

PUBLIC SERVICE COMMISSION

Recruitment for the post of Legal Officer (Executive Officer Service Category Grade III) of the Ministry of Science and Technology on Open Basis - 2026

APPLICATIONS are invited to fill the vacant post of Legal Officer- Grade III of Executive Officer Service Category of the Ministry of Science and Technology from Sri Lankan citizens who have fulfilled the qualifications mentioned in this notification.

1. Recruitment Method

The candidate who scores the highest marks out of the applicants who have fulfilled the qualifications specified in the notification, based on the results of an Eligibility Assessment Interview conducted by an Interview Board appointed by the Public Service Commission, will be recruited for the vacancy. The Eligibility Assessment Interview will be conducted in conformity with the

Marking Scheme (Mentioned under No. 6) approved by the Public Service Commission.

The Public Service Commission shall decide the effective date of the appointment.

2. Required Qualifications

(i). Educational / Professional Qualifications:
Should have sworn in as an Attorney - at - Law of the Supreme Court.

(ii). Experience:

Should have an active professional experience of not less than two (02) years after swearing in as an Attorney -at-Law of the Supreme Court of Sri Lanka. (The documents to be furnished at the interview as proof of active professional experience should clearly indicate the period of experience, date and official seal of the attester.)

Or

Should have not less than two (02) years' experience relating to the below-mentioned tasks after swearing in as an Attorney-at-Law of the Supreme Court.

(These facts should be confirmed by a letter issued by the Secretary / Head of the Department / Head of the Institution)

- Handling legal matters related to court cases and coordinating with the Attorney General's Department.
- Legal matters related to agreements
- Legal matters pertaining to the relevant enactments
- Preparation of legal documents such as bills, circulars, and regulations
- Legal, judicial, or investigative proceedings conducted by various statutory bodies.

Note: Copies of the documents confirming basic qualifications certified by the applicant himself / herself, should be attached to the application. Applications that do not include certificates clearly stating the start and end dates of the service period may be rejected without notice.

iii. Physical fitness:

Every candidate should be physically and mentally fit to serve in any part of Sri Lanka and perform duties in the post.

iv. Other qualifications:

- Should be a citizen of Sri Lanka.
- Should have an excellent moral character. (This must be verified by a 'DS 04' certificate obtained within the last six months from the Grama Niladhari of the applicant's area of residence, along with a separate character certificate.)
- All qualifications required for recruitment to the post must be fully met in all respects by the closing date for applications.

3. Terms of Employment and Terms of Service

- This post is permanent and pensionable. You must contribute to the Widows and Orphans Pension Scheme / Widowers and Orphans Pension Scheme. You will have to pay its contribution as required by the Government from time to time.
- This appointment is subject to a probationary period of 03 (three) years. You should pass the first efficiency bar examination as mentioned in the Scheme of Recruitment within 03 years of being recruited to the post.
- In accordance with the provisions of Public Administration Circular No. 18/2020 dated 16.10.2020, proficiency in the other prescribed official language(s) must be acquired.
- The appointment is subject to the Procedural Regulations of the Public Service Commission, the Establishment Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, other Government Regulations, circulars and directives and to the provisions of the Scheme of Recruitment for the Executive Officer Category (Post of Legal Officer) of the Ministry of Science and Technology and to the amendments being made to these from time to time.
- The medium of language applied for cannot be changed subsequently, and the medium in which you are eligible for appointment is the one specified in your application.

4. Age Limit

Should not be less than 21 years and not more than 45 years of age as at the closing date of the applications.

5. Salary Scale

In terms of the provisions of the Public Administration Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to this post is Rs. 82,150-10x2,400-8x2,940-17x3,900- Rs. 195,970 (SL1-2025)

6. The following marking scheme will be adopted for the Eligibility Assessment Interview.

Serial No.	Subject	Marks	Maximum Marks																		
01	Additional Educational Qualifications a.) A postgraduate degree in Law awarded by a recognized university, in accordance with the provisions of Public Service Commission Circular No. 01/2025. b.) In accordance with the provisions of Public Service Commission Circular No. 01/2025, a Postgraduate Diploma in Law awarded by a recognized university or a Post-attorney Diploma in Law obtained from the Institute of Advanced Legal Studies of the Sri Lanka Law College. c.) Degree in Law offered by a recognized University in accordance with the provisions of Public Service Commission Circular No. 01/2025. • For a first class • For a second-class upper division • For a class • For a general pass d.) For first-class pass in the final year of Law College For second-class pass in the final year of Law College Note 1: Above 05 marks will be allocated only if the candidate has passed final year with honors in Law College. Note II: Marks will be allocated only for the highest qualification.	25 20 15 10 07 05 10 05	25																		
02	Additional Experience Preparing case-related documents and making submissions in open court. <table border="1"><thead><tr><th></th><th><i>Filing of cases (For one case)</i></th><th><i>Marks for appearing before the court and making submissions (For one case)</i></th></tr></thead><tbody><tr><td>Supreme Court</td><td>2</td><td>5</td></tr><tr><td>Appeal court</td><td>2</td><td>4</td></tr><tr><td>High Court</td><td>2</td><td>3</td></tr><tr><td>District Court</td><td>4</td><td>5</td></tr><tr><td>Tribunal</td><td>2</td><td>3</td></tr></tbody></table> Note: Copies of the decisions of the relevant cases or certified copy of the case record from the date the case was last heard should be submitted to the Interview Board.		<i>Filing of cases (For one case)</i>	<i>Marks for appearing before the court and making submissions (For one case)</i>	Supreme Court	2	5	Appeal court	2	4	High Court	2	3	District Court	4	5	Tribunal	2	3		35
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Supreme Court	2	5																			
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Serial No.	Subject	Marks	Maximum Marks
03	Knowledge on Information Technology /Information Technology Law a.) For studying the subject of Information Technology or Computer Science as a main subject** for a degree from a University recognized by the University Grants Commission. 10 b.) A Diploma in Information and Communication Technology Law obtained from a University recognized by the University Grants Commission or Sri Lanka, Law College or other professional Institution recognized by the Government 08 c.) A Diploma in Computer Science or Information Technology obtained from a University recognized by the University Grants Commission or a higher qualification or a Diploma in Computer Science or Information Technology of NVQ level 5 or above, obtained from any other professional institution recognized by the government. 05 d.) Certificates obtained by following a course / participating in training programs in the field of Information and Communication Technology Law from a University recognized by the University Grants Commission or Sri Lanka Law College or any other professional Institution recognized by the Government. (Marks will be awarded for a maximum of two certificates, at 02 marks per certificate.) 04 Note: Marks will be allocated only for the highest qualification.		10
04	Language proficiency a.) English as a main subject** for a degree from a University recognized by the University Grants Commission. 15 b.) English proficiency displayed in recognized Moot Court Competitions at international or national level. 12 <u>Individual</u> i. First Place /best skill - 12 ii. Second Place - 10 iii. Third Place /Other skills - 08 <u>Groups</u> i. First Place /best skill - 10 ii. Second Place - 08 iii. Third Place /Other skills - 06 c.) A Diploma in the English language obtained from a University recognized by the University Grants Commission or a Diploma in the English language at SLQF Level 3 or higher obtained from another Government-recognized institution or a Diploma in the English language obtained after completing a course of at least 1,500 study hours at a Government training Institute or an institution affiliated with a Government Training Institute. 10		15

