

VACANCY
RIGHT TO INFORMATION COMMISSION
(ESTABLISHED UNDER THE RIGHT TO INFORMATION ACT NO.12 OF 2016)

Applications are invited from interested candidates those who possess required qualifications stated below for the posts of Information Technology Assistant at the Right to Information Commission. Salaries for this post will be paid as per Management Services Department Circular No. 01/2025

Information Technology Assistant (01 Post)

Qualifications:

Applicant should have obtained a Proficiency Certificate in the Information Technology field of not less than National Vocation Qualification (NVQ) level Five (05) issued by a Technical/ Vocational Training Institute recognized by the Tertiary and Vocational Education Commission.

Age : Should be not less than 22 years and not more than 45 years

Salary Scale- MA 2-1 - 2025 - Rs. (50,540 - 10 x 540 - 7 x 630 - 4 x 890 - 20 x 1,190 - 87,710)

Method of Recruitment:

Structured Interview

01.	Relevant Additional Experience	30 marks
02.	Relevant Additional Educational/ Professional Qualifications	30 marks
03.	Other Performances and Skills	15 marks
04.	Performance shown at the Interview	25 marks
Total Marks		100

General Conditions

1. Those employed in government or corporation/ statutory board/ commission should direct their applications through the head of the institution.
2. The selected candidate is subjected to the rules and regulations imposed under the Government Language Policy No.22 of 1956.
3. From the date of appointment to this commission you will contribute 12% to the Employee Provident Fund and 3% to the Employee Trust Fund
4. Appointee will receive medical insurance coverage under Agrahara Insurance Scheme
5. Government approved allowance are entitled to this post.

Applicants should submit the applications consisting of self prepared Bio Data along with photocopies of certificates to the address given below to receive before 4 p.m on 27th February

2026 by registered post. Post applying for should be mentioned on the top left corner of the envelop containing the application.

Director General

Right to Information Commission

Room No.203

Block No.02

Bandaranaika Memorial International Conference Hall

Colombo 07