

Open Competitive Examination for recruitment of Tax officers in Class 3 Grade II of Provincial Revenue Service of Central Provincial Public Service - 2026

Applications are hereby called from the candidates of either sex who reside within central province and having completed the qualifications specified in this notification as on **02.04.2026** to fill the 02 vacancies in the posts of Tax officers in Class 3 Grade II of Provincial Revenue Service of Central Provincial Public Service. The closing date for the application is **02.04.2026**.

01. Qualifications

1.1 General qualifications

1.1.1 Shall be a citizen of Sri Lanka

1.1.2 Shall be of excellent character

1.1.3 Should possess a permanent residence of not less than 03 years within the central provincial authority area immediately preceding the closing date of applications

1.1.4 Should possess the adequate physical and mental fitness required to serve in any area of Central Province and discharge duties of the post

1.1.5 Shall be not less than 18 years and not more than 35 years of age on the closing date of applications (accordingly, only those who were born on or before 02.04.2008 or born on or after 02.04.1991 are eligible to apply for this post, and the maximum age limit is inapplicable to those already in Public/ Provincial Public Service)

1.1.6 No person who is ordained in any religious order shall become eligible to sit the examination

1.1.7 Shall have completed all the qualifications and conditions prescribed in the notification as at the date mentioned in the recruitment notification

1.2 Educational Qualifications

1.2.1 Graduates or Attorney at Law of a recognized University in Sri Lanka

Or

1.2.2 Qualified in Intermediate Examination of Chartered Accountants in Sri Lanka

Or

1.2.3 Intermediate Examination in Accountancy or Commerce or Management conducted by a Government Higher Technological Institute

Or

1.2.4 Passing of Parts I, II, III of CIMA Examination (United Kingdom) or any equivalent examination.

Or

1.2.5 Should be an officer in clerical or parallel services (Provincial Public Management Assistants' Service) of Central Provincial Public Service, who is currently serving in the Provincial Public Service and has been confirmed in the said service with a satisfactory service period of not less than 10 years. (The age limit mentioned in Para. 1.1.5 above shall not apply to these officers.)

02. Salary scale

2.1. In terms of the schedule II of the Public Administration Circular No. 10/2025 dated 25.03.2025, the salary code entitled this post is MN 05-2025 and the monthly salary scale is Rs. 58,660 – 10×1190 - 11×1,360 - 15×- 1,670 -/110,570

2.2. You will be entitled to this salary from 01.01.2027

2.3. You shall be paid the salary as per the provisions in Schedule III of this circular from the effective date of the appointment.

03. **Service Conditions**

3.1. This post is permanent and pensionable. You shall be subjected to a policy decision taken by the Government in future in respect of the pension scheme entitled to you.

3.2. The officers, who are recruited to this post shall be on probation for a period of three (03) years.

3.3. The candidates appointed for this post shall have passed eligibility test as prescribed in appendix (a) (2) of the Minute of Central Provincial Revenue Service as to confirm in the post and officers who have passed in the eligibility test will be confirmed in the posts at the end of the period of probation subject to the provisions of the Establishments Code.

3.4. The selected officer is subjected to the general conditions governing the appointments in the central Provincial public service, as well as rules and regulations imposed by the Central Government and or Provincial Council from time to time.

3.5. You shall subject to the terms and conditions set out by the Service Minute and the scheme of recruitment and promotion of the Central Provincial Revenue Department approved by the Hon. Governor of Central Province on 02.07.2008, and any amendments made thereto or hereafter.

04. **Mode of Recruitment :**

"100% of the existing vacancies shall be filled from the open basis. Recruitment to the post of Tax officers in Class 3 Grade II of Provincial Revenue Service of Central Provincial Public Service will be made based on the order of merit of marks obtained in the written examination and General interview, in accordance with the provisions of Public Administration Circular 15/90.

05. **Recruitment Examination :**

5.1 **Examination medium**

Examination will be held in Sinhala, Tamil and English medium; clearly indicate the relevant code for the medium applied for and it is not allowed to change the medium of language applied subsequently.

5.2 **Examination Center**

- The examination will be held **only in Kandy**.
- The candidates will be notified the examination center on the admission card

5.3 Issuance of admissions:

- On the presumption that only candidates who possess the qualifications specified in the examination notification have applied, Central Provincial Public Service Commission will issue admission cards to the candidates who have forwarded duly perfected applications along with the receipt on or before the closing date of applications.
- The issue of an admission card to a candidate does not necessarily mean that he/she possesses the required qualifications.
- A notice will be published on the official website of the Central Provincial Public Service Commission (www.psc.cp.gov.lk) as soon as admission cards are issued to applicants. Admission cards will be sent 14 days prior to the examination date, via an email to the email address and via a SMS to the mobile number mentioned in the application.
- If the admission card is not received even after 04 or 05 days of such an announcement, steps should be taken to inform the Central Provincial Public Service Commission as specified in the notification. The applicant should correctly mention the name of the examination applied for, full name of the applicant, national identity card number and address when making such an inquiry. It would be useful to have copies of the application form, the receipt in your possession and the receipt of registration. Contact the examination branch of Public Service Commission for matters relating to admission cards. Telephone No. 081-2213097 .

