

### Specimen Application

#### DEPARTMENT OF REGISTRAR OF COMPANIES

#### Recruitment to the Post of Legal Officer of Grade III in Executive Service Category – 2026

(for office use only)

( Indicate the number relevant to the medium you are applying for, in the cage.)  
Sinhala - 2 / Tamil - 3 / English - 4

**Note:** The medium of the application cannot be changed.

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1.0 1.1. Name in Full (Mr./Mrs/Miss) : .....  
(in Sinhalese / Tamil)

1.2. Full name : .....  
(in English Block Capital)

1.3 Name with Initials : .....  
(in Sinhalese / Tamil) Eg : GUNAWARDENA M.G.B.S.K.

1.3 Name with Initials : .....  
(in English Block Capital)

2.0 2.1. Permanent Address : .....  
(in Sinhalese / Tamil)

2.2 Permanent Address : .....  
(in English Block Capital)

3.0 3.1. Gender : Female - 1 Male - 0  
(indicate the relevant number in the cage)

3.2. Marital Status: Married - 1  
Unmarried - 2  
(indicate the relevant number in the cage)

3.3. Date of Birth :  
Year:     Month:   Date:

3.4. Age as at 03.03.2026:  
Years:   Months:   Days:

3.5 National Identity Card No :

4.0 4.1 Contact Number: Fixed:            
Mobile:

5.0 Educational Qualifications :

5.1 *Degree* *Institute* *Date*  
.....  
.....  
.....

6.0 Date of taking oath as an Attorney at Law of the Supreme Court:- .....

6.1 Date of completion of three years of experience after taking the oath as an Advocate of the Supreme Court - .....  
.....

6.2 Date of completion of three years of experience in a legal position at a Government institution: - .....

\* The applicant shall certify, by himself/herself, that all certificates and documents submitted as proof of basic qualifications are genuine and shall attach them to the application.

**7.0 Details regarding each qualification obtained under No. 06 of the call for applications notice:-**

7.1. Additional Educational Qualifications : .....  
7.2. Additional Professional Qualifications : .....  
7.3. Knowledge on Information Technology : .....  
7.4. Language Proficiency : .....

\* Applicants are not required to submit documents proving additional qualifications with the application. Such documents must be made available by the applicant for verification at the interview.

8.0 Have you ever been convicted by a court of law of any offence? :

(If 'Yes', please provide details)

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## 9.0 Attestation of the Candidate's Signature:-

I hereby declare that the information provided by me in this application form is true and correct, and that all sections have been completed accurately. I acknowledge that if any statement made by me is found to be false, I shall be disqualified prior to appointment and may be subject to dismissal after appointment. I further declare that I will abide by all applicable rules and regulations.

.....

Date

### Signature of the Candidate

**Note** - The candidate's signature on the application must be attested by a Principal of a Government School, a Justice of the Peace, a Commissioner of Oaths, an Attorney-at-Law, a Notary Public, an authorized officer of the Tri-Forces, or an officer holding a permanent post in the Government or Provincial Public Service with a monthly combined salary of more than Rs. 82,150/-.

## 10.0 Attestation of the Candidate's Signature:

I certify that Mr./Mrs./Miss ..... who submits this application is personally known to me and he/she has placed his/her signature in my presence on this.....day of .....

.....  
Signature of the Attestation Officer

Full Name : \_\_\_\_\_

Full Name : .....  
Designation : .....

Designation : .....  
Date : .....

Date : .....  
(Confirm by the official frank)

### 11.0 Certification of the Head of the Department/Institution : (for the employees in Public Service)

I hereby certify that Mr./Mrs./Ms. ..... is currently serving in this institution. The information furnished by him/her is correct. His/Her work performance and attendance are satisfactory, and there are no disciplinary charges against him/her. I undertake to release him/her from service in this institution if he/she is selected for the above post.

.....  
**Signature of the Head of the Department/Institution**

Name :-

Name :-.....  
Designation :-

Designation :-.....  
Address :-

Address :-.....  
Date :-

Date : .....  
(Place the official frank)