

Ministry of Housing, Construction and Water Supply

National Housing Development Authority

VACANCIES

Applications are invited from qualified citizens of Sri Lanka for recruitment on a permanent basis for the following posts of the National Housing Development Authority.

Ser. No.	Name of Post	Salary Code	Salary Scale	No. of Vacancies
01	Deputy General Manager (Engineering Services and Constructions)	HM 1-3	152,500/ = 15x4,100/ = 214,000/ =	01
02	Deputy General Manager (Planning, Research and Development)	HM 1-3	152,500/ = 15x4,100/ = 214,000/ =	01
03	Assistant General Manager (Engineering Services and Constructions)	HM 1-1	140,640/ = 15x4,100/ = 202,140/ =	01
04	Assistant General Manager (Finance Accounts)	HM 1-1	140,640/ = 15x4,100/ = 202,140/ =	01
05	Assistant General Manager (Management Accounts)	HM 1-1	140,640/ = 15x4,100/ = 202,140/ =	01
06	Architect	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	04
07	Engineer (Constructions)	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	04
08	Engineer (Electrical)	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	01
09	Engineer (Mechanical)	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	01
10	Manager (Planning)	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	01
11	Quantity Surveyor	MM 1-1	91,690/ = 10x2,480/ = 15x3,450/ = 168,240/ =	03
12	Senior Draughtsman	JM 1-1	72,650/ = 10x1,360/ = 18x2,040/ = 122,970/ =	01
13	Quantity Surveyor	JM 1-1	72,650/ = 10x1,360/ = 18x2,040/ = 122,970/ =	03

1. Deputy General Manager (Engineering Services and Constructions)

Educational / Professional Qualifications and Experience

- 1.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Civil Engineering or Architecture subject field and Should have obtained a Fellow / Corporate Membership of a reputed Chartered Professional Institute relevant to the above subject field With Minimum 16 years' experience in management level position relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- 1.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the above post Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should have completed a satisfactory service period of three (03) years in the Senior Management Services Category (HM 1-1) in the post of Assistant General Manager (Engineering Services and Constructions).

2. Deputy General Manager (Planning, Research and Development)

Educational / Professional Qualifications and Experience

- 2.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Planning, Research and Development, Management, Commerce, Public Administration, Business Administration or Statistics subject field and Should have obtained a postgraduate degree in an abovementioned subject field recognized by the University Grants Commission or should have a Fellow / Corporate Membership of a reputed Chartered Professional Institute relevant to the subject field With Minimum 16 years experience in a management level position relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- 2.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the above post and should have completed a satisfactory service period of at least three (03) years in the Senior Management Services Category (HM 1-1) in the post of Assistant General Manager.

3. Assistant General Manager (Engineering Services and Constructions)

Educational / Professional Qualifications and Experience

- 3.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Civil Engineering or Quantity Surveying subject field and Should have obtained a Fellow / Corporate Membership of a reputed Chartered Professional Institute relevant to the subject field With Minimum 13 years experience in management level positions relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- 3.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should be in service in a position in Management Service Category (MM 1-3) and should have completed a satisfactory service period of thirteen (13) years in the Management Services Category Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should have completed a satisfactory service period of three (03) years in the Management Services Category (MM 1-1) Grade I position in the relevant subject field.

4. Assistant General Manager (Finance Accounts)

Educational / Professional Qualifications and Experience

- 4.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Accountancy, Commerce or Business Administration (Finance, Accountancy) subject field and Should have obtained a postgraduate degree in an abovementioned subject field recognized by the University Grants Commission or should have an Associate Membership of a reputed Chartered Professional Institute relevant to the subject field With Minimum 13 years experience in management level position relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- 4.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should be in service in a position in Management Service Category (MM 1-3) and should have completed a satisfactory service period of thirteen (13) years in the Management Services Category Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should have completed a satisfactory service period of three (03) years in the Management Services Category (MM 1-1) Grade I position in the relevant subject field.

