



**BUILD YOUR CAREER  
WITH CARGILLS BANK**

# Executive - Finance

## JOB RESPONSIBILITIES

- Preparation of payment entries, vouchers, journal entries with high level of accuracy and on a timely manner
- Undertake related monthly performance monitoring, expenditure analysis, payment and bank reconciliations & other related reports
- Assist in the preparation of periodic financial statements, Central Bank reports and MIS reports
- Contribute to tax computations and the preparation of tax returns in compliance with tax laws
- Provide support during both external and internal audits as required
- Participate in process automation initiatives, the creation of policy and process manuals, and ongoing process improvements
- Offer comprehensive assistance to ensure the efficient and seamless functioning of the finance department, while maintaining adherence to compliance requirements

## EXPERIENCE & QUALIFICATIONS

- Part qualification in accounting such as ACA/CIMA/ACCA or a Degree in Finance/ Accounting
- Minimum 2 years of experience in the field of finance or auditing
- Thorough analytical and technical skills with a flair for numbers and a strong attention to detail
- High level of computer literacy and proficiency in MS Office
- Willingness to work long hours and ability to meet strict deadlines
- Demonstrate ability to multitask, prioritize effectively and manage time efficiently
- Result oriented positive personality with good communication skills

Interested candidates are invited to forward their CVs to [career@cargillsbank.com](mailto:career@cargillsbank.com) mentioning the post applied for, in the subject line of the email on or before **15<sup>th</sup> January 2026**.

**Head of Human Resources**

**Cargills Bank PLC,**

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Official website

**[www.cargillsbank.com](http://www.cargillsbank.com)**



**FITCH RATING A(LKA)**

Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