5.4 Issuance of results:

The results of the applicants will be published on the official website of Central Provincial Public Service Commission. (www.psc.cp.gov.lk)

06. Identity of candidates:–

6.1 A candidate shall be required to prove his/ her identity at the examination hall to the satisfaction of the supervisor for each subject he/ she offers. For this purpose, any one of the following documents shall be accepted.

- National Identity Card issued by the Commissioner General of Registration of Persons
- Valid driving license.
- A valid passport.

6.2 Candidates must enter the examination hall without covering their face and ears, in a manner that allows clear identification and must ensure that they are not wearing any electronic communication devices. Candidates who refuse to prove their identity in the prescribed manner will not be admitted to the examination hall. Furthermore, from the moment they enter the examination hall until they leave after the examination is over, candidates must remain without covering their face and ears so that they can be identified by the examination authorities

07. Syllabus:

- One question paper on General knowledge and Intelligence test
(Time 01 ½ hours, Total marks - 100)

This question paper consists of two parts, each part carries 50 marks. Candidates should complete and submit the first part of the question paper *viz* Intelligence test within the first 45 minutes. The second part, which is to test the candidate's general knowledge, should be answered within the next 45 minutes. A minimum of 40% marks should be obtained for General Knowledge and Intelligence test to pass the examination.

08. Instructions for filling out the applications:

A specimen of the application for this examination is appended to the end of this notification. The application should accordingly be prepared only on A4 size paper, using both sides of the paper, so as to include paragraphs 01 to 04 on the first page, paragraphs 05 to 09 on the second page, and the remaining paragraphs on the third page of the application. It is the responsibility of the candidate to ensure that the application is conform to the specimen given in the notice. Applications not conforming to the specimen, incomplete application for which Examination fee has not been paid by the due date, and application from the candidates who do not possess the basic qualifications mentioned in the notification will be rejected without any notice. Candidates should be responsible for any loss incurred by them due to incomplete applications. It would be advisable to keep a photocopy of the completed application form.

8.1. Code numbers of District apply where applicant permanently reside

Kandy	-	01
Matale	-	02
Nuwara Eliya	-	03

8.2. The signature of the applicant should be attested by a Principal of a Government School, Justice of the Peace, Commissioner of Oaths, Notary Public, Attorney-at-Law or an officer who holds tertiary or senior -level post , as per P.A. Circular No 10/2025, in a permanent post in Government or Provincial Public Service.

8.3. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during, or after the examination. If any of the particulars furnished by a candidate are found to be false within his/her knowledge, or if he/she has willfully suppressed any material fact, he/she will be liable to dismissal from the Public Service.

8.4. Applicants who are already in the Public Service or Provincial Public Service should submit their applications through their Heads of the Departments

09. Method of application

9.1. Examination fee is Rs. 600/-.

9.2. Applicants must follow the procedure mentioned below when paying their examination fees:

- A non-refundable examination fee of Rs. 600 should be credited to the Central Provincial Chief Secretary's Revenue Head 20-03-02-13 on or before closing date of applications. This fee may be paid at any Divisional Secretariat Office in Central Province, and the blue-colored receipt received should be firmly affixed to the application.

- The applications with yellow coloured receipts relevant to Central Government and receipts obtained by payment to other revenue heads will be rejected. It is advisable to keep a photocopy of the receipt with the candidate for future reference. The applications submitted without a receipt will be rejected. The paid examination fee will not be refunded under any circumstances, and money orders and stamps will not be accepted.

9.3. Duly perfected applications should be posted under registered cover so as to reach “**Secretary, Central Provincial Public Service Commission, No. 244, Katugastota Road, Kandy**” on or before **02.04.2026**. The caption of “Open competitive examination for recruitment to the post of Tax Officer - 2026” should be indicated on the top left hand corner of the envelope enclosing the application. Applications received after the closing date of applications, incomplete application from candidates who do not possess the basic qualifications mentioned in the notification will be rejected without any notice. No complaint will be entertained in relation to the loss of applications or documents in post or delays in delivery.

10. Penalty for furnishing false information:

10.1. If a candidate is found to be ineligible, his candidature is liable to be cancelled at any stage prior to, during, or after the examination.

10.2. If any of the particulars furnished by a candidate are found to be false within his/her knowledge, or if he/she has willfully suppressed any material fact, he/she will be liable to dismissal from the Public Service.

11. The Central Provincial Public Service Commission reserves the right to decide or clarify any matter not covered in the notification and to take final decision on the conduct of this examination, filling of vacancies, leave them vacant or filling only a portion of the vacancies.

12. Further information regarding this recruitment and the specimen application can be downloaded from the Central Provincial Public Service Commission’s website (www.psc.cp.gov.lk).

13. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail as the accurate text.

By order of the Public Service Commission,

27th February 2026
Central Provincial Public Service Commission,
No. 244, Katugastota Road,
Kandy

K.K.G.I.D.P. Wijethilake,
Secretary,
Provincial Public Service Commission,
Central Provincial Council