

Application for filling the vacancy in the post of Chief Architect in Grade I of the Sri Lanka Architects' Service at the Ministry of Health and Mass Media based on the seniority and merit of the officers in Grade I of the Sri Lanka Architects' Service

01. Particulars of the officer

- i. Name in full (In Sinhala):-
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- ii. Name in full (In English block letters):-.....
(Eg: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- iii. Name with initials (In English block letters):-.....
.....
(Eg: GUNAWARDHANA, H. M. S. K.)
- iv. Sex :- Female ☐ Male ☐
- v. Date of Birth :- Year : Month : Date :
- vi. National Identity Card No. :-
- vii. Permanent address:-.....
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viii. Permanent address (In English block letters) :-.....

ix. Age as at the closing date of application: - Years: Months:Days:

x. Telephone No. :-

Mobile:

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Office:

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E- mail:

02. Particulars of the post :

- i. Date of appointment to Grade I of the Sri Lanka Architects' Service:-
- ii. Period of service from the date of appointment to Grade I of the Sri Lanka Architects' Service to the closing date of submitting applications :-
Years :

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 Months :

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 Days :

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- iii. Current workplace and the address :-
- iv. Post held at present:-
- v. Date of appointment to that post :-
- vi. Educational and Professional Qualifications:-

<i>Serial number</i>	<i>Educational qualifications</i>	<i>Year in which the qualification was satisfied</i>	<i>Institution</i>
1.			
2.			

vii. Qualifications related to the field :-

Special contribution made in the relevant field

<i>❖ Researches and publications</i>	<i>Details</i>	<i>Relevant year</i>

❖ The abstract should be presented during the interview.

03. Have you obtained no-pay or half-pay leave since the date of appointment to Grade I of the Sri Lanka Architects' Service?

<i>Serial number</i>	<i>Matter</i>	<i>No-pay/ Half-pay leave</i>	<i>Duration</i>	
			<i>From</i>	<i>To</i>

(ii) Have you obtained all salary increments in the five years immediately preceding the closing date of application?

Yes ☐

No ☐

04. (i) Have you been subject to any disciplinary punishment during the last five years?

(ii) Are there any ongoing disciplinary inquiries?

05. Declaration of the applicant

I hereby certify that the particulars mentioned above are true and correct to the best of my knowledge.

.....
Date

.....
Signature of the officer.

06. Recommendation and certification of the Head of the Department

Delete the inapplicable words.

- I. No disciplinary action has been taken or is intended to be taken against the applicant. (If disciplinary action has been taken, the date on which the officer committed the offense: State the particulars of the disciplinary action such as punishments.)
- II. The applicant has taken/ has not taken no-pay leave or half-pay leave after the promotion to Grade I. (If any, indicate the relevant durations in the table below.)

Duration		Half-pay / no-pay leave	Matter
From	To		

- III. The officer has/ has not earned all salary increments in the five (05) years immediately preceding the date of promotion and completed a satisfactory period of service.
- IV. Accordingly, the application is hereby recommended/ not recommended as he /she has /has not satisfied the basic qualifications required for appearing for this interview.

Date:.....

.....
Signature of the Head of the Department
(With the official stamp)