

## Vacancy

Inclusivity Centre of the University of Kelaniya  
Faculty of Humanities

### Post of Coordinator- Inclusivity Centre

Inclusivity Centre invites applications from suitably qualified, dynamic and committed individuals for the position of *Coordinator of the Inclusivity Centre*.

The Inclusivity Centre is dedicated to fostering an equitable, accessible, and inclusive university environment that values diversity and promotes equal opportunities for all members of the university community.

#### **Key Responsibilities**

- Coordinate and oversee the activities of the Inclusivity Centre.
- Provide support to the students and staff on inclusivity-related matters.
- Collaborate with faculties, departments, and external stakeholders to enhance inclusive practices.
- Maintain records, prepare reports, write emails and letters.
- Teach JAWS and NVDA software to blind students

#### **Qualifications and Experience**

Applicants should possess:

- A Bachelor's degree from a recognized university
- Demonstrated experience in programme coordination, student support services, community engagement, social inclusion, disability support, counselling, education, or a related field.
- Excellent communication, interpersonal, and organizational skills.
- Strong commitment to promoting diversity, equity, and inclusion.
- Proficiency in English and Sinhala and/or Tamil.
- Ability to work independently and collaboratively
- Please note that you will be required to work on the weekends as and when exams are held during semester examination period.

**Terms of Appointment**

Appointment will be made on a contract basis for a period of one year.

**Applications should be sent to:**

The Dean  
Faculty of Humanities,  
University of Kelaniya  
No 218, Dalugama  
Kelaniya 11600

or via email to: [deanhu@kln.ac.lk](mailto:deanhu@kln.ac.lk)

**Closing Date: 30<sup>th</sup> June 2026**

**The University of Kelaniya is an equal opportunity employer and strongly encourages applications from individuals of diverse backgrounds, including persons with disabilities.**