

MANAGER – WOMEN’S NATIONAL TEAMS

Sri Lanka Cricket is seeking a highly competent and experienced professional to serve as the Manager - Women's National Teams. The successful candidate will be responsible for overseeing all team operations, logistics, compliance, and administrative functions to ensure the smooth functioning of national team activities.

» Main Job Responsibilities

- Ensure adherence to team rules, Code of Conduct, and disciplinary standards
- Coordinate all team logistics including travel, accommodation, visa arrangements, insurance, and transport
- Manage team equipment, clothing, and supplies, ensuring timely provision and proper accountability
- Liaise with travel agents, service providers, and relevant authorities for efficient tour arrangements
- Oversee financial processes including per diems, imprest funds, and tour-related documentation
- Coordinate training schedules, internal and external logistics, and team management meetings
- Ensure player welfare, safety, and security in consultation with relevant consultants and authorities
- Act as the key administrative liaison between players, coaching staff, support staff, and management
- Prepare and submit accurate tour reports and financial documentation within stipulated timelines
- Address operational issues and ensure effective communication across all team stakeholders

» The ideal candidate should be:

- Female candidate above 35 years of age
- Strong and respected leader with the ability to manage elite athletes in a high-performance international environment
- Emotionally intelligent, empathetic, and highly professional, with the maturity and resilience required to manage player and staff dynamics
- Effective communicator with strong diplomatic and stakeholder management skills
- Ability to enforce team discipline and standards while maintaining fairness, respect, and player welfare
- Strong organizational, planning, and coordination skills, with the ability to manage multiple priorities and operational challenges
- High level of integrity, confidentiality, and professionalism in all dealings
- Sound knowledge of budgeting, financial controls, and procurement processes
- Excellent command of spoken and written English and Sinhala languages
- Willingness to travel extensively and work flexible hours as required by team schedules

» Required Qualifications & Experience:

- Bachelor's Degree or a Professional Qualification in Sports Management/ Business Administration/ Human Resources or a related field from a recognized institution
- Proficiency in Microsoft Office applications and administrative systems
- Considerable experience in sports administration, team management, event management, or a related field
- Experience in working with national teams, professional sports organizations, or high-performance environments will be a distinct advantage
- Proven experience in coordinating logistics, travel arrangements, accommodation, and operational requirements for teams
- Experience in stakeholder management and liaising with coaches, athletes, officials, service providers, and governing bodies
- Previous playing experience at club, provincial, first-class, national, or international level will be an added advantage

In addition to working collaboratively within a team environment, the Manager – Women's National Teams must be capable of working independently and outside normal working hours when required. The successful candidate should thrive in a high-performance sporting environment and be able to effectively manage competing priorities with minimal supervision.

An attractive and negotiable remuneration package, along with fringe benefits and excellent career prospects, awaits the selected candidate.

All applications should be forwarded to vacancies@srilankacricicket.lk along with the names of two non-related referees who are not employed by Sri Lanka Cricket, within 7 days from the date of this advertisement.

**Please mention the post applied for on the subject line of the email*

**Please ensure all employment criteria are met prior to applying*

**Canvassing in any form will be a definite disqualification*