5. Assistant General Manager (Management Accounts)

Educational / Professional Qualifications and Experience

- 5.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Accountancy, Commerce or Business Administration (Finance, Accountancy) subject field and Should have obtained a postgraduate degree in an abovementioned subject field recognized by the University Grants Commission or should have an Associate Membership of a reputed Chartered Professional Institute relevant to the subject field

- With Minimum 13 years experience in management level position relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- Or
- Should have obtained the Fellow Membership of a reputed Chartered Professional Institute relevant to the subject field And Minimum 13 years experience in management level position relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution.
- 5.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should be in service in a position in Management Service Category (MM 1-3) and should have completed a satisfactory service period of thirteen (13) years in the Management Services Category Or
 - Should have Educational and Professional qualifications as for external applicants relevant to the post and should have completed a satisfactory service period of three (03) years in the Management Services Category (MM 1-1) Grade I position in the relevant subject field.

6. Architect

Educational / Professional Qualifications and Experience

- 6.1 External Applicants:
- Should have obtained a degree recognized by the University Grants Commission in Architecture subject field
- 6.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have completed a satisfactory service period of five (05) years in the Junior Management Services Category (JM 1-1) position relevant to the subject field.

7. Engineer (Constructions)

Educational / Professional Qualifications and Experience

- 7.1 External Applicants:
- Should have obtained a degree recognized by the University Grants Commission in Civil Engineering subject field Or
 - Should have obtained the Associate Membership of the Sri Lanka Institute of Engineers relevant to the abovementioned subject field
- 7.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post.

8. Engineer (Electrical)

Educational / Professional Qualifications and Experience

- 8.1 External Applicants:
- Should have obtained a degree recognized by the University Grants Commission in Electrical Engineering subject field Or
 - Should have obtained the Associate Membership of the Sri Lanka Institute of Engineers relevant to the abovementioned subject field
- 8.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post.

9. Engineer (Mechanical)

Educational / Professional Qualifications and Experience

- 9.1 External Applicants:
- Should have obtained a degree recognized by the University Grants Commission in Mechanical Engineering subject field Or
 - Should have obtained the Associate Membership of the Sri Lanka Institute of Engineers relevant to the abovementioned subject field
- 9.2 Internal Applicants:
- Should have fulfilled the qualifications of the external applicants relevant to the post

10. Manager (Planning)

Educational / Professional Qualifications and Experience

- 10.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Planning, Research and Development, Management, Commerce, Public Administration, Business Administration or Statistics subject field and Should have obtained at least one (01) year's experience relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution after obtaining the degree
- 10.2 Internal Applicants:
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have completed a satisfactory service period of five (05) years in the Junior Management Services Category (JM 1-1) position relevant to the subject field

11. Quantity Surveyor (MM 1-1)

Educational / Professional Qualifications and Experience

- 11.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Quantity Surveying subject field and Should have obtained at least one (01) year's experience relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution after obtaining the degree Or
 - Should have obtained a Proficiency Certificate relevant to Quantity Surveying subject field of not less than N.V.Q. Level Seven (07) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission And Should have obtained at least one (01) year's experience relevant to the subject field in government, government corporation, board, statutory institution or reputed private sector institution after obtaining the above qualifications
- 11.2 Internal Applicants:
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have completed a satisfactory service period of five (05) years in the Junior Management Services Category (JM 1-1) position relevant to the subject field.

12. Senior Draughtsman

Educational / Professional Qualifications and Experience

- 12.1 External Applicants:
- Should have obtained a Proficiency Certificate relevant to drafting subject

- field of not less than N.V.Q. Level Seven (07) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission Or
- Should have obtained a Proficiency Certificate relevant to drafting subject field of not less than N.V.Q. Level Six (06) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and should have obtained at least five (05) years experience relevant to the field in government, government corporation, board or statutory institution after obtaining the qualification.
 - Should have obtained a Proficiency Certificate relevant to drafting subject field of not less than N.V.Q. Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and should have obtained at least ten (10) years experience relevant to the field in government, government corporation, board or statutory institution after obtaining the qualification.
- 12.2 Internal Applicants
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have obtained a Proficiency Certificate relevant to drafting subject field of not less than N.V.Q. Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission And Should have completed a satisfactory service period of five (05) years in the Management Assistant (Technical) (MA 2-2) Services Category in a Grade II Draughtsman position relevant to the subject field.

