



Ministry of Industry & Entrepreneurship Development



SRI LANKA HANDICRAFTS BOARD - "LAKSALA"

VACANCIES

The Sri Lanka Handicrafts Board - Laksala is the self-financee Government Commercial Organization which is making opportunities for rural craftsmen entrepreneurs to bring forth innovative products strengthening in the rural economy.

1. Chief Internal Auditor (Contract Basis & Renewable)

External Candidates: (1 or 2 below)

1. A Bachelor's Degree in Finance Management, Accountancy, Commerce, Accountancy & Business Finance, Business Administration which is recognized by the U.G.C.

WITH

Master's Degree in Public Financial Management/Accountancy/Finance or Associate membership of the Institute of Chartered Accountants of Sri Lanka (ICASL) or Chartered Institute of Management Accountants (CIMA)/Association of Chartered Certified Accountants (ACCA)

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed commercial institution.

2. Full Membership of a recognized professional Chartered Institution in a related field to the post

AND

Minimum of 15 years experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed commercial institution.

Internal Candidates: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post.
 - **Age** - Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.
 - **Nature of Appointment** - Contract Basis & Renewable with Entitlement to Employees Provident Fund and Employees Trust Fund.
 - **Other Entitlements** - Cost of Living (COL), Applicable Allowances/ Transport
 - **Salary** - Negotiable

2. Director - Sales & Export (Contract Basis & Renewable)

External Candidates:

1. A Bachelor's Degree in Marketing, Commerce, Business Management, Business Administration (Marketing) Special, which is recognized by the U.G.C.

WITH

2. A Postgraduate Degree qualification (Master's) in Marketing, Commerce, Business Management.

AND

3. Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board / Institution or a reputed Commercial Institution.

Internal Candidates: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post in the Manager Category (MM) Grade 1, in the subject area relevant to the post.
 - **Age** - Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.
 - **Nature of Appointment** - Contract Basis & Renewable with Entitlement to Employees Provident Fund and Employees Trust Fund.
 - **Other Entitlements** - Cost of Living (COL), Applicable Allowances/ Transport Allowance/Sales Incentive
 - **Salary** - Negotiable

3. Sales Promotion Officer (Contract Basis & Renewable)

External Candidates:

Educational:

Having passed the G.C.E. (O/L) Examination in six (06) subjects in one sitting with credit passes for four subjects including,

- i. Sinhala/Tamil
- ii. English Language
- iii. Mathematics

AND

Having passed three (03) subjects (other than the General Paper) at the G.C.E. (A/L) Examination.

Internal Candidates:

Employees of the categories of Primary Level skilled, Primary Level Unskilled who possess the following qualifications and completed 05 years satisfactory service are eligible to apply.

Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including

- I. Sinhala/ Tamil
- II. English language
- III. Mathematics

- **Age** - Should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.
- **Nature of Appointment** - Contract Basis & Renewable with Entitlement to Employees Provident Fund and Employees Trust Fund.
- **Other Entitlements** - Cost of Living (COL), Applicable Allowances/Transport Allowance/Sales Incentive
- **Salary** - Negotiable

Every Applicant should be;

- A citizen of Sri Lanka.
- Physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Excellent moral character.

Applications with detailed curriculum vitae and contact details of two non-related referees to be forwarded to the hr@laksala.gov.lk with a copy to chairman@laksala.gov.lk or forwarded under registered cover to reach this undersigned stating the post in the subject line and should be forwarded to reach within 14 days of this advertisement. Please mark the post applied for on the top left hand corner of the envelope. Only short-listed candidates will be notified.

Chairman

Sri Lanka Handicrafts Board - LAKSALA

No. 215, Bauddhaloka Mw., Thummulla, Colombo 07.