



SAARC Arbitration Council (SARCO)

Islamabad

APPLICATION FORM

Name of Post: _____

A. DETAILS OF APPLICANT	
Full name:	Affix photo
Date of birth (Per official record): _____ / _____ / _____	
Age (As on closing date):	
Email address:	
Contact no.:	
Nationality:	
Sex (Please tick (√) as appropriate): Male _____ Female _____	
Present address:	
Mailing address (If different from present address):	
Permanent address:	
Have you taken up legal residence status in any country other than that of your nationality? Please tick (√) as appropriate. Yes: _____ No: _____	
If "Yes", explain:	
B. MARITAL STATUS	
Marital status (Please tick (√) as appropriate): Married _____ Single _____ Divorced _____	



SAARC Arbitration Council (SARCO)

Islamabad

List of dependents		
<i>Name</i>	<i>Date of Birth</i>	<i>Relationship</i>
	___ / ___ / ___	
	___ / ___ / ___	
	___ / ___ / ___	

C. ACADEMIC QUALIFICATION

(Furnish details starting last degree. Enclose duly attested copies of supporting documents)

Degrees	Institute/University	Passing Year	Division/Grade/CGPA

D. LANGUAGE PROFICIENCY

Please tick (√) as appropriate. Also, enclose duly attested copies of certificates, if any:

Language	Read			Write			Speak		
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
English									
Others:									

E. EXPERIENCE

State your relevant experience in relation to the post applied for. Start with your present or most recent post. List every employment during the last ten years and any significant experience not included in that period which you believe is helpful in evaluating your record. Please enclose duly attested copies of supporting documents. Use a separate block for each post.



SAARC Arbitration Council (SARCO)

Islamabad

Employment Dates		Monthly Salary		Exact Position Held
<i>From</i>	<i>To</i>	<i>Starting</i>	<i>Present</i>	
/ /	/ /			

Name of Supervisor:

Name & Address of Employer:

No. & kind of staff supervised

Professional

Other support staff

Brief description of works:

Employment Dates		Annual Basic Salary		Exact Position Held
<i>From</i>	<i>To</i>	<i>Starting</i>	<i>Present</i>	
/ /	/ /			

Name of Supervisor:

Name & Address of Employer:

No. & kind of staff supervised

Professional

Other support staff

Brief Job Descriptions:

Employment Dates		Annual Basic Salary		Exact Position Held
<i>From</i>	<i>To</i>	<i>Starting</i>	<i>Present</i>	
/ /	/ /			

Name of Supervisor:

Name & Address of Employer:

No. & kind of staff supervised



SAARC Arbitration Council (SARCO)

Islamabad

	Professional	Other support staff		
Brief Job Descriptions:				
Employment Dates	Annual Basic Salary		Exact Position Held	
<i>From</i>	<i>To</i>	<i>Starting</i>		<i>Present</i>
/ /	/ /			
Name of Supervisor:				
Name & Address of Employer:		<i>No. & kind of staff supervised</i>		
		Professional	Other support staff	
Brief Job Descriptions:				

F. REFEREES

List three persons unrelated to you as referees. By providing this information, I hereby waive my objections to making inquiry with those referees in connection with this application.

Sl.#	Full Names	Address with Contact Details
1		
2		
3		



SAARC Arbitration Council (SARCO)

Islamabad

G. CONVICTION HISTORY

Please provide details about your legal convictions (include all convictions other than those for minor violations like road traffic). Start with your most recent conviction.

Charge	Date	Where	Conviction
	___ / ___ / ___		
	___ / ___ / ___		
	___ / ___ / ___		

H. DISABILITIES

Please state any disabilities or any disease, etc. which might limit your field of work (Your appointment will be subject to medical examination).

I. OTHER RELEVANT FACTS

State any other relevant facts not included above with duly attested copies of documents, if any.

I am aware that false information may result in rejection of my application or withdrawal of any offer of appointment or dismissal. By submitting this form, I declare that the information contained in this form is correct to the best of my knowledge, information and belief.

Date: ___ / ___ / ___ Signature: _____



SAARC Arbitration Council (SARCO)

Islamabad

No Objection Certificate

Date: ____ / ____ / ____

This is to certify that Dr./Mr./Ms./Mrs. [Applicant Name] has been working with [Your organization] as a [Applicant's designation] since [Date]. I understand that [Applicant's Name] has applied for the post of [Name of post] in SAARC Arbitration Council (SARCO), Islamabad, Pakistan.

On behalf of [Your organization], I have no objection to [Applicant's name] applying for the said post and will grant leave for attending test/interview. Furthermore, if appointed by SARCO, I undertake to relieve the applicant per date stipulated by SARCO.

Please feel free to contact me if any further information is required.

Official Seal _____

Signature: _____

Name: _____

Address: _____

Email: _____

Contact no.: _____