13. Quantity Surveyor

Educational / Professional Qualifications and Experience

- 13.1 External Applicants:
- Should have obtained a Bachelor's degree recognized by the University Grants Commission in Quantity Surveying subject field Or
 - Should have obtained a Proficiency Certificate relevant to Quantity Surveying subject field of not less than N.V.Q. Level Seven (07) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission Or
 - Should have obtained a Proficiency Certificate relevant to Quantity Surveying subject field of not less than N.V.Q. Level Six (06) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and should have obtained at least five (05) years experience relevant to the field in government, government corporation, board or statutory institution after obtaining the qualification Or
 - Should have obtained a Proficiency Certificate relevant to Quantity Surveying subject field of not less than N.V.Q. Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission and should have obtained at least ten (10) years experience relevant to the field in government, government corporation, board or statutory institution after obtaining the qualification.
- 13.2 Internal Applicants :
- Should have fulfilled the qualifications of the external applicants relevant to the post Or
 - Should have obtained a Proficiency Certificate relevant to Quantity Surveying subject field of not less than N.V.Q. Level Five (05) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission And Should have completed a satisfactory service period of five (05) years in the Management Assistant (Technical) (MA 2-2) Services Category in a Grade II Quantity Surveyor position relevant to the subject field.

General Conditions :

Every applicant

- Should be a citizen of Sri Lanka
- Should be physically and mentally fit to perform the duties entrusted to the post and to serve in any part of the island
- Should have of an excellent moral character

Other benefits offered by the National Housing Development Authority

- Medical benefits
- Holiday Pay
- Incentives and Bonus
- Professional allowances (except for posts in JM 1-1 salary category) and approved other allowances
- Official Transport expenses and Combined Allowances
- Employee Loan Facilities under concessional interest rates (Staff Housing Loan, Distress Loan facilities) Other welfare facilities including Fuel as per the Circular / Communication Allowance.

For the above posts

- Nature of Appointment : Permanent
- Service Station where vacancy exists : Head Office, National Housing Development Authority
- Age Limit : For posts falling under the HM 1-3 and HM 1-1 salary categories, applicants must be **not less than 35 years of age and not more than 55 years of age.**
- For posts falling under the MM 1-1 and JM 1-1 salary categories, applicants must be **not less than 22 years of age and not more than 45 years of age.**

The above age limits shall not apply or to **internal applicants** employees serving in the Government / State Corporations / Boards / Statutory Institutions. Applicants who are currently employed in the Government /State Corporations / Boards /Statutory Institutions should forward their applications through the **Head of their Institution.**

In addition, when submitting your application for the above-mentioned vacancies, you are required to provide the following:

- A Curriculum Vitae (CV).
- Certified photocopies of certificates confirming your educational qualifications and experience
- Contact telephone number(s).
- A certified photocopy of your National Identity Card (NIC) /Passport / Driving License.

Applicants must satisfy all the prescribed qualifications and other requirements for the relevant post as at the closing date for applications.

A structured interview will be conducted by an interview panel appointed by the Appointing Authority, and selections will be made from among the highest-scoring candidates in order of merit.

The **National Housing Development Authority** reserves the right to make the final decision regarding the selection of suitable candidates.

Applications containing full curriculum vitae details (including the names, addresses, and telephone numbers of two non-related referees), together with certified photocopies of the relevant certificates, should be sent by registered post to the address given below within 14 days of the publication of this advertisement.

Note: Incomplete applications will be rejected without assigning any reason. The post applied for should be **clearly indicated in the top left-hand corner of the envelope.**

Chairman
National Housing Development Authority
Sir Chittampalam A. Gardiner Mawatha, Colombo 02.
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