



## Ready to take the next step in leadership?

At Seylan, every role carries the responsibility to move forward. This opportunity focuses on building capability, making sound decisions, and strengthening outcomes through people.

### **ASSISTANT MANAGER-INTERNAL CONTROL UNIT (FINANCE)**

#### Job Responsibilities

- Assist in developing and maintaining the internal control framework of the bank.
- Assist in developing and updating internal control policies, manuals, and guidelines, and subsequently review and evaluate their effectiveness.
- Conduct periodic control testing and identify control weaknesses or gaps.
- Monitor compliance with regulatory requirements, internal policies, and operational procedures.
- Perform risk assessments and recommend appropriate control measures.
- Follow up on audit findings and ensure timely implementation of corrective actions.
- Review reconciliations, exception reports, and key operational processes.
- Prepare internal control reports and present findings to management.
- Coordinate with business units to strengthen control processes and mitigate risks.
- Support external and internal audits by providing required information and documentation.
- Conduct awareness programs and training sessions on internal controls and compliance requirements.
- Monitor operational risks and report significant issues to senior management.
- Participate in special investigations and reviews when required.

#### The person

- Minimum of 7 years' experience in Banking and Finance and out of which 4 years Internal Controls, Risk Management, Auditing, or Finance Operations .
- Full Professional qualification in CA, or ACCA.
- A Bachelor's Degree in Business Administration, Finance or Accounting will be an added advantage.
- Strong analytical, communication, and report-writing skills.
- Strong knowledge of regulatory and compliance requirements.
- A highly motivated and proactive individual with the ability to work autonomously while effectively managing and meeting stringent deadlines.

If you fulfill the above criteria, we invite you to email your CV along with a recently taken photograph to [careers@seylan.lk](mailto:careers@seylan.lk) within 7 days of this advertisement.

Only the shortlisted candidates will be contacted by Seylan HR.

Embrace courage. Unlock greatness.

