

VACANCIES



Applications are invited from the citizens of Sri Lanka for the following posts at the Tea Research Institute of Sri Lanka, Talawakelle.

1. INTERNAL AUDITOR**Job Description:**

Responsible for ensuring internal controls by installing and monitoring adequate system and procedures and carrying out routine and regular / random investigations and checking of documents, cash and stores.

External:

Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL)

OR Intermediate level qualification of Chartered Institute of Management Accountants (CIMA)

OR Intermediate level qualification of Association of Certified and Corporate Accountants (ACCA) **OR** a four (04) year honors degree in Management or Commerce.

AND

At least three (03) years post qualifying experience in accounting and finance in a Government Department / Corporation / Board or a reputed Mercantile Establishment after obtaining above qualification.

Note: Exposure to computerized accounting environment is a distinct advantage.

Internal:

A Bachelor's degree in Management and Commerce **OR** a Higher National Diploma in Accountancy.

AND

Minimum of five (05) years experience in a relevant post in Grade 1 of the Junior Manager Category in relevant field.

Salary Scale: MM 1-2 (2025) Rs. 94,170/- 10 x 2,480 - 15 x 3,450 - Rs. 170,720/- p. m. (Basic Salary of Rs. 94,170/- will be paid from 01.01.2027. (The salary paid amount in 01.01.2026 is Rs. 83,803/- and unpaid amount is Rs. 10,367/-).

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Structured Interview

2. ENGINEERING ASSISTANT (CIVIL)**Job Description:**

Responsible for assisting the Resident Engineer in maintenance, construction estimation, planning, designing of all civil works and overall administrative and technical management of the Engineering Unit, He /She is also responsible in preparation of BOQs, material schedule, cost estimates with the guidance of Resident Engineer and tender documents and any other duties assigned from time to time by the management.

External

National Diploma in Technology (Civil) **OR** National Diploma in Engineering Sciences (NDES)

AND

Minimum of six (06) years post qualifying experience in Civil Engineering in a Government Department/Corporation/Board or in a reputed Mercantile Establishment.

Note:

Knowledge in handling maintenance activities in civil engineering and electrical (power) will be added qualifications.

Internal

Five years (05) satisfactory service in Technological Officer (Civil) Grade 1 with GCE (A/L) three (03) subjects in one sitting.

Salary Scale: JM 1-2 (2025) Rs. 74,010/- 10 x 1,360 - 18 x 2,040 - Rs. 124,330/- p. m. (Basic Salary of Rs. 74,010/- will be paid from 01.01.2027. (The salary paid amount in 01.01.2026 is Rs. 66,781/- and unpaid amount is Rs. 7,229/-).

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Written Competitive Examination and /or a Structured Interview

3. TECHNOLOGICAL OFFICER (FILTER PLANT)**Job Description:**

Responsible to carry out the activities of Filter Plant to facilitate, support and supplement the managerial work and the technological work of the Institute.

External:

Having obtained a Certificate of Proficiency in relevant field not below than the National Vocational Qualification (NVQ) Level 05, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Internal: Having obtained the qualifications required by the external candidates above.

Salary Scale: MA 2-2 (2025) Rs. 50,540/- 10 x 540 - 7 x 630 - 4 x 1,080 - 20 x 1,280 - Rs. 90,270/- (Basic Salary of Rs. 50,540/- will be paid from 01.01.2027. (The salary paid amount in 01.01.2026 is Rs. 46,960/- and unpaid amount is Rs. 3,581/-).

Age: Should not be less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Written Competitive Examination and /or a Structured Interview

Other Benefits:

- Provident Fund:** The selected candidate will be required to contribute 10 % of the salary to the Staff Provident Fund while the Institute will contribute 15 %. The Institute will also contribute 3 % to the Employees' Trust Fund.

The posts are permanent. Application using the prescribed form should be forwarded with names, addresses, and contact details of two non-related referees. Certified copies of all Certificates should be enclosed along with the application. Application form could be downloaded from the official Website of the Tea Research Institute of Sri Lanka www.tri.lk.

The post applied for should be written on the top left-hand corner of the envelope containing the application should be sent to the **Director, Tea Research Institute of Sri Lanka, St. Coombs, Talawakelle on or before 10th August 2026.**

Applications from employees in Government Department and Statutory Bodies should be forwarded through their Heads of Institutions who should certify whether the applicant could be released to take up appointment, if selected.

If an applicant is applying for more than one post, applications should be submitted in separate envelopes along with copies of certificates for each post and the applications not complying with the above requirements will be rejected. For further details please visit Tea Research Institute's web site www.tri.lk.

Director,

Tea Research Institute of Sri Lanka,
St. Coombs, Talawakelle.

