



**Ministry of Provincial Roads, Transport, Co-operative Development and Trade, Housing and Constructions,  
Estate Infrastructure, Industries and Rural Development – Western Province**

**ROAD PASSENGER TRANSPORT AUTHORITY (WESTERN PROVINCE)**

**VAGANCIES**

Applications are invited from qualified citizens of Sri Lanka for recruitment on permanent basis for the following posts that exist at this Authority.

Post	No. of Vacancies	Annual Salary Scale (Rs.)*	Age as at 15.06.2026 (years)**
01. Deputy General Manager (Finance) HM 1-1	01	140,640 – 15 x 4,100 – 202,140	Not below 35 Not above 55
02. Deputy General Manager (Administration) HM 1-1	01	140,640 – 15 x 4,100 – 202,140	
03. Accountant MM 1-1	01	91,690 – 10 x 2,100 – 15 x 3,450 – 168,240	Not below 22 Not above 45
04. Regional Manager MM 1-1	01	91,690 – 10 x 2,100 – 15 x 3,450 – 168,240	
05. Technical Officer JM 1-1	01	72,650 – 10 x 1,360 – 18 x 2,040 – 122,970	
06. Accounts Officer JM 1-1	03	72,650 – 10 x 1,360 – 18 x 2,040 – 122,970	
07. Administrative Officer (Administration) JM 1-1	01	72,650 – 10 x 1,360 – 18 x 2,040 – 122,970	
08. Administration Officer (Operations) JM 1-1	01	72,650 – 10 x 1,360 – 18 x 2,040 – 122,970	
09. Officer in Charge MA 1-1 (for Bus Stand service)	10	46,220 – 10 x 540 – 07 x 630 – 04 x 890 – 20 x 1,190 – 83,390	Not below 18 Not above 45
10. Driver Instructor MA 1-1	04	46,220 – 10 x 540 – 07 x 630 – 04 x 890 – 20 x 1,190 – 83,390	

\*Provision of Management Service Circular No. 01/2025 will be applicable for Salary Scales

\*\* Maximum age limit will not be applicable to Internal Applicants

**QUALIFICATIONS FOR RECRUITMENT**

**01. Deputy General Manager (Finance) HM 1-1: No. of Vacancies 01**

**Qualifications for External Applicants**

Bachelor's degree or B.Sc. (Special) degree in Business / Public Administration, Management, Accountancy or Commerce recognized by the University Grants Commission (UGC) and Postgraduate (Masters) degree in Accountancy / Auditing field with at least fifteen (15) years experience in the management level in Accountancy / Auditing field in Government or reputed private sector institution

**Or**

Full professional qualifications for Finance / Accounting / Auditing of Institute of Chartered Accountants of Sri Lanka (ICASL) or Chartered Institute of Management Accountants (CIMA) of the United Kingdom (UK) or Institute of Certified Chartered Accountants (ACCA) with at least fifteen (15) years experience in the management level in Government or reputed private sector institution

**Qualifications for Internal Applicants**

At least five (05) years' satisfactory service experience in a relevant post in Grade One of Management Service Category

**02. Deputy General Manager (Administration) HM 1-1: No. of Vacancies 01**

**Qualifications for External Applicants**

Bachelor's degree or B.Sc. (Special) degree in Business / Public Administration or Commerce recognized by the University Grants Commission (UGC) and Postgraduate (Masters) degree in Personnel / Human Resources (HR) Management field with at least fifteen (15) years experience in the management level in Human Resources Management field in Government Corporation, Board or reputed commercial establishment after obtaining the Bachelor's degree

**Qualifications for Internal Applicants**

At least five (05) years' satisfactory service experience in a relevant post in Grade One of Management Service Category

**03. Accountant MM 1-1: No. of Vacancies - 01**

**Qualifications for External Applicants**

Bachelor's degree recognized by the University Grants Commission (UGC) in Business / Public Administration, Accountancy, Commerce or Management

**Or**

ICASL Intermediate Certificate / Licentiate II Certificate / CIMA or ACCA Part Three (Part III) Certificate

**Or**

Higher National Diploma in Accountancy (HNDA) awarded by the Sri Lanka Institute of Technology or the degree recognized by the University Grants Commission that includes Accounting as a subject

**With**

Three (03) years post service experience in Accountancy / Auditing field in a Government Corporation, Board or reputed Commercial Establishment

**Qualifications for Internal Applicants**

Should have obtained at least five (05) years satisfactory service experience in a post in Grade 1 of Junior Management Service Category (Accounts / Audit Officer)

**04. Regional Manager MM 1-1: No. of Vacancies – 01**

**Qualifications for External Applicants**

Bachelor's degree recognized by the University Grants Commission (UGC) in Business / Public Administration, Transport and Logistics, Human Resources Management (HRM), Commerce, Engineering and at least three (03) years post service experience in the relevant field in a Government Corporation, Board or reputed Commercial Establishment.

**Note: Excellent skills obtained in public relations and transport services are essential.**

**Qualifications for Internal Applicants**

Should have obtained at least five (05) years satisfactory service experience in a post in Grade 1 of Junior Management Service Category in a relevant field.

**Note: Priority will be given to applicants with pre qualifications and service experience in field duties.**

**05. Technical Officer JM 1-1: No. of Vacancies – 01**

**Qualifications for External Applicants**

Should have obtained a bachelor's degree recognized by the University Grants Commission in Civil Engineering, Engineering Science, Quantity Surveying, Statistics, Quantitative Techniques with at least one (01) year's experience in a Government Department, Government Corporation, Board or reputed commercial establishment.

