STATE TIMBER CORPORATION

Company Profile: The State Timber Corporation (STC) is a premier government-owned enterprise in Sri Lanka dedicated to the sustainable management, harvesting, and utilization of timber resources. Established with a legacy spanning over half a century, STC plays a pivotal role in meeting national timber demands while promoting environmental conservation and economic growth. As a key player in the forestry sector, the corporation ensures the supply of high-quality, eco-friendly timber products and services, fostering partnerships with the private sector to drive sustainable development. To explore the world of STC visit us at www.timco.lk

Applications are invited from suitably qualified candidates for the following Senior Managerial posts in State Timber Corporation.

<u>"Senior Manager" Category-HM 1-2</u>

1. Post - Deputy General Manager (Finance)

Key Responsibilities of the Deputy General Manager (Finance)

a) Utilization of the assets of the corporation in such a manner that it will bring the maximum productivity.
b) Preparation of the corporate plan.
c) Implementing the unit cost method.
d) Direct and control the finance staff to ensure that they are appropriately motivated and developed in order to that they carry out their responsibilities to the required standards.
e) Contribute to the achievement of the corporation's business objectives by providing advice and guidance on financial strategy.
f) Developed and control the corporation's annual operating budget to ensure that all financial targets are met and financial and statutory regulations complied with.
g) Provide financial advice and guidance to the corporation's managers and staff to enable them to achieve their objectives.
h) Oversee the preparation of Corporation financial accounts to ensure that these are presented accurately and on time.
i) Develop and implement an internal monitoring program to ensure that corporation complies with financial procedures and regulations.
j) Develop and maintain all necessary systems, policies and procedures to ensure effective and efficient financial management within the corporation.
k) Monitor external contracts and services provided by suppliers to ensure that they are operating effectively and provide the best value to the corporation.
l) Carry out all necessary actions to ensure that the corporation meets its financial and legal obligations.

Required Educational and Professional Qualifications (I or II below)

I. A Bachelor's Degree in Finance/Accountancy/Commerce/Business Administration or Management which is recognized by the U.G.C.

WITH

A postgraduate Degree qualification (Masters) in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post.

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed private institution.

OR

II. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/Institution or a reputed private institution.

"Senior Manager" Category-HM 1-1

1. Post - Assistant General Manager (Management Information System)

Key Responsibilities of the Assistant General Manager (Management Information System)

a) Lead assessments of current and emerging IT needs via executive consultations; develop long-term roadmaps for system improvements and goal alignment.
b) Oversee procurement, repairs, and upgrades of IT systems; negotiate contracts, manage vendors, and control budgets for scalable, cost-effective solutions; advise Manager (IT & MIS) to guide them through the procurement process.
c) Advise General Manager and executives on IT strategies, governance, and risks; deliver reports and recommendations on technology investments.
d) Direct and mentor IT staff/managers to sustain, evolve, and innovate IT practices; promote excellence via performance management and collaboration; assign and review IT-related work with the Manager (IT & MIS).
e) Analyze trends and regulations to predict IT needs; develop policies for cyber security, data governance, and innovation to mitigate risks; coordinate IT matters with other government parties, institutes, and regulatory bodies to ensure compliance and collaboration.
f) Manage enterprise-wide IT integration (hardware, software, networks); prioritize development, maintenance, and operations for optimal scalability; preserve necessary decisions to maintain current and future work.

g) Ensure network maintenance, threat detection, and adherence to data protection and licensing standards.
h) Strategize hardware/software/human resources; promote open-source adoption, cost analyses, and training to build capabilities; adapt open-source environments and provide special training when required.
i) Lead responses to technical/cyber incidents; implement disaster recovery plans for minimal disruption; manage crisis situations which may involve complex technical hardware or software problems.
j) Deliver tailored IT support across divisions; track emerging tech, engage in forums, and foster knowledge-sharing for a tech-enabled culture; supervise and provide information to all other divisions with reference to their requirements; keeping up to date with the latest technologies.

Required Educational and Professional Qualifications (I or II below)

I. A Bachelor's Degree in Information Technology/ Computer Science/ Computer Networks or Management Information Systems which is recognized by the U.G.C.

WITH

A Postgraduate Degree qualification (Masters') in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post

AND

Minimum of thirteen (13) years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution, after obtaining the first degree.

OR

II. Full (Fellow) Membership of a recognized professional Chartered Institution in the related field to the post

AND

Minimum of thirteen (13) years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed private institution.

Age Limit

- Age should be not less than 35 years and more than 55 years as of the closing date.

General Conditions

Every applicant must:

- Be a citizen of Sri Lanka.
- Be physically and mentally fit to perform the duties of the post and serve in any part of the island.
- Possess excellent moral character.

Preferred Additional Qualifications

- Excellent communication, analytical, and decision-making skills.
- Proven leadership and team management capabilities.
- Knowledge of modern management practices and computer literacy.

Terms of Employment

- The appointment will follow the Scheme of Recruitment of State Timber Corporation, Establishment code, Structured Interviews and terms outlined in Public Enterprises Circular 01/2021.

Chairman – State Timber Corporation