



# NATIONAL GEM & JEWELLERY AUTHORITY



MINISTRY OF INDUSTRIES AND ENTREPRENEURSHIP  
DEVELOPMENT

## VACANCIES

The National Gem and Jewellery Authority is calling for applications from qualified and experienced candidates who are citizens of Sri Lanka for the following vacant positions.

### 01. Director Finance (HM 1-1) - 01 Vacancy

#### Qualifications & Experience

- a) Membership of this Institute of Chartered Accountants of Sri Lanka or membership of Chartered Institute of Management Accountants UK and Membership of Chartered Institute of Certified Accountants UK.

Or

- b) A Bachelor's Degree in Accountancy /Commerce/ Economics/ Management and Master's Degree in Management

And

Minimum of fifteen (15) years' experience at Managerial level in a Government, Department, Corporation, Board or reputed private sector institution.

#### Salary Scale

HM 1-1 – (Rs. 140,640 – 4,100 X 15 – 202,140/-) + Government Approved Allowances.  
(This salary scale will be effective from 01.01.2027)

#### Salary Step

Rs. 123,019/- as at 2026.01.01 as per MSD Circular 01/2025

#### Other Allowances

- Official transport facilities will be provided under PED Circular No. 01/2015
- Professional Allowance
- Telephone Allowance

#### Age

Should be not less than 35 years and not more than 50 years. However, the upper age limit would not apply to internal candidates.

### 02. Assistant Director (Monitoring) (MM 1-1) - 01 Vacancy

#### Qualifications & Experience

- a) A Bachelor's Degree in Business Administration or Management/ Commerce /Statistics from a recognized university with three (03) year post qualifying experience in the relevant field in a Government Department, Corporation, Board or reputed private sector institution.
- b) Preference will be given to candidates having 1<sup>st</sup> 2<sup>nd</sup> class degree.
- c) Ability to work in English is essential.

#### Salary Scale

MM 1-1 – (Rs. 91,690 – 2,480 X 10 – 3,450 X 15 – 168,240/- + Government Approved Allowances.  
(This salary scale will be effective from 01.01.2027)

#### Other Allowances

- Professional Allowance
- Telephone Allowance

#### Age

Should be not less than 22 years and not more than 45 years. However, the upper age limit would not apply to internal candidates.

#### Additional Benefits

- Benefits of Employees Provident Fund & Employee Trust Fund
- Incentives based on annual profits
- Medical facilities for the employees and his/her family
- Transportation allowance
- Prize giveaways
- Favorable home loan interest rates and other loan facilities

Citizens applying for all the above positions must be willing to serve in any area of the country.

Interested applicants for the above positions should submit their applications along **with certified copies of their educational/professional/other certificates** & along with the names, designations and telephone numbers of two non-relatives who can provide information about you.

Candidates with the above qualifications should send their applications by registered post on or before 21.09.2026, addressed to the Chairman and Chief Executive Officer at the address below, indicating the name of the post applied for on the top left corner of the envelope.

Candidates working in the public sector should send their applications through their Heads of Departments. Late applications will be rejected. Only qualified candidates will be called for interview.

**Chairman and Chief Executive Officer,  
National Gem & Jewellery Authority,  
No. 260, RTFC & WMC Building, Lake Drive, Colombo 05.  
Tel - 011-2390645, 011-2390646 Fax - 011-2320758**