**06. Accounts Officer JM 1-1: No. of Vacancies – 03**

**Qualifications for External Applicants**

Should have obtained a Bachelor's degree recognized by the University Grants Commission (UGC) in Business Administration / Public Administration, Accountancy, Commerce or Management, Economics

**Or**

Licentiate / Intermediate Certificate of the Sri Lanka Institute of Chartered Accountants

**Or**

Passed Part III of CIMA / ACCA

**With**

at least one (01) year's experience in a Government Department, Government Corporation, Board or reputed commercial establishment in the Accounting / Auditing field.

**Qualifications for Internal Applicants**

Should have obtained at least five (05) years satisfactory service experience in a post in Grade 1 of Management Assistant Service Category in accounting / auditing field.

**07. Administrative Officer (Administration)–JM 1-1: No. of Vacancies– 01**

**Qualifications for External Applicants**

Should have obtained a bachelor's degree recognized by the University Grants Commission in Business/Public Administration, Commerce, Human Resources Management, Personnel Management, Commerce with at least one (01) year's experience in a Government Department, Government Corporation, Board or reputed commercial establishment

**Qualifications for Internal Applicants**

Should have obtained at least five (05) years satisfactory service experience in a post in Grade 1 of Management Assistant Service Category in a relevant field.

**08. Administrative Officer (Operations)–JM 1-1: No. of Vacancies – 01**

**Qualifications for External Applicants**

Should have obtained a bachelor's degree recognized by the University

Grants Commission in Business / Public Administration, Commerce, Civil Engineering, Statistics, Management, Transport and Logistics with at least one (01) year's experience in a Government Department, Government Corporation, Board or reputed commercial establishment

**Qualifications for Internal Applicants**

Should have obtained at least five (05) years satisfactory service experience in a post in Grade 1 of Management Assistant Service Category in a relevant field.

**09. Officer in Charge MA 1-1: No. of Vacancies 10 (For serving in Bus Stands)**

**Qualifications for External Applicants**

Should have passed in six (06) subjects with four (04) credit passes including following subjects in one sitting at the G.C.E. (O/L) Examination.

i. Sinhala/Tamil    ii. English Language    iii. Mathematics

**And**

Should have passed in three (03) subjects (in addition to the General Knowledge question paper) at the G.C.E. (A/L) Examination.

**Qualifications for Internal Applicants**

(Internal employees of Primary Skilled and Primary Unskilled service categories who have fulfilled the following qualifications are eligible to apply)

Should have passed in six (06) subjects with four (04) credit passes including following subjects at the G.C.E. (O/L) Examination.

i. Sinhala/Tamil    ii. English Language    iii. Mathematics

**And**

Should have obtained at least five (05) years satisfactory service period in a permanent post relevant to a service category below the Management Assistant (Non Technical) Service Category

**10. Driver Instructor MA 1-1: No. of Vacancies – 04**

**Qualifications for External Applicants**

Should have passed in six (06) subjects with four (04) credit passes including following subjects in one sitting at the G.C.E. (O/L) Examination.

i. Sinhala /Tamil    ii. English Language    iii. Mathematics

**And**

Should have passed in three (03) subjects (in addition to the General Knowledge question paper) at the G.C.E. (A/L) Examination.

Should have obtained a valid Driver Instructor License / Proficiency Certificate issued by the Commissioner of Motor Traffic.

**Qualification for Internal Applicants**

(Internal employees of Primary Skilled and Primary Unskilled service categories who have fulfilled the following qualifications are eligible to apply)

Should have passed in six (06) subjects with four (04) credit passes including following subjects at the G.C.E. (O.L.) Examination.

i. Sinhala/Tamil    ii. English Language    iii. Mathematics

**And**

Should have obtained a valid Driver Instructor License / Proficiency Certificate issued by the Commissioner of Motor Traffic.

**And**

Should have obtained at least five (05) years satisfactory service period in a permanent post relevant to a service category below the Management Assistant (Non Technical) Service Category.

**METHOD OF RECRUITMENT**

All recruitments will be made based on the results of a structured interview. Method of giving marks at the interview is as follows:

Criteria	Marks
For relevant additional experience	30
For additional qualifications	30
Other performances / achievements	15
Level of Performance at the Interview	25
<b>Total</b>	<b>100</b>

**NATURE OF APPOINTMENT**

This post is permanent without pension. Entitled to Employees Provident Fund (EPF) and Employees Trust Fund (ETF).

**SERVICE CONDITIONS AND GENERAL PROVISIONS**

**Every applicant,**

- Should be a citizen of Sri Lanka and should prove at least three (03) years permanent residency within Western Province
- Should be physically and mentally fit to discharge the duties entrusted to the post and serve in any service station within Western Province
- Should bear an excellent character
- External applicants selected will be subjected to three (03) years probation period and the applicants in public service who have been made permanent will be subjected to one year's acting period.
- Every employee should contribute 8% to the Employees Provident Fund and the Authority will contribute 12% to Employees Provident Fund and 3% to Employees Trust Fund.
- In addition to the above, will be entitled to Cost of Living Allowance of Rs. 17,800.00 and approved benefits relevant to each post by the circular.

**METHOD OF APPLYING**

Applicants who have fulfilled the above qualifications should attach the self certified photocopies of certificates that prove the educational and professional qualifications and the Grama Niladhari Certificate of Residence to the self prepared application and should send by registered post to the address given below to receive on or before 15.06.2026. Post applying for should be mentioned on the left top corner of the envelope containing the application. Applicants who are already in public service should apply through their respective Sectional Heads. Incomplete applications and the applications received late will not be accepted. Applications will not be acknowledged.

**Gamini Jasinghe  
Chairman,**

**Western Provincial Road Passenger Transport Authority,  
No. 89, "Ranmagapaya", Kaduwela Road, Battaramulla.**

**31.05.2026**