



## Fuel Station Supervisor - Welipenna

**Litro Gas Lanka Ltd** is a trusted national brand with a proud 150-year heritage in business, leading Sri Lanka's LPG market with over 80% market share. Our products are essential to the daily lives of millions of Sri Lankans, and we ensure uninterrupted supply through the widest and most robust island-wide distribution network in the country.

We are looking for a result oriented self-motivated person to join our staff at the Litro fuel stations located in the Welipenna expressway service area for the above position.

### **Key Responsibilities :**

- Supervise daily operations of the fuel station during assigned shifts.
- Ensure smooth fuel dispensing operations and maintain service efficiency.
- Manage and monitor station staff including station assistants.
- Handle cash collections, billing, and daily cash reconciliation of the station.
- Maintain accurate fuel stock records, sales reports, and shift reconciliations.
- Ensure strict compliance with safety, operational, and regulatory standards.
- Handle customer inquiries and resolve operational issues promptly.
- Coordinate with management regarding stock replenishment and operational requirements.
- Ensure cleanliness, discipline, and proper maintenance of station facilities.
- Support implementation of company policies and service standards.

### **Required Qualifications and Experience:**

- G.C.E. Advanced Level or equivalent qualification.
- Diploma in Management / Business / Technical field will be an advantage.
- Minimum 2–3 years' experience in fuel station operations, retail operations, logistics, or similar supervisory role.
- Strong leadership and team management skills.
- Ability to work on a shift basis, including nights, weekends, and public holidays.
- Good communication and customer service skills.
- Basic knowledge of reporting, stock control, and cash management.
- Ability to work under pressure in a fast paced operational environment.
- Age below 45 years.

An attractive remuneration package and career advancement opportunities await the right candidate.

Please email your updated CV with a recent photograph and contact details of two non-related referees within 14 working days of this advertisement to: [careers@litrogas.com](mailto:careers@litrogas.com)