

## RIGHT TO INFORMATION COMMISSION

(ESTABLISHED UNDER THE RIGHT TO INFORMATION ACT, NO. 12 OF 2016)

LEGAL ASSISTANT

APPLICATIONS are invited from interested candidates those who possess required qualifications stated below for the posts of Legal Assistant at the Right to Information Commission. Salaries for this post will be paid as per Management Services Department Circular No. 01/2025.

Legal Assistant (Post 01)

### Qualifications :

Should have obtained a Degree in Law recognized by the University Grants Commission.

**Age :** Should be not below 22 years and not above 45 years.

**Salary Scale :** MA 3 - 2025 - Rs. (53,940 - 10 x 800 - 11x 1,190 - 10 x 1,320 - 5 x 1,350 - 94,980)

### Method of Recruitment :

*Structured Interview :*

01. Relevant additional experience	30 marks
02. Relevant additional Qualifications	30marks
03. Other skills and performances	15 marks
04. Merits shown at the interview	25 marks
<b>Total marks</b>	<b>100</b>

Self-prepared applications containing complete bio data and relevant photocopies should be sent to the address given below, to be received on or **before 4.00 p.m. on 09<sup>th</sup> March 2026**. The cover containing the application should be marked "Legal Assistant" at the left side top corner.

Director General,  
Right to Information Commission,  
Room No. 203,  
Block No. 02,  
Bandaranaike International Memorial Conference Hall.

02-327/1