



# RECRUITMENT OF PROJECT STAFF



## DIGITALIZATION OF TERRESTRIAL TELEVISION BROADCASTING (DTTB) PROJECT MINISTRY OF HEALTH AND MASS MEDIA

Government of Sri Lanka has decided to expedite the migration of the analog terrestrial television broadcasting network into digital, keeping Sri Lanka in par with the current global trends in the field of television broadcasting. This project further supports the broader enhancement of digital economy in Sri Lanka by freeing up spare spectrum used for analog frequencies. The project is funded by Japan International Cooperation Agency (JICA).

Applications are called from prospective candidates who work in either public/private sector, preferably from those who have experience in handling foreign-funded projects, to recruit on contract basis for below-mentioned posts.

### **(1.) Assistant Project Director (Engineering) – 01 (PS 3)**

#### **Responsibility:**

Assistant Project Director (Engineering) will be directly responsible for Project Director/Deputy Project Director (Engineering) for the technical activities carried out by the Project Management Unit.

#### **Qualifications:**

##### **Category I:**

A successfully completed bachelor's degree in the field of Electronics and Telecommunication Engineering Science or Electrical and Electronic Engineering Science, which is recognized by the UGC,

or

A qualification recognized by the UGC as an equivalent qualification to the degree in the `relevant field

or

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least 12 years of post-qualifying experience at managerial level

**Category II:**

Above qualifications with a postgraduate degree in the relevant filed or corporatecharted membership or a similar professional qualification obtained from a recognized professional institution in the relevant filed with at least 9 years of post-qualifying experience at managerial level.

**Category III:**

Class I officer of a government all island services or a similar status in the relevant filed With at least four years of experience in the class I post.

**(2.) Assistant Project Director (Civil Engineering) – 01 (PS 3)**

**Responsibility:**

Assistant Project Director (Civil Engineering) will be directly responsible for Project Director/Deputy Project Director (Engineering) for the technical activities carried out by the Project Management Unit.

**Qualifications:**

**Category I:**

A successfully completed bachelor's degree in the field of Civil Engineering, which is recognized by the UGC,

or

A qualification recognized by the UGC as an equivalent qualification to the degree in the relevant field

or

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least 12 years of post-qualifying experience at managerial level

**Category II:**

Above qualifications with a postgraduate degree in the relevant filed or corporatecharted membership or a similar professional qualification obtained from a recognized professional institution in the relevant filed with at least 9 years of post-qualifying experience at managerial level.

**Category III:**

Class I officer of a government all island services or a similar status in the relevant filed

With at least four years of experience in the class I post.

**(3.) Assistant Project Director (Procurements) – 01 (PS 3)****Responsibility**

Assistant Project Director (Procurements) will be directly responsible for Project Director/Deputy Project Director (Admin/Finance) for the financial activities carried out by the Project Management Unit.

**Qualifications:****Category I:**

A successfully completed bachelor's degree in the field of Finance, Accounting, which is recognized by the UGC,

or

A qualification recognized by the UGC as an equivalent qualification to the degree in the relevant field

or

An Associate membership/a similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least 12 years of post-qualifying experience at managerial level

**Category II:**

Above qualifications with a postgraduate degree in the relevant filed or corporatecharted membership or a similar professional qualification obtained from a recognized professional institution in the relevant filed with at least 9 years of post-qualifying experience at managerial level.

**Category III:**

Class I officer of a government all island services or a similar status in the relevant filed

With at least four years of experience in the class I post.

#### **(4.) Technical Officer (Electronics and Telecommunications) – 02 (PS 6)**

##### **Responsibility**

Technical Officer will be responsible for the activities assigned to him by the Assistant Project Director (Engineering) or any other supervisor assigned to him. The selected candidate is liable to discharge the official responsibilities of this post anywhere in the country on formal notice given instantly or with due notice.

##### **Qualifications**

National Vocational Qualification (NVQ 7) issued by a Technical/ Vocational Training Institute Accepted by Tertiary and Vocational Education Commission for post related to Technical Field.

with

03 years of post-qualification experience in the relevant field.

or

National Vocational Qualification (NVQ 6) issued by a Technical/ Vocational Training Institute Accepted by Tertiary and Vocational Education Commission for post related Technical Field.

with

08 years of post-qualifications experience in the relevant field.