Serial No.	Subject	Marks	Maximum Marks
	d.) Having obtained a Distinction pass (A grade) for English Language in the G.C.E. Advanced Level Examination, or the Edexcel or Cambridge Advanced Level Examination or having obtained an overall score of 6.5 or above in IELTS (with a minimum score of 6.0 in each subject/component), TOEFL-IBT of 79 or above, TOEFL-CBT of 213 or above, or TOEFL-PBT of 550 or above, within the immediate 2 years prior to the closing date for applications.	08	
	e.) Higher certificate obtained for English language from a university recognized by University Grants Commission or SLQF level 2 Certificate for English language obtained from any other Government recognized Institute.	05	
	Note: Marks will be allocated only for the highest qualification.		
05	Merit proved at the interview Marks will be given for the answers provided for the questions by assessing the - ○ Strength Questions (02 Marks) ○ Situational Questions (03 Marks) and ○ Competency Questions (10 Marks) of candidates ability to perform the role of the post.		15
	Total		100

Note: If the relevant time periods are not mentioned in the certificates presented at the interview, it is the applicant's responsibility to obtain written confirmation of the applicable periods from the relevant institutions and present them. Certificates that do not specify a time period, or for which the time period has not been verified, will not be considered for the awarding of marks.

***"Main subject" here refers to a subject studied such that it covers at least one-third (1/3) of the total subject units (credits) of the degree.

7. Identity of candidates

Only the candidates, who have submitted applications perfected each and every way, will be called for the interview for evaluation of eligibility.

Original of all certificates along with two sets of photocopies certified as true copies by the applicant must be presented at the interview.

Following documents are accepted for the purpose of proving the identity of candidate at the interview :-

- i. National Identity Card issued by the Commissioner General of Registration of Persons :-
- ii. Valid Passport;
- iii. Valid Driver's License.

8. Submission of Applications:

- i. Applications should be sent by registered post to reach the Secretary, Ministry of Science & Technology, 3rd Floor, Sethsiripaya Stage 1, Battaramulla on or before 07.09.2026. Applications received after the closing date will be rejected.
- ii. Specimen of the application to be submitted is attached at the end of this notification. Candidates should prepare the application themselves on a paper size of A 4 including No. 01 to 04 on the first page and No. 05

to 09 on the second page and No.10 to 11 on the third page. Applications should be filled in the hand writing of the candidate.

- iii. The words “Recruitment for the Post of Legal Officer - Grade III)” should be indicated on the top left corner of the envelope in which the application form is enclosed.
- iv. The signature of the candidate on the application should be certified by a Principal of a Government School/ Justice of the Peace/ Commissioner of Oaths/ Attorney - at- Law/Notary Public/ Commissioned Officer of the three Armed Forces or an officer holding a permanent post in the public service or provincial public service and receiving a monthly consolidated salary of Rs. 82,150 /- or above.
- v. Candidates who are already in public or provincial public service, should submit their applications through the Head of the Institution, where the candidate serve at present.
- vi. Applications which are not conforming to the specimen attached herewith will be rejected without notice. No complaint on the applications lost or delayed will be entertained.

9. Submission of false information

If it is found before the recruitment that certain particulars furnished in your application is false or incorrect, your candidature will be cancelled. If it is found after the recruitment that a certain particular furnished in your application is false or incorrect, action will be taken to dismiss you from the service subject to actions relevant in this regard.

10. The Public Service Commission reserves the right to fill or refrain from filling the vacancies.
11. Sinhala language text shall prevail, in case of any inconsistency or contradiction between the Sinhala, Tamil and English texts of this *Gazette* Notification.
12. The Decision of the Public Service Commission shall be final in respect of any issue arisen on a certain matter not mentioned in this notification or within this recruitment process.

By order of the Public Service Commission,

Secretary,
Ministry of Science and Technology.

07th day of the month of August, 2026.