                                            |
| Carpenter           |                                                                                                                                                                                            |

### 3.3 Physical Qualifications:

Every candidate must be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of the post.

### 3.4 Other Qualifications:

- I. The applicant must be a citizen of Sri Lanka.
- II. The applicant must be of excellent character.
- III. It is identified to the effect that qualifications required for appearing for the eligibility assessment interview for recruitment for recruitment has been fulfilled only if the applicant has fulfilled all relevant qualifications and the prescribed age limit in every respect as at the date specified in the application calling notice.

## 4.0 Age:

The age must be not less than 18 years and not more than 45 years as of the closing date for applications.

## 5.0 conditions of Engagement for service and Conditions of Service:

- 5.1 This post is permanent and pensionable. Contributions must be made to the Widows' and Orphans' Pension Scheme / Widowers' and Orphans' Pension Scheme. Nevertheless, officers shall be subject to any policy decisions taken by the Government in the future.
- 5.2 The appointment is subject to a probation period of three years.
- 5.3 Officers recruited to Grade III must pass the First Efficiency Bar Examination before the completion of three (03) years from the date of recruitment.
- 5.4 Proficiency in the official language must be acquired within the prescribed time period in accordance with the Official Languages Policy and Public Administration Circular No. 18/2020 dated 16.10.2020.
- 5.5 This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Regulations of the Government, and other departmental orders.

## 6.0 Salary Scale:

For this post, a monthly salary scale of Rs. 41,800 – 10 x 490 – 10 x 540 – 10 x 590 – 12 x 630 – 65,560 is applicable under PL-2-2025 of Public Administration Circular No. 10/2025. Salary will be paid from the effective date of the appointment in accordance with the provisions of Schedule II of the said circular.

## 7.0 Method of Recruitment:

Marks for the posts in the Primary (Semi-Skilled) Officer Category (PL-2-2025) of the Department of National Museums will be awarded in the professional test and structured interview according to the following procedure.

### 7.1 Trade Test:

| <i>Subject</i>                        | <i>Maximum Marks</i> | <i>Pass Marks</i> |
|---------------------------------------|----------------------|-------------------|
| Assessment of Field-Related Knowledge | 100                  | 50%               |

### 7.2 Structured Interview :

| <i>Main Marking Criteria</i>                                                                                        | <i>Maximum Marks</i> | <i>Pass Marks</i> |
|---------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|
| 1. Additional Educational Qualifications                                                                            | 15                   | Not applicable    |
| 2. Additional Experience                                                                                            | 60                   |                   |
| 3. Additional courses followed and training obtained from a Government-recognized institution relevant to the field | 20                   |                   |
| 4. For skills and personality demonstrated during the interview                                                     | 05                   |                   |
| <b>Total</b>                                                                                                        | <b>100</b>           |                   |

### \*Note:

Participation in the professional test and structured interview shall not be considered as fulfilling the qualifications for the offer of appointment.

## 8.0 Method of Application :

- 8.1 Applications should be prepared by the candidates themselves on 21 x 29 cm (A4) size paper using both sides, in accordance with the specimen application form given at the end of this notification.
- 8.2 Applications that do not conform to the prescribed specimen form, or are incomplete and improperly filled out, will be rejected without any prior notice.
- 8.3 Receipt of applications will not be acknowledged. No complaints regarding applications lost in the post will be considered.
- 8.4 Being called for the interview shall not be considered as an acceptance that the applicant has fulfilled the qualifications required for these posts.
- 8.5 On the top left-hand corner of the envelope enclosing the application, “ **Recruitment to the Post of ..... in the Primary (Semi-Skilled) Officer Category of the Department of National Museums - 2026**” should be clearly stated according to the post applied for.
- 8.6 The applicant's signature on the application form must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner for Oaths, a Notary Public, a Commissioned Officer of the Armed Forces, an Officer holding a gazetted post in the Police Service, or an Officer holding a permanent post in Public Service in a Tertiary or Senior Level salary grade according to Public Administration Circular No. 06/2006.
- 8.7 The final decision regarding the filling of these vacancies, leaving them vacant, or filling a portion of the vacancies, as well as all other matters, rests with the Director General of National Museums

**9.0 Submission of Applications:**

Completed applications should be sent by registered post to reach the following address on or before 30.09.2026.

Director General,  
Department of National Museums,  
No. 53,  
Sir Marcus Fernando Mawatha,  
Colombo 07.

**10.0 Attendance for the professional Test and Structured Interview:**

After reviewing the received applications, calling letters will be issued to qualified candidates to reach them one week prior to the date on which the professional test and structured interview are conducted.

No candidate who fails to produce the calling letter will be permitted to appear for the professional test and structured interview.

**11.0 Identity of the Candidate:**

candidates must prove their identity to the satisfaction of the interview board at the time of appearing for the professional test and structured interview. The following documents will be accepted for this purpose:

- I. National Identity Card issued by the Department for Registration of Persons
- II. Valid Passport
- III. Valid Driving License

**12.0 Penalty for Furnishing False Information:**

If it is revealed that a candidate is not qualified to appear for the professional test and structured interview, his/her candidature may be cancelled at any time before, during, or after the interview.

If it is revealed that a candidate has knowingly submitted false information, or has intentionally suppressed any important fact, he/she may be dismissed from service.

**13.0** the Procedural Rules of the Public Service Commission, circulars issued regarding the public service from time to time, conditions of the Scheme of **Recruitment to the Post of ..... in the Primary (Semi-Skilled) Officer Category of the Department of National Museums - 2026** and amendments made thereto, of the Department of National Museums, , shall apply to this post.

**14.0** In the event of any inconsistency or conflict among the language texts of this notification published in Sinhala, Tamil, and English media, action will be taken in accordance with the Sinhala text.

**15.0** Matters not provided for in these regulations will be determined by the Public Service Commission.

**SANOOJA KASTHURIARACHCHI,**  
Director General.

Department of National Museums,  
12 th August 2026.