#### **(5.) Project Officer – 03 (PS 6)**

##### **Responsibility**

Project Officer will be responsible for handling all administrative tasks assigned by the supervisors. The selected candidate must be able to carry out assigned duties in a professional manner with minimal direction. Work experience in English speaking and multicultural working environment along with excellent level of computer literacy (MS package: Word, Excel, Power Point, email communication and report writing skills in English) will be an added advantage.

##### **Qualifications**

A successfully completed bachelor's degree in the relevant field, which is recognized by the UGC,

or

A qualification recognized by the UGC as an equivalent qualification to the degree in the relevant field

With

At least 03 years of post-qualifying experience

#### **(6.) Management Service Officer – 02**

##### **Responsibility**

Management Service Officer will be responsible for handling all clerical works related to the project assigned by the supervisors. The selected candidate must be able to carry out assigned duties in a professional manner with minimal direction. Work experience in English speaking and multicultural working environment along with excellent level of computer literacy (MS package: Word, Excel, Power Point, email communication in English) will be an added advantage.

##### **Qualifications**

Having passed the G.C.E (A/L) examination with credit passes for at least two subjects in one sitting.

With

At least 03 years of post-qualifying work experience

or

a permanent junior employee in the public service with 5 years of satisfactory post-qualifying experience and having passed minimum GCE O/L Examination.

#### **(7.) Driver – 02**

##### **Responsibility**

The Driver is responsible for driving car/Van/Jeep type vehicles. He will work in the project office providing transport facility for the project staff. He will have to drive during holidays and anywhere in the country as the requirement rises even at short notice.

##### **Qualifications**

Having passed the G.C.E. (O/L) examination in six (6) subjects with credit passes for at least two subjects including Sinhala/Tamil at not more than two settings.

A valid driving license to drive above mentioned vehicles issued by the Department of Motor Traffic in Sri Lanka,

Physically fit for driving long distance, urban areas as well as in hilly areas.

With

At least 03 years of post-qualifying experience in driving

### **(8.) Office Assistant – 01**

#### **Responsibility**

Office Assistant is responsible for handling all administrative tasks assigned by the supervisors. The selected candidate is liable to discharge the official responsibilities of this post anywhere in the country on formal notice given instantly or with due notice.

#### **Qualifications**

Having passed the G.C.E (O/L) examination in six (6) subjects with credit passes for at least two subjects including Sinhala/Tamil at not more than two settings.

Experience as an Office Assistant is an added advantage.

#### **Other Details**

##### **Remunerations**

According to the Management Services Circular No. 01/2019 and any updates thereafter.

##### **Age Limit**

Below 54 years as at the closing date of application

#### **Other Requirements**

Every Applicant,

- i. Should be a citizen of Sri Lanka
- ii. Should be physically and mentally fit to discharge the duties of the post well.
- iii. Should be of excellent moral character

Prerequisites:

- iv. Should be of Proficiency in English,
- v. Should be of familiarity with the Government rules & regulations,
- vi. Computer literacy,

Added Advantages:

- vii. Work experience in handling foreign funded projects in Sri Lanka.

Applicants meeting the above requirements shall send their CV along with a covering letter and documentary evidence to support qualifications and experience by registered post on or before 16<sup>th</sup> January 2026 to reach the address given below and indicate the post applied for on the top left-hand corner of the envelope. Soft copy of the above will also be emailed to [pddttb@media.gov.lk](mailto:pddttb@media.gov.lk).

**Project Director**  
**Digitalization of Terrestrial Television (DTTB) Broadcasting Project,**  
**Project Management Unit,**  
**No.315 – A,**  
**Baudhaloka Mawatha,**  
**Colombo 07**

**NOTE:**

- Applicants currently in government/semi government services should forward their applications through their respective Head of the Departments with their consent to release from the current position.
- Applied post should be clearly stated on the top left-hand corner of the envelop containing the application or heading of the email communication.
- The decision of the Secretary, Ministry of Health & Mass Media is final and conclusive on the above recruitments.

**Secretary**

**Ministry of Health & Mass Media**  
**02<sup>nd</sup> January 2026**