

ELEVATE YOUR SPIRIT
**GROW YOUR
CAREER**

Executive Trade Finance

JOB RESPONSIBILITIES

- To serve as the key contact person for customers, relationship managers and staff members for enquiries and problem solving for day-to-day business
- To drive the development of Trade Operations activities and provide the functional support for these operations
- Ensure all the functions in the Trade Services Department are completed and complied with in accordance with established guidelines and policies
- Review applications for accuracy, completeness and compliance with internal and external policies and practices for Trade Products
- Review and draft suggested formats of Bank Guarantees, LCs and other documents for appropriate Terms & Conditions
- Maintain partnership-like relationship with Relationship Managers and be responsive to their service requirements
- Handle complex transactions escalated from subordinate Banking Assistants or directed from Manager or Head of Trade Services
- Ensure strict adherence to controls to minimize losses from operational risks
- Identify potential business opportunities for the department and ensure all referrals are forwarded to Manager Trade Services for follow ups

EXPERIENCE & QUALIFICATIONS

- Full/part qualification in Banking or Finance
- A Degree from a recognized university would be advantageous
- Exposure in Trade Finance
- Good communication, negotiation, interpersonal and analytical skills
- Must be a leader, team player with a performance-driven and process-oriented mind-set
- High level of computer literacy (MS Office/Excel)

Interested candidates are invited to forward their CVs to **career@cargillsbank.com** mentioning the post applied for, in the subject line of the email on or before **18th August 2026**.

Head of Human Resources

Cargills Bank PLC,

No. 696, Galle Road, Colombo 03. Tel. 011 7 640 640



Fitch Rating A(Ika)

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Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

