



Notice

Calling for Applications

for the Post of Dean

Faculty of Graduate Studies - University of Ruhuna

The **Faculty of Graduate Studies (FGS)** shall promote, coordinate and regulate postgraduate studies and specialized or multi-disciplinary research carried out within the University and subject to the direction and control of the Senate of the University.

The Dean of the Faculty shall be a full-time officer of the University and the academic and administrative Head of the Faculty. The Dean of the Faculty shall hold office for a period of three years from the date of his/her appointment.

The Council of the University of Ruhuna as per the Faculty of Graduate Studies Ordinance No. 05 of 2020, published with the Gazette (Extraordinary) of the Democratic Socialist Republic of Sri Lanka, No. 2213/11 dated 02.02.2021, invites applications for the post of **Dean Faculty of Graduate Studies** among the permanent academic staff members of University of Ruhuna, at the level of Senior Professor, Professor or Associate Professor.

The applications shall consist of:

- i. A covering letter addressed to the Registrar of the University
- ii. Duly completed application form for the Post of Dean of FGS
- iii. An updated CV of the applicant
- iv. A complete self-assessment report prepared according to the marking scheme, together with relevant documentary evidence (*Marks will be allocated for the service/contributions rendered and achievements received after attaining rank of Associate Professor/Professor as appropriate.*)
- v. Vision statement of the applicant

(Incomplete applications will not be considered for evaluation)

All members of the Board of Graduate Studies (BGS), except applicants among them (if any), shall evaluate all applications according to the selection criteria in Table 1 and place them in a hierarchical order of marks given by the BGS members.

A special meeting of the BGS shall be called for this evaluation process and any BGS member who has applied for the post shall refrain from attending the selection process.

At the special meeting, the BGS shall select three (03) applicants placing them in hierarchical order of marks (out of 900) and forward along with the applications of the selected three applicants and respective mark-sheets to the members of the Council of the University of Ruhuna through the Registrar. Then the Registrar shall make arrangements to distribute them among the Council members at least one week before the Special Council meeting that will be summoned for selecting the Dean of the FGS.

Candidates selected by the BGS shall be summoned before the Special Council Meeting for a strategic presentation within ten (10) to fifteen (15) minutes, on his/her vision and strategic direction for the FGS during the tenure as the Dean of the FGS, if he/she is appointed.

Application with relevant documents as requested above should be addressed to **The Acting Registrar, University of Ruhuna, Wellamadama, Matara** and sent under Registered cover or hand delivered to **reach the Registrar on or before 17.08.2026 by 12.00 noon.**

Incomplete or applications received by the Registrar's Office after the closing date and time will not be entertained.

The Council's decision on this matter shall be final and conclusive.

Acting Registrar
University of Ruhuna.
17.07.2026