SEC | SECURITIES AND EXCHANGE COMMISSION OF SRI LANKA

VACANCIES

The Securities and Exchange Commission of Sri Lanka (SEC), the apex regulator of the nation's capital market, is mandated to create, develop, and maintain a fair, orderly, efficient, and transparent securities market, while upholding the highest standards of professionalism, integrity, and ethical conduct across the industry. With investor protection as a core statutory obligation, the SEC is dedicated to safeguarding investor rights and strengthening market confidence in Sri Lanka's evolving capital market landscape.

The SEC invites applications from dynamic, ethical, and results oriented professionals with strong leadership qualities to join the SEC team in the following key positions.

Successful candidates should demonstrate sound judgment, discretion in handling confidential information, excellent interpersonal skills, and ability to operate effectively in a collaborative regulatory environment.

INTERNAL AUDITOR

Job Objective:

Reporting to the Commission's Audit Committee, the Head of Internal Audit ensures the Commission's internal control systems are adequate, effective, and compliant with regulations and provides objective assurance that internal controls, governance and accounting processes are operating effectively.

Overall Responsibilities :

- Develop the annual risk-based audit plan and present it to the Commission's Audit Committee.
- Implement and monitor internal audit policies, procedures and guidelines and report to the Commission's Audit Committee.
- Develop and continuously evaluate internal controls for improvement in policies and processes.
- Review of the reliability and integrity of financial and operating information.
- Review of systems established to ensure compliance with policies, procedures, laws and regulations.
- Review means of safeguarding the assets of the SEC.
- Appraisal of economy, efficiency and effectiveness of each division, functions, activities and projects.
- Assessing the different risks of the SEC and reviewing the process of risk management.
- Prepare & present comprehensive audit reports on a periodic basis and follow up on audit recommendations.
- Seamless internal audit stakeholder relationship management.

Skills and Competencies :

- Strong analytical, written/verbal communication, presentation and interpersonal skills.
- Skills in auditing techniques, accounting and management principles.
- Prior experience in organizing, planning, managing, and supervising the audit functions and preparing audit reports.
- Computer literate.

Required Qualifications :

- Member of a recognized professional Accounting/Auditing Body or Bachelor's degree from a recognized University in Finance, Accountancy or Management.
- A class and a Master's Degree qualification will be an added advantage.
- Proven record of 8 years of assistant managerial or executive experience in the relevant field.

Additional Requirements :

- Prior exposure to the capital market or regulatory environment will be deemed a distinct and significant advantage.
- Demonstrates analytical and decision-making capabilities, excellent communication skills in English, Sinhala and/or Tamil, and proficiency in IT applications.
- Strong negotiation skills will be a distinct advantage.
- Age : between 30 and 45 years.

BOARD SECRETARY

Job Objective :

The Board Secretary will support the effective and lawful functioning of the Board by managing Board and committee processes, preparing agendas and papers, recording accurate minutes, and advising on governance, procedure, and conflicts of interest. Acts as an independent link between the Board and management, safeguards confidentiality, and maintains official Board records in line with the SEC's statutory mandate.

Required Qualifications :

- Possess a Bachelor's degree from a recognized University in Finance/Accountancy, Corporate Governance, Management, Business Administration or any other relevant sector-specific qualification; or
- Be an Attorney-at-Law, preferably with a Bachelor's degree in Law; or
- Hold a professional qualification from a recognized Accounting Body.

Additional Requirements :

- A Bachelor's Degree with a class, or a Master's Degree will be considered a definite advantage.
- A proven track record with relevant experience.
- Proven experience in coordinating Board and Board Committee meetings, including preparation of agendas, board papers, and minutes.
- High level of integrity, professionalism, and confidentiality in handling sensitive information.
- Age : between 25 and 45 years.

Remuneration and Benefits

- A highly competitive salary
- Annual performance-based incentive
- Local and overseas training in capital market disciplines
- Comprehensive medical insurance
- Life insurance coverage of Rs. 10 million
- Critical illness cover of Rs. 5 million
- Personal accident insurance equivalent to 60 months of basic salary
- All-purpose loan facility up to Rs. 2 million
- Sponsorship for higher studies

Application Procedure

Applicants should submit their CV along with the names and contact details of two non-related referees. Applications may be forwarded by registered post or by email to **recruitments@sec.gov.lk** on or before **25th May 2026**. Please indicate the Position Title on the top left-hand corner of the envelope or as the subject line of the email.

Selection Process

The selection process will consist of two stages, a preliminary interview followed by a final interview, and only shortlisted candidates will be contacted for the preliminary interview.

Canvassing in any form will result in automatic disqualification.

Officer-in-Charge
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