



OFFICE FOR REPARATIONS – SRI LANKA

Invitation of Applications for the Post of

DIRECTOR GENERAL (DG) / CHIEF EXECUTIVE OFFICER (CEO)

The Office for Reparations is established and functions in terms of the Office for Reparations Act No. 34 of 2018, with the mandate of providing reparations to persons aggrieved as a result of the armed conflict in the Northern and Eastern Provinces, political unrest, civil disturbance or enforced disappearance. The Five Members of the Office for Reparations are appointed by the President on the recommendation of the Constitutional Council and are supported by the Secretariat headed by the Director General (DG) / Chief Executive Officer (CEO) who is appointed by the Members.

The Secretariat of the Office is headed by the DG/CEO. Further information regarding the mandate, activities, and programmes of the Office may be obtained from its website: www.reparations.gov.lk

Applications are hereby invited from suitably qualified and experienced candidates for the position of DG/CEO.

1. Job Description

The DG/CEO shall provide strategic and operational leadership to the Office for Reparations and shall be responsible for:

- Ensuring the effective implementation of reparations programmes and activities in accordance with approved policies and applicable laws;
- Managing the administration and operations of the Office in line with the policy directions;
- Providing leadership and direction to staff and fostering a high-performance work culture
- Ensuring the efficient utilization of resources and the achievement of institutional objectives; and being accountable for the overall performance and effective functioning of the Office.

2. Educational and Professional Qualifications

- a) A Bachelor's Degree in Science/Public Administration/Management/Social Development / Law/ Economics recognized by the University Grants Commission (UGC);
and
A Postgraduate Degree in a relevant field recognized by the UGC, or Associate Membership of a recognized professional Chartered Institution relevant to the position;
and
A minimum of 15 years of managerial experience, of which at least 03 years shall have been at senior managerial level, with a proven track record in a State Corporation, Statutory Board, Government Institution, or a reputed private-sector organization, gained after obtaining the first degree.

OR

- b) Full Membership of a recognized professional Chartered Institute in a field relevant to the position;
and
A minimum of 15 years of experience in Managerial Level out of which 03 years of experience should be at Senior Managerial Level with a proven track record in a State Corporation, Statutory Board or a reputed Mercantile Establishment after obtaining the Degree.

3. Age

Applicants should be above the age of 35 years and not more than 55 years. However, the upper age limit will not apply to Public officers who, if selected, will be appointed on secondment basis. Retired public officers below the age of 65 years are also may also be considered for appointment on a contract basis if a suitable candidate is not identified from the above categories.

4. Salary Scale:

HM 1-3 - Rs.152,500 - 15x4,100 -214,000 (According to the MSD Circular No.01/2025 dated on 25.03.2025)

An appropriate higher level remuneration will be considered if the candidate has suitable qualifications and experience to ensure achievements and outcomes envisaged in the Office for Reparations Act No 34 of 2018.

5. Language Proficiency and Other Considerations

- Applicants must possess a high degree of proficiency in English Language, both written and spoken. Proficiency in Tamil will be considered a distinct advantage.
- Work experience/knowledge on 'Transitional Justice' will be an added advantage.

6. Selection Criteria:

Selection will be made through a Structured Interview. The final decision in respect of recruitment shall rest solely with the Office for Reparations Board, which reserves the right to take the final decision relating to selection.

7. Submission of Applications /CV

- Applicants should forward a comprehensive Curriculum Vitae (CV) with a Cover Letter **to reach the Office on or before 09th July 2026** in one of the following methods.
 - By email to info@reparations.gov.lk with the subject as 'Application for the Post of DG/CEO'
 - By registered post (to receive before 09th July 2026) addressed to: **The Chairperson, Office for Reparations, (First Floor) No. 40, Buthgamuwa Road, Rajagiriya.** The post applied for should be stated in upper left corner of the envelope
 - Hand-deliver in a sealed envelope to **Mr.A.Arun Pradeepan, Assistant Director/ Administration at the Office for Reparations.** The post applied for should be stated in the upper left corner of the envelope.
- The CV should have two non-related referees.
- Applicants currently serving in the public service should forward their CV through the Head of their Institution.
- Applications received after the closing date will not be considered.

**Chairperson,
Office for Reparations
No.40, Buthgamuwa road,
Rajagiriya.**