



# SLITA



## SRI LANKA INSTITUTE OF TEXTILE & APPAREL (MINISTRY OF INDUSTRY AND ENTREPRENEURSHIP DEVELOPMENT)

### VACANCY

Sri Lanka Institute of Textile & Apparel is a government statutory body that provides Training, Testing, Technical Services and Technical Project & Consultancy to the Textile and Apparel Industry and at present the following vacancy is available.

#### **BOARD SECRETARY - 01**

##### **Qualifications & Experience:**

##### **External Candidates: (1 or 2 or 3 below)**

A Bachelor's Degree in Law / Public Administration /Management / Business Administration / Human Resource Management / Commerce or any other degree relevant to the post which is recognized by the UGC.

And

At least one (01) year post qualifying experience in a relevant field in a Corporation, Statutory Board / Institution or a reputed private Institute.

##### **Internal Candidates: (1 or 2 below)**

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years' experience in a post of the Junior Manager (JM 1 - 2) category in the relevant field in Sri Lanka Institute of Textile and Apparel.

**Age:** Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to internal candidates.

**Salary Scale : MM 1-1 - 2025:** Rs. 91,690/- - 10 x 2,480 - 15 x 3,450 - 168,240/- (As per Schedule II of DMS Circular No. 01/2025, your basic monthly salary for the year 2026 will be **Rs. 81,710/-** and government-approved, statutory allowances will be added.)

##### **Other**

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

If the above interests you, please forward your application or detailed resume, mentioning all your job-related qualifications, experience, and other achievements (copies of relevant documents are needed to prove it) through registered post, along with contact details of two non-related referees. Please address it to the Director General to reach on or before **05.03.2026** and indicate the post applied for on the top left-hand corner of the envelope. (*Only shortlisted candidates will be called for the interview, and the decision of the Board of Governors is final.*)

**Director General**

**Sri Lanka Institute of Textile & Apparel**

**Kandawala Estate, No. 02, Sir John Kotalawala Mawatha, Ratmalana.**

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