

JOIN THE TEAM OF CARGILLS BANK

Senior Banking Assistant

Business Banking

JOB RESPONSIBILITIES

- Assist the Relationship Managers to achieve the budgeted business volumes and budgeted profitability of the business unit
- Work closely with Relationship Managers to achieve operational excellence and regulatory compliance of the unit
- Act as a key contact person for Business Banking clients and maintain a high level of service standards to ensure customer satisfaction
- Assist in preparing credit appraisals
- Evaluate and monitor credit risk to minimize bank exposure, ensuring ongoing compliance with regulatory standards and internal policies
- Handle corporate customer transactions, banking requirements, security documentation, and administrative tasks
- Coordinate the preparation of management information (MI) to the management

EXPERIENCE & QUALIFICATIONS

- Full / part qualification in Banking from the Institute of Bankers of Sri Lanka (IBSL) or a similar recognized professional body
- Possess a minimum of 2 years of experience in a similar role within the banking sector
- Exceptional interpersonal and communication skills, with the ability to interface professionally with corporate clients and internal stakeholders
- Ability to understand and interpret financial statements with strong analytical skills
- Proficiency in computer literacy

Interested candidates are invited to forward their CVs to career@cargillsbank.com mentioning the post applied for, in the subject line of the email on or before **25th February 2026**.

Head of Human Resources
Cargills Bank PLC,
No. 696, Galle Road, Colombo 03. Tel. 011 7 640 640



Fitch Rating A(Ika)

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Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

