Specimen Application Form

Application No.
(for officer use only)

Ministry of Youth Affairs and Sports

Recruitment Application Form for the Post of Work Assistant (Departmental) in the Primary Unskilled Service Category at the National Center for Leadership Development

01. 01.1 Name with Initials : (in English capital letters)
(Mr./Mrs./Miss) .....

01.2 Name in Full : (in English capital letters)
.....

01.3 Name in Full : (in Sinhala/ Tamil)
.....

02. 02.1 Permanent Address : (in English capital letters)
.....

02.2 Permanent Address : (in Sinhala/ Tamil)
.....
.....

03. Telephone Number : Fixed ☐☐☐☐☐☐☐☐☐☐
Mobile ☐☐☐☐☐☐☐☐☐☐

04. Gender : Female ☐ Male ☐ (put ✓ mark in the relevant box)

05. National Identity Card No : ☐☐☐☐☐☐☐☐☐☐☐☐

06. Date of Birth : Date ☐☐ Month ☐☐ Year ☐☐☐☐

07. Age as at ..... Years ..... Months ..... Days .....

08. Marital Status : Married ☐ Unmarried ☐ (put✓ mark in the relevant box)

09. Have you ever been convicted by a court for any charge?
Yes ☐ No ☐ (put ✓ mark in the relevant box)

10. Educational and Professional Qualifications :
.....
.....
.....
.....

11. The Certificate of the Applicant :

11.1 I respectfully declare that I read this notice well and understood and filled this application form subject to all conditions its stipulated and the information provided by me in this application is true and correct to the best of my knowledge.

11.2 I am aware that if this declaration made by me or any information mentioned in this application is subsequently proved to be false, I will be liable to be dismissed from service.

Date :- .....

.....
Signature of the Applicant

12. Attestation of Applicant's Signature :

I do hereby certify that Mr./Mrs./Miss ..... who is forwarding this application form is personally known to me and that he/she placed his/her signature in my presence on .....

Date :

.....
Signature of the Attestor

Name of the Attestor :
Designation :
Address :
(Should be authenticated with an Official Seal)

13. Certificate of the Head of the Department if the applicant engaged in Public Service/ Provincial Public Service

13.1 I hereby certify that the above applicant Mr./Mrs./Miss ..... holds the post of ..... in this Department.

13.2 I certify that the information mentioned in the application is correct and I inform that he/she can/ cannot be release from the post.

Date :

.....
Signature of the Head of the Department

Name of the Attestor :
Designation :
Address :
(Should be authenticated with an Official Seal)