

**For Internal Candidates in Buddhist
and Pali University of Sri Lanka only**



BUDDHIST AND PALI UNIVERSITY OF SRI LANKA

Vacancy

Applications are invited from suitably qualified internal candidates who serve at Buddhist & Pali University of Sri Lanka. The persons appointed will be expected to make a significant contribution to the management of the Buddhist & Pali University of Sri Lanka.

1. POST OF SENIOR ASSISTANT REGISTRAR

• QUALIFICATIONS

Category A

A holder of the post of Assistant Registrar of the Buddhist & Pali University of Sri Lanka, who was qualified to that post under category A (External) of the Scheme of Recruitment concerned, and confirmed in that post, possessing following qualifications;

- i. A Bachelor's Degree with First or Second Class from a recognized University/HEI.

OR

- ii. A Bachelor's Degree with a Postgraduate Degree/Postgraduate Diploma in Administration/Management* from a recognized University/HEI.

AND

Five (05) years of satisfactory service in that post.

** The postgraduate qualifications of the relevant field of study shall be one of the following;*

Public/Business Administration, Management, Public Policies, Human Resource Management, Economics, Law, Financial Management, Project Planning and Management, Information Technology or any other discipline of which at least 50% total credit load of subject components should be from Management/Administration.

Category B

A holder of the post of Assistant Registrar of the Buddhist & Pali University of Sri Lanka, who was qualified to that post under category B (Internal) of the Scheme of Recruitment concerned, and confirmed in that post, possessing a Bachelor's Degree from a recognized University/HEI.

AND

Five (05) years of satisfactory service in that post.

Category C

A holder of the post of Assistant Registrar of the Buddhist & Pali University of Sri Lanka and confirmed in that post with at least eight (08) years of satisfactory service in that post.

• SALARY SCALE

This post carries the consolidated salary scale of U-EX 2(II), Rs. 113,690-8x2,400;8x2,940-156,410 p.m. However, appointees will be placed at the appropriate point of the salary scale applicable as at the date of appointment. In addition, the Government approved allowances applicable to the University System will be paid.

• SELECTION CRITERIA

Applicants who have scored 40% marks or above at the structured interview are eligible to be considered for selection.

Please refer UGC Circular No – 05/2025 for more details.

GENERAL CONDITIONS

- Applications for the above post could be downloaded from the Buddhist and Pali University of Sri Lanka Website at www.bpu.ac.lk. Duly completed applications should be forwarded with certified copies of all relevant certificates to be considered (Educational, Professional, Training, IT related, Service Certificates & Extra-Curricular Activities, etc.) to reach the Registrar, Buddhist and Pali University of Sri Lanka, No.37, Moragahahena Road, Pitipana Town, Homagama on or before 24th July 2026. Applications will only be accepted if they are submitted using the specified forms.

Note: Details of relevant certificates should be mentioned in the appropriate sections of the application and certified copies of them should be attached with the application. Any other certificates submitted at the interview or later will not be accepted.

- The name of the post in respect of which the application is sent should be stated on the top left hand corner of the envelope.
- Candidates should channel their applications through the Head of their respective institutions.
- Applications received after the closing date/ not in conformity with the above requirements/ incomplete applications will be rejected.

Registrar

Buddhist & Pali University of Sri Lanka,

No.37, Moragahahena Road,

Pitipana Town, Homagama.

08.07.2026