



VACANCIES

The Sri Lanka Handicrafts Board - Laksala is the self-financed Government Commercial Organization which is making opportunities for rural craftsmen and entrepreneurs to bring forth innovative products strengthening in the rural economy.

1. Director – Sales & Export (Contract Basis & Renewable)

The Ideal Candidate should be;

External Candidates:-

1. A Bachelor's Degree in Marketing, Commerce, Business Management, Business Administration (Marketing) Special, which is recognized by the U.G.C.

WITH

2. A Postgraduate Degree qualification (Masters') in Marketing, Commerce, Business Management.

AND

3. Minimum of 15 years' experience at a "Managerial Level" in a Corporation, Statutory Board/ Institution or a reputed commercial institution.

- **Age** - Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates.

Internal Candidates:- (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum Five (05) years satisfactory service in a post of the Manager Category (MM) Grade 1, in the subject area relevant to the post.

- **Nature of appointment** - Contract basis & renewable with entitlement to Employees Provident Fund and Employees Trust Fund.

- **Other Entitlements** - Applicable Allowance/Transport Allowance/Sales Incentive

- **Salary** - Negotiable

2. Assistant / Deputy Director – Sales (Contract Basis & Renewable)

The Ideal Candidate should be;

External Candidates:-

1. A Degree in Marketing, Commerce, Business Management, Business Administration which is recognized by the U.G.C.

AND

2. A minimum of one year post qualifying experience in the relevant field after obtaining the first degree in a Corporation, Board or a reputed Commercial Institute.

- **Age** - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Internal Candidates:- (1 or 2 below)

1. Having obtained the educational qualifications required by the external candidates above.
2. Completion of minimum Five (05) years satisfactory service in a post of the (JM) Manager Category in the subject area relevant to the post.

- **Nature of Appointment** - Contract basis & renewable with entitlement to Employees Provident Fund and Employees Trust Fund.

- **Other Entitlements** - Applicable Allowance/Transport Allowance/Sales Incentive

- **Salary** - Negotiable

3. Legal Officer / Board Secretary (Contract Basis & Renewable)

External Candidates Educational:-

1. A Bachelor's Degree in Law which is recognized by the U.G.C.

WITH

2. Attorney at Law and one year post qualifying experience in a Corporation, Board or a reputed Commercial Institute.

- **Age** - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Internal Candidates:

Having obtained the qualifications required by the external candidates above.

- **Nature of Appointment** - Contract basis & renewable with entitlement to Employees Provident Fund and Employees Trust Fund.

- **Other Entitlements** - Applicable Allowance/Transport Allowance/Sales Incentive

- **Salary** - Negotiable

4. Manager – Corporate Sales (Contract Basis & Renewable)

External Candidates:- (1 or 2 below)

1. A Degree in a Marketing, Commerce or Business Administration, Management, Business Management which is recognized by the U.G.C.

2. Having passed the Intermediate Examination of a recognized Professional Chartered Institute in the Marketing field.

- **Age** - Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Internal Candidates:- (1 or 2 or 3 below)

1. Having obtained the educational qualifications required by the external candidates above.
2. Completion of minimum three (03) years satisfactory service in a post of the 'Junior Manager' Category (JM 1.1), in the subject area relevant to the post.
3. Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant' Grade II, in the subject area relevant to the post

- **Nature of Appointment** - Contract basis & renewable with entitlement to Employees Provident Fund and Employees Trust Fund.

- **Other Entitlements** - Applicable Allowance/Transport Allowance/Sales Incentive

- **Salary** - Negotiable

Every Applicant should be

- A citizen of Sri Lanka.
- Physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- Excellent moral character.

Applications with detailed curriculum vitae and contact details of two non-related referees to be forwarded to the **hr@laksala.gov.lk** with a copy to **coo@laksala.gov.lk** or forwarded under registered cover to reach this undersigned stating the post in the subject line and should be forwarded to reach within 14 days of this advertisement. Please mark the post applied for on the top left hand corner of the envelope. Only short-listed candidates will be notified.

**Chairman,
Sri Lanka Handicrafts Board - LAKSALA,
No. 215, Bauddhaloka Mw. Thummulla,
Colombo 07.**