



**LAKE  
HOUSE**

The Associated Newspapers of Ceylon Limited (ANCL), widely known as Lake House, is the home and heart of print media in Sri Lanka.

The Lake House is looking for a talented and dynamic individual who possess the following qualifications and requirements to fill the below vacancy.



# HEAD OF LEGAL

## Qualifications and Requirements

- Master's Degree in Law (LLM) or a related field such as Business Law, Corporate Law, or International Law and should be an Attorney-at-Law and Notary Public and Authority to function as a Notary in Sinhala and English with 3 years' post qualifying experience as a practicing attorney and as a Head of Legal, Chief Legal Officer or in a similar capacity in a recognized commercial establishment, along with qualifying experience as a practicing attorney **OR**

A Bachelor's Degree in Laws (LLB), obtained from a local or foreign university, recognized by the University Grants Commission of Sri Lanka and should be an Attorney-at-Law and Notary Public and Authority to function as a Notary in Sinhala and English With 7 years' post qualifying experience as a practicing attorney, of which 3 years as a Head of Legal /Chief Legal Officer or in a similar capacity in a recognized commercial establishment **OR**

Relevant Recognized professional membership (Bar Association) with 7 years' post qualifying experience as a practicing attorney of which 3 years as a Head of Legal/Chief Legal Officer or in a similar capacity in a recognized commercial establishment **OR**

Relevant Recognized professional membership (Bar Association) with 10 years' post qualifying experience as a practicing attorney

- Extensive experience and proven track record in handling complex litigation, including money recovery, civil, labour, commercial, and regulatory matters, with the ability to provide strategic legal direction to the organization.
- Demonstrated expertise in drafting, reviewing, negotiating, and advising on a wide range of contracts, agreements, MOUs, and legal instruments, ensuring legal soundness and protection of organizational interests.
- Comprehensive and in-depth knowledge of civil law, labour law, commercial law, intellectual property law, contract law, the Law of Delict, and corporate law, with the ability to interpret, apply, and advise on legal frameworks affecting public-sector and corporate operations.
- Strong strategic, analytical, and problem-solving skills, with the capacity to assess legal risks, develop legal strategies, and provide sound legal advice to the Management.
- Exceptional drafting, negotiation, and advocacy skills, with the ability to represent the organization before courts, tribunals, regulatory authorities, and external stakeholders.
- Excellent written and verbal communication skills in English and Sinhala; fluency in Tamil will be a distinct advantage.
- Proven leadership and people management capability, with the ability to guide, mentor, and supervise legal officers and external counsel while ensuring high professional standards and ethical compliance.
- Ability to work independently at a strategic level, manage multiple complex matters, meet critical deadlines, and maintain strict confidentiality and professional integrity.

## Key Responsibilities:

- Provide strategic legal advice and authoritative guidance to the Management on corporate, commercial, operational, and regulatory matters, ensuring that organizational decisions are legally sound and risk-aware.
- Lead the drafting, review, vetting, and approval of all contracts, agreements, policies, MOUs, letters of demand, and other legal instruments, ensuring consistency with applicable laws, regulatory requirements, and corporate governance standards.
- Ensure full compliance with all statutory, regulatory, and corporate governance obligations, proactively identifying legal risks and advising management on mitigation strategies.
- Oversee and manage all intellectual property matters, including trademarks, copyrights, licensing, and related documentation, safeguarding the organization's intellectual assets and brand interests.
- Provide legal leadership in inquiries, investigations, disciplinary proceedings, and hearings, including advising on due process.
- Act as the principal point of liaison with all stakeholders, ensuring effective coordination and representation of the organization's legal interests.
- Direct and manage all litigation matters, including civil, labour, commercial, and regulatory cases; oversee legal correspondence, pleadings, and court documentation; and provide strategic oversight of case management and outcomes.

**Those interested please apply with detailed resume within 07 days of this advertisement to**  
**[careers@lakehouse.lk](mailto:careers@lakehouse.lk)**



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**THE HUMAN RESOURCES DEPARTMENT**  
**THE ASSOCIATED NEWSPAPERS OF CEYLON LTD.**  
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