



Sri Lanka

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Sri Lanka Tourism Promotion Bureau

Ministry of Foreign Affairs, Foreign Employment & Tourism

VACANCIES

POST OF FINANCE OFFICER (JUNIOR MANAGER)

1. Qualifications - External

A Bachelor's Degree in Finance / Commerce/ Accounting / Accounting & Finance / Commerce & Financial Management / Business Management/ Business Administration / Management / Management Studies / Management Accountancy which is recognized by the U.G.C.

or

Having passed the intermediate examination of a recognized professional chartered institute of which the subject area is relevant to the post.

2. Qualifications - Internal

Having obtained the qualifications required by the external candidates above.

or

Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant - Non Technological' (MA 1) Grade II, in the subject area relevant to the post.

Salary

Salary - Rs.66,781/= + Cost of Living + Transport allowance+ Communication allowance

Salary Scale

JM 1-2 2025 Rs.74,010/= - 10 X 1,360 - 18 X 2,040 = Rs.124,330/= (According to the 01/2025 Management Service Circular)

Age Limit

Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

POST OF INTERNAL AUDIT OFFICER (JUNIOR MANAGER)

1. Qualifications - External

A Bachelor's Degree in Finance / Commerce/ Accounting/ Accounting & Finance / Commerce & Financial Management / Business Management/ Business Administration / Management / Management Studies / Management Accountancy which is recognized by the U.G.C.

or

Having passed the intermediate examination of a recognized professional chartered institute of which the subject area is relevant to the post.

2. Qualifications - Internal

Having obtained the qualifications required by the external candidates above.

or

Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant - Non Technological' (MA 1) Grade II, in the subject area relevant to the post.

Salary

Salary - Rs.66,781/= + Cost of Living + Transport allowance+ Communication allowance

Salary Scale

JM 1-2 2025 Rs.74,010/= - 10 X 1,360 - 18 X 2,040 = Rs.124,330/= (According to the 01/2025 Management Service Circular)

Age Limit

Age should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Applications should be sent only under registered post with the post applied for written on the top left hand corner of the envelope to reach the undersigned by on or before **16th March 2026**.

Incomplete applications received after the deadline will be rejected. Any complaints on applications being lost or delayed in post shall not be considered.

Any form of canvassing shall lead to application being disqualified.

Only shortlisted candidates shall be called for interviews.

Additional Benefits

EPF contribution - 15% of salary. ETF contribution - 03% of basic salary.

Application Procedure

Applications should include a curriculum vitae with names of two non-related referees, copies of birth certificate, National Identity card, Education Certificates and Service Certificates. Should be included with application.

**Chairman,
Sri Lanka Tourism Promotion Bureau
Lake House Building,
No.35, D.R.Wijewardene Mawatha,
Colombo 10